

**HIGHLAND REDEVELOPMENT COMMISSION
STUDY SESSION MINUTES
WEDNESDAY, May 25, 2016**

Members of the Highland Redevelopment Commission (“RC”, “Commission”) met on Wednesday, May 25, 2016 at 6:07 PM in the Upper Conference Room within the Municipal Building at 3333 Ridge Road, Highland, Indiana. President Greg Kuzmar called the meeting to order. Minutes were prepared by Cecile Petro, Redevelopment Director.

ROLL CALL: Commissioners present included Greg Kuzmar, Bill Leep, and Ed Dabrowski. Also in attendance were Attorney Carol Green-Fraley, School Town of Highland Commissioner Pat Krull, Town Councilman Bernie Zemen, and Redevelopment Director Cecile Petro. Commissioners Dominic Noce and Kathy DeGuilio-Fox were absent with notice. Members of the public included Tom Byelick and Michele Piskol.

General Substance of the Discussion

Agenda Review

Commissioners reviewed the minutes and claims. No comments were received. President Kuzmar stated that he would be tabling Resolution 2016-07 for Legal Services. Commissioners reviewed resolutions #2016-14, #2016-15, and #2016-16 that will allow for tax increment to be collected and provided to the Redevelopment Commission for 2016 pay 2017. Resolution #2016-17 will allow two appraisals on property located at 8620 Kennedy Avenue. No comments were received on those items.

Kennedy Avenue & Main Street Engineering Study Update

Commissioners stated that they would like to have SEH present at their next meeting on June 8, 2016 to review the study.

Art & Cultural District Plan

The Commissioners stated that they would like to have SEH present at their next meeting on June 8, 2016 to review the plan. They will review and prioritize the items within the Implementation Plan before the next meeting.

8630 Kennedy Avenue

Commissioners discussed the status of the property and Attorney Green-Fraley provided the legal options that are available to the Commission. They asked the Director and Town Councilman Zemen to meet with the owners to discuss the current status of the building, if the owners are considering multiple offers, or if the owners are closing on an offer. Commissioners and the attorney discussed the parameters of the next meeting with the owners.

Theatre of Convenience

Tom Byelick and Michele Piskol reviewed their plans for a Theatre of Convenience that they would like to produce by leasing 8610 Kennedy Avenue until the property is redeveloped. Their plan would provide insurance, clean and paint the building, and market the concept. The insurance would be a \$1M policy that would name the town as an additional insured party. In the beginning, they plan to provide a variety of performances once or twice weekly. They would lease the property for \$300 per month. If utilities exceeded \$300, they would agree to reimburse the Commission. The lease would be a month to month lease. The agreement would be contingent upon a positive inspection and an occupancy permit by the Building Commissioner.

The Study Session ended at 7:25 PM for the Public Meeting.

**HIGHLAND REDEVELOPMENT COMMISSION
PUBLIC MEETING
May 25, 2016**

The Highland Redevelopment Commission ("Commission", "RC") met in a Public Meeting on May 25, 2016 at 7:23 PM in the Upstairs Conference Room within the Municipal Building at 3333 Ridge Road, Highland, Indiana. President Kuzmar called the meeting to order.

ROLL CALL:

Present on roll call included Redevelopment Commissioners Greg Kuzmar, Bill Leep and Ed Dabrowski. Commissioners Dominic Noce and Kathy DeGuilio-Fox were absent with notice. Also in attendance were Attorney Carol Green-Fraley, School of Highland Commissioner Pat Krull, and Town Councilman Steve Wagner. Taking minutes for the meeting was Director Petro.

MINUTES OF PREVIOUS SESSIONS:

Commissioner Leep made a motion to approve the minutes as written for the Public Meeting and Study Session of April 27, 2016. Commissioner Dabrowski seconded the motion. **Motion carried by unanimous voice vote.**

PUBLIC COMMENTS: None

SPECIAL ORDERS: None

COMMUNICATIONS:

Director Petro provided a letter from Mr. Jerry T. Paucak, thanking her for the meeting with him on May 17, 2016.

UNFINISHED BUSINESS AND GENERAL ORDERS:

President Kuzmar tabled Resolution #2016-07, *A Resolution of the Highland Redevelopment Commission Approving an Agreement for Legal Services to the Highland Redevelopment Commission for 2016 with Green & Kuchel, P.C.*

Commissioner Dabrowski made a motion to approve Resolutions #2016-06, *A Resolution of the Highland Redevelopment Commission Approving a Retainer Agreement for Financial Professional Services and General Redevelopment Consulting to the Highland Redevelopment Commission for 2016 with SEH of Indiana.* Commissioner Leep seconded the motion. **Motion carried by unanimous voice vote.**

NEW BUSINESS:

Commissioner Dabrowski made a motion to approve Resolutions #2016-14, #2016-15 & #2016-16, *Resolutions of the Highland Redevelopment Commission Concerning the 2017 Budget Year Determination for Tax Increment for the Highland Acres Allocation Area, the Downtown and North Kennedy Avenue Allocation Area, and the Highland Commercial Corridors Allocation Area, respectively.* Commissioner Leep seconded the motion. **Motion passed by unanimous voice vote.**

Commissioner Leep made a motion to approve Resolution #2016-17, *A Resolution Expressing the Interest of the Redevelopment Commission in Optioning and/or Making a Purchase of Real Property Located at 8620 Kennedy Avenue and Authorizing Appraisals on this Property, Pursuant to IC 36-7-14-12.2(A)(1) and IC 36-7-14-12.2(A)(12.)* Commissioner Dabrowski seconded the motion. **Motion carried by unanimous voice vote.**

Commissioner Dabrowski made a motion to add an item to the agenda. The agenda item was a lease agreement with Tom Byelick for a Theatre of Convenience subject to a positive inspection and an occupancy permit by the Building Commissioner. Commissioner Leep seconded the motion. **Motion passed by unanimous voice vote.**

Commissioner Dabrowski made a motion to approve Resolution #2016-18, *A Resolution of the Highland Redevelopment Commission to Enter into an Agreement with Tom Byelick to Lease 8610 Kennedy Avenue for a Theatre of Convenience subject to a Positive Inspection and Occupancy Permit by the Building Commissioner*. Commissioner Leep seconded the motion. **Motion carried by unanimous voice vote.**

ACTION TO PAY ACCOUNTS PAYABLE VOUCHERS:

Commissioner Dabrowski made a motion to pay account payables as prepared in the amount of \$26,573.81. Commissioner Leep seconded the motion. **Motion carried by unanimous voice vote.**

BUSINESS FROM THE COMMISSIONERS:

President Kuzmar stated that he was pleased that the Town Theatre Board has become a Post for the Girl and Boy Scout Explorer Program and that the program was moving forward. He also stated that Phase I—Schematic Design was completed on the Town Theatre. Mr. Kuzmar stated that he was heartened to hear that the functionality of the Theatre was not scaled back and that there will be additional efficiencies with the new design.

NEXT MEETING:

The next public meeting will be held on June 8, 2016, at 7:00 PM. A Study Session will precede the Public Meeting at 6:00 PM and may follow the meeting. The next full Study Session will be held on June 22, 2016, at 6:00 PM. The next Highland Main Street meeting will be held on Thursday, June 2, 2016 at 6:30 PM. All meetings will take place in the town hall.

