

Enrolled Memorandum of the Meeting  
Study Session/Meeting (Convened Electronically/Hybrid)  
Thirtieth Town Council of Highland  
Monday, February 19, 2024

The Thirtieth Town Council of the Town of Highland, Lake County, Indiana met in a study session on **Monday, February 19, 2023**, at 6:30 O'clock P.M., in the regular place, the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

\*This meeting was convened as an in person meeting and lived streamed to the Town of Highland Facebook. Facebook permits the public to observe and record the proceedings but allows no interaction between and among the Town Council and members of the public. The public is able to participate in person. All councilors were simultaneously seen and heard. Councilor Turich, Councilor Alex Robertson, Councilor Black, Councilor Philip Scheeringa all participated in person. Councilor Georgeff was absent

*Silent Roll Call:* Councilors Doug Turich, Alex Robertson, Tom Black, Philip Scheeringa, were present in person as indicated. Councilor Georgeff was absent. The Clerk-Treasurer, Mark Herak was present to memorialize the proceedings. *A quorum was attained.*

*Officials Present:* Metropolitan Police Chief Ralph Potesta, IT Director Ed Dabrowski were in person.

**General Substance of Matters Discussed.**

Appointments:

• **Statutory Boards and Commissions**

*Executive Appointments (May be made in meeting or at another time)*

- 1. Municipal Plan Commission** (1) appointment to be made by Town Council President. *(Note: Currently held by Olga Briseno, (D) term ending 1<sup>st</sup> Monday January 2024. No more than two (2) of any party. Current composition is two (2) Republicans, one (1) Democrat. There can be no more than 2 of the same party.*
- 2. Advisory Board of Zoning Appeals:** (1) appointment to be made by Town Council President. This appointment only necessary if there is a change to the appointment on the Plan Commission. It must be a member of the Plan Commission and not the same one appointed by the Plan Commission. *(term is co-extensive with their Plan Commission term for which there is no fixed term)*
- 3. Waterworks Board of Directors:** (1) appointment to be made by Town Council President. *(Note: Formerly held by Curt Schroeder (D), term ending 1<sup>st</sup> Monday January 2025). Current composition of the board is two Republicans and two Democrats. No more than three of any one party under state law.*

Home Rule Commissions or Boards

4. **Tree Board:** (2) appointments, to be made by the municipal executive, but requiring nomination from the Town Council. (*Positions currently held by Joan Roback, Bernie Zemen.*)
  - a. Nomination by the Town Council. (*The council would pass a motion to nominate.*)
  - b. Appointment by executive. (*If nominee is acceptable, the Town Council President may appoint.*)
  
5. **Shared Ethics Advisory Commission.** (1) appointment to be made by Town Council President. (*Note: Fill vacancy made by resignation of Rev. Tim Huizenga.*) (*Made pursuant to Article 5, Subdivision (A) of the Interlocal Cooperation Agreement Establishing the Shared Ethics Entity. Qualifications are to be persons who live work or hold property in the county. Further persons appointed must be of good character and not hold any positions within the local government.*)

*Legislative Appointments*

Home Rule Commissions

1. **Main Street Bureau Board:** (6) appointments to be made by the Town Council. Term: Two years ending 1 Jan 2025. *There are currently 11 of the 17 in place and serving. Currently serving are Rhonda Bloch, Ben Reinhart, Renee Reinhart, Allan Simmons, Diane Barr-Roumbus, James Roumbus, Sandra McKnight, Teri Yovkovich, Sandy Ray, Kathy Smailis, Ben Tomera and Laura Pilewski.*
  
2. **Community Events Commission Multi-year positions:** (1) appointment to be made by the Town Council. **Term: 4 years.** (*Note: Currently vacant*)  
  
*Single year positions:* (9) appointments to be made by the Town Council. **Term: 1 year.** There are currently 5 of the 9 in place and serving. (*Note: Currently serving, Rachael Carter, Olga Briseno, Kathy Camp-Burke, Linda Carter and Jack Rowe*)
  
  
- x. **Discussion: Municipal Plan Commission** (1) appointment to be made by Town Council President. (*Note: Currently held by Olga Briseno, (D) term ending 1<sup>st</sup> Monday January 2024. No more than two (2) of any party. Current composition is two (2) Republicans, one (1) Democrat. There can be no more than 2 of the same party.*)

Democrats who have applied: Allan Simons; Brad Neal; Brandon Dothager; John Mackey;

The Town Council President said he will make the appointment at the February 26, 2024 plenary meeting.

- x. **Discussion: Renewal of Group Dental Plan.** Pursuant to HMC Section 3.05.040 (D), the Town Council is the exclusive purchasing authority for all insurance. *Current provider, MetLife rates are proposed for renewal at Employee only at \$38.59; Employee and Spouse at \$79.66; Employee plus children \$79.69 and for Employee and family at \$130.92 per month; The Brown Insurance Group is the agent of record. Renewal is effective March 1, 2024.*

Tom Brown of the Brown Insurance Group, passed out an information kit outlining the 2024 MetLife renewal proposal. He then reviewed the renewal with the Council to give them a little more in-depth and back ground. For a number of years, the Town had their dental benefits through United Healthcare and over a period of time, costs escalated. We transitioned over to MetLife for a variety of reasons. At that time, 31 employees were seeing out of network dentists. By going with MetLife, 29 of those 31 employees were able utilize an in-network dentist. MetLife has one of he strongest networks in the entire country. He said that information was found on page 3. He then said there was no increase in rates from 2022 to 2023. This year, there is a 4% increase. He then summarized the Town's dental plan. 100% preventative which is typical; 100% coverage for basic services, 60% for major services; 50% for Orthodontia up to a limit of \$1,500 and child orthodontia up to age 19. It is a really strong benefit program. He reviewed the technology available like using an online phone app to receive services. A tele-dentistry option, similar to medical is now available. MetLife now offers resources like pre-recorded webinars or virtual videos. MetLife is an international company in terms of their benefit structure. He then opened it up to questions from the Council.

Councilor Turich asked about benefit increases in general. He was told that dental went up 4% while medical went up 8.6% but the largest increase was from IPEP.

