

**HIGHLAND REDEVELOPMENT COMMISSION
SPECIAL PUBLIC MEETING MINUTES
MONDAY, DECEMBER 20, 2021**

The Highland Redevelopment Commission ("Commission", "RC") met in a Special Public Meeting on Monday, December 20, 2021 in the Council Chambers of the Municipal Building located at 3333 Ridge Road, Highland, Indiana. President Cy Huerter called the meeting to order at 5:31 p.m. The minutes were recorded by Redevelopment Assistant Lance Ryskamp.

Roll Call: Present on roll call were Redevelopment Commissioners George Georgeff, Cy Huerter, Bill Leep and Robyn Radford. Commissioner Sean Conley was absent. A quorum was attained.

Officials Present: Town Council Liaison Roger Sheeman; Michael Griffin, Highland Clerk-Treasurer; Pat Krull, School Town of Highland representative and non-voting member of the Redevelopment Commission were also present.

Additional Officials Present: Lance Ryskamp, Redevelopment Assistant.

Guests: Michelle Quinn, Post Tribune

Minutes of the Previous Meetings: None

Special Orders: None

Public Comment: None

Communications: None

Unfinished Business and General Orders: None

New Business:

1. **Consideration of the Process for a Search and Selection of a Successor Redevelopment Director.** Commission President Cy Huerter introduced the topic. Council Liaison Roger Sheeman offered a broad overview of the process during the most recent search. He also mentioned that the search would be mentioned on the Highland Website. Michael Griffin suggested using Listserv through the IACT website which has a significant statewide Redevelopment membership. Clerk-Treasurer Griffin also advised that the position would be posted internally for five days and that any individuals responding internally may be considered along with others who apply. Having been involved in the process during the most recent search he shared how that process was conducted by HRGovUSA. Mr. Griffin strongly urged the need to hire someone with the necessary skillset to fulfill the position. Discussion ensued. The Redevelopment Commission reiterated that they believe it important and have asked the current director to be involved in the process. The Commissioners also agreed that they would like to move forward with HRGovUSA and request a proposal for services. Mr. Griffin agreed to contact HRGovUSA and ask them to attend a Redevelopment Commission meeting. All agreed and there was no further discussion in this regard.
2. **Resolution 2021- 33: A Resolution of the Highland Redevelopment Commission Modifying the Existing Wage and Salary ordinance for Redevelopment Department Employees.** Commission President Huerter introduced the resolution and asked if all Commissioners had reviewed the

resolution. If so, he called for a motion to consider. Commissioner George Georgeff made a motion to consider. Commissioner Robyn Radford moved to second the motion. During discussion Commissioner Leep asked how this resolution changes the compensation. Clerk-Treasurer Griffin explained that this resolution not only addresses an increase that is expected to be approved by the Council for 2022 but also interim increases during the transition period. This covers not only an increase for the Redevelopment Assistant position pending an increase in duties during the transition period but also for the Redevelopment Director as that schedule moves from full-time to part-time during the transition period. Discussion ensued. Mr. Griffin did caution that if the council approves more than a 4% increase the Redevelopment Commission should consider a new resolution reflecting that additional compensation. There being no further discussion a roll call vote was taken. The resolution was approved and adopted by a vote of four affirmatives and zero negatives.

Commissioner Georgeff asked that the Redevelopment Assistant attend the meetings during the interim period and may adjust his schedule as required.

Action to Pay Accounts Payable Vouchers: None

Business from the Commissioners: None

Next Meeting: The next full Study Session is scheduled to be held on Tuesday, January 11, 2022 at 6:30 p.m. The next Public Meeting will be held on Tuesday, January 25, 2022 and convene immediately following the adjournment of the scheduled study session that evening. The Study Session precedes the public meeting at 6:30 p.m. and reconvenes following the public meeting, if deemed necessary. The next meeting of the Highland Main Street will be Wednesday, January 12, 2022 at 6:30 p.m.

Adjournment: There being no further business to consider the Special Meeting of the Highland Redevelopment Commission was adjourned at 6:01 p.m.

Respectfully submitted by Kathy DeGuilio-Fox, Recording Secretary.