ADJOURNMENT: Commissioner Dabrowski made a motion to adjourn the meeting. Commissioner Leep seconded the motion. **Motion carried by unanimous voice vote to adjourn the meeting at 8:08 PM.**

JERRY T. PAUCAK

Ms. Cecile Petro, Director of the Highland Redevelopment Commission

May 19, 2016

3333 Ridge Road

Highland, Indiana 46322

Dear Cecile,

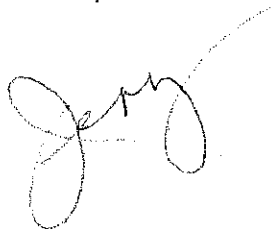
Thank you for taking the time out of your busy schedule to visit with me last Tuesday.

Never did I dream or consider how your hands are tied with so many restraints in doing what you want. From listening to your plans, I am convinced that Highland has the best person working on its business growth. You really do have the best interest for Highland in your heart. Good Luck with your future projects ! I still wish our town council was more aggressive and we had a financial champion.

Thanks again, and if I could be of help, just call.....

Sincerely,

Jerry Paucak



**THE TOWN of HIGHLAND
REDEVELOPMENT COMMISSION RESOLUTION NO. 2016-06**

**A RESOLUTION OF THE HIGHLAND REDEVELOPMENT COMMISSION
APPROVING A RETAINER AGREEMENT FOR FINANCIAL PROFESSIONAL
SERVICES AND GENERAL REDEVELOPMENT CONSULTING TO THE
HIGHLAND REDEVELOPMENT COMMISSION FOR 2016**

Whereas, The Redevelopment Commission of the Town of Highland is authorized to undertake redevelopment activities under IC 36-7-14 and Chapter 216 of the Highland Municipal Code, which are public uses and purposes for which public money may be spent and private property may be acquired, and

Whereas, Redevelopment Activities includes performing all acts incident to the statutory powers and duties of a redevelopment commission; and

Whereas, The Redevelopment Commission may adopt rules and by-laws it considers necessary for the proper conduct of their proceedings, the carrying out of their duties; and

Whereas, The Redevelopment Commission is authorized to negotiate and enter into contract by statute; and

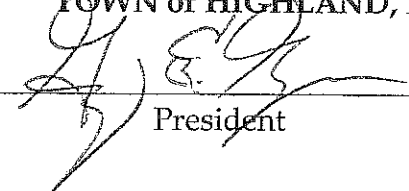
Whereas, The Redevelopment Commission does from time to time need financial advice and general redevelopment consulting to carry out its duties; and,

Now Therefore Be it hereby Resolved by the Highland Redevelopment Commission, Lake County, Indiana:

That it is in the best interest of the Town to enter into a Retainer Agreement with SEH of Indiana for the year 2016.

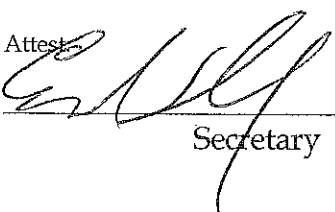
DULY, PASSED and RESOLVED by the Highland Redevelopment Commission, Lake County, Indiana, this 25th day of May, 2016 having passed by a vote of 3 in favor and 0 opposed.

**REDEVELOPMENT COMMISSION of the
TOWN of HIGHLAND, INDIANA**



President

Attest



Secretary

Master Agreement for Professional Services

This Master Agreement for Professional Services is effective as of March 9, 2016 between Town of Highland, Indiana Redevelopment Commission ("Client") and SEH of Indiana, LLC ("Consultant").

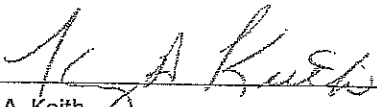
By entering into this Agreement, Client agrees to utilize the professional services of Consultant and Consultant agrees to provide the professional services described in this Agreement, exhibits or attachments. The attached General Conditions of the Agreement for Professional Services (General Conditions Rev. 12.07.15) shall apply to all work performed by Consultant on behalf of Client. Individual projects requested by Client on an as needed basis and accepted by Consultant will be described in Supplemental Letter Agreements ("SLA") with other optional exhibits and attachments cited. Nothing herein shall be deemed to require Client to retain Consultant or require Consultant to provide services beyond those specified in Supplemental Letter Agreements.

The following optional exhibits may be attached to an SLA: Exhibit A-1 for Hourly Payments, Exhibit A-2 or A-3 for Lump Sum Payments, and Exhibit B for Resident Project Representative Duties/Responsibilities.

This Master Agreement for Professional Services, General Conditions, Exhibits, and Attachments to Exhibits (collectively referred to as the "Agreement") represent the entire understanding between Client and Consultant and supersedes all prior contemporaneous oral or written agreements with respect to the services to be provided by Consultant hereunder. In the event of a conflict between the documents, this document and the attached General Conditions shall take precedence over all Exhibits unless alternate terms have been specifically agreed to on the SLA under "Other Terms and Conditions". The SLA shall take precedence over Exhibits. This Agreement may not be amended except by written agreement signed by the authorized representatives of each party.

SEH of Indiana, LLC

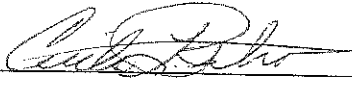
By:


Kerry A. Keith,
President, SEH of Indiana, LLC

Title:

Town of Highland, Indiana Redevelopment Commission

By:


Redevelopment Director

Title:

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General Conditions of the Agreement for Professional Services

SECTION I – SERVICES OF CONSULTANT

A. General

1. Consultant agrees to perform professional services as set forth in the Agreement for Professional Services or Supplemental Letter Agreement ("Basic Services"). Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or the Consultant. The Consultant's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any claim against the Consultant because of this Agreement or the performance or nonperformance of services hereunder.

B. Schedule

1. Unless specific periods of time or dates for providing services are specified, Consultant's obligation to render services hereunder will be for a period which may reasonably be required for the completion of said services.
2. If Client has requested changes in the scope, extent, or character of the Project or the services to be provided by Consultant, the time of performance and compensation for Consultant's services shall be adjusted equitably. The Client agrees that Consultant is not responsible for damages arising directly or indirectly from delays beyond Consultant's control. If the delays resulting from such causes increase the cost or the time required by Consultant to perform its services in accordance with professional skill and care, then Consultant shall be entitled to a equitable adjustment in schedule and compensation.

C. Additional Services

1. If Consultant determines that any services it has been directed or requested to perform are beyond the scope as set forth in the Agreement or that, due to changed conditions or changes in the method or manner of administration of the Project, Consultant's effort required to perform its services under this Agreement exceeds the stated fee for Basic Services, then Consultant shall promptly notify the Client regarding the need for additional services. Upon notification and in the absence of a written objection, Consultant shall be entitled to additional compensation for the additional services, and to an extension of time for completion of additional services absent written objection by Client.
2. Additional services shall be billed in accord with agreed upon rates, or if not addressed, then at Consultant's standard rates.