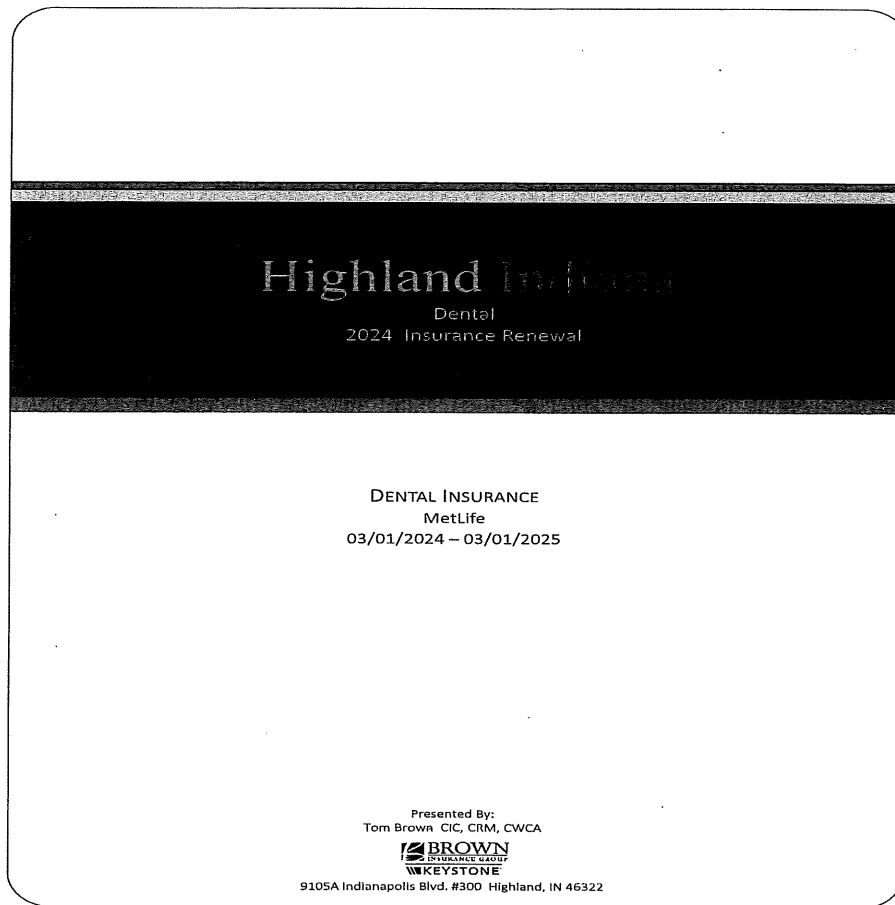
Councilor Scheeringa explained that because we are part of the trust, our medical insurance actually went up less than if we weren't part of the trust.

Tom Brown said if it's the Council pleasure, he would suggest having a study session to review how worker's compensation works. He said in an effort to reduce worker compensation increases, IPEP is scheduling several seminars with Highland Public Works. And they are not only working with Public Works but also public safety, police and fire. He said some of the training is handled through Safety Training Solutions in Highland.

Councilor Turich said the dental increase is an average of \$1.50 per employee per year. He asked Tom Brown if he represented a single insurance company.

Tom Brown said he has access to the entire marketplace through the Keystone benefits division. They have 67 people on their staff. He said they approach the market in various ways but administratively it can become very frustrating, continually going out to the marketplace. There's always pros and cons to shopping around. The bottom line is he always wants to do what's best for our employees. He tries to find solutions that are cost

effective as possible. He felt the Town has one of the strongest dental benefits anywhere in the country. The easy part is for us going out to market. The more difficult part is the transition relative to employee's experience. If they have a dental provider that's in network, the employee doesn't experience any disruption. If they're normal provider is not in the new network, there is a disruption. If an increase is below inflation, I'm not going to shop. However, if the Town wants me to do that, then I will absolutely do it. He then briefly described how the rates for worker's compensation are calculated. He said the Town experienced a 50 point increase on the Town's experience. There's an 18 step formula that's uniform for all insurance nationwide. Historically, the Town has experienced a 7.8 to 8.0 credit factor. This year we have a debit factor of 1.2. That has to do with the Town's claim experience. The Town has had some very large claims. The insurance carrier has paid out significantly more that the Town has paid in premiums.



# WELCOME

## Welcome to the **Town of Highland Dental Program!**

We know that benefits are important to the Town's workforce. Helping Town Leadership understand the benefits offered through the Town of Highland's Dental Program is important to us. That is why we have created this presentation guide. Included in this guide is a renewal cost summary, a dental benefit summary, and value added services MetLife provides at no additional cost.

This guide is not intended to cover all provisions of the Town's dental program. Rather, it is a quick reference to help answer most of your questions as they relate to the Town's dental benefit offering.

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This document is an outline of the coverage proposed by the carrier(s), based on information provided by your company. It does not include all of the terms, coverage, exclusions, limitations, and conditions of the actual contract language. The policies and contracts themselves must be read for those details. Policy forms for your reference will be made available upon request. The intent of this document is to provide you with general information regarding the status of, and/or potential concerns related to, your current employee benefits environment. It does not necessarily fully address all of your specific issues. It should not be construed as, nor is it intended to provide, legal advice. Questions regarding specific issues should be addressed by your general counsel or an attorney who specializes in this practice area.

## Highland Indiana

### DENTAL INSURANCE – WHY METLIFE



**Extensive provider network**  
The MetLife dental network includes over 150,000 licensed dentists in more than 490,000 locations nationwide.<sup>1</sup>



**Flexibility to see any dentist**  
Our plans give you the flexibility to visit providers in or out-of-network.<sup>4</sup>



**Cost savings**  
As a MetLife member, take advantage of savings up to 35-50% on dentist list prices.<sup>5</sup>

### DENTAL INSURANCE RENEWAL SUMMARY

MetLife is currently one of the largest insurance, annuity, and employee benefit providers in the world. Founded in New York in 1868, the company services nearly 100 million customers in over 60 countries. MetLife's offer to the Town of Highland includes:

- The largest number of dental access points with MetLife PDP Plus network as compared to other providers.
  - Increase In-network utilization lowers cost to maximum number of members
- No waiting periods for current or new employees
- Rollover Provision
  - Employees received a first-year rollover of \$250 putting their annual max at \$1,750

Coverage	2022 Rates (Prior)	2023 Rates (Current)	2024 Rates (Renewal)	Lives	Renewal Premium	% Change
DENTAL					\$110,015.16	4.0%
Employee Only	\$37.10	\$37.10	\$38.59	42		
Employee + Spouse	\$76.58	\$76.58	\$79.66	22		
Employee + Child(ren)	\$76.61	\$76.61	\$79.69	7		
Family	\$125.86	\$125.86	\$130.92	40		
Total Lives				111		

BROWN INSURANCE GROUP – RENEWAL SUMMARY  
Policy Term: March 1, 2024 / 25

**Selected Covered Services and Frequency Limitations\***

Type A - Preventive	How Many/How Often:
Oral Examinations	1 in 6 months
Full Mouth X-rays	1 in 60 months
Bitewing X-rays (Adult/Child)	1 in 12 months
Prophylaxis - Cleanings	1 in 6 months
Topical Fluoride Applications	1 in 12 months - Children to age 14
Sealants	1 in 60 months - Children to age 14
Space Maintainers	1 per lifetime per tooth area - Children up to age 14

Type B - Basic Restorative	How Many/How Often:
Amalgam and Composite Fillings	1 in 24 months.
Endodontics Root Canal	1 per tooth per lifetime
Periodontal Surgery	1 in 24 months per quadrant
Periodontal Scaling & Root Planing	1 in 24 months per quadrant
Periodontal Maintenance	4 in 1 year, includes 2 cleanings
Oral Surgery (Simple Extractions)	
Oral Surgery (Surgical Extractions)	
Other Oral Surgery	
Emergency Palliative Treatment	
General Anesthesia Consultations	1 in 12 months

Type C - Major Restorative	How Many/How Often:
Crowns/Inlays/Onlays	1 per tooth in 10 years
Prefabricated Crowns	1 per tooth in 10 years
Repairs	1 in 24 months
Bridges	1 in 10 years
Dentures	1 in 10 years
Implant Services	1 service per tooth in 10 years - 1 repair per 10 years

- Type D – Orthodontia**
- Dependent children up to age 19. Age limitations may vary by state. Please see your Plan description for complete details. In the event of a conflict with this summary, the terms of the certificate will govern.
  - All dental procedures performed in connection with orthodontic treatment are payable as Orthodontia.
  - Benefits for the initial placement will not exceed 20% of the Lifetime Maximum Benefit Amount for Orthodontia. Periodic follow-up visits will be payable on a monthly basis during the scheduled course of the orthodontic treatment. Allowable expenses for the initial placement, periodic follow-up visits and procedures performed in connection with the orthodontic treatment, are all subject to the Orthodontia coinsurance level and Lifetime Maximum Benefit Amount as defined in the Plan Summary.
  - Orthodontic benefits end at cancellation of coverage

\*Alternate Benefits: Where two or more professionally acceptable dental treatments for a dental condition exist, reimbursement is based on the least costly treatment alternative. If you and your dentist have agreed on a treatment that is more costly than the treatment upon which the plan benefit is based, you will be responsible for any additional payment responsibility. To avoid any misunderstandings, we suggest you discuss treatment options with your dentist before services are rendered, and obtain a pretreatment estimate of benefits prior to receiving certain high cost services such as crowns, bridges or dentures. You and your dentist will each receive an Explanation of Benefits (EOB) outlining the service.

