

**MINUTES OF THE REGULAR PUBLIC MEETING
BOARD OF SANITARY COMMISSIONERS
TUESDAY AUGUST 19, 2025**

The Board of Sanitary Commissioners of the Sanitary District of Highland convened in a study session immediately before the Public Hearing Meeting at 6:30 p.m. on Tuesday, August 19, 2025 with Commissioner Cieslak presiding at Public Works, 8100 Kennedy Ave, Highland, Indiana, in order to discuss the final agenda of the regular meeting.

Silent Roll Call: Commissioners John Bach, Kathy DeGuilio-Fox, David Jones and Greg Cieslak. Richard Garcia, absent. Also present were Mark Knesek, Public Works Director, Derek Snyder of NIES Engineering, Inc., Robert Tweedle, Lawyer and Town Council President, George Georgeff.

Sanitary District Engineer Status Report: Derek Snyder updated the commission on the lining project. The rain delayed them this week. Cleaning crew is going well. A discussion took place on Red Zone project. Commissioner Cieslak asked if there has been any change in the storm drains connected to sanitary sewers. Derek stated there have been no changes. Processing data for recent rainfall the north and middle end of town got hit the hardest. We had more than 6 inches of rain in just 3 days. That's why there was so much flooding. A discussion took place about the recent rains.

Public Works/Sanitary District Status Report: Talked about planning to purchase a Vactor truck that is needed next year. A discussion took place about the grease dumping areas that had been an issue in the past. There have been no issues recently.

Sanitary District Attorney Status Report: A discussion took place regarding the proposal from Hammond while their CMDF is still delayed. A discussion took place.

Study Session ended at 7:05.

At 7:05 the Regular Meeting of the Board of Sanitary Commissioners of the Sanitary District of Highland convened with Commissioner Garcia presiding, in the meeting room of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana. The Regular Public meeting was opened with the Pledge of Allegiance to the United States of America.

Roll Call: Commissioners John Bach, Kathy DeGuilio-Fox, David Jones and Greg Cieslak. Richard Garcia, absent. Also present were Mark Knesek, Public Works Director, Derek Snyder of NIES Engineering, Inc., Robert Tweedle, Lawyer and Town Council President, George Georgeff.

The minutes from the June 17, 2025, public meeting are approved.

Special Order: None

Communication: None

General Business:

1. Board of Sanitary Commissioners Resolution No. 2025-09

Commissioner Bach motioned to approve Resolution No. 2025-09 Commissioner DeGuilio-Fox seconded. Upon roll-call, there were four (4) affirmatives and no (0) negatives. Motion passes.

**TOWN OF HIGHLAND
BOARD OF SANITARY COMMISSIONERS RESOLUTION No. 2025-09
WATER WORKS BOARD RESOLUTION No. 2025-12**

A JOINT ENACTING INSTRUMENT OF THE HIGHLAND SANITARY BOARD OF COMMISSIONERS AND THE HIGHLAND WATER WORKS BOARD OF DIRECTORS ACCEPTING THE QUOTE OF GARBER CHEVROLET FOR ONE (1) 2025 CHEVROLET EXPRESS 2500 EXTENDED CARGO VAN WITH WEATHER GUARD INTERIOR BIN PACKAGE IN THE AMOUNT OF \$44,326.53

Whereas, The Town of Highland, Department of Public Works, has determined a need to purchase a Cargo Van in order to carry out its various responsibilities and had prepared specifications for equipment pursuant to that need; and

Whereas, the Public Works Director, pursuant to §3.05.050(D)(1), (6) and (7) of the HMC, serves as the Purchasing Agent for the Public Works Department, Highland Sanitary District and Highland Water Works District; and

Whereas, Pursuant to §3.05.060(G)(2) of the HMC, the purchasing agent may make small purchases valued at less than \$50,000 by purchasing in the open market; and

Whereas, the equipment will be used to support the missions of the Sanitary District and the Water Works District, and

Whereas, it is prudent and in the best interest of the Highland Sanitary Board of Commissioners and the Highland Water Works Board of Directors, and the public at large, to support and share the purchase of the equipment in equal amounts, and

Whereas, The Water Works Superintendent has procured a quote from Garber Chevrolet for the purchase of one (1) 2025 Chevrolet Express 2500 Extended Cargo Van with Weather Guard Interior Bin Package in the amount of \$44,326.53; and

Whereas, Pursuant to §3.05.030 (B) of the HMC, the purchase exceeds \$15,000.00, which requires the additional approval of the purchasing agency; and

Whereas, the Board of Sanitary Commissioners, pursuant to §3.05.030(E) of the HMC serves as purchasing agency for the Highland Sanitary District; and

Whereas, the Board of Water Works Directors, pursuant to §3.05.030(D) of the HMC serves as purchasing agency for the Highland Water Works District; and

Whereas, the purchase will be supported by the Sewage Improvement Fund and Water Works Improvement Fund and there are sufficient appropriations in order to support the purchase; and

Whereas, the Highland Board of Sanitary Commissioners and the Highland Water Works Board of Directors now desire to approve and authorize the Public Works Director to complete the purchase pursuant to the terms stated herein.

