

**Enrolled Minutes of the Fifty-ninth Regular or Special Meeting
For the Thirtieth Highland Town Council
Special Meeting (In person)
Monday, March 30, 2026**

The Thirtieth Town Council of the Town of Highland, Lake County, Indiana met in a special session on **Monday, March 30, 2026**, at 6:45 o'clock p.m., at the Central Fire Station, 2901 Highway Avenue, Highland, Indiana.

This meeting was an in person meeting.

Roll Call: Present on roll call were Councilors Doug Turich, Thomas Black were present. Councilors Alex Robertson and Philip Scheeringa were absent. Clerk-Treasurer, Mark Herak was also present. A quorum was attained.

Officials Present: Fire Chief Glenn Schlessler were in person.

Special Orders:

1. Ratify the calling of a special meeting for Monday, March 30, 2026, pursuant to HMC Section 2.05.130(A)(4) and Section 2.05.130(F).

Councilor Turich moved to ratify the special meeting held on Monday, March 30, 2026, at 6:45 o'clock p.m., at the Central Fire Station. Councilor Scheeringa seconded. Upon a roll call vote, there were three (3) affirmative, no negatives. The motion passed. The meeting was ratified.

TOWN of HIGHLAND
HIGHLAND MUNICIPAL BUILDING • 3333 RIDGE ROAD • HIGHLAND, INDIANA 46322
PHONE: (219) 838-1080 FAX: (219) 972-5097

OFFICE of the TOWN COUNCIL

PUBLIC NOTICE

DATE: WEDNESDAY, MARCH 24, 2026
TO: AREA MEDIA AND PUBLIC

RE: SPECIAL MEETING OF THE TOWN COUNCIL OF HIGHLAND.

PLEASE LET THIS SERVE AS NOTICE THAT A SPECIAL MEETING OF THE HIGHLAND TOWN COUNCIL IS CALLED FOR MONDAY, MARCH 30, 2026 AT 6:45 P.M. AT THE CENTRAL FIRE STATION, 2901 HIGHLAND AVENUE, HIGHLAND. THE PURPOSE OF THE SPECIAL MEETING IS TO CONSIDER THE AWARD OF FEDERAL FUNDS FROM THE NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION AND PERHAPS ACT TO APPROVE AND INSTRUCT THE TOWN COUNCIL PRESIDENT TO AFFIX HIS SIGNATURE TO THE TRANSMITTAL LETTER COMMITTING HIGHLAND TO ACCEPT AND PARTICIPATE IN THE PROGRAM, AND SUCH OTHER MATTERS AS THE TOWN COUNCIL DETERMINES ARE NECESSARY OR DESIRABLE. THE MEETING IS AN IN PERSON MEETING.

FOLLOWING THE SPECIAL MEETING, THE TOWN COUNCIL WILL RESOLVE INTO ITS EXECUTIVE SESSION.

TOWN COUNCIL of HIGHLAND
George Georgeff, President

BY: OFFICE OF THE HIGHLAND CLERK-TREASURER
MARK HERAK, CLERK-TREASURER

(IC 5-14-1.5-5).

Generation: 3/27/26 at 11:36 AM

2. Approval and instruction: Action to approve and instruct the Town Council President to affix his signature to the Transmittal Letter Committing Highland to Participate with the Northwest Indiana Regional Planning Commission for the Purchase of Zero Emissions (Electric) Vehicles dated March 9, 2026.

Councilor Black to approve and instruct the Town Council President to affix his signature to the Transmittal Letter Committing Highland's participation in the Northwestern Indiana Regional Plan Commission's grant to purchase zero emissions (electric) vehicles program. Councilor Turich seconded. Upon a roll call vote, there were three (3) affirmative, no negatives. The motion passed. The letter was approved pending the signature of the municipal executive.



6100 Southport Road
 Portage, Indiana 46368
 (219) 763-6060
 www.nirpc.org

February 4, 2026

Thomas Black
 Town of Highland
 3333 Ridge Road
 Highland, IN 46322

RE: Award of Federal Funds from the Northwestern Indiana Regional Planning Commission

Congratulations! The Town of Highland has been awarded \$ 133,120.00 in Federal Transportation Funds from the Northwestern Indiana Regional Planning Commission (NIRPC) for the following project:

Purchase of Zero Emission (Electric) Vehicles

Please understand that the award amount is contingent upon the availability of funding through Congressional Appropriations to the State of Indiana. Also, it is important to understand that these funds are a part of the Federal-aid Highway Program, which is a reimbursable grant, thus no funds may be claimed until the documentation of payment for vehicle(s) is received. Additionally, costs incurred prior to the issuance of a PO will not nor can be reimbursed.