**Dental**

Metropolitan Life Insurance Company

**Plan Design for: Town of Highland  
Plan Effective Date: March 1, 2024**

**Network: PDP Plus**

The Preferred Dentist Program was designed to help you get the dental care you need and help lower your costs. You get benefits for a wide range of covered services — both in and out of the network. The goal is to deliver affordable protection for a healthier smile and a healthier you.

Coverage Type:	In-Network <sup>1</sup> % of Negotiated Fee <sup>2</sup>	Out-of-Network <sup>1</sup> % of R&C Fee <sup>4</sup>
Type A - Preventive	100%	100%
Type B - Basic Restorative	100%	80%
Type C - Major Restorative	60%	50%
Type D - Orthodontia	50%	50%
<b>Deductible<sup>3</sup></b>		
Individual	\$50	\$50
Family	\$150	\$150
<b>Annual Maximum Benefit:</b>		
Per Individual	\$1750	\$1750
<b>Orthodontia Lifetime Maximum - Ortho applies to Child Only</b>	Child to age 19	
	\$1500 per Person	\$1500 per Person
<b>Dependent Age:</b>	Eligible for benefits until the day that he or she turns 26.	
<p><small>1. "In-Network Benefits" refers to benefits provided under this plan for covered dental services that are provided by a participating dentist. "Out-of-Network Benefits" refers to benefits provided under this plan for covered dental services that are not provided by a participating dentist.</small></p> <p><small>2. Negotiated fees refer to the fees that participating dentists have agreed to accept as payment in full for covered services, subject to any copayments, deductibles, cost sharing and benefits maximums. Negotiated fees are subject to change.</small></p> <p><small>3. Applies to Type B and C services only.</small></p> <p><small>4. Out-of-network benefits are payable for services rendered by a dentist who is not a participating provider. The Reasonable and Customary charge is based on the lowest of: the dentist's actual charge (the 'Actual Charge'), the dentist's usual charge for the same or similar services (the 'Usual Charge') or the usual charge of most dentists in the same geographic area for the same or similar services as determined by MetLife (the 'Customary Charge'). For your plan, the Customary Charge is based on the 90th percentile. Services must be necessary in terms of generally accepted dental standards.</small></p>		

**Understanding Your Dental Benefits Plan**

If you receive in-network services, you will be responsible for any applicable deductibles, cost sharing, negotiated charges after benefit maximums are met, and costs for non-covered services. If you receive out-of-network services, you will be responsible for any applicable deductibles, cost sharing, charges in excess of the benefit maximum, charges in excess of the negotiated fee schedule amount or R&C Fee, and charges for non-covered services.

- Plan benefits for in-network covered services are based on a percentage of the Negotiated fee – the Fee that participating dentists have agreed to accept as payment in full for covered services, subject to any deductibles, copayments, cost sharing and benefit maximums. Negotiated fees are subject to change.
- Plan benefits for out-of-network services are based on a percentage of the Reasonable and Customary (R&C) charge. If you choose a dentist who does not participate in the network, your out-of-pocket expenses may be greater.

**Once you're enrolled you may take advantage of online self-service capabilities with MyBenefits.**

- Check the status of your claims
- Locate a participating dentist
- Access MetLife's Oral Health Library
- Elect to view your Explanation of Benefits online

To register, just go to  
[www.metlife.com/mybenefits](http://www.metlife.com/mybenefits)  
and follow the easy registration instructions.

Town of Highland - Dental Benefit Summary



## Discover the benefits of MetLife Dental

Did you know MetLife Dental benefits come with extras designed to help you get even more value out of your employer-sponsored benefits? Brush up on the added benefits listed below that are included when you enroll in MetLife Dental.



### Digital servicing capabilities make dental care easy

MetLife's mobile app<sup>11</sup> puts your ID card, plan details, and claim information at your fingertips. For added convenience, it also includes features like:

- A Find a Dentist tool with easy access to provider ratings
- Online appointment scheduling for select dentists
- Convenient claim status notifications via text messaging

Our digital tools available on MyBenefits also include:

- Access to a Dental Cost Estimator<sup>9</sup> so you can view personalized, plan-specific, and ZIP code-based cost estimates for most common procedures – as well as the deductibles, plan maximums, and frequency limitations that apply.
- A digital virtual assistant that's available 24/7 to help you with common tasks like accessing coverage information, getting personalized estimates, or viewing claims.



### Dental benefits go with you as you travel

Our International Dental Travel Assistance program provides international assistance tied to your out-of-network benefits, including:

- 24/7 help in multiple languages
- Access to dental providers (based on strict credentialing criteria) in approximately 200 countries
- Toll-free calling within the U.S., or collect calling outside the U.S.



### Clear aligner therapy discounts to make you smile

MetLife Dental provides valuable discounts on clear aligner therapy, including Invisalign, Bioliner, Myobrace and Propel.



### Multi-language health history forms enhance communications

Our health history forms, which are available in nearly 40 languages, are designed to help dentists better communicate with non-English speaking patients.



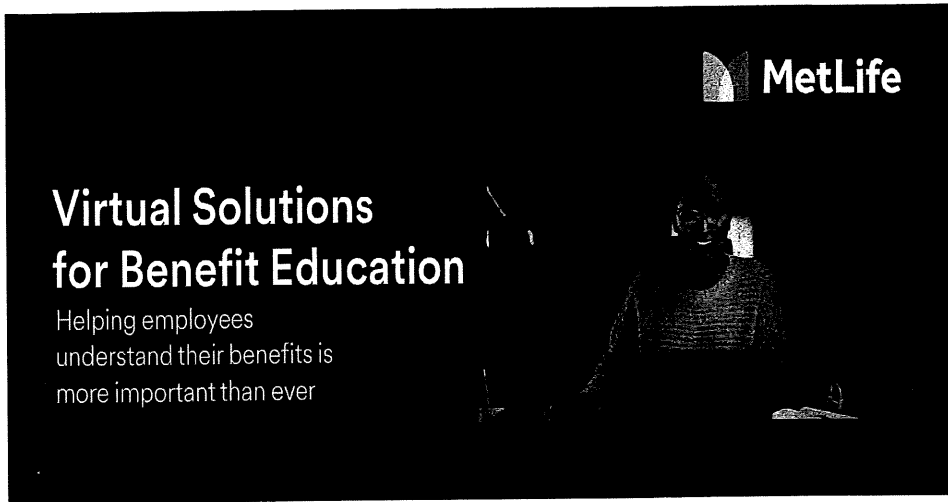
### Teledentistry options offer added convenience

MetLife Dental provides teledentistry options, so you're able to connect with your dentist from home via smartphone, tablet, or computer for problem-focused exams and reevaluations.



