

**HIGHLAND REDEVELOPMENT COMMISSION  
STUDY SESSION MINUTES  
February 10, 2010**

The Highland Redevelopment Commission (“Commission”, “RC”) met in Study Session on Wednesday, February 10, 2010 at 6:26 PM in the Upstairs Conference Room within the Municipal Building at 3333 Ridge Road, Highland, Indiana. The Study Session was called to order and minutes were prepared by Director Cecile Petro.

**ROLL CALL:** Present on silent roll call included Commissioners: Greg Kuzmar, Tom Crowel, and Bridget DeYoung. Absent with notice were Commissioners Michael Maloney and Dominic Noce. Also in attendance were Attorney Carol Green-Fraley and Substitute School Board Liaison Larry Vassar.

The Commission discussed and reviewed the **agenda** and **claims** for the public meeting.

**Resolution 2010-02, A Resolution authorizing the Commission to Enter into an Agreement with a Firm for Professional Services for a Wetland Assessment and Memorandum,** was considered and discussed by the Commission. They decided not to consider this issue at this time.

**Resolution 2010-05, A Resolution of the Highland Redevelopment Commission Approving an Agreement for Kiosk Repair** was reviewed.

The Commission reviewed the **2010 Goals** for the Commission.

**ADJOURNMENT:** The Study Session was adjourned at **7:00 PM** for the Public Meeting.

**HIGHLAND REDEVELOPMENT COMMISSION  
PUBLIC MEETING  
February 10, 2010**

The Highland Redevelopment Commission (“Commission”, “RC”) met in a Public Meeting on February 10, 2010 at 7:02 PM in the Upstairs Conference Room within the Municipal Building at 3333 Ridge Road, Highland, Indiana. Redevelopment Director Petro called the meeting to order.

**ROLL CALL:**

Present on roll call included Redevelopment Commissioners Greg Kuzmar, Tom Crowel, and Bridget DeYoung. Dominic Noce and Michael Maloney were absent with notice. Also in attendance were Attorney Carol Green-Fraley, Substitute School Board Liaison Larry Vassar, and Economic Development Commissioner George VandeWerken. Taking minutes for the meeting was Director Petro.

**MINUTES OF PREVIOUS SESSIONS:**

Commissioner Kuzmar made a motion to accept the minutes as prepared for the Public Meeting and Study Session of January 20, 2010 and the Study Session of January 27, 2010. Commissioner DeYoung seconded the motion. **Motion carried 3 ayes, 0 nays, and 2 absent.**

**SPECIAL ORDERS: None**

**COMMUNICATIONS:**

Commissioners read and reviewed a letter dated Feb. 2, 2010 from Attorney David Westland from the firm of Tauber, Westland, and Bennett concerning the rezoning of the former Bult Oil property.

**UNFINISHED BUSINESS AND GENERAL ORDERS: None**

**NEW BUSINESS:**

Commissioner Kuzmar made a motion to approve Resolution 2010-01, A Resolution to Authorize Compensation for Certain Employees to be Derived from the Proper Fund of the Redevelopment Department of the Town of Highland, Lake County. Commissioner DeYoung seconded the motion. **Motion carried 4 ayes, 0 nays, and 1 absent.**

President Crowel **tabled Resolution 2010-02**, A Resolution Authorizing the Commission to Enter into an Agreement with a Firm for Professional Services for a Wetland Assessment and Memorandum. The Commission discussed this issue and decided not to consider it at this time.

Commissioner DeYoung made a motion to approve Resolution 2010-05, A Resolution of the Highland Redevelopment Commission approving an Agreement for Kiosk Repair. Commissioner Kuzmar seconded the motion. **By unanimous voice vote, the resolution passed.**

Commissioner Kuzmar made a motion to approve the 2010 Highland Redevelopment Commission Goals. Commissioner DeYoung seconded the motion. **By unanimous voice vote, the resolution passed.**

**ACTION TO PAY ACCOUNTS PAYABLE VOUCHERS:**

Commissioner DeYoung made a motion to approve the accounts payable claims as presented by the Director. Commissioner Kuzmar seconded the motion. **By unanimous voice vote, the accounts payable vouchers were approved.**

**BUSINESS FROM THE COMMISSIONERS:**

The next public meeting will be held on March 10, 2010 at 7:00 pm. A study session will precede the public meeting at 6:30 pm and reconvene following the public meeting. The next full study session will be held on February 24, 2010 at 6:30 pm.

**ADJOURNMENT:**

Commissioner DeYoung made a motion to adjourn. Commissioner Kuzmar seconded the motion. **By a unanimous voice vote the meeting was adjourned at 7:26 PM.**

**HIGHLAND REDEVELOPMENT COMMISSION  
STUDY SESSION RECONVENED  
February 10, 2010**

The Highland Redevelopment Commission (“Commission”, “RC”) reconvened at 7:30 PM in the Upstairs Conference Room of the Municipal Building at 3333 Ridge Road, Highland, Indiana.

**ROLL CALL:** Present on silent roll call included Commissioners: Greg Kuzmar, Tom Crowel, and Bridget DeYoung. Commissioners Noce and Maloney were absent with notice. Also in attendance was Economic Development Commissioner George VandeWerken.

**General Substance of the Study Session**

The Northwestern Indiana Economic Development District (EDD) has been formed as a not-for-profit corporation for the purposes of completing a comprehensive Economic Development Strategic plan (CEDS), to apply for economic development district (EDD) status by the Economic Development Administration (EDA), and to seek grant assistance and financial support for economic development projects in Lake, Porter, and LaPorte counties in Indiana. The Director stated that she will coordinate efforts with other Highland department heads to submit applications to the **CEDS** project. The two projects from the Redevelopment Department include installing fiber conduit along Kennedy Avenue and Indianapolis Boulevard; and the second project is the demolition and rebuilding of the Public Works Garage on Kennedy Avenue.

The Commission has been invited to attend and submit its phytoremediation project at the former Bult Oil site to the **Pride & Pedestal** Event on April 8, 2010, sponsored by the Innovators Society of Northwest Indiana. The Commission will submit its application.

Commissioners directed Mrs. Petro to request the presence of **Mr. Dan Botich from Cender & Company to meet with the Commission** at their next meeting on February 24, 2010. The Commission would like to ask our financial advisor some questions about creating incentives along business corridors. The Commission would like members of the Plan Commission to attend, if they are available.

The Director informed the Commission about possible **business development efforts** in town.

**Adjournment:** The Study Session was adjourned by voice vote at 9:30 PM.