

**HIGHLAND REDEVELOPMENT COMMISSION
SPECIAL PUBLIC MEETING MINUTES
WEDNESDAY, August 19, 2015**

Members of the Highland Redevelopment Commission ("RC", "Commission") met on Wednesday, August 19, 2015, at 7:05 PM in the Upstairs Conference Room within the Municipal Building at 3333 Ridge Road, Highland, Indiana. President Dominic Noce called the meeting to order. Minutes were prepared by Cecile Petro, Redevelopment Director.

ROLL CALL: Commissioners present included Dominic Noce, Kathie DeGuilio-Fox, Rachel Delaney, Jim Kessler, and Greg Kuzmar. Also in attendance were Councilmen Bernie Zemen and Konnie Kuiper. Councilman Zemen left soon after Councilman Mark Herak arrived. School Town of Highland Commissioner Patrick Krull arrived after 7:30 PM. Attorney Carol Green-Fraley and Redevelopment Director Cecile Petro were also present.

General Substance of the Discussion

Agenda Review

President Dominic Noce called the meeting to order at 7:05 PM. The pledge of allegiance was recited. President Noce stated the purpose of the special meeting was to review and discuss the five (5) responses to the Request for Proposals for Architectural Services that was issued by the Redevelopment Commission on July 16, 2015 and due on August 17, 2015. The five were: Morris Architects Planners, Bauer Latoza, Wheeler-Kearns, VOA, and r +b Architecture Planning.

Commissioners were provided with a sheet highlighting different points within each submittal by the Director. Commissioner Kuzmar led the discussion with a matrix he had developed showing the approach and consultants each submittal offered. Discussion ensued. President Noce thanked Commissioner Kuzmar for his work.

Each Redevelopment Commissioner selected three firms that they would like to interview. Unanimously, the Commission stated that they would like to interview Morris Architects Planners, Bauer Latoza, and Wheeler-Kearns.

President Noce asked Commissioners to bring two sets of questions to the next Study Session of the Commission which will be held on Wednesday, August 26, 2015 at 6:00 PM in the Town Hall. The first set would be factual questions that would be relayed to the firms before the interview so that they could provide those answers either before their interview or at the time of their interview. The second set of questions would be more open ended questions to create a dialogue with the potential candidate.

The public meeting ended at 8:34 PM