

**MINUTES OF THE REGULAR PUBLIC MEETING
BOARD OF SANITARY COMMISSIONERS
TUESDAY March 18, 2025**

The Board of Sanitary Commissioners of the Sanitary District of Highland convened in a study session immediately before the Regular Public Meeting at 6:30 p.m. on Tuesday, March 18, 2025 with Commissioner Garcia presiding, in the first floor meeting room of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana, in order to discuss the final agenda of the regular meeting.

Silent Roll Call: Commissioners Kathy DeGuilio-Fox, John Bach, Greg Cieslak, Dave Jones and Richard Garcia. and Also present were Mark Knesek, Public Works Director, Robert Tweedle, Lawyer and George Georgeff, Councilman

Richard Garcia reported on behalf of Derek Snyder, who was absent, that he is still waiting to hear from Insituform as to whether their prices will stay the same as last year

Mark Knesek stated the new contract for the garbage services are being reviewed.

Robert Tweedle stated he is waiting for HSD quarterly report. He received correspondence from HSD regarding the rate for the last year per the contract. He will be looking into it.

Study Session ended at 6:42.

At 6:42 the Regular Meeting of the Board of Sanitary Commissioners of the Sanitary District of Highland convened with Commissioner Garcia presiding, in the meeting room of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana. The Regular Public meeting was opened with the Pledge of Allegiance to the United States of America.

Roll Call: Commissioners Kathy DeGuilio-Fox, John Bach, Greg Cieslak, Dave Jones and Richard Garcia. Also present were Mark Knesek, Public Works Director and Robert Tweedle, Lawyer and George Georgeff, Councilman.

The minutes from the February 18, 2025 and March 4, 2025 public meeting are approved.

Special Order: None

Communications: None

General Order and Unfinished Business:

- 1. Commissioner DeGuilio-Fox motioned to approve Resolution 2025-06 Bach seconded. Upon a roll-call, there were five (5) affirmatives and no (0) negatives. The motion passes.**

**Sanitary District of Highland
Board of Sanitary Commissioners
Resolution No. 2025-06**

A Resolution Authorizing and Approving a Change Order to the Construction Contract with Insituform Technologies USA, LLC, for the 2024 Cured-In-Place Pipe Lining of Sanitary Sewers Project

Whereas, The Sanitary District of Highland is governed by its Board of Sanitary Commissioners, pursuant to the provisions of IC 36-9-25 et seq.; and

Whereas, IC 36-9-25-9 specifically provides that the Board of Sanitary Commissioners shall manage and control all works of the district and may purchase, acquire, construct, reconstruct, operate, repair and maintain all sewage works; and

Whereas, The Board of Sanitary Commissioners in performing its duties, may adopt resolutions, rules and by-laws that are necessary to carry out the provisions of IC 36-9-25 including repealing or amending them consistent with the Sanitary District Law; and

Whereas, The Sanitary District of Highland (District), through its Board of Sanitary Commissioners, had heretofore on September 19, 2023, adopted Resolution No. 2023-25, a Resolution, accepting a proposal from Insituform Technologies USA, LLC for an annual service agreement – CIPP lining of sanitary sewers and authorizing the issuance of an annual work order in the amount between \$800,000 and \$1,000,000 through December 31, 2024; and

Whereas, The District had determined to commit funding annually to rehabilitate the sanitary sewer collection system through CIPP lining in order to correct structural issues and reduce the impact of storm water infiltration into the sanitary sewer system as identified by the RedZone Robotics, Incorporated (RedZone) YES Program; and

Whereas, NIES Engineering, Incorporated (NIES) had compiled a list of sanitary sewers to be lined in 2024, based on preliminary results from Phase Two (81st Street Basin) of the RedZone YES Project, with an aggregated itemized cost in the amount of Nine Hundred Ninety-nine Thousand Nine Hundred Sixty-eight Dollars and 78 Cents (\$999,968.78) and a Purchase Order, in said amount, to Insituform was issued to complete the work; and

Whereas, during the course of construction of the Project, it has become necessary to change or alter the original specifications and/or item quantities of the project; and

Whereas, NIES Engineering, Inc., a licensed engineer performing construction engineering services on the Project, has specifically identified and presented Change Order No. 1, attached herewith, which details the changes and alterations to the Project which have a net decrease in the contract amount of Twenty-three Thousand Two Hundred Sixty-nine Dollars and 37/100 Cents (\$23,269.37); and

Whereas, The Sanitary District of Highland, through its Board of Sanitary Commissioners, now desires to approve and authorize the Change Order as described.

Now, Therefore Be it Resolved by the Board of Sanitary Commissioners for the Sanitary District of Highland, Lake County, Indiana, as follows:

Section 1. That Change Order No. 1 to the construction contract between Insituform Technologies USA, LLC and the Sanitary District of Highland for the 2024 CIPP Lining of Sanitary Sewers Project, as prepared by NIES Engineering, Inc., a licensed professional engineer performing construction engineering services on the Project, is hereby approved and authorized in each and every respect;

Section 2. That Change Order No. 1 decreases the original contract amount by Twenty-three Thousand Two Hundred Sixty-nine Dollars and 37 Cents (\$23,269.37), bringing the total value of the contract to Nine Hundred Seventy-six Thousand Six Hundred Ninety-nine Dollars and 41 Cents (\$976,699.41);

Section 3. That the President of the Sanitary District of Highland be authorized to execute the Change Order with his signature.

Duly Adopted, Resolved and Ordered by the Board of Sanitary Commissioners of Highland, Lake County, Indiana, this 18th day of March, 2025. Having been passed by a vote of five (5) in favor and none (0) opposed.

**THE SANITARY DISTRICT OF HIGHLAND
BY ITS BOARD OF COMMISSIONERS:**

Attest:

David Jones, Secretary

- 2. Commissioner Jones made a motion to accept the Pay Request no.3 2024 CIPP Lining of Sanitary Sewer Project. Commissioner Cieslak seconded. Upon roll-call vote, there were five (5) affirmative and no (0) negatives. The motion passes.
- 3. Commissioner Cieslak made a motion to accept the Pay Request no.4 (Final) 2024 CIPP Lining of Sanitary Sewer Project. Commissioner Bach seconded. Upon roll-call vote, there were five (5) affirmative and no (0) negatives. The motion passes.

New Business: None

Reports: None

Comments from the Commissioners: None

Business from the floor: None

Claims:

6201	SEWAGE OPERATING	382,864.56
6204	SEWAGE IMPOV	237,667.78
6205	WASTEWATER CONSTRUCTION	43,303.00
6206	SEWAGE CASH RESERVE	119,260.50
6601	SANITARY OPERATION	196,242.02
	Total	979,337.86

Commissioner Jones motioned to approve the docket. Commissioner DeGuilio-Fox seconded. Upon a roll call, there were five (5) affirmatives and no (0) negatives. The motion passes.

Next Meeting: The next meeting will be a study session to be held at 6:30 p.m. on Tuesday April 1, 2025. The next regularly scheduled Public Meeting will be held Tuesday, April 15, 2025, immediately following a study session at 6:30 p.m.

Adjournment: There being no other business to come before the Board of Sanitation Commissioners, Commissioner DeGuilio-Fox moved to adjourn. Upon a voice vote, the meeting was adjourned at 6:50 pm.

Respectfully Submitted, Denise Beck, Recording Secretary