

**Topics Tentatively Scheduled for Study Session Discussion  
and  
Topics Requested for Action at Future Business Meetings of the  
Thirtieth Town Council of Highland**

**This meeting will be convened as an in person meeting.**

Topic: Town of Highland, IN - Town Council Study Session

Time: Immediately following the adjournment of the May 11, 2026 plenary meeting

*This meeting contributes to Agenda building for the plenary meeting. Please, also be aware of the running enrolled list of matters that are likely for the plenary meeting, subject to review by the municipal executive. By practice and local ordinance, study sessions are distinguished from plenary (regular business) meetings of the Town Council "as they shall be conducted with less formality and with no votes or final actions of a dispositive nature unless provided otherwise by proper notice, pursuant to IC [5-14-1.5](#) et seq." (Confer HMC Section 2.05.130(3))*

\*\*Pursuant to Enrolled House Bill 1167, this meeting is convened as an in person meeting and live streamed to the Town of Highland Facebook. Facebook permits the public to observe and record the proceedings but allows no interaction between and among the Town Council and members of the public. The public is able to participate in person. If you are in the audience and unwilling to be recorded and live streamed, we ask you to depart the meeting now, otherwise your continued presence in the meeting is your consent to be recorded and live streamed.

x. Discussion: 2026 Appointments:

*Executive Appointments*

- *Statutory Boards and Commissions*
- *Legislative Appointments*
- *Regional Statutory Appointments*

*Home Rule Commissions or Boards*

*The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to Municipal sponsored public programs, services and or meetings, the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and or meeting. To make arrangements, contact the ADA Coordinator for the Town of Highland at (219) 972-7595.*

1. **Main Street Bureau Board:** (17) appointments to be made by the Town Council. (Note: Current Appointees are: Diane Barr-Roumbus, James Roumbus, Sandy McKnight, Al Simmons, Sandy Ray, Ben Tomera, and Desiree Biro, term ending 1<sup>st</sup> Monday January 2027). Term is for two (2) years.

Regional Statutory Commissions or Boards

Home Rule Commissions

Place Holders should the Council decide to take up:

- x. Discussion: Wheel Tax (placeholder)
- x. Discussion: E-Bikes & Scooters (placeholder)
- x. Discussion: Food & Beverage Tax (placeholder)
- x. Discussion: Proposed Ordinance No. 1845: An Ordinance to Amend the Compensation, Benefits and Personnel Program of the Municipality, to be known as the Compensation and Benefits Ordinance commonly known as the Employee Handbook, particularly creating a Residency Stipend Provision in the Public Works Department (Agency) and the Parks and Recreation Department. (placeholder)
- x. Discussion: Proposed Ordinance No. 1842-A: An Ordinance to Amend Ordinance No. 1842 to establish the Wage and Salary Rates of the Elected Officers, the Non-Elected Officers and the Employees of the Town of Highland, Indiana particularly creating a Residency Provision in the Parks and Recreation Department and the Public Works Department (Agency). (placeholder)
- x. Discussion: Proposed Ordinance No. 1839 – Violations Bureau Payable Fines
- x. Discussion: Revised renewal lease documentation regarding the Town’s property which has the Lamar Advertising sign structure on it.

Shawn Pettit called to say he would be unable to attend, as he had a Council meeting in Merrillville. He asked to reschedule to May 26th.

- x. Discussion: Determination of the type, location and the number of chargers for the recently purchased EV vehicles

- 2 -

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Updated comments from Commander Banasiak from 5/8/2026:

No , no new updates.

Ryan from Drive Clean Indiana had said that it was just something that they were working on trying to see if it might work. They then were hoping Lake Station (lead city in the group grant we were a part of) would be willing to be the lead on this grant if they were ultimately able to work it all out.

He said they would be in touch with all the cities/towns if and/or once this all might come into place.

JB

x. Discussion: Town of Highland – Vehicle use Policy  
Updated comments from Tom Brown 5/7/2026

The Word document 'IPEP recommendations 2026' would be the item you might wish to take a glance at, with the understanding many of the items referenced are already an active part of departmental operation without the degree of formality to generate specific reports.

Overall, Robert's comments outside of the report were quite complementary. While there are a few areas Mark seeks to improve upon as evidenced from his training materials request, the long-term goals referenced are in no small part to guarantee continuity of experience, so that actions taken today are transitioned to the next generation of leadership.

Tom Brown

Brown Insurance Group

W: 219.972.6060 C: 219.678.6060

x. Discussion: Credit Card Policy  
(I haven't done any additional work on it since the last Council meeting)

## **Plenary Business Meeting of Monday May 11, 2026**

- 3 -

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- Minutes of the Meeting of Monday, April 27, 2026.
- Accounts Payable Voucher
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