D. Suspension and Termination

1. If Consultant's services are delayed or suspended in whole or in part by Client, or if Consultant's services are delayed by actions or inactions of others for more than 60 days through no fault of Consultant, then Consultant shall be entitled to either terminate its agreement upon 7 days written notice or, at its option, accept an equitable adjustment of rates and amounts of compensation provided for elsewhere in this Agreement to reflect reasonable costs incurred by Consultant.
2. This Agreement may be terminated by either party upon seven days written notice should the other party fail substantially to perform in accordance with its terms through no fault of the party initiating the termination.
3. This Agreement may be terminated by either party upon thirty days' written notice without cause. All provisions of this Agreement allocating responsibility or liability between the Client and Consultant shall survive the completion of the services hereunder and/or the termination of this Agreement.
4. In the event of termination, Consultant shall be compensated for services performed prior to termination date, including charges for expenses and equipment costs then due and all termination expenses.

SECTION II – CLIENT RESPONSIBILITIES

A. General

1. The Client shall, in proper time and sequence and where appropriate to the Project, at no expense to Consultant, provide full information as to Client's requirements for the services provided by Consultant and access to all public and private lands required for Consultant to perform its services.
2. The Consultant is not a municipal advisor and therefore Client shall provide its own legal, accounting, financial and insurance counseling and other special services as may be required for the Project. Client shall provide to Consultant all data (and professional interpretations thereof) prepared by or services performed by others pertinent to Consultant's services, including but not limited to, previous reports; sub-surface explorations; laboratory tests and inspection of samples; environmental assessment and impact statements, surveys, property descriptions; zoning, deed and other land use restrictions; as-built drawings, electronic data base and maps. The costs associated with correcting, creating or recreating any data that is provided by the Client that contains inaccurate or unusable information shall be the responsibility of the Client.
3. Client shall provide prompt written notice to Consultant whenever the Client observes or otherwise becomes aware of any changes in the Project or any defect in Consultant's services. Client shall promptly examine all studies, reports, sketches, opinions of construction costs, specifications, drawings, proposals, change orders, supplemental agreements and other documents presented by Consultant and render the necessary decisions and instructions so that Consultant may provide services in a timely manner.
4. Client shall require all utilities with facilities within the Client's Project site to locate and mark said utilities upon request, relocate and/or protect said utilities as determined necessary to accommodate work of the Project, submit a schedule of the necessary relocation/protection activities to the Client for review and comply with agreed upon schedule. Consultant shall not be liable for damages which arise out of Consultant's reasonable reliance on the information or services furnished by utilities to Client or others hired by Client.
5. Consultant shall be entitled to rely on the accuracy and completeness of information or services furnished by the Client or others employed by the Client and shall not be liable for damages arising from reasonable reliance on such materials. Consultant shall promptly notify the Client if Consultant discovers that any information or services furnished by the Client is in error or is inadequate for its purpose.

SECTION III – PAYMENTS

A. Invoices

1. Undisputed portions of invoices are due and payable within 30 days. Client must notify Consultant in writing of any disputed items within 15 days from receipt of invoice. Amounts due Consultant will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) for invoices 30 days past due. Consultant reserves the right to retain Instruments of Service until all invoices are paid in full. Consultant will not be liable for any claims of loss, delay, or damage by Client for reason of withholding services or Instruments of Service until all invoices are paid in full. Consultant shall be entitled to recover all reasonable costs and disbursements, including reasonable attorney's fees, incurred in connection with collecting amounts owed by Client.
2. Should taxes, fees or costs be imposed, they shall be in addition to Consultant's agreed upon compensation.
3. Notwithstanding anything to the contrary herein, Consultant may pursue collection of past due invoices without the necessity of any mediation proceedings.

SECTION IV – GENERAL CONSIDERATIONS

A. Standards of Performance

1. The standard of care for all professional engineering and related services performed or furnished by Consultant under this Agreement will be the care and skill ordinarily exercised by members of Consultant's profession practicing under similar circumstances at the same time and in the same locality. Consultant makes no warranties, express or implied, under this Agreement or otherwise, in connection with its services.
2. Consultant neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform the work in accordance with its construction contract or the construction documents prepared by Consultant. Client acknowledges Consultant will not direct, supervise or control the work of construction contractors or their subcontractors at the site or otherwise. Consultant shall have no authority over or responsibility for the contractor's acts or omissions, nor for its means, methods or procedures of construction. Consultant's services do not include review or evaluation of the Client's, contractor's or subcontractor's safety measures, or job site safety or furnishing or performing any of the Contractor's work.
3. If requested in the scope of a Supplemental Letter Agreement, then Consultant may provide an Opinion of Probable Construction Cost. Consultant's Opinions of Probable Construction Cost provided for herein are to be made on the basis of Consultant's experience and qualifications and represent Consultant's best judgment as a professional generally familiar with the industry. However, since Consultant has no control over the cost of labor, materials, equipment or service furnished by others, or over the Contractor's methods of determining prices, or over competitive bidding or market conditions, Consultant cannot and does not guarantee that proposals, bids or actual construction cost will not vary from Opinions of Construction Cost prepared by Consultant. If Client wishes greater assurance as to probable Construction Cost, Client shall employ an independent cost estimator or negotiate additional services and fees with Consultant.

B. Indemnity for Environmental Issues

1. Consultant is not a user, generator, handler, operator, arranger, storer, transporter or disposer of hazardous or toxic substances, therefore the Client agrees to hold harmless, indemnify and defend Consultant and Consultant's officers, directors, subconsultant(s), employees and agents from and against any and all claims, losses, damages, liability and costs, including but not limited to costs of defense, arising out of or in any way connected with, the presence, discharge, release, or escape of hazardous or toxic substances, pollutants or contaminants of any kind at the site.

C. Limitations on Consultant's Liability

1. The Client hereby agrees that to the fullest extent permitted by law, Consultant's total liability to the Client for any and all injuries, claims, losses, expenses, or damages whatsoever arising out of or in any way related to the Project or this Agreement from any cause or causes including, but not limited to, Consultant's negligence, errors, omissions, strict liability, breach of contract or breach of warranty shall not exceed one million dollars (\$1,000,000). In the event Client desires limits of liability in excess of those provided in this paragraph, Client shall advise Consultant in writing and agree that Consultant's fee shall increase by 1% for each additional million dollars of liability limits, up to a maximum limit of liability of five million dollars (\$5,000,000).
2. Neither Party shall be liable to the other for consequential damages, including, without limitation, lost rentals, increased rental expenses, loss of use, loss of income, lost profit, financing, business and reputation and for loss of management or employee productivity, incurred by one another or their subsidiaries or successors, regardless of whether such damages are foreseeable and are caused by breach of contract, willful misconduct, negligent act or omission, or other wrongful act of either of them.
3. It is intended by the parties to this Agreement that Consultant's services shall not subject Consultant's employees, officers or directors to any personal legal exposure for the risks associated with this Agreement. The Client agrees that as the Client's sole

and exclusive remedy, any claim, demand or suit shall be directed and/or asserted only against Consultant, and not against any of Consultant's individual employees, officers or directors, and Client knowingly waives all such claims against Consultant individual employees, officers or directors.