These funds, administered by the Indiana Department of Transportation (INDOT) in partnership with the Federal Highway Administration (FHWA), may only be used as reimbursement for those items eligible within Federal Guidelines (unless instructed otherwise by the MPO). Proof of order must be presented to NIRPC before a FMIS letter will be approved, signed and forwarded to INDOT to generate a Purchase Order (PO).

This funding award has been divided among the phases of the project. The following amounts may only be used on the phases identified below:

Total Project Costs: \$ 208,000.00

State Funding Year	Phase	Federal Funds	Required Local Match	Fed Funding Type
2026	PE	\$ 133,120.00	\$ 74,880.00	CRP
	RW	\$ 0.00	\$ 0.00	N/A
	CN	\$ 0.00	\$ 0.00	N/A
Total Award:		\$ 133,120.00	\$ 74,880.00	

Memorandum of Meeting
Monday, March 30, 2026

This funding award must be obligated in the State Funding Year (SFY) identified above, which occurs July 1st to June 30th. Additional funding awards for this project may or may not be available, so the LPA should proceed as if the funds are not available. Any additional costs or cost increases in any phase of this project will be 100% the responsibility of the LPA. Any non-participating elements of the project are not eligible for federal funds and therefore will also be 100% the responsibility of the LPA. This award may or may not include funding for all phases of a project and there is no guarantee that additional funding awards will be available. Upon receiving a PO from INDOT, monthly reimbursement requests must be submitted to INDOT to prove progress to FHWA on the project. The absence of regular reimbursement requests to INDOT can show inactivity and INDOT may close the project without recourse, at which time, any remaining funding award will be revoked and all funds lost, per Indiana State Board of Accounts Guidelines. If this happens, NIRPC is not responsible for giving additional funds to replace those that were lost.

Please Note: For this award, the total funds reimbursed cannot exceed sixty-four percent (64%) of the total project cost or the awarded amount.

To maintain eligibility for this award of federal funds, the designated ERC for your community must maintain certification through INDOT. The ERC will be required to actively participate throughout the life of the project, maintain project records on behalf of the LPA, and direct the contracted consultant. The ERC and the contracted consultant will also be required to attend Quarterly Tracking Meetings and follow the Quarterly Tracking Process as outlined by the policies of the NIRPC.

A hard copy of this correspondence will not be sent, and it is advised that the ERC keep a copy for their records.

Sincerely,



Charles Bradsky,
Transportation Projects Manager
NIRPC

Ecc: Ty Warner, NIRPC
Tom Vander Woude, NIRPC
Mark Knesek, Town of Highland
John Banasiak, Town of Highland
Ryan Lisek, Drive Clean Indiana
Marcia Blansett, INDOT
Breanne Freese, INDOT



TOWN OF HIGHLAND

Highland Municipal Building • 3333 Ridge Road
Highland, Indiana 46322
219-838-1080 • Fax 219-972-5097



Population 23,696
Incorporated in 1910

Monday, March 30, 2026

Mr. Charles Bradsky
Executive Director
Transportation Projects Manager
6100 Southport Road
Portage, Indiana 446368-6409

Re: Commitment to Participate with the Northwestern Indiana Regional Planning Commission (NIRPC) in the Purchase of Zero Emission (Electric) Vehicles Program.

Dear Mr. Bradsky:

This letter conveys a commitment on behalf of the Town of Highland to participate in Federal Transportation Funds project from the Northwestern Indiana Regional Planning Commission (NIRPC) for the Purchase of Zero Emission (Electric) Vehicles project. The Town of Highland understands the award amount is contingent upon the availability of funding through the Congressional Appropriations to the State of Indiana. Further, the Town of Highland understands that these funds are part of the Federal-aid Highway Program, which is a reimbursable grant, thus no funds may be claimed until the documentation of payment for vehicles is received. Proof of order must be presented to NIRPC before a FMIS letter will be approved, signed and forwarded to INDOT to generate a purchase order. If the availability of funds is appropriated, the Town of Highland commits to the following:

- Paying the required local match of \$74,880, which does not exceed sixty-four (64%) of the total project cost or awarded amount.
- The Employee Responsible in Charge (Public Works Director) will maintain his certification through INDOT and will actively participate throughout of the project. The ERC will maintain projects records on behalf of the LPA and will attend Quarterly Tracking Meetings. The ERC will keep a hard copy of the correspondence dated February 4, 2026 for the Town's records.