### An Oral Health Library provides the information you need

MetLife's Oral Health Library – [oralfitnesslibrary.com](http://oralfitnesslibrary.com) – offers unlimited online access to articles and videos on a wide range of helpful dental-related topics.



## Virtual Solutions for Benefit Education

Helping employees understand their benefits is more important than ever






Employees who understand their benefits are:

**94%** more likely to feel valued/appreciated

**80%** more likely to be satisfied with their current job<sup>1</sup>

MetLife understands the importance of providing targeted, ongoing communications to reinforce the value of employee benefits. In addition to printed or digital communications, virtual support provides an additional connection to help build awareness and understanding of the MetLife benefits available to employees.

### Virtual Solutions can include:

 <p><b>Virtual Benefit Fairs:</b> MetLife can attend your virtual benefit fair, complete with:</p> <ul style="list-style-type: none"> <li>• A licensed benefit counselor</li> <li>• Video Presentations</li> <li>• Print or digital collateral</li> <li>• Banners</li> <li>• Live chat support</li> </ul>	 <p><b>HR/Enrollment Firm Training Sessions:</b> MetLife can provide webcast product training to HR representatives. These presentations focus on:</p> <ul style="list-style-type: none"> <li>• The products offered by MetLife</li> <li>• Specific plan design details</li> <li>• Common questions from employees</li> </ul>
 <p><b>Webinars:</b> MetLife can provide live presentations to employees which can include:</p> <ul style="list-style-type: none"> <li>• Q&amp;A</li> <li>• Recorded presentations with live Q&amp;A, over the phone or on camera, are also available</li> <li>• Chat</li> <li>• Polls and engagement activities</li> </ul>	 <p><b>Real-Time Support:</b> MetLife is here to help your employees through various virtual engagement methods:</p> <ul style="list-style-type: none"> <li>• Chatting via webinar</li> <li>• Responding via email to questions submitted through a microsite</li> <li>• Calling during set office hours</li> <li>• Support from benefit experts at virtual events or on an ongoing basis</li> </ul>
 <p><b>On-Demand Online Presentations:</b> MetLife can create customized presentations with voiceover audio that highlight the benefits available. These presentations can be posted online for employees to access at their convenience.</p>	

**The right benefit education strategy can effectively keep employees engaged and increase retention. MetLife understands that every customer has unique needs, and your account team is here to help tailor a solution that works for your workforce.**

1. MetLife's 20th Annual US Employee Benefit Trends Study, 2022

- x. **Discussion:** An Agreement between The Idea Factory and the Town of Highland to perform Professional Communications and Media Design and Development services for the Municipality for the year 2024.

Do to a family emergency, the Idea Factory discussion had to be cancelled. They asked to be placed on the March 4<sup>th</sup> agenda. The Council was acceptable to rescheduling the discussion.

- x. **Discussion: Authorizing the proper officer to publish legal notice of a public hearing:** Authorize a public hearing to consider proposed additional appropriations for Monday, March 11, 2024. **MCCD Fund, \$21,500;**

The Clerk-Treasurer explained the purpose for the additional appropriation. The Council President advised to place the item on the February 26, 2024 plenary agenda.

- x. **Discussion:** Finding and Determining Certain Personal Property of the Municipality as no Longer Needed for the Purposes for which Originally Acquired or Have Been Left in the Custody of an Officer or Employee of the Town of Highland and Have remained unclaimed for more than one (1) year or have been deemed worthless and of no market value, and further authorizing and approving disposal or transfer of said property to a charity called Grace Without Borders.

Computer	Dell	OPTIPLEX 5050	BJY0MN2	1747	4/10/2018
Computer	Dell	OPTIPLEX 5050	BJX3MN2	1748	4/10/2018
Computer	Dell	OPTIPLEX 5050	BJY1MN2	1749	4/10/2018
Computer	Dell	OPTIPLEX 5050	BJW0MN2	1750	4/10/2018
Computer	Dell	OPTIPLEX 5050	BJY2MN2	1751	4/10/2018
Computer	Dell	OPTIPLEX 5050	BJXZLN2	1752	4/10/2018
Computer	Dell	OPTIPLEX 5050	BJW3MN2	1753	4/10/2018

The IT Director said these computers are six (6) years old and obsolete for the purposes of the Town and concurred that they should be declared obsolete and disposed of.

The Council President advised to item on the February 26, 2024 plenary agenda.

THE TOWN of HIGHLAND  
BOARD of WORKS ORDER NO. 2024-11

AN ORDER FINDING And DETERMINING CERTAIN PERSONAL PROPERTY OF THE MUNICIPALITY AS NO LONGER NEEDED FOR THE PURPOSES FOR WHICH ORIGINALLY ACQUIRED OR HAVE BEEN LEFT IN THE CUSTODY OF AN OFFICER OR EMPLOYEE OF THE TOWN OF HIGHLAND AND HAVE REMAINED UNCLAIMED FOR MORE THAN ONE (1) YEAR OR HAVE BEEN DEEMED WORTHLESS AND OF NO MARKET VALUE, AND FURTHER AUTHORIZING AND APPROVING DISPOSAL OR TRANSFER OF SAID PROPERTY TO A MUNICIPALITY.

**WHEREAS,** The Town Council for the Town of Highland is the Works Board of the Municipality pursuant to IC 36-1-2-24(3) and

**WHEREAS,** The Town Council has been advised by the Metropolitan Police Department that several items of personal property particularly, several computers whose operating hardware has been removed and the warranties have expired, all owned by the municipality are no longer needed for the purposes for which it was originally acquired, pursuant to IC 5-22-22; and

**WHEREAS,** The Metropolitan Police Chief has recommended and requested that disposal of certain personal property be authorized, all pursuant to the provisions of IC 5-22-22 et seq.;

**WHEREAS,** The Metropolitan Police Chief has further recommended that disposal of the personal property be executed by the purchasing agent and authorize the transfer to Grace Without Borders, by way of private sale, all pursuant to the provisions of IC 5-22-22, sections 3, 6 and 8;

**WHEREAS,** The Town Council has been advised by the Office of Clerk-Treasurer that several items of personal property particularly, several computers whose warranties have expired, all owned by the municipality are no longer needed for the purposes for which it was originally acquired, pursuant to IC 5-22-22; and

**WHEREAS,** The Clerk-Treasurer, in consultation with the IT Director has recommended that disposal of the personal property be authorized, all pursuant to the provisions of IC 5-22-22 et seq.;

**WHEREAS** The Town Council now desires to favor the recommendation and take those steps necessary to authorize and approve a disposal of personal property of the municipality pursuant to the applicable law,

**NOW, THEREFORE, BE IT ORDERED** by the Town Council of the Town of Highland, Lake County, Indiana:

**Section 1.** That the Town Council of the Town of Highland acting as the works board, hereby finds and determines the following:

(A) That there are certain articles of personal property possessed or owned by the municipality, that are no longer needed, unfit for the purposes for which they were acquired, pursuant to IC 5-22-22-3; or,

(B) That these same articles of personal property possessed or owned by the municipality, that have been left in the custody of an officer or employee of the Town of Highland and have remained unclaimed for more than one (1) year, pursuant to IC 5-22-22-3; or,

(C) That these same articles of personal property possessed or owned by the municipality, that may be deemed worthless or no market value as the estimated costs the sale and transportation of the property exceed the property value, pursuant to IC 5-22-22-8;