D. Assignment

1. Neither party to this Agreement shall transfer, sublet or assign any rights under, or interests in, this Agreement or claims based on this Agreement without the prior written consent of the other party. Any assignment in violation of this subsection shall be null and void.

SECTION V – DISPUTE RESOLUTION

A. Mediation

1. Any dispute between Client and Consultant arising out of or relating to this Agreement or services provided under this Agreement, (except for unpaid invoices which are governed by Section III), shall be submitted to nonbinding mediation as a precondition to litigation unless the parties mutually agree otherwise. Mediation shall occur within 60 days of a written demand for mediation unless Consultant and Client mutually agree otherwise.

B. Litigation – Choice of Venue and Jurisdiction

1. Any dispute not settled through mediation shall be settled through litigation in the state where the Project at issue is located.

SECTION VI – INTELLECTUAL PROPERTY

A. Proprietary Information

1. All documents, including reports, drawings, calculations, specifications, CADD materials, computers software or hardware or other work product prepared by Consultant pursuant to this Agreement are Consultant's Instruments of Service ("Instruments of Service") and Consultant retains all ownership interests in Instruments of Service, including all available copyrights.
2. Consultant shall retain all of its rights in its proprietary information including, without limitation, its methodologies and methods of analysis, ideas, concepts, expressions, inventions, know how, methods, techniques, skills, knowledge and experience possessed by Consultant prior to, or acquired by Consultant during, the performance of this Agreement and the same shall not be deemed to be Work Product or Work for Hire and Consultant shall not be restricted in any way with respect thereto.

B. Client Use of Instruments of Service

1. Provided that Consultant has been paid in full for its services, Client shall have the right in the form of a license to use Instruments of Service resulting from Consultant's efforts on the Project. Consultant shall retain full rights to electronic data and the drawings, specifications, including those in electronic form, prepared by Consultant and its subconsultants and the right to reuse component information contained in them in the normal course of Consultant's professional activities. Consultant shall be deemed to be the author of such Instruments of Service, electronic data or documents, and shall be given appropriate credit in any public display of such Instruments of Service.
2. Records requests or requests for additional copies of Instruments of Services outside of the scope of services are available to Client subject to Consultant's current rate schedule.

C. Reuse of Documents

1. All Instruments of Service prepared by Consultant pursuant to this Agreement are not intended or represented to be suitable for reuse by the Client or others on extensions of the Project or on any other Project. Any reuse of the Instruments of Service without written consent or adaptation by Consultant for the specific purpose intended will be at the Client's sole risk and without liability or legal exposure to Consultant; and the Client shall release Consultant from all claims arising from such use. Client shall also defend, indemnify and hold harmless Consultant from all claims, damages, losses and expenses including attorneys' fees arising out of or resulting from reuse of Consultant documents without written consent.

Supplemental Letter Agreement

In accordance with the Master Agreement for Professional Services between Town of Highland, Indiana Redevelopment Commission ("Client"), and SEH of Indiana, LLC ("Consultant"), effective March 9, 2016, this Supplemental Letter Agreement dated March 9, 2016 authorizes and describes the scope, schedule, and payment conditions for Consultant's work on the project described as:

To perform certain professional services (the "Basic Services") during the fiscal year 2016 in connection with general consulting and statutory reporting requirements, planning, redevelopment planning, economic development planning and financial incentivization of business retention, expansion and development prospect projects within the Client's Redevelopment District (the "Project").

Client's Authorized Representative: Cecile Petro, Redevelopment Director
Address: 3333 Ridge Road
Highland, IN 46322
Telephone: 219.972.7598 **email:** cpetro@highland.in.gov

Project Manager: Daniel Botich, Sr. Economic Development Professional
Address: 9200 Calumet Avenue, N300
Munster, IN 46321-2885
Telephone: 219.513.2516 **email:** dbotich@sehinc.com

Scope: The Basic Services to be provided by Consultant:

1. Assist the Client and Client's staff with general consulting, planning, redevelopment planning, economic development planning and financial incentivization of business retention, expansion and development prospect projects within the Client's Redevelopment District.
2. Assist the Client and Client's staff with the calculation of estimated assessed valuation deductions ("Tax Abatement") when qualified proposals are submitted to the Client for economic development prospects or existing business expansions within the Client's Redevelopment District.
3. Assist the Client and Client's staff with statutory filings and document review related to designated allocation areas consistent with Indiana Code ("I.C.") 36-7-14, the Redevelopment Law (the "Act") and Indiana Administrative Code 50 IAC 8.
4. Assist the Client and Client's staff with estimates of tax increment generated from captured assessment as a result of new private investment and economic development in an established allocation area for the purpose of utilizing tax increment financing ("TIF") for projects or programs related to public infrastructure and including other economic development incentives that serves or benefits an allocation area to stimulate economic development.

More specifically identified, but not limited to the following tasks:

1. Assistance in the preparation of annual reporting of the Client's prior year activities to the Town of Highland's executive and legislative body, including the filing of said report with the Indiana Department of Local Government Finance (the "DLGF"), as required by Section 13 of the Act.
2. Assistance in the preparation of an annual Notice of Captured Assessment to the Office of the Lake County, Indiana Auditor, the Town of Highland's executive and legislative body and the officers of each overlapping taxing unit of allocation area(s), as it relates to the capture of assessment in designated allocation areas of the Client, pursuant to and as required Section 39(b)(4) of the Act.

3. Collection of data from the Office of the Lake County Auditor and/or the Office of the Lake County Assessor relative to real property (if instructed or as designated, personal property of a "designated taxpayer" by resolution) key numbers to verify and/or determine an allocation area's base assessment and the "allocation area assessment," the current aggregate assessed value of individual components.
4. Obtain construction cost estimates, estimated project scheduling and timing, estimated assessed valuation information and/or staffing levels for planned new construction or business expansion projects in existing or a proposed allocation area of a redevelopment project area.
5. Summarize the Commission's position and assumptions relative to utilizing tax increment financing as a means of potential financial incentivization of an economic development or redevelopment project.
6. Analyses and economic development modeling to determine an economic development prospect's or allocation area's projected assessed value growth and the potential captured assessment used to calculate estimated tax increment, including if necessary the application of assessed valuation deductions (or "Tax Abatement") in economic revitalization areas (an "ERA") in accordance with I.C. 6-1.1-12.1 titled Deduction for Rehabilitation or Redevelopment of Real Property in Economic Revitalization Areas. Comparable tax and assessment data may be necessary and will be obtained from the Office of the Lake County Assessor or other available sources.
7. Preparation of TIF scenarios to include a pro forma tax increment (or "TIF revenues") generated to determine potential financial incentivization of an economic development or redevelopment project for initial Client discussions with an owner or developer.
8. In communication with and assistance to the Client's municipal advisor, bond counsel and local counsel in the preparation of a project timetable and schedule, which may include the development of a redevelopment project area plan or expansion, designation of an allocation area, the necessary Client, Plan Commission and Town Council approvals per the Act, and public hearing(s) and necessary reports (i.e. a Statement of Economic and Tax Impact"), all as required by the Act.
9. Upon request, attendance at various meetings with the Client and/or Client's staff, Town administration as requested by the Client or Client staff, including public presentations and/or public hearings on the Tax Abatement approval process or a proposed redevelopment project area or designation of an allocation area to discuss TIF and other alternatives to finance capital improvements projects and infrastructure required to stimulate economic development within the Client's Redevelopment District.

