

Agenda
Second Regular or Special Meeting
of the Thirtieth Town Council of Highland
Regular Plenary Meeting of Monday, January 22, 2024 at 6:30 p.m.
Agenda organized pursuant to Section 2.05.090 of the Highland Municipal Code

Topic: Town of Highland, IN - Town Council Plenary Meeting
Time: January 22, 2024 06:30 PM Central Time (US and Canada)

*This meeting is convened as an in person meeting and lived streamed to the Town of Highland Facebook. Facebook permits the public to observe and record the proceedings but allows no interaction between and among the Town Council and members of the public. The public is able to participate in person.

Prayer: George Georgeff

Pledge of Allegiance: George Georgeff

Roll Call: George Georgeff



Doug Turich

**A GREAT PLACE
TO CALL HOME**

Alex Robertson

Thomas (Tom) Black

Philip Scheeringa

Minutes of Previous Session: Minutes of the Regular Meeting of 8 January 2024.

Special Orders:

1. **Consideration of Proposed Additional Appropriations:** (controlled and non-controlled funds): Proposed Additional Appropriations in Excess of the 2024 Budget for the Redevelopment Capital Fund in the amount of \$302,124.00 and the MCCD Fund in the amount of \$44,000.
 - (a) Attorney verification of Proofs of Publication: The TIMES 10 January 2024.
 - (b) **Public Hearing.**

The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to Municipal sponsored public programs, services and or meetings, the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and or meeting. To make arrangements, contact the ADA Coordinator for the Town of Highland at (219) 972-7595.

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- (c) Action on **Appropriation Enactment No. 2024-01: An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for the Redevelopment Capital and MCCD Funds**, all pursuant to I.C. 6-1.1-18, and I.C. 36-5-3-5.
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COMMENTS FROM THE PUBLIC or VISITORS

This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council regarding matters on the agenda. Persons addressing the Town Council are requested to limit their presentations to **two (2) minutes** and encouraged to avoid repetitious comments.

Staff Reports:

- Building & Inspection Report.
 - Fire Department Report.
 - Workplace Safety Report.
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Communications:

- Immediately following the January 22, 2024 Town Council Plenary Meeting, the Town Council will be meeting in executive session.
 - January 29th is the 5th Monday of the month and there will be no study session, however the Town Council will be meeting in executive session.
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Appointments:

- **Statutory Boards and Commissions**
Executive Appointments (May be made in meeting or at another time)
 1. **Municipal Plan Commission** (1) appointment to be made by Town Council President. *(Note: Currently held by Olga Briseno, (D) term ending 1st Monday January 2024. No more than two (2) of any party. Current composition is two (2) Republicans, one (1) Democrat. There can be no more than 2 of the same party.*
 2. **Advisory Board of Zoning Appeals:** (1) appointment to be made by Town Council President. This appointment only necessary if there is a change to the appointment on the Plan Commission. It must be a member of the Plan Commission and not the same one appointed by the Plan Commission. *(Note: Currently held by Doug Turich term is co-extensive with his plan commission term for which there is no fixed term)*
 3. **Waterworks Board of Directors:** (1) appointment to be made by Town Council President. *(Note: Formerly held by Curt Schroeder (D), term ending 1st Monday January 2025). Current composition of the board is two Republicans and two Democrats. No more than three of any one party under state law.*

Home Rule Commissions or Boards

4. **Main Street Bureau Board of Directors.** Town Council President appointment. (1) Appointment. Town Council Representative must be a member of the Town Council. *Term co-extensive with term of appointee. (Note: Currently serving: vacant)*
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5. **Tree Board:** (3) appointments, to be made by the municipal executive, but requiring nomination from the Town Council. (*Positions currently held by Joan Roback, Bernie Zemen and Mary Ann Brunt.*)
 - a. Nomination by the Town Council. (*The council would pass a motion to nominate.*)
 - b. Appointment by executive. (*If nominee is acceptable, the Town Council President may appoint.*)
 - **Tree Board Chairperson.** The Town Council President also appoints the Chairperson to be selected from the membership of the board. (See HMC Section 8.25.030 (C)) (*Currently held by James Colias.*)

Legislative Appointments

1. **Municipal Plan Commission** (2) appointments to be made by Town Council. (*Note: Appointee may be elected or appointed official or employees of the Town. Currently no vacancies. **No action necessary** as incumbents continue to serve unless the legislative body acts to change. Currently serving: Morgan Wright (employee);*

Regional Statutory Commissions or Boards

Home Rule Commissions

1. **Main Street Bureau Board:** (17) appointments to be made by the Town Council. Term: Two years ending 1 Jan 2025. *There are currently 9 of the 17 in place and serving. Currently serving are Rhonda Bloch, Teri Yovkovich, Renee Reinhart, Alex Robertson, Diane Barr-Roumbus, James Roumbus Sandy McKnight, Al Simmons, Ben Reinhart, Sandy Ray, Kathy Smailis and Ben Tomera.*
2. **Community Events Commission** *Multi-year positions:* (4) appointments to be made by the Town Council. **Term: 4 years.** (*Note: Currently vacant*)

Single year positions: (9) appointments to be made by the Town Council. **Term: 1 year.** *There are currently 3 of the 9 in place and serving. (Note: Currently serving, Rachael Carter, Olga Briseno and Kathy Burke)*
3. **Economic Development Commission.** (1) Appointment to be made by the municipal executive, but requiring nomination from the County Fiscal Body nominee. Term ends just before February 1st. *This term does not expire until February 1, 2024.*
 - a. Nomination by the County Fiscal Body

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b. Appointment by executive.