It is further understood that additional funding awards may or may not be available and any non-participating elements of the project are not eligible for federal funds.

Sincerely,

George Georgeff
Town Council President

(Price optional \$25)

3. Works Board Order 2026-10 : Approving and Authorizing the Metropolitan Police Chief to Purchase from Graff Chevy & KIA of Burns Harbor, IN through the Award of Federal Funds from the Northwestern Indiana Regional Planning Commission for four (4) 2026 vehicles not to exceed \$202,022 pursuant to I.C. 5-22-8-3.

Councilor Turich moved the passage and adoption of Works Board Order No. 2026-10. Councilor Black seconded. Upon a roll call vote, there were three (3) affirmatives and no negatives. The motion passed. The order was adopted pending the signature of the municipal executive.

**Town of Highland
Board of Works
Order of the Works Board 2026-10**

An Order Approving and Authorizing the Metropolitan Police Chief to Purchase from Graff Chevy & KIA of Burns Harbor, IN through the Award of Federal Funds from the Northwestern Indiana Regional Planning Commission for four (4) 2026 vehicles not to exceed \$202,022 pursuant to I.C. 5-22-8-3.

Whereas, The Town Council for the Town of Highland is the Legislative and Fiscal Body of the Municipality as well as the works board pursuant to IC 36-1-2 et seq., and

Whereas, The Northwestern Regional Planning Commission is governed by a 53-member Commission composed of elected officials from all its municipalities, of which the Town of Highland is a member and a member in good standing; and

Whereas, The Northwestern Regional Planning Commission Transportation Program seeks funding for the transportation investments proposed by local, regional and state partners in our region; and

Whereas, The funding for the investments programs is a mix of Federal Highway Administration, Federal Transit Administration, Indiana Department of Transportation, and local matching funds; and Northwestern Regional Planning Commission Transportation Program seeks funding for the transportation investments proposed by local, regional and state partners in our region; and

Whereas, The Northwestern Regional Planning Commission has been awarded a reimbursement grant to purchase zero emission (Electric Vehicles) administered by the

Indiana Department of Transportation in partnership with the Federal Highway Administration (FHWA)Transportation; and

Whereas, the Town of Highland has been awarded \$133,000 in Federal Transportation Funds from the Northwestern Indiana Regional Planning Commission (NIRPC) for the purchase of zero emissions (Electric) Vehicles; and

Whereas, The Town Council of the Town of Highland, serving as the Works Board has reviewed the matter and in the best interest of the environment and the residents of the Town of Highland, has accepted the Required Local Match Grant from Northwestern Indiana Regional Planning Commission (NIRPC) for the purchase of zero emissions (Electric) Vehicles; and

Whereas, The total project costs is \$208,000, with the Federal Funds equaling \$133,120 and the Town's required local match is \$74,880 of this reimbursable grant; and

Whereas, the purchase of the vehicles will be supported by a duly approved appropriation in the MCCD funds; and.

Whereas, Northwestern Indiana Regional Planning Commission has identified Graff Chevy & KIA of Burns Harbor, IN as the desirable source vendor to purchase four (4) 2026 Chevrolet Silverado EV (CT35843) edWD Crew Cab Standard Range Work Truck; and .

Whereas, the price for the purchase exceeds \$15,000.00 and, pursuant to Section 3.05.040 (E) as well as Section 3.05.050 (B) of the Highland Municipal Code, such purchase requires the express approval of the purchasing agency; and

Whereas, The Metropolitan Police Chief, pursuant to Section 3.05.050 (D)(2) of the Highland Municipal Code, serves as the Purchasing Agent for the Metropolitan Police Department; and

Whereas, The Town Council as the Works Board of the Municipality, pursuant to Section 3.05.030 (A)(2) of the Highland Municipal Code serves as the purchasing agency for the Metropolitan Police Department; and

Now, Therefore Be It Ordered by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board of Municipality:

Section 1: That the Town Council, acting as the Work Board of the Municipality now desires to approve and authorize the Police Chief to complete the purchase pursuant to the terms and stated herein.