The Basic Services to be provided by Consultant above are not intended or implied to be "municipal financial products," meaning municipal derivatives, guaranteed investment contracts, and investment strategies, as defined by the Section 975 of Title IX of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) ("Dodd-Frank Act") amended Section 15B of the Securities Exchange Act of 1934 ("Exchange Act"), which must be provided to the Client by a qualified municipal advisor that: (i) is registered with the Securities and Exchange Commission (the "SEC") and (ii) complies with the regulations of the Municipal Securities Rulemaking Board (the "MSRB").

Furthermore, the Basic Services identified above do not include: (1) serving as a "municipal advisor" for purposes of the registration requirements of Section 975 of the Dodd-Frank Act or the municipal advisor registration rules issued by the Securities and Exchange Commission, or (2) advising the Client or staff regarding "municipal financial products" or the issuance of municipal securities, including advice with respect to the structure, timing, terms, or other similar matters concerning such products or issuances.

The Client shall complete Exhibit C attached hereto as notification to the Consultant that the Client currently has engaged or retained an independent registered "municipal advisor" or intends to engage or retain an independent registered "municipal advisor" so it is clear that the Consultant is not acting in this role to the Client.

Schedule: Professional services to be provided from March 9, 2016 through December 31, 2016, as required or as needed pursuant to scope of services identified. A schedule of professional services to be provided shall be determined by the Client and the Consultant based upon an understanding of the professional services required or applicable statutory deadline(s) for submission.

Payment: The estimated fee is subject to a not-to-exceed amount of \$10,000, excluding expenses which includes those identified and set forth in attached Exhibit A-1, currently estimated at \$500.

The payment method, basis, frequency and other special conditions are set forth in attached Exhibit A-1. Additional work, if required, shall be compensated in accordance with the rate schedule attached hereto as Exhibit A-1.

Other Terms and Conditions: Other or additional terms contrary to the Master Agreement for Professional Services that apply solely to this project as specifically agreed to by signature of the Parties and set forth herein:

Reference Exhibit C titled Independent Municipal Advisor Exemption as attached hereto which:

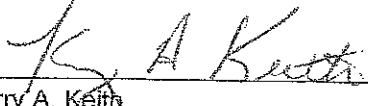
1. The Client is aware of the "Municipal Advisor Rule" of the Securities and Exchange Commission (effective July 1, 2014) and the "independent municipal advisor" exemption from the definition of "advice".
2. The Client will notify the Consultant of the name and contact information: (i) of currently engaged or retained an independent registered "municipal advisor" or (ii) in a reasonable time, of an engaged or retained independent registered "municipal advisor," who will advise the Client on such recommendations related to "municipal financial products."
3. The Client understands that the Consultant is not a municipal advisor and is not subject to the fiduciary duty established in Section 15B(c)(1) of the Securities and Exchange Act.

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SEH of Indiana, LLC

Town of Highland, Indiana Redevelopment Commission

By:


Kerry A. Keith

By:



Title:

President, SEH of Indiana, LLC

Title:

Redevelopment Director

Exhibit A-1
to March 9, 2016
Between Town of Highland, Indiana Redevelopment Commission (Client)
and
SEH of Indiana, LLC (Consultant)
Dated March 9, 2016

**Payments to Consultant for Services and Expenses
Using the Hourly Basis Option**

The Agreement for Professional Services is amended and supplemented to include the following agreement of the parties:

A. Hourly Basis Option

The Client and Consultant select the hourly basis for payment for services provided by Consultant. Consultant shall be compensated monthly. Monthly charges for services shall be based on Consultant's current billing rates for applicable employees plus charges for expenses and equipment.

Employee Name	Billing Title	Hourly Rate
Miller, Beth M	Designer/GIS	\$ 90.00
Gray, Bonnie L	Senior Administrative Assistant	\$ 100.00
Keith, Eric T	Project Planner	\$ 110.00
Oman, Richard P.	Licensed Land Surveyor/GIS	\$ 120.00
Botich, Daniel A	Senior Economic Development Professional	\$ 190.00

Consultant will provide an estimate of the costs for services in this Agreement. It is agreed that after 90% of the estimated compensation has been earned and if it appears that completion of the services cannot be accomplished within the remaining 10% of the estimated compensation, Consultant will notify the Client and confer with representatives of the Client to determine the basis for completing the work.

Compensation to Consultant based on the rates is conditioned on completion of the work within the effective period of the rates. Should the time required to complete the work be extended beyond this period, the rates shall be appropriately adjusted.

B. Expenses

The following items involve expenditures made by Consultant employees or professional consultants on behalf of the Client. Their costs are not included in the hourly charges made for services and shall be paid for as described in this Agreement but instead are reimbursable expenses required in addition to hourly charges for services:

1. Transportation and travel expenses.
2. Long distance services, dedicated data and communication services, teleconferences.
3. Plots, Reports, plan and specification reproduction expenses.
4. Postage, handling and delivery.
5. Renderings, models, mock-ups, professional photography, and presentation materials as requested by the Client.
6. All taxes levied on professional services and on reimbursable expenses.
7. Other special expenses required in connection with the Project.

The Client shall pay Consultant monthly for expenses.

c:\users\botich\Desktop\highland in rc (2016)\exhibit a-1 (3.9.2016) highland rc.docx

Exhibit C

Independent Municipal Advisor Exemption

March 9, 2016

The Town of Highland, Indiana Redevelopment Commission (the "Client") is aware of the "Municipal Advisor Rule" of the Securities and Exchange Commission (effective July 1, 2014) and the "independent municipal advisor" exemption from the definition of "advice."

The Client hereby notifies SEH of Indiana, LLC ("Consultant") that it wishes them to continue to provide recommendations on general consulting and statutory reporting requirements, planning, redevelopment planning, economic development planning and financial incentivization of business retention, expansion and development prospect projects within the Client's Redevelopment District as it relates to the issuance of municipal securities.

The Client will notify the Consultant of the name and contact information: (i) of currently engaged or retained an independent registered "municipal advisor" or (ii) in a reasonable time, of an engaged or retained independent registered "municipal advisor," who will advise the Client on such recommendations related to "municipal financial products."

- (i) The Client is represented by (as engaged or retained) by the independent registered "municipal advisory" firm:

Name of Municipal Advisor

Representative

Phone

The Client will rely on said "municipal advisor" for advice related to "municipal financial products."

- (ii) If item (i) above is not completed, the Consultant in a reasonable time will notify the Consultant of an engaged or retained independent registered "municipal advisor" who will advise the Client on such recommendations related to "municipal financial products" or assist the Client in evaluating any and all of such recommendations.

The Client understands that the Consultant, is not a "municipal advisor" and is not subject to the fiduciary duty established in Section 15B(c)(1) of the Securities and Exchange Act.

Exhibit C

Independent Municipal Advisor Exemption

March 9, 2016

The personnel of the "municipal advisor" who will advise the Client on such recommendations have represented to Client that they have not been associated with the Consultant within the two years prior to the date of this certificate. This certificate may be relied upon until December 31, 2016.

