ENROLLED MINUTES OF THE
HIGHLAND WATER WORKS BOARD OF DIRECTORS
THURSDAY, MAY 28, 2026

Regular Meeting: The Highland Water Works Board of Directors met in a Regular Plenary Session on Thursday, May 28, 2026, in the meeting room of the Highland Public Works Building, 8001 Kennedy Ave., Highland, Indiana. President Smith opened the meeting at 6:30 p.m., with no study session. The meeting was opened with the Pledge of Allegiance. The minutes were recorded by Kim Webb, Recording Secretary.

Roll Call: Present on roll call were Directors George A. Smith, Rick Volbrecht, Ray Borowiec, Bernie Zemen, and Peggy Phillips. A quorum was present. Also present were Alex Robertson, Town Council; Robert Tweedle, Board Attorney; Derek Snyder, NIES Engineering; Mark Knesek, Public Works Director; and Kim Webb, Recording Secretary.

Minutes: President Smith asked if there were any corrections to the Minutes of the Regular Plenary Meeting of April 23, 2026, as prepared and posted. Director Borowiec moved to approve the Minutes of the April 23, 2026, meeting. Director Volbrecht seconded. Upon a voice vote, there were (5) affirmations and no negatives. The motion passed.

Special Orders: None.

Communications:

Comments from the Public or Visitors (Limited to Matters on the Agenda): None.

Reports:

1. Water Works Superintendent – Mark Knesek reported to the Board about recent main breaks. One was on Erie on a 2" line and the other was on Glenwood off 5th Street.

   Crews are working on replacing valves and b-boxes.

2. Water Works Attorney – None.

3. Water Works Engineer – Derek Snyder reported that the 4th Pl. East & West Alley Water Main Replacement Project is complete.

   The Dual 20-inch Water Supply Line Replacement Project will be bid out next month.

4. Fire Department – None.

Unfinished Business and General Orders:

1. Water Works District of Highland
   Board of Directors
   Resolution No. 2026-07

A Resolution approving and authorizing Change Order No. 1 to the Construction Contract between the Highland Water Works Board of Directors and Grimmer Construction, Inc. for the 4th Pl. East & West Alley Water Main Replacement Project. Director Borowiec moved to approve Resolution No. 2026-07. Discussion ensued. Director Volbrecht seconded. Upon a roll call vote, there were (5) affirmations and no negatives. The motion passed.

WATER WORKS DISTRICT OF HIGHLAND
BOARD OF WATER WORKS DIRECTORS
RESOLUTION NO. 2026-07

A RESOLUTION APPROVING AND AUTHORIZING CHANGE ORDER NO. 1 TO THE CONSTRUCTION CONTRACT BETWEEN THE HIGHLAND WATER WORKS BOARD OF DIRECTORS AND GRIMMER CONSTRUCTION, INC. FOR THE 4TH PL EAST & WEST ALLEY WATER MAIN REPLACEMENT PROJECT

Whereas, The Highland Water Works is governed by its Board of Directors, pursuant to the provisions of IC 8-1.5-4 et seq.; and

Whereas, IC 8-1.5-4-4 specifically provides that the Board of Directors shall manage and control all works of the water works and may purchase, acquire, construct, reconstruct, operate, repair and maintain all water works; and

Whereas, The Board of Directors in performing its duties, may adopt resolutions, rules and by-laws that are necessary to carry out the provisions of IC 8-1.5-4 et seq. including repealing or amending them consistent with the Water Works Law; and

Whereas, The District had determined the need to replace and upsize the existing water mains within the Project boundaries, as described herein, in order to improve water flow and water quality; and

Whereas, NIES Engineering, Incorporated had prepared plans and specifications for the Project on behalf of the Water Works District and the Project was bid in accordance with IC 36-1-12 *et seq.* and notice was published in accordance with IC 5-3-1; and