(D) That they these items of personal property are more particularly described in an **exhibit** attached to and incorporated in this works board order;

(E) That the value of any single item of personal property is less than one thousand dollars (\$1,000), **and** that all the items of personal property together are less than \$5,000, all pursuant to IC 5-22-22; and,

(F) That the transfer by private sale without resort to notice of those items of personal property of the Highland Police **Department to Grace Without Borders** be hereby found to be authorized and lawful;

**Section 2.** That the Metropolitan Police Chief is hereby authorized and instructed to cause a lawful disposal or transfer of the personal property identified in this Works Board Order by public or private sale or transfer without advertising pursuant to IC 5-22-22-6;

**Section 3.** That the Clerk-Treasurer in consultation with the IT Director is hereby authorized and instructed to cause a lawful disposal or demolition of the personal property identified in this Works Board Order without advertising pursuant to IC 5-22-22-8;

**Section 4.** That no proceeds are expected but should proceeds arise, any and all proceeds yielded from the lawful disposal or transfer authorized by this order shall be deposited with the Office of the Clerk-Treasurer, where such proceeds shall be deposited to the credit of the proper fund.

**BE IT SO ORDERED.**

DULY ADOPTED and ORDERED BY the Town Council of the Town of Highland, Lake County, Indiana, acting as the Board of Works, this 26<sup>th</sup> day of February 2024 having passed by a vote of in favor and opposed.

TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA

\_\_\_\_\_  
Philip Scheeringa, President (IC 36-5-2-10)

Attest:

Mark Herak  
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

Exhibit of Personal Property for Disposal

COMPUTER	DELL	OPTIPLEX 5050	BJY0MN2	1747	4/10/2018
COMPUTER	DELL	OPTIPLEX 5050	BJX3MN2	1748	4/10/2018
COMPUTER	DELL	OPTIPLEX 5050	BJY1MN2	1749	4/10/2018
COMPUTER	DELL	OPTIPLEX 5050	BJW0MN2	1750	4/10/2018
COMPUTER	DELL	OPTIPLEX 5050	BJY2MN2	1751	4/10/2018
COMPUTER	DELL	OPTIPLEX 5050	BJXZLN2	1752	4/10/2018
COMPUTER	DELL	OPTIPLEX 5050	BJW3MN2	1753	4/10/2018

END of EXHIBIT

**x. Discussion: Meeting with the Highland Neighbors for Sustainability .** (Resolution 2022-31)

Councilor Scheeringa asked the Council to review Resolution 2022-31 and to make changes to fit more to the present, as some things have changed since its adoption. The Neighbors for Sustainability have been operating now for over a year and Councilor Scheeringa felt the resolution needed to be tweaked. He wanted the language to be clearer. The language should be adapted to more to what they are doing currently. He said he would like to get it on the next agenda but he realized the Town Attorney had to review it first. He then asked Cathy Perrin if she had any comments.

Cathy Perrin thanked the Council for the opportunity to speak as she didn't think she would be to speak during a study session. She said the group was looking forward to working more closely with the Town and to make the Town even greener and more sustainable.

Councilor Scheeringa complimented her on the recycling bins her group has distributed. He said his wife's Girl Scout Troop are getting the bunch together.

Cathy said so far they have collected 529 lbs. of plastic, a little over half-way to their goal of 1,000 lbs. to attain a free bench. She went on to say that they would like to put native plants, a native pollinator plant in the community garden. If we had native plants in there, it would attract more native pollinators that would help us grow more vegetables. I am waiting for the Redevelopment Commission to give me permission to do that as they never actually gave me official permission to do that.

Councilor Black said that they are probably being cautious as there are discussions about expanding the fire station.

Cathy invited the Council to attend their next planning meeting of the Community Garden which will be next month at Fuzzy Line. She said they planted some native plants on the hill off of Ridge Road. She said they are anxiously awaiting spring to what plants actually survived the winter and will take hold. They planted black eye susan in the strips in the new downtown parking lot. Hopefully, they will take hold. If they take hold, the park department won't have to mow that area. The plants are drought resistant and doesn't require fertilizing. In December, a group came out and planted pollinator plants along the bike trail off of Grand Blvd. They planted roughly 1.9 acres. She said they are anxiously awaiting spring to see if the plants take root.

- x. **Discussion:** Authorizing the Metropolitan Police Chief to purchase from Motorola Solutions Inc. three (3) in-car cameras.

The Clerk-Treasurer gave the Council a brief explanation of the request from the Metropolitan Police Chief. The Town Council President advised to place the item on the February 26, 2024 plenary meeting agenda.

**Town of Highland  
Board of Works  
Order of the Works Board 2024-09**

An Order Approving and Authorizing the Metropolitan Police Chief to Purchase from Motorola Solutions Inc, 500 West Monroe Chicago, IL in-car cameras with accessories, and finding it a Special Purchase pursuant to I.C. 5-22-10 and Section 3.05.060(G)(2) and Section 3.05.065(I) of the Highland Municipal Code.

**Whereas,** The Town of Highland Metropolitan Police Department, as part of its public duties, has a responsibility for patrol, public safety and protection of life and property throughout the Town of Highland and, from time to time, it is necessary to purchase and or lease materials and supplies in order to carry out the functions of the department; and

**Whereas,** The Metropolitan Police Chief has determined a need to replace certain equipment and supplies and has further determined the purchase price will be below \$50,000.00. An opportunity has arisen which enables the department to purchase additional in-car cameras with accessories.

**Whereas,** The Metropolitan Police Chief has identified Motorola Solutions Inc. of Chicago, IL to be a desirable source vendor for the purchase of three (3) in-car cameras with accessories at a price of \$19,614.00

**Whereas,** The price for the purchase exceeds \$15,000.00 and, pursuant to Section 3.05.040(e) as well as Section 3.05.050 (b)(2) of the Highland Municipal Code requires the express approval of the purchasing agency; and

**Whereas**, The Town Council as the Works Board of the Municipality, pursuant to Section 3.05.030 (a)(2) of the Highland Municipal Code serves as the purchasing agency for the Metropolitan Police Department; and

**Whereas**, The Metropolitan Police Chief, pursuant to Section 3.05.050(D)(2) of the Highland Municipal Code, serves as the Purchasing Agent for the Metropolitan Police Department; and

**Whereas**, the Purchasing Agent, believes that this purchase qualifies as a special purchase to be made without soliciting bids or proposals because in this instance (1) the compatibility of equipment, accessories or replacement parts is a substantial consideration in this purchase and (2) only one source meets the department's reasonable requirements, which is the source recommended for this purchase;

**Whereas**, The Purchasing Agent, for the rational stated herein, elects to purchase without resort to soliciting quotes or bids pursuant to Section 3.05.065 (I) of the Highland Municipal Code;

**Whereas**, The purchase of the three (3) in-car cameras and accessories will be supported by appropriations in the LOIT Fund ;

**Whereas**, The Town Council now desires to approve and authorize the Police Chief to complete the purchase pursuant to the terms and stated herein.