The Consultant understands that it must also send a copy of this certificate to the "municipal advisor."

**TOWN OF HIGHLAND, INDIANA REDEVELOPMENT COMMISSION
HIGHLAND, INDIANA**

Cecile L. Petro

Representative (Printed)

Redevelopment Director

Title of Representative

Cecile L. Petro

Signature of Representative

**TOWN OF HIGHLAND, INDIANA
HIGHLAND REDEVELOPMENT COMMISSION**

RESOLUTION NO. 2016 - 14

**RESOLUTION OF THE HIGHLAND REDEVELOPMENT COMMISSION
CONCERNING THE 2017 BUDGET YEAR DETERMINATION FOR
TAX INCREMENT FOR THE HIGHLAND ACRES ALLOCATION AREA**

WHEREAS, the Highland Redevelopment Commission (the "Commission"), has designated the **Highland Acres Allocation Area** (the "Allocation Area") for purposes of capturing tax increment revenues pursuant to Indiana Code 36-7-14-39 (the "Tax Increment");

WHEREAS, pursuant to Indiana Code 36-7-14-39(b)(4)(A) and 50 IAC 8-2-4, the Commission is required to make a determination on Tax Increment and to notify overlapping taxing units as well as the Lake County, Indiana Auditor and the Common Council (the "Town Council") of the Town of Highland, Lake County, Indiana, as the fiscal body of the Town, which created the Commission; and

WHEREAS, with respect to the Allocation Area, for budget year 2017, the Commission has determined the amount of the Tax Increment projected to be collected in 2017 as well as the amount of Tax Increment needed in 2017 to meet the Commission's outstanding debt service or lease payment obligations, to pay for projects that are located in or directly serve or benefit the Allocation Area, and to meet other purposes permitted by Indiana Code 36-7-14-39(b)(3), as set forth in the COMMISSION DETERMINATION as attached hereto;

NOW, THEREFORE, BE IT RESOLVED BY THE HIGHLAND REDEVELOPMENT COMMISSION AS FOLLOWS:

SECTION ONE: The Commission has determined that all potential captured assessment (as defined in 50 IAC 8-1-16) with respect to the Allocation Area as of the January 1, 2016 assessment date (for Pay 2017) shall be captured assessment (as defined in 50 IAC 8-1-10), and overlapping taxing units as well as the Lake County, Indiana Auditor and the Town Council will be provided written notice of such determination pursuant to Indiana Code 36-7-14-39(b)(4)(B).

SECTION TWO: This Resolution shall take effect, and be in full force and effect, from and after its passage and approval by the Commission.

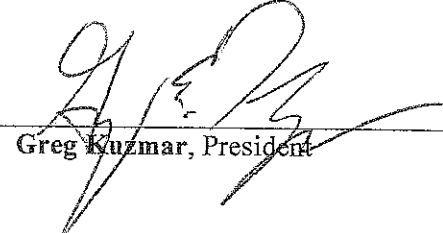
TOWN OF HIGHLAND, INDIANA
HIGHLAND REDEVELOPMENT COMMISSION

RESOLUTION NO. 2016 - 14

RESOLUTION OF THE HIGHLAND REDEVELOPMENT COMMISSION
CONCERNING THE 2017 BUDGET YEAR DETERMINATION FOR
TAX INCREMENT FOR THE HIGHLAND ACRES ALLOCATION AREA

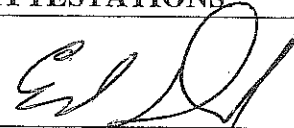
ALL OF WHICH IS PASSED AND RESOLVED by the Highland Redevelopment Commission
on May 25, 2016.

TOWN OF HIGHLAND, INDIANA
HIGHLAND REDEVELOPMENT COMMISSION



Greg Kuzmar, President


ATTESTATIONS:



Ed Dabrowski, Secretary,
Town of Highland, Indiana Redevelopment Commission

5/26/2016

Dated



Cecile Petro, Redevelopment Director,
Town of Highland - Department of Redevelopment

May 25, 2016

Dated

**TOWN OF HIGHLAND, INDIANA
HIGHLAND REDEVELOPMENT COMMISSION**

RESOLUTION NO. 2016 - 15

**RESOLUTION OF THE HIGHLAND REDEVELOPMENT COMMISSION
CONCERNING THE 2017 BUDGET YEAR DETERMINATION FOR
TAX INCREMENT FOR THE HIGHLAND REDEVELOPMENT (DOWNTOWN)
ALLOCATION AREA**

WHEREAS, the Highland Redevelopment Commission (the "Commission"), has designated the **Highland Redevelopment (Downtown) Allocation Area** (the "Allocation Area") for purposes of capturing tax increment revenues pursuant to Indiana Code 36-7-14-39 (the "Tax Increment");

WHEREAS, pursuant to Indiana Code 36-7-14-39(b)(4)(A) and 50 IAC 8-2-4, the Commission is required to make a determination on Tax Increment and to notify overlapping taxing units as well as the Lake County, Indiana Auditor and the Common Council (the "Town Council") of the Town of Highland, Lake County, Indiana, as the fiscal body of the Town, which created the Commission; and

WHEREAS, with respect to the Allocation Area, for budget year 2017, the Commission has determined the amount of the Tax Increment projected to be collected in 2017 as well as the amount of Tax Increment needed in 2017 to meet the Commission's outstanding debt service or lease payment obligations, to pay for projects that are located in or directly serve or benefit the Allocation Area, and to meet other purposes permitted by Indiana Code 36-7-14-39(b)(3), as set forth in the COMMISSION DETERMINATION as attached hereto;

NOW, THEREFORE, BE IT RESOLVED BY THE HIGHLAND REDEVELOPMENT COMMISSION AS FOLLOWS:

SECTION ONE: The Commission has determined that all potential captured assessment (as defined in 50 IAC 8-1-16) with respect to the Allocation Area as of the January 1, 2016 assessment date (for Pay 2017) shall be captured assessment (as defined in 50 IAC 8-1-10), and overlapping taxing units as well as the Lake County, Indiana Auditor and the Town Council will be provided written notice of such determination pursuant to Indiana Code 36-7-14-39(b)(4)(B).

SECTION TWO: This Resolution shall take effect, and be in full force and effect, from and after its passage and approval by the Commission.

TOWN OF HIGHLAND, INDIANA
HIGHLAND REDEVELOPMENT COMMISSION

RESOLUTION NO. 2016 - 15

RESOLUTION OF THE HIGHLAND REDEVELOPMENT COMMISSION
CONCERNING THE 2017 BUDGET YEAR DETERMINATION FOR
TAX INCREMENT FOR THE HIGHLAND REDEVELOPMENT (DOWNTOWN)
ALLOCATION AREA

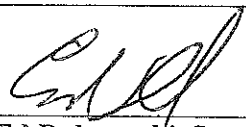
ALL OF WHICH IS PASSED AND RESOLVED by the Highland Redevelopment Commission
on May 25, 2016.