Whereas, On June 26, 2025, the Water Works District adopted Resolution No. 2025-09, awarding the Project to Grimmer Construction, Inc. in the total amount of One Million Four Hundred Seventy-three Thousand Five Hundred Six Dollars and No Cents ($1,473,506.00), to be the lowest responsive and responsible bid; and

Whereas, during the course of construction of the Project, it has become necessary to change or alter the original specifications of the project and/or to increase or decrease the planned material quantities; and

Whereas, NIES Engineering, Inc., a licensed engineer performing construction engineering services on this project, has specifically identified and presented Change Order No. 1, attached herewith, which details the changes and alterations to the Project which has an overall net decrease in the total contract amount of Ninety-six Thousand Nine Hundred Ninety Dollars and 70 Cents ($96,990.70); and

Whereas, The Water Works District of Highland, through its Board of Directors, now desires to approve and authorize the Change Order as described; and

Now, Therefore Be it Resolved by the Board of Directors of the Highland Water Works District as follows:

Section 1. That the First Addendum to the Construction Contract with Grimmer Construction, Inc. for the 4th Place East & West Alley Water Main Replacement Project, as prepared by NIES Engineering, Incorporated, a licensed engineer performing construction engineering services on this Project, is hereby determined to be directly related to the original project and is hereby approved, adopted, and ratified in each and every respect;

Section 2. That this addendum is hereby ordered to be known as Change Order No. 1, issued to overall decrease net changes to the original agreement in the amount of Ninety-six Thousand Nine Hundred Ninety Dollars and 70 Cents ($96,990.70), bringing the total value of the entire agreement with any and all change orders approved to date to One Million Three Hundred Seventy-six Thousand Five Hundred Fifteen Dollars and 30 Cents ($1,376,515.30);

Section 3. That the proper officers are hereby authorized to execute the necessary documents with their signatures.

Duly Adopted, Resolved and Ordered by the Highland Water Works District, Board of Directors, Lake County, Indiana, this 28th day of May 2026. Having been passed by a vote of _5_ in favor and _0_ opposed.

HIGHLAND WATER WORKS DISTRICT
BY ITS BOARD OF DIRECTORS:

/s/George A. Smith, President

Attest:

/s/Richard E. Volbrecht Jr., Secretary

2. An action to approve Pay Request No. 5 for the 4th Pl. East & West Alley Water Main Replacement Project in the amount of $204,022.00 ($214,760.00 less $10,738.00 retainage) to Grimmer Construction, Inc. Director Borowiec moved to approve the action. Director Volbrecht seconded. Upon a roll call vote, there were (5) affirmations and no negatives. The motion passed.

3. An action to approve Pay Request No. 6 (Final) for the 4th Pl. East & West Alley Water Main Replacement Project in the amount of $68,825.77 (retainage) to Grimmer Construction, Inc. Director Borowiec moved to approve the action. Director Volbrecht seconded. Upon a roll call vote, there were (5) affirmations and no negatives. The motion passed.

New Business: None.

Business from the Floor: Alex Robertson informed the Board that the Highland Redevelopment Commission was willing to accommodate the request of sharing in the cost of the Dual 20-inch Water Supply Line Replacement Project.

Comments from the Directors on any Item of Interest to the Directors: None.

Claims:

Per the docket in the amount of:

6101	Water Operating	$427,669.88
6102	Water Works District	$0.00
6104	Consumer Deposits	$7.45
6105	Water Improvement	$290,773.10
6108	Water Capital	$0.00
Total		$718,450.43

Director Volbrecht moved to approve the claims per the May 28, 2026, docket in the amount of $718,450.43. Director Borowiec seconded. Upon a roll call vote, there were (5) affirmations and no negatives. The motion passed.

Next Meeting:

The next Regular Plenary Meeting will be held in person at the Highland Public Works Building on Thursday, June 25, 2026, at 6:30 p.m.

Adjournment: With no other business to come before the Board of Water Works Directors, the meeting was adjourned.

Meeting Adjourned at 6:53 p.m.

Respectfully Submitted,

Kim Webb, Recording Secretary