**Now, Therefore Be It Ordered** by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board of Municipality:

**Section 1:** That the Works Board hereby authorizes and approves the purchase as from Motorola Solutions Inc. 500 West Monroe, Chicago, IL, for the purchase of three (3) in-car cameras plus accessories as set forth in the invoices, which is attached as an exhibit to and made a part of this order in the amount of \$19,614.00;

**Section 2.** That the Works Board hereby finds and determines the following:

- (A) That Motorola Solutions Inc., 500 West Monroe Chicago IL a sole source to meet the police departments reasonable requirements for this purchase; and,
- (B) That for this purchase, the compatibility of equipment, accessories or replacement parts is a substantial consideration; and,
- (C) That the foregoing rational, this purchase qualifies as a special purchase pursuant to IC5-22-10 et seq. and HMC Section 3.05.065 (I)

**Section 3:** That the Metropolitan Police Chief is now authorized and approved to execute the purchase agreement and any additional documents in order to implement this purchase and then file these documents as financial materials with the Office of the Clerk-Treasurer, pursuant to IC 36-5-1-4-14.



**Be It So Ordered.**

**DULY, PASSED, ADOPTED AND ORDERED** by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board, this 26 day of February, 2024 having passed by a vote of \_\_\_\_ in favor and \_\_\_\_ opposed.

TOWN OF  
INDIANA

TOWN COUNCIL OF THE  
HIGHLAND,

\_\_\_\_\_  
Phillip Scheeringa, President (IC 36-5-2-10)

Attest:

\_\_\_\_\_  
Mark Herak, Clerk-Treasurer (IC 33-16-4-1; IC 36-5-6-5)

**x. Discussion:** Authorizing the Metropolitan Police Chief to purchase from Carrier & Gable, Inc. eight (8) GPS Pre Emption Vehicle Kit Series 2000.

The Clerk-Treasurer gave the Council a brief explanation of the request from the Metropolitan Police Chief. The Town Council President advised to place the item on the February 26, 2024 plenary meeting agenda.

Town of Highland  
Board of Works  
Order of the Works Board 2024-08

An Order Approving and Authorizing the Metropolitan Police Chief to Purchase from Carrier & Gable, Inc., 24110 Research Dr, Farmington Hills, MI Opticom systems for vehicles with accessories, and finding it a Special Purchase pursuant to I.C. 5-22 and Section 3.05.060(G)(2) and Section 3.05.065 (I) of the Highland Municipal Code.

**Whereas,** The Town of Highland Metropolitan Police Department, as part of its public duties, has a responsibility for patrol, public safety and protection of life and property throughout the Town of Highland and, from time to time, it is necessary to purchase and or lease materials and supplies in order to carry out the functions of the department; and

**Whereas,** The Metropolitan Police Chief has determined a need to replace certain equipment and supplies and has further determined the purchase price will be below

\$50,000.00. An opportunity has arisen which enables the department to purchase additional in-car cameras with accessories.

**Whereas**, The Metropolitan Police Chief has identified Carrier & Gable, Inc of Farmington Hills, MI to be a desirable source vendor for the purchase of eight (8) Opticom vehicle systems with accessories at a price of \$24,000.00

**Whereas**, The price for the purchase exceeds \$15,000.00 and, pursuant to Section 3.05.040 (e) as well as Section 3.05.050 (b) (2) of the Highland Municipal Code requires the express approval of the purchasing agency; and

**Whereas**, The Town Council as the Works Board of the Municipality, pursuant to Section 3.05.030(a)(2) of the Highland Municipal Code serves as the purchasing agency for the Metropolitan Police Department; and

**Whereas**, The Metropolitan Police Chief, pursuant to Section 3.05.050(D)(2) of the Highland Municipal Code, serves as the Purchasing Agent for the Metropolitan Police Department; and

**Whereas**, the Purchasing Agent, believes that this purchase qualifies as a special purchase to be made without soliciting bids or proposals because in this instance (1) the compatibility of equipment, accessories or replacement parts is a substantial consideration in this purchase and (2) only one source meets the department's reasonable requirements, which is the source recommended for this purchase;

**Whereas**, The Purchasing Agent, for the rational stated herein, elects to purchase without resort to soliciting quotes or bids pursuant to Section 3.05.065 (I) of the Highland Municipal Code;

**Whereas**, The purchase of the eight (8) Opticom vehicle systems and accessories will be supported by appropriations in the LOIT Fund ;

**Whereas**, The Town Council now desires to approve and authorize the Police Chief to complete the purchase pursuant to the terms and stated herein.

**Now, Therefore Be It Ordered** by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board of Municipality:

**Section 1:** That the Works Board hereby authorizes and approves the purchase as from Carrier & Gable, Inc 24110 Research Dr., Farmington Hills, MI for the purchase of eight (8) Opticom vehicle systems plus accessories as set forth in the invoices, which is attached as an exhibit to and made a part of this order in the amount of \$24,000.00;

**Section 2.** That the Works Board hereby finds and determines the following:

- (D) That Carrier & Gable, Inc of Farmington Hills, MI a sole source to meet the police departments reasonable requirements for this purchase; and,
- (E) That for this purchase, the compatibility of equipment, accessories or replacement parts is a substantial consideration; and,
- (F) That the foregoing rational, this purchase qualifies as a special purchase pursuant to IC5-22-10 et seq. and HMC Section 3.05.065 (I)

**Section 3:** That the Metropolitan Police Chief is now authorized and approved to execute the purchase agreement and any additional documents in order to implement this purchase and then file these documents as financial materials with the Office of the Clerk-Treasurer, pursuant to IC 36-5-1-4-14.

**Be It So Ordered.**

**DULY, PASSED, ADOPTED AND ORDERED** by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board, this 26 day of February, 2024 having passed by a vote of \_\_\_\_ in favor and \_\_\_\_ opposed.

TOWN COUNCIL OF THE  
TOWN OF HIGHLAND,  
INDIANA

\_\_\_\_\_  
Phillip Scheeringa, President (IC 36-5-2-10)

Attest:

\_\_\_\_\_  
Mark Herak, Clerk-Treasurer (IC 33-16-4-1; IC 36-5-6-5)

x. **Discussion:** The HCCE updating the Council on the status of the Fourth of July, in particular the bands and site selection for the fireworks.

Linda Carter, president of the HCCE, went over a power point for the Council giving an update on the pros and cons of the various site selections and band selection. She began by going over the bands. She said all the slots have been filled, except for one and that's dependent upon the location of the fireworks and if the festival can remain open later. That would be the 4<sup>th</sup> of July. Currently we end at 9:00 o'clock p.m. on that night and if the fireworks are at Highland Christian, we'll stay open later. All the rest of the bands we've got contracts which have distributed to the Council. Councilor

Scheeringa asked that a copy of the band contracts be forwarded to the Clerk-Treasurer. She then began discussing the pros and cons of the various site suggestions for the fireworks. Here is the Highland Christian School. Some of the pros is that people don't have to leave the park to watch the fireworks. The rides and the beer garden do not need to be shut down early and the festival and times for the beer garden could be extended. The festival will make more money if we're able to stay open with the same hours as the rest of the festival days, not shutting down at 9 o'clock p.m. They will be losing an hour and a half of income from all the vendors and from the rides. The rides could go until 10 o'clock p.m. and the beer garden to 10:30 o'clock p.m. The police Department would not have to move from the park to another location. Some of the cons is that the fallout area is on Ridge Road and a portion of the church. They are seeing if they could use the soccer field so the fallout area wouldn't include Ridge Road. With the fallout area on Ridge Road, the fireworks might cause cars to stop and watch the fireworks. She suggested that maybe Ridge Road could be closed during the fireworks, similar to what they do for the pumpkin plod. She mentioned today they found out the insurance carrier advised that Highland Christian School would not be a good location.