TOWN OF HIGHLAND, INDIANA
HIGHLAND REDEVELOPMENT COMMISSION



Greg Kuzmar, President

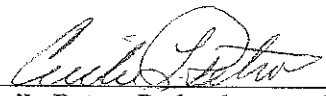
ATTESTATIONS:



Ed Dabrowski, Secretary,
Town of Highland, Indiana Redevelopment Commission

5/26/2016

Dated



Cecile Petro, Redevelopment Director,
Town of Highland - Department of Redevelopment

May 25, 2016

Dated

**TOWN OF HIGHLAND, INDIANA
HIGHLAND REDEVELOPMENT COMMISSION**

RESOLUTION NO. 2016 - 16

**RESOLUTION OF THE HIGHLAND REDEVELOPMENT COMMISSION
CONCERNING THE 2017 BUDGET YEAR DETERMINATION FOR
TAX INCREMENT FOR THE HIGHLAND COMMERCIAL CORRIDORS
ALLOCATION AREA**

WHEREAS, the Highland Redevelopment Commission (the "Commission"), has designated the **Highland Commercial Corridors Allocation Area** (the "Allocation Area") for purposes of capturing tax increment revenues pursuant to Indiana Code 36-7-14-39 (the "Tax Increment");

WHEREAS, pursuant to Indiana Code 36-7-14-39(b)(4)(A) and 50 IAC 8-2-4, the Commission is required to make a determination on Tax Increment and to notify overlapping taxing units as well as the Lake County, Indiana Auditor and the Common Council (the "Town Council") of the Town of Highland, Lake County, Indiana, as the fiscal body of the Town, which created the Commission; and

WHEREAS, with respect to the Allocation Area, for budget year 2017, the Commission has determined the amount of the Tax Increment projected to be collected in 2017 as well as the amount of Tax Increment needed in 2017 to meet the Commission's outstanding debt service or lease payment obligations, to pay for projects that are located in or directly serve or benefit the Allocation Area, and to meet other purposes permitted by Indiana Code 36-7-14-39(b)(3), as set forth in the COMMISSION DETERMINATION as attached hereto;

NOW, THEREFORE, BE IT RESOLVED BY THE HIGHLAND REDEVELOPMENT COMMISSION AS FOLLOWS:

SECTION ONE: The Commission has determined that all potential captured assessment (as defined in 50 IAC 8-1-16) with respect to the Allocation Area as of the January 1, 2016 assessment date (for Pay 2017) shall be captured assessment (as defined in 50 IAC 8-1-10), and overlapping taxing units as well as the Lake County, Indiana Auditor and the Town Council will be provided written notice of such determination pursuant to Indiana Code 36-7-14-39(b)(4)(B).

SECTION TWO: This Resolution shall take effect, and be in full force and effect, from and after its passage and approval by the Commission.

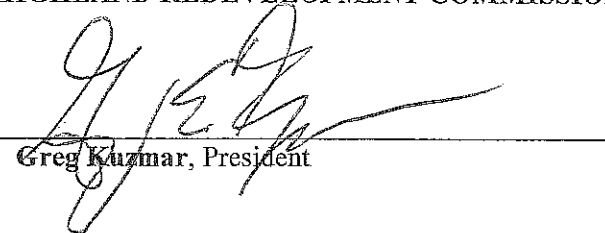
TOWN OF HIGHLAND, INDIANA
HIGHLAND REDEVELOPMENT COMMISSION

RESOLUTION NO. 2016 - 16

RESOLUTION OF THE HIGHLAND REDEVELOPMENT COMMISSION
CONCERNING THE 2017 BUDGET YEAR DETERMINATION FOR
TAX INCREMENT FOR THE HIGHLAND COMMERCIAL CORRIDORS
ALLOCATION AREA

ALL OF WHICH IS PASSED AND RESOLVED by the Highland Redevelopment Commission
on May 25, 2016.

TOWN OF HIGHLAND, INDIANA
HIGHLAND REDEVELOPMENT COMMISSION



Greg Kuzmar, President

ATTESTATIONS:



Ed Dabrowski, Secretary,
Town of Highland, Indiana Redevelopment Commission

5/25/2016

Dated



Cecile Petro, Redevelopment Director,
Town of Highland - Department of Redevelopment

May 25, 2016

Dated

**REDEVELOPMENT COMMISSION
TOWN OF HIGHLAND
RESOLUTION NO. 2016-17**

**A RESOLUTION EXPRESSING THE INTEREST OF THE REDEVELOPMENT
COMMISSION IN OPTIONING AND/OR MAKING A PURCHASE OF REAL
PROPERTY LOCATED AT 8620 KENNEDY AVENUE AND AUTHORIZING
APPRAISALS ON THIS PROPERTY, PURSUANT TO
IC 36-7-14-12.2(A) (1) AND IC 36-7-14-12.2(A)(12)**

Whereas, the Highland Redevelopment Commission (the “Commission”), governing body of The Town of Highland Department of Redevelopment (the “Department”), and the Redevelopment Area of the Town of Highland, Indiana (the “Redevelopment Area”), exists and operates under the provisions of the Redevelopment of Cities and Towns Act of 1953 which has been codified in IC 36-7-14, as amended from time to time (the “Act”) and

Whereas, the Commission is interested in optioning and/or acquiring certain real estate, legally described as:

HIGHLAND S. 50FT. OF E. 125FT. BLOCK 12 in the Town of Highland, Lake County, Indiana, more commonly known as 8620 Kennedy Avenue (parcel #45-07-21-327-021.000-026); and

Whereas, Pursuant to IC 36-7-14-12.2(a)(1), the Commission shall pass a resolution to the effect that it is interested in optioning and/or making a purchase of specified land and structure and shall appoint two (2) appraisers to appraise the market value of the land and structure; and

Whereas, The Commission will engage appraisal services of trained and licensed brokers under IC 36-7-14-12.2(a)(12) to appraise the fair market value of the property located at 8620 Kennedy Avenue not to exceed \$500.00 per appraisal; and

Whereas, The Commission now desires to express its interest to option and/or purchase said real properties and to approve appraisals for the properties.

Now Therefore Be it Resolved by the Commission of the Town of Highland, Lake County, Indiana;

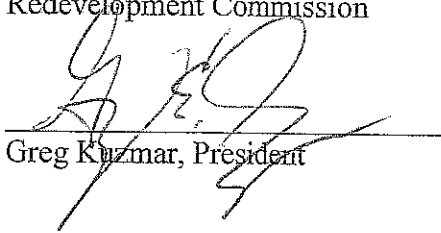
Section 1. That the Commission hereby expresses its interest to option and/or purchase real property located at 8620 Kennedy Avenue pursuant to IC 36-7-14-12.2(a)(1);

Section 2. That the Commission hereby authorizes the appraisals for real property located at 8620 Kennedy Avenue.

Section 3. That the Municipal Fiscal Officer is hereby authorized to expend Commission funds to pay for said appraisals.

Duly, Passed and Adopted by the Redevelopment Commission of the Town of Highland, Lake County, Indiana this 25th day of May 2016 having passed by a vote of 3 in favor and 0 opposed.