Now, Therefore Be it Hereby

Resolved by the Board of Sanitary Commissioners of the Town of Highland, Lake County, Indiana;

Resolved by the Board of Water Works Directors of the Town of Highland, Lake County, Indiana; and

Section 1. That the quote from Garber Chevrolet, attached hereto and made a part of this Resolution, in the amount of Forty-four Thousand Three Hundred Twenty-six Dollars and 53 Cents (\$44,326.53) for the purchase of one (1) 2025 Chevrolet Express 2500 Extended Cargo Van with Weather Guard Interior Bin Package is hereby accepted;

Section 2. That the purchase shall be funded in equal shares (1/2) by the Highland Board of Sanitary Commissioners through the Sewage Improvement Fund in the amount of Twenty-two Thousand One Hundred Sixty-three Dollars and 27 Cents (\$22,163.27) and (1/2) by the Highland Water Works Board of Directors through the Water Works Improvement Fund in the amount of Twenty-two Thousand One Hundred Sixty-three Dollars and 26 Cents (\$22,163.26);

Section 3. That, upon the approval of the Highland Board of Sanitary Commissioners and the Highland Water Works Board of Directors, the Public Works Director is hereby authorized to issue a purchase order to Garber Chevrolet and to execute all documents necessary to implement the purchase thereof;

Duly Adopted and Resolved by the Board of Sanitary Commissioners of Highland, Lake County, Indiana, this 19th day of August, 2025. Having been passed by a vote of four (4) in favor and none (0) opposed.

THE SANITARY DISTRICT OF HIGHLAND
BY ITS BOARD OF COMMISSIONERS:

Richard Garcia, President

Attest:

David Jones, Secretary

Duly Adopted and Resolved by the Board of Water Works Directors of Highland, Lake County, Indiana, this 28th day of August, 2025. Having been passed by a vote of ____ in favor and ____ opposed.

THE WATER WORKS DISTRICT OF HIGHLAND
BY ITS BOARD OF DIRECTORS:

Section 3. That the Superintendent of the Sanitary District is instructed and authorized to prepare accounts payable for projects identified herein in such a manner as to support and permit the regular review of the Capital expenses herein identified as compared to the budgeted amounts and to otherwise carry out the objects and purposes of this resolution;

Section 4. That there shall be no capital expenditure for the identified projects in excess of the amounts fixed by this resolution without express action by the Board of Sanitary Commissioners, revising the amount fixed and authorizing the additional allowance amount;

Section 5. That this Resolution shall be effective immediately upon its passage and adoption by the Board of Sanitary Commissioners and may be amended or repealed by subsequent resolution duly passed and adopted.

Duly Adopted, Resolved and Ordered by the Board of Sanitary Commissioners of Highland, Lake County, Indiana, this 19th day of August 2025. Having been passed by a vote of four (4) for and no (0) opposed.

**THE SANITARY DISTRICT OF HIGHLAND
BY ITS BOARD OF COMMISSIONERS:**

Richard Garcia, President

Attest:

David Jones, Secretary of the Board of Sanitary Commissioners

New Business: None

Reports: None

Comments for the Commissioners: None

Claims:

\$ Per the docket in the amount of

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|-------------|---------------------------|-------------------|
| 3308 | SAN DIST BD & INT | 483,018.90 |
| 6201 | SEWAGE OPERATING | 402,138.35 |
| 6204 | SEWAGE IMPROV | 52,790.74 |
| 6205 | WASTWATER CONSTRUCTION | 43,303.00 |
| 6206 | SEWAGE CASH RESERVE | 119,260.50 |
| <u>6601</u> | <u>SANITARY OPERATING</u> | <u>234,356.60</u> |
| | Total | 1,3334,868.09 |

Commissioner Jones motioned to approve the docket. Commissioner DeGuilio-Fox seconded. Upon a roll call, there were four (4) affirmatives and no (0) negatives. The motion passes.

Next Meeting:

The study session scheduled for August 5, 2025. The next regularly scheduled Public Meeting will be held Tuesday, August 19, 2025 at Highland Public Works immediately following a study session at 6:30 p.m

Adjournment: There being no other business to come before the Board of Sanitation Commissioners, Commissioner DeGuilio-Fox moved to adjourn. Upon a voice vote, the meeting was adjourned at 7:10 pm.

Respectfully Submitted, Denise Beck, Recording Secretary