Section 2: That the Works Board hereby authorizes and approves the purchase from **Graff Chevy & KIA** of Burns Harbor, IN for the purchase of four (4) 2026 Chevrolet Silverado EV (CT35843) edWD Crew Cab Standard Range Work Trucks two (2) white, one (1) black and one (1) grey a price not to exceed \$202,022; and

Section 3: That the price for the purchase exceeds \$25,000.00 and, pursuant to Section 3.05.040 (E) as well as Section 3.05.050 (B) of the Highland Municipal Code, such purchase requires the express approval of the purchasing agency; and

Section 4: That the Metropolitan Police Chief, pursuant to Section 3.05.050 (D)(2) of the Highland Municipal Code, serves as the Purchasing Agent for the Metropolitan Police Department; and

Section 5: That the Town Council as the Works Board of the Municipality, pursuant to Section 3.05.030 (A)(2) of the Highland Municipal Code serves as the purchasing agency for the Metropolitan Police Department; and

Section 6: That the Metropolitan Police Chief is now authorized and approved to execute the purchase agreement and any additional documents in order to implement this purchase and then file these documents as financial materials with the Office of the Clerk-Treasurer, pursuant to IC 36-5-4-14.

Be It So Ordered.

DULY, PASSED, ADOPTED AND ORDERED by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board, this 30th day of March 2026 having passed by a vote of 3 in favor and 0 opposed.

TOWN COUNCIL OF THE
TOWN OF HIGHLAND, INDIANA

George Georgeff, President (IC36-5-2-10)

Attest:

Mark A. Herak
Clerk-Treasurer (IC 33-16-4-1; IC 36-5-6-5)



GRAFF CHEVROLET

DON HADLEY | 219-928-6214 | DHADLEY@HANKGRAFF.COM

Town of Highland

Vehicle: [Fleet] 2026 Chevrolet Silverado EV (CT35843) e4WD Crew Cab Standard Range Work Truck





GRAFF CHEVROLET

DON HADLEY | 219-928-6214 | DHADLEY@HANKGRAFF.COM

Table of Contents

- Dealership Information
- Price Summary
- Quote Worksheet
- Weight Rating
- Technical Specifications
- Selected Model and Options
- Standard Equipment
- Window Sticker
- Vehicle Image

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.
Data Version: 28063. Data Updated: Mar 24, 2026 1:46:00 AM UTC.



GRAFF CHEVROLET

DON HADLEY | 219-928-6214 | DHADLEY@HANKGRAFF.COM

Vehicle: [Fleet] 2026 Chevrolet Silverado EV (CT35843) e4WD Crew Cab Standard Range Work Truck (Complete)

Quote Worksheet

	MSRP
Base Price	\$52,800.00
Dest Charge	\$2,595.00
Total Options	\$710.00
Subtotal	\$56,105.00
Subtotal Pre-Tax Adjustments	\$0.00
Less Customer Discount	(\$7,062.00)
Subtotal Discount	(\$7,062.00)
Trade-In	\$0.00
Subtotal Trade-In	\$0.00
Taxable Price	\$49,043.00
Sales Tax	\$0.00
Subtotal Taxes	\$0.00
Subtotal Post-Tax Adjustments	\$0.00
Total Sales Price	\$49,043.00

 Dealer Signature / Date

 Customer Signature / Date

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GRAFF CHEVROLET

DON HADLEY | 219-928-6214 | DHADLEY@HANKGRAFF.COM

Town of Highland

Vehicle: [Fleet] 2026 Chevrolet Silverado EV (CT35843) e4WD Crew Cab Standard Range Work Truck





GRAFF CHEVROLET

DON HADLEY | 219-928-6214 | DHADLEY@HANKGRAFF.COM

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GRAFF CHEVROLET

DON HADLEY | 219-928-6214 | DHADLEY@HANKGRAFF.COM

Vehicle: [Fleet] 2026 Chevrolet Silverado EV (CT35843) e4WD Crew Cab Standard Range Work Truck (Complete)

Quote Worksheet

	MSRP
Base Price	\$52,800.00
Dest Charge	\$2,595.00
Total Options	\$2,660.00
Subtotal	\$58,055.00
Subtotal Pre-Tax Adjustments	\$0.00
Less Customer Discount	(\$7,062.00)
Subtotal Discount	(\$7,062.00)
Trade-In	\$0.00
Subtotal Trade-In	\$0.00
Taxable Price	\$50,993.00
Sales Tax	\$0.00
Subtotal Taxes	\$0.00
Subtotal Post-Tax Adjustments	\$0.00
Total Sales Price	\$50,993.00

Dealer Signature / Date

Customer Signature / Date

(2) white \$50,993 x 2 = \$101,986

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Graff Automotive – Vehicle Availability & Delivery Disclaimer

Disclaimer:

All vehicle information, specifications, pricing, and program-related details provided by Graff Automotive and its affiliated dealerships are based on the most current guidance available from their respective manufacturers at the time of communication. All vehicles referenced are subject to manufacturer production schedules, allocation decisions, and availability, which may change without notice.