Town of Highland
Redevelopment Commission



Greg Kuzmar, President

ATTEST:



Ed Dabrowski, Secretary

**THE TOWN of HIGHLAND
REDEVELOPMENT COMMISSION RESOLUTION NO. 2016-18**

**A RESOLUTION OF THE HIGHLAND REDEVELOPMENT COMMISSION TO ENTER INTO AN AGREEMENT WITH
TOM BYELICK TO LEASE 8610 KENNEDY AVENUE FOR A THEATRE OF CONVENIENCE**

Whereas, The Redevelopment Commission of the Town of Highland is authorized to undertake redevelopment activities under IC 36-7-14 and Chapter 216 of the Highland Municipal Code, which are public uses and purposes for which public money may be spent and private property may be acquired, and

Whereas, Redevelopment Activities includes performing all acts incident to the statutory powers and duties of a redevelopment commission; and

Whereas, The Redevelopment Commission may adopt rules and by-laws it considers necessary for the proper conduct of their proceedings, the carrying out of their duties; and

Whereas, The Redevelopment Commission is authorized to negotiate and enter into contract by statute; and

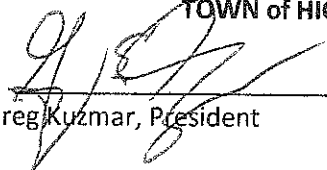
Whereas, The Redevelopment Commission may lease properties owned by the Commission; and

Now Therefore Be it hereby Resolved by the Highland Redevelopment Commission, Lake County, Indiana:

That it is in the best interest of the Town to enter into a lease agreement with Tom Byelick to lease 8610 Kennedy Avenue for a Theatre of Convenience subject to an inspection and approval of the Building Commissioner.

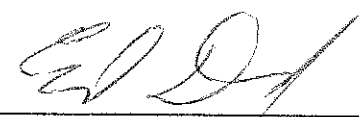
DULY, PASSED and RESOLVED by the Highland Redevelopment Commission, Lake County, Indiana, this 25th day of May, 2016 having passed by a vote of 3 in favor and 0 opposed.

**REDEVELOPMENT COMMISSION of the
TOWN of HIGHLAND, INDIANA**



Greg Kuzmar, President

Attest:



Ed Dabrowski, Secretary

GL Number Invoice Line Desc Vendor Invoice Description Amount Check #

Fund 094 Redevelopment General

Dept 0000	094-0000-20003	DOWNTOWN TREE TREATMENT FOR ASH	CECILE PETRO (R)	DOWNTOWN TREE TREATMENT FOR ASH BORER	102.88	
	094-0000-31001	MUNICIPAL WORK-GENERAL FILE	GREEN & KUCHEL, PC	MUNICIPAL WORK-GENERAL FILE	648.00	
	094-0000-31003	KENNEDY/MAIN BUS PARK ASSESSMEN	SHORT-ELIOTT-HENDRICKSO	KENNEDY & MAIN BUS PARK ASSESSMENT	500.00	
	094-0000-31004	QUAD TOWN LUNCHEON MEETING 1-21	CECILE PETRO (R)	TRAVEL FOR MARCH 2016 & QUAD TOWN LUN	7,500.00	
	094-0000-31004	MEMBERSHIP LUNCH TICKET-APRIL	HIGHLAND CHAMBER OF COMM	MEMBERSHIP LUNCH TICKETS-APRIL	24.82	
	094-0000-32002	TRAVEL FOR MARCH 2016	HIGHLAND CHAMBER OF COMM	MEMBERSHIP LUNCH TICKET-MAY	30.00	
	094-0000-33002	CAR CRUISE BANNERS & SETUP	CECILE PETRO (R)	TRAVEL FOR MARCH 2016 & QUAD TOWN LUN	109.83	
	094-0000-34023	CAR CRUISE NO PARKING SIGNS	A C GRAFIX HOUSE INC	CAR CRUISE BANNERS & SETUP	429.76	
	094-0000-34043	HEALTH	A C GRAFIX HOUSE INC	CAR CRUISE NO PARKING SIGNS	135.00	
	094-0000-35008	GAS-8618 KENNEDY-THRU 4/27/16	TOWN OF HIGHLAND INS FUN	5/16 D/S REDEV INS PREMIUMS	767.30	
	094-0000-35008	UTILITIES-2605 CONDIT-THRU 4/13	NORTHERN IN PUBLIC SERV	GAS-8618 KENNEDY-THRU 4/27/16	9.40	
	094-0000-35008	UTILITIES-8618 KENNEDY-THRU 4/1	TOWN OF HIGHLAND UTILITI	UTILITIES-2605 CONDIT-THRU 4/13/16	96.30	
	094-0000-39030	INSURANCE-CAR CRUISE	CROWEL AGENCY INC.	UTILITIES-8618 KENNEDY-THRU 4/13/16	9.39	
	094-0000-45200	REDEVELOP GEN TRANSFER GROSS	PAYROLL ACCOUNT	INSURANCE- CAR CRUISE	394.64	24941
	094-0000-45200	REDEVELOP GEN TRANSFER GROSS	PAYROLL ACCOUNT	4/15PRL D/S TRANSFER REDEVELOPMENT	3,736.39	25054
	094-0000-45200	REDEVELOP GEN TRANSFER GROSS	PAYROLL ACCOUNT	5/13PRL D/S TRANSFER REDEVELOPMENT	3,958.11	25103
	094-0000-45200	REDEVELOP GEN TRANSFER GROSS	PAYROLL ACCOUNT		3,986.28	
					22,490.76	
					22,490.76	

Fund 096 Redevelopment Capital

Dept 0000	096-0000-31005	KENN AVE. CORRIDOR PLAN (ART &	SHORT-ELIOTT-HENDRICKSO	HIGHLAND KENNEDY AVE. CORRIDOR PLAN R	1,200.00	
	096-0000-31007	CHIMNEY WORK-2813 JEWETT	KORRELLIS ROOFING, INC	CHIMNEY WORK-2813 JEWETT	1,979.00	
	096-0000-31007	UTILITIES-8610 KENNEDY-THRU 4/2	NORTHERN IN PUBLIC SERV	UTILITIES-8610 KENNEDY-THRU 4/21/16	93.17	
	096-0000-31007	UTILITIES-2821 JEWETT-THRU 4/21	NORTHERN IN PUBLIC SERV	UTILITIES-2811 JEWETT-THRU 4/21/16	107.07	
	096-0000-31007	UTILITIES-8612 KENNEDY-THRU 4/1	TOWN OF HIGHLAND UTILITI	UTILITIES-2821 JEWETT-THRU 4/21/16	55.03	
	096-0000-31007	UTILITIES-8610 KENNEDY-THRU 4/1	TOWN OF HIGHLAND UTILITI	UTILITIES-8612 KENNEDY-THRU 4/13/16	9.39	
	096-0000-39019	LEGAL FEES-8620 KENNEDY	GREEN & KUCHEL, PC	UTILITIES-8610 KENNEDY THRU 4/13/16	630.00	
					4,083.05	
					4,083.05	

INVOICE GL DISTRIBUTION REPORT FOR TOWN OF HIGHLAND
EXP CHECK RUN DATES 04/29/2016 - 05/26/2016
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: 07

GL Number Invoice Line Desc Vendor Invoice Description Amount Check #

Fund Totals:

Fund 094 Redevelopment 22,490.76
Fund 096 Redevelopment 4,083.05

Total For All Funds: 26,573.81