Linda was asked about the New Year's Eve fireworks and they don't seem to cause a problem. She said New Year's Eve, the mad bomber uses smaller shells and the fireworks are at the backend of the park and doesn't affect Ridge Road but 2 of the neighboring churches are affected.

For Wicker Park, the pros was they have more parking available. She said with the larger shells, she thought the fireworks could be seen from Main Square. There are no houses near-by and the fallout area is the golf course. Some of the cons is that it will probably bring in more Illinois residents. The rides and beer garden will have to shut down earlier which is a loss of revenue. Another is the possibility is that Wicker Park may decide that they want to have their own fire work display and take it over in the future and away from the HCCE. The police would have to leave Main Square and go assist with traffic control. Its possible that Wicker Park would open their concession stand and sell alcohol and food taking money away from our food vendors. There has been no formal notification from Wicker Park if they are really interested. It's only been talked about so it is still up in the air. Her final comment was trying to get to Wicker Park would be difficult by foot traffic and you'd have to cross Indianapolis Boulevard.

Councilor Turich asked about the additional parking as this being the 4<sup>th</sup> and families having picnics and renting the pavilions, wouldn't they be taking up the parking spaces.

Both Councilor Scheeringa and Metropolitan Police Chief Potesta said that since there is no lights, most picnics would be done before the fireworks started.

Next, Linda talked about Meadows Park. Meadows has 3 paved parking lots. They would have to inquire with the church whether they could use their parking lot. She wasn't sure if the parking could accommodate all the people but when they have softball tournaments with overflow crowds, the visitors park on the side streets. The con is that people would have to leave the park to go watch them. There would be a loss of

revenue to our vendors and the beer garden and the carnival operator. The police would have to leave Main Square and help with traffic control in the subdivision. The residents might complain about the noise as you are very close to all of those residential streets. Randy from the Mad Bomber discouraged that site because of the nearness to the residential homes.

Councilor Turich asked about how much revenue the festival brings in per hour? The Clerk-Treasurer said that last year the Town brought in roughly \$97,000 for the five (5) or six (6) days. Take that number and divide by 36 hours, the hours the festival will be open. He figured it was roughly \$2,700 per hour.

And finally, she talked about the high school. One of the pros is that from Main Square you could possibly see the fireworks, so people wouldn't have to leave the park and the park could stay open longer, bringing in additional revenue. The con is the police would have to leave Main Square to go and do traffic control on 41<sup>st</sup> Street. She wasn't sure if the residents would want all that traffic on their streets, especially if they are having a 4<sup>th</sup> of July party. It might become a grid lock not only at the start of the fireworks but at the end. There are 3 large parking lots, with the church across the street and Merkley School down the street. There are residential homes in the area and they might also complain about the noise.

Linda said the HCCE has revamped every application, which takes a lot of time when you're pulling them off of some old systems to retype everything. It's taken many man hours of putting all this together. They have a special meeting on the 28<sup>th</sup> of this month and Donnie from Alpine Amusement is coming to hash out the details of the new contract. She did say he committed to doing the BBQ Fest which is only 3 days in length, giving the Town a lesser percentage. If the Council wants to make the BBQ Fest larger, by having amusement rides will attract more people.

Councilor Turich asked if they reached out to other amusement vendors?

Linda said there are only 4 vendors and she did reach out to them by phone but a lot were already booked. She said Donnie has been the only vendor the Town has used from years. She said she has the email exchange with Donnie. She said Donnie would have been here tonight but he is out of Town picking up a new ride. Unfortunately, the new ride cannot be used in Highland because there are too many trees at Main Square and the Town won't let the HCCE expand onto Highway or 5<sup>th</sup>. She said maybe the ride could be used for the BBQ Fest because the seating area for the crowds is less.

She said they have 22 food vendors and 12 to 15 non-food vendors. They are planning on redoing the layout of the beer garden to accommodate more non-food vendors.

The Clerk-Treasurer reminded the Council that the contract with Alpine Amusement expired at the end of 2023 and as the contract is reviewed, Donnie has to understand that the state board of accounts are very specific at all money must be counted by someone from the Clerk's office. Donnie cannot count the money prior to, even in the presence of

a member of the HCCE. The Clerk-Treasurer continued that Donnie can't count the money and take his percentage out, all money needs to be accounted for. Nor, can he take money from the ticket sales to restock his ATM machine. Also, the police do not want the money being counted in the trailer as all it does is invite trouble with all that money. They like the adopted process of putting the money in a sealed evidence bag, signed by all parties and having a police officer place the evidence bag in an evidence locker and the next day, in an investigation room, under a camera, the evidence bag is opened and counted by all the parties.

Councilor Scheeringa agreed. He pointed out to a neighboring community that in trouble for their cash handling procedures during their festivals.

Councilor Scheeringa asked Councilor Robertson to delve into this matter. He was going to check with Attorney Reed who was absent from tonight's meeting.

Council Turich said there has to be a process of verifying the money count and number of tickets sold. It's definitely something worth reviewing as we get into our conversation on March Fourth and a cash management policy.

Linda said that Donnie's trailer is sealed and no one can get in without a key. The ride money is counted several times a night, in the back of the trailer, where there are no windows and in the presence of a HCCE member. She said last year, members of the HCCE manned the ticket booth for the rides and games and the HCCE was given a percentage. Those working the ticket booth, when the cash drawers were overflowing, would call Donnie and he would take the money to his little office and count the money. After the money was counted, Donnie or his wife would write the amount down on a spread sheet. It's weird the way he does it but it works and that always matches, the tickets and the money. She said when the money is counted, a member from the Clerk's office is present.

The Clerk-Treasurer said the difference is that Donnie will not be able to count the money. There is no need for him to count the money. The money will be counted the next day at the police station. All the money should be placed in an evidence bag and sealed by Donnie and a member of the HCCE. The police will then take the bag and place it in the evidence locker.

Councilor Turich said that he was at a HCCE meeting and it was mentioned that there were times last year when the ticket quantity sold did not match the money in the cash drawer.

Linda said that most nights they came up short and the HCCE owned the discrepancy.

Councilor Turich said this goes along with the discussion with Jack Rowe that the process needs to be reviewed so we can close those gaps.

Linda said she talked with Donnie about having his people man the ticket booth all the hours.

The Clerk-Treasurer said if the carnival operator is manning the ticket booth, where's the check and balance.

Councilor Turich said he agreed and is trying to understand the process. He said he would like to see the process documented so we could audit the process.

Linda Carter said the method Donnie uses balance every time. She said it doesn't make any sense to her because of the way he does it but it balances. I couldn't do it justice as it won't make any sense but it makes sense when Donnie explains it. Donnie provides a detail spreadsheet of the starting number of the ticket and then ending number of the ticket.

Councilor Scheeringa said this process has to make sense to the SBOA because we don't want to have happen to one of our neighboring communities.

Councilor Turich asked the HCCE what were the plans for the beer garden? How do they plan on staffing it? Are they looking support from other community organizations?

Sandy McKnight said they have already received 2 proposals to operate the beer garden. Both proposals are in the packet they passed out. She said they were going to approach different groups in the high school and middle school and see who is interested in participating. They are planning on doing it differently this year. They are going to put out a letter, asking the organizations to pick out a day and time but not knowing which band is playing that day. Once selected, the letter will state the time and day of their shift and what they will be paid. They are anticipating the ticket booth needs three people and the ID table 2 people. She said members of the HCCE will fill in as needed. She said the HCCE decided against the pouring of beer and have that done by a vendor. The HCCE felt the 4<sup>th</sup> of July was too big of an event for them to pour the beer. They might attempt it at a smaller event. She said discussions are centering on the tipping process. Last year, there were many different areas with jars. They want to make sure this year, the tips are fairly distributed. That will be on the letter that will be distributed to the various organizations. She didn't think the ID table needed a tip jar. They're will be a tip jar in the ticket booth and the money will be split among the various organizations that worked the beer garden.