Submission of a purchase order, letter of intent, request for allocation, or participation in any program does not guarantee the production, allocation, or delivery of any specific vehicle. All orders will be fulfilled strictly on a “subject to availability” basis as determined by the manufacturer.

Any estimated delivery timelines are provided solely for planning purposes and do not constitute a promise, guarantee, or binding commitment by Graff Automotive or any Graff dealership. Actual delivery dates may vary due to manufacturer constraints, supply-chain conditions, allocation changes, transportation delays, or other factors outside the control of Graff Automotive.

Graff Automotive remains committed to supporting our commercial, municipal, and retail partners and will communicate any manufacturer updates as they become available.

Graff Management

GRAFF FORD & TOYOTA | 244 Melton Rd | Burns Harbor, IN 46304
GRAFF CHEVY & KIA | 239-241 Melton Rd | Burns Harbor, IN 46304
GRAFF CHEVY GMC | 9911 W 300 N | Michigan City, IN 46360

4. **Special Patrol Zone Agreement.** Special patrol services provided by the Town at Garber Chevrolet, Highland, Town Council Approval pursuant to HMC Section 9.10.250 (E). If adopted they will be charged fees for services.

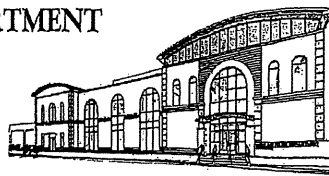
Councilor Turich moved to approve the agreement. Councilor Black seconded. Upon a roll call vote, there were three (3) affirmatives and no negatives. The motion passed. The agreement was approved pending the signature of the municipal executive.



HIGHLAND POLICE DEPARTMENT

3315 RIDGE ROAD
HIGHLAND, IN 46322-2097
(219) 838-3184

RALPH J. POTESA, CHIEF OF POLICE



March 26, 2026

Mr. Tony Turco/General Manager
Garber Chevrolet Highland
9700 Indianapolis Boulevard
Highland, IN 46322

Re: Letter of Agreement for services at Garber Chevrolet Highland
9700 Indianapolis Boulevard
Highland, IN 46322

Dear Mr. Tony Turco,

The purpose of this letter is to follow-up on the conversation you had with Administrative Commander Shawn Anderson on Wednesday, March 25, 2026 regarding security services that the Highland Police Department may provide, utilizing an off duty uniformed police officer and a marked Highland Police Department patrol unit.

For the year 2026, the fees for this service will be \$40.00 per hour per uniformed police officer and \$2.75 per hour per marked police patrol vehicle (both paid on a monthly basis via a check made out to "Highland Police Department"). The schedule will entail working every Friday, Saturday, Sunday and two random week days from 10 pm to 4 am as determined by Garber Chevrolet and Commander Anderson, our part-time coordinator.

This letter will serve as an agreement for the hourly rate and use of a Town vehicle to be paid and to authorize the Highland Police Department to charge the above fees for the use of police department vehicles at any time in the year 2026 and to deposit and receipt any checks/payments for said services.

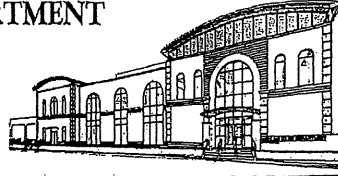
Please call or write if you have any questions. If you find these terms acceptable, please have you or your representative sign below and return a signed copy to my attention at the Highland Police Department. Thank you.



HIGHLAND POLICE DEPARTMENT

3315 RIDGE ROAD
HIGHLAND, IN 46322-2097
(219) 838-3184

RALPH J. POTESA, CHIEF OF POLICE



Sincerely,

Ralph Potesta, Chief of Police
Highland Police Department

Approved this 30th day of March, 2026.

George Georgeff, Council President
Town of Highland, Lake County, Indiana

Attest:

Mark Herak, Clerk Treasurer

Accepted this 30th day of March, 2026

Garber Chevrolet Highland

By:
Signature

Shawn Anderson
Printed Name

General Manager
Title

3/26/26
Date

Shawn Anderson
Administrative Commander

Memorandum of Meeting
Monday, March 30, 2026

Adjournment of Special Meeting. There being no further business on the agenda, the Town Council President declared the special meeting of the Town Council of Monday, March 30, 2026, adjourned at 7:00 o'clock p.m.

Mark Herak
Clerk-Treasurer

Approved by the Town Council at its meeting of April 13, 2026.