

**HIGHLAND REDEVELOPMENT COMMISSION
STUDY SESSION MINUTES
MONDAY, JANUARY 7, 2019**

Members of the Highland Redevelopment Commission ("RC", "Commission") met on Monday, January 7, 2019 in the Council Chambers of the Municipal Building located at 3333 Ridge Road, Highland, Indiana. President Bernie Zemen called the Study Session to order at 7:20 p.m. Minutes were prepared by Kathy DeGuilio-Fox, Redevelopment Director.

Roll Call: Commissioners present were Michael Griffin, Mark Herak, Dan Vassar, Steve Wagner and Bernie Zemen. A quorum was attained.

Additional Officials Present: Rhett Tauber, Redevelopment Commission Attorney; Pat Krull, School Town of Highland Commissioner and Kathy DeGuilio-Fox, Redevelopment Director.

Also Present: Larry Kondrat, Board of Waterworks; Ed Dabrowski, IT Consultant; and Robin Carlascio, Idea Factory were also present.

General Substance of the Discussion

- 1. Annual Reorganization of the Highland Redevelopment Commission** – Director DeGuilio-Fox reminded those present that at the business meeting scheduled for Monday, January 21, 2019 the Commissioners would select officers for the 2019 year.
- 2. 2936 Highway Avenue Renovation** – Director DeGuilio-Fox reported that exterior work continues to make progress. A new roof has been installed, windows have been removed and sidewalk and patio concrete work has begun. The owners have spoken with the Highland Public Works department and discussed their intention to replace the front sidewalk with large cement pavers in order to present a more decorative entryway. This along with patio work is in progress. As soon as the windows have been installed the interior renovation will begin. It is currently scheduled to begin the week of January 14th.
- 3. Bult Oil Property** – Director DeGuilio-Fox reported she had received the Phase I & II environmental study report from the government contractor, Tetra Tech. An initial conference call with the contractor took place on Friday, January 4th. A follow up conference call is scheduled for Thursday, January 10th. The results of the environmental studies are being discussed. Certain remediation may be necessary however it is not insurmountable nor expected to be highly expensive. The shutdown of the federal government has required the EPA representatives to be absent from the calls.
- 4. HMS Report: Community Garden** – Redevelopment Assistant, Lance Ryskamp, presented the draft plan of the Highland Main Street Grow Highland Community Garden. During his presentation he presented the vision and mission of the project as well as the draft plan. The draft plan included information regarding the location of the community garden (the vacant lot owned by the Redevelopment Commission and located immediately to the east of the Highland Central Fire Station at 2917 Highway Avenue), potential size and nature of the planting beds as well as a projected budget and potential funding sources. The Commissioners were asked to consider this information in order to provide future approval of the use of the parcel owned by the Redevelopment Commission for the project.

There being no further business, the January 7, 2019 study session of the Highland Redevelopment Commission was adjourned at 7:45 p.m.

Respectfully submitted by Kathy DeGuilio-Fox, Recording Secretary.