Councilor Turich asked the HCCE if they were asking organizations outside of the high school and middle school like soccer, Babe Ruth, pop warner or the Highland hurricanes and how is the need is communicated?

Linda Carter said that they would be reaching out to those organizations via posting on their website or they're going to put it on their Facebook page. She asked the Council if they had any email addresses of those outside of the schools, they would be happy to

send the request to them. She said Carol Parker has connections in the schools and will be reaching out to them as well.

Councilor Turich said there is already questions on the HCCE's Facebook page as to when is the parade and how does someone enter the parade? He wanted to know how to get that information out now as people and organizations are already planning their weekends. He wanted to make sure everyone got a fair shot at working the beer garden. He said he didn't like what happened at the New Year's fireworks, where only 1 vendor showed up. He asked if there could be a blast so every organization received it at the same time? He asked about posting it on our social media or webpages? He kept coming back to the word fair. He wanted to make sure everybody's got the same opportunity.

Linda Carter was concerned if you posted it on the Town's website, you might get people from Illinois who apply. She was advised they were looking for Highland organizations.



**Highland 4<sup>th</sup> of July Festival Entertainment Schedule - \$34,700.00**

**Wednesday – July 3<sup>rd</sup> \$6750.00**

- 5:00 – 6:30 / **Mike Green** – Acoustic/Pop Rock/Country - \$450.00
- 7:00 – 8:30 / **I'm With Frank** – Classic Rock/Blues/Disco - \$1000.00
- 9:00 – 10:30 / **Jump** - Van Halen Tribute - \$5300.00

**Thursday – July 4<sup>th</sup> - \$8550.00**

- 2:00 – 3:00 / **Eli and the Elements** – Country/Today's Hits - \$450.00
- 3:30 – 5:00 / **Nomad Planets** – Rock with Folk/Americana - \$600.00
- 5:30 – 7:00 / **Together** – Classic Rock/Funk Soul - \$2500.00
- 7:30 – 9:00 / **Elvis Tribute Band** - \$2500.00
- 7:30 – 9:00 / **Change of Habit Tribute Band for Elvis** - \$2500.00

**Friday – July 5<sup>th</sup> - \$6100.00**

- 2:30 – 4:00 / **Stern Approval** - \$500.00
- 4:30 – 6:00 / **Smiley Tillmon** – Rhythm and Blues - \$1000.00
- 6:30 – 8:00 / **Visions of Santana Tribute Band** - \$1600.00
- 8:30 – 10:30 / **Kashmir** – Led Zeppelin Tribute - \$3000.00

**Saturday – July 6<sup>th</sup> - \$7000.00**

- 2:30 – 4:00 / **Got Issues** – Variety genre band - \$1000.00
- 4:30 – 6:00 / **Pawnz** – Dance/Classic Rock/Party Music - \$1000.00
- 6:30 – 8:00 / **Mr. Funnyman** – Classic Rock/Dance - \$2500.00
- 8:30 – 10:30 / **Dick Diamond** – Pop/Rock/Dance - \$2500.00

**Sunday – July 7<sup>th</sup> - \$5800.00**

- 2:00 – 3:00 / **Jim Bulanda** – Jazz - \$500.00
- 3:30 – 5:00 / **This DAM Band** – 60's & Country - \$1200.00
- 5:30 – 7:00 / **Anthem** – Classic Rock - \$2000.00
- 7:30 – 9:00 / **Smalltown** – John Mellencamp Tribute - \$2100.00

**SOUNDS COOL LIVE AUDIO** -Sound and Lights) - \$6200.00

## Highland 4<sup>th</sup> of July Festival Schedule

### Wednesday – July 3<sup>rd</sup> - Twilight Parade 6:00

- Beer Garden – 5:00 – 10:30
- Vendors – 5:00 – 10:30
- Carnival Rides – 5:00 – 10:00

### Thursday – July 4<sup>th</sup>

- Beer Garden – 2:00 – 9:00
- Vendors – 2:00 – 9:00
- Carnival Rides – 2:00 – 9:00
- Fireworks – 9:00

### Friday – July 5<sup>th</sup>

- Beer Garden – 2:00 – 10:30
- Vendors – 2:00 – 10:30
- Carnival Rides – 2:00 – 10:00

### Saturday – July 6<sup>th</sup> – Kiddie Parade 1:30

- Beer Garden – 2:00 – 10:30
- Vendors – 2:00 – 10:30
- Carnival Rides – 2:00 – 10:00

### Sunday – July 7<sup>th</sup>

- Beer Garden – 2:00 – 9:00
  - Vendors – 2:00 – 9:00
  - Carnival Rides – 2:00 – 8:30
-

Memorandum of Meeting  
Monday, February 19, 2024

**Fireworks for 7/4/2024**

**PROS**

**CONS**

**Highland Christian School**

People do not have to leave the park to watch the works.

Fall out area, so far, is on Ridge Road. Checking to see if the soccer field in the back would be acceptable. Fire Truck to be on location like it is when the NYE fireworks are shot off at Main Square.

The rides and beer garden do not need to be shut down early and the festive and times for beer garden and rides

Fall out area on Ridge Road is too close to traffic.

can be the same as the rest of the days.

Traffic on Ridge Road might cause a problem with cars stopping to watch fireworks. Could this street be shut down for the 15-20 minute fireworks show?

The festival will make more money if able to stay open with the same hours as the rest of the festival days.

Other streets in town are shut down for Pumpkin Plod which takes longer than the fireworks.

Rides to 10:00pm and beer garden to 10:30pm

Safety

The police department do not need to move police force from park to another location which would not task the police department any further.

Insurance Carrier advise not a good location

**Wicker Park**

More parking available

Could be more Illinois residents into park to watch fireworks than Indiana residents

Possibility of being able to see the fireworks from Main Square if held at Wicker Park

Crowds would leave Main Square to see fireworks which would result in loss of revenue for beer garden, vendors and carnival.

July 4th hours to be shortened by 1 1/2 hours

Police would need to leave park and assist at Wicker Park thus closing early on 7/4/2024.

Possibility of Wicker Park to take over fireworks in future as this new location will be for 3 years

Wicker Park possibly to sell alcohol/food making a profit vs. Town of Highland making the money.

**Meadows Park**

Has 3 paved parking lots at the park and we could inquire with the church to use their parking lot

People would leave park to watch fireworks

Lose of revenue

Police need to leave park to organize traffic in Meadows Subdivision

Residents might complain of the noise.

Randy from Mad Bombers said no go due as there are to many residential houses surrounding park.

**Highland High School**

Fallout Zone may be wider

Police would need to leave Main Square to assist at the high school. Main Square would close early on 7/4/2024

You can see the fireworks from Main Square if held at Highland High School

Traffic could be an issue in the residential area.

Crowds would leave Main Square to see fireworks which would result in loss of revenue for beer garden, vendors and carnival.

Residents might complain of the noise









Councilor Scheeringa asked if there were any additional agenda items. Hearing none, he adjourned the meeting at 7:40 p.m.