4. **Traffic Safety Commission:** (5) appointments, which must be comprised of 1 representative from the Fire Department, (1) representative from the Public Works Department (Agency), (1) member from the Town Board of Metropolitan Police Commissioners, and (2) members from the Police Department. Also note, HMC Chapter 10.45 provides that the Police Chief serves as Chief of the Commission regardless of being a member of the commission. (*Currently serving, Mike Pipta, Fire Department Representative; Mark Knesek Public Works Department (Agency) representative; Steve Jurczak, Town Board of Metropolitan Police Commissioners representative; Commander John Banasiak, Police Department representative; and Chief Ralph J. Potesta, Police Department representative.*)

"The commission shall also consist of a representative from the town council, which may be held by a single member or alternating between several members of the town council as the town council may direct. Only one member at any given time may participate in a meeting of the traffic safety commission"

Unfinished
Business & General
Orders:

NEW BUSINESS:

1. **Ordinance No. 1792-A:** AN ORDINANCE to AMEND ORDINANCE No. 1792 to ESTABLISH THE WAGE and SALARY RATES of the ELECTED OFFICERS, the NON-ELECTED OFFICERS, and the EMPLOYEES of the TOWN of HIGHLAND, INDIANA PARTICULARLY REGARDING CHANGE to the STAFFING AUTHORITY of the METROPOLITAN POLICE DEPARTMENT and AUTHORIZING MODIFICATION to the SPECIALITY PAY PROVISIONS.
2. **Resolution No. 2024-02:** A Resolution Authorizing Temporary Interfund Loan or Transfer Pursuant to IC 36-1-8-4 of the Indiana Code and Section 3.20.040 of the Highland Municipal Code for the Corporation Bond and Interest Fund, the Park District Bond and Interest Fund, the Sanitary District Bond and Interest Fund and the Waterworks District Bond & Interest Fund.
3. **Commendation Letter for Day Off and Signature Authorization.** Action to approve Letters of Commendation for Exemplary Public service leading to the award of a single paid day off for several workers in the **Metropolitan Police Department**. Pursuant to **Section 4.13** of the Compensation and Benefits Ordinance, for the day off to be effective requires the approval of

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the board of jurisdiction and the Town Council. The Town Board of Metropolitan Police Commissioners has granted preliminary approval to several letters of commendation regarding several employees who have worked six months without calling off sick and without experiencing an "at fault accident".

- Action should include approval and or the members of the Town Council to sign the letters of commendation.

The Police Chief and the Town Board of Metropolitan Police Commissioners are asking for approval of a letter of commendation for six months of work without calling off and not having an at-fault accident for the following:

*Police Chief Ralph J. Potesta
Assistant Chief Pat Vassar
Commander Jason Hildenbrand
Dept. Cmdr Shawn Anderson
Dept. Cmdr Glenn Cox
Det. Corp Lee Natelborg
Det. Corp Brian Stanley
Corporal John Hinkel
Corporal Rick Hoffman
Officer Chris Wanat
Officer Zachary Buss*

*Corporal Michael Yonkman
Corporal James Mullins
Officer Corey Anderson
Officer James Glidewell
Officer Ray Navarro
Officer Shane Geringer
Officer Addison Barnhill
Officer Joshua Kempke
Officer Kyle Rhein
Officer Tristan Baker*

4. Action to ratify calling of the Executive Session for the purpose of conducting interviews and negotiations with Industrial or commercial prospects or agents of these prospects to HMC Section 2.05.130 (F) & (G), Section 2.05.070(B)(3) and IC 5-14-1.5-6.1.(b)(2)(D). (*Notice was issued according to IC 5-14-1.5 et seq. for a Session to be held Monday , January 22, 2024 immediately after the adjournment of the January 22, 2024 Highland Town Council Plenary Meeting.*)
5. **Approval and instruction.** Action to approve and instruct the Town Council President to affix his signature to the Financial Commitment Letters dated January 22, 2024, to Mrs. Kathy Eaton-McKalip, Director of LPA/MPO & Grant Administration for the Community Crossings Matching Grant Fund.

**The motion should be to approve the list of streets and associated costs per Application #13406 and to approve the letter of Financial Commitment dated January 22, 2024 and to authorize the Town Council President to affix his signature.*

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Comments or
Remarks from the
Town Council:
(Good of the Order)

Councilor George Georgeff
Councilor Doug Turich
Councilor Alex Robertson
Councilor Tom Black
Councilor Philip Scheeringa

COMMENTS FROM
THE PUBLIC or
VISITORS

This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council. Depending on the nature of the comments, the Town Council may direct the staff to address the topic or follow-up on matters that may arise from public comments. If necessary, the matter may be set for action at a future meeting. Persons addressing the Town Council are requested to limit their presentations to **two (2) minutes** and encouraged to avoid repetitious comments.

ACTION TO PAY
Accounts Payable
Vouchers

Accounts payable vouchers January 10, 2024 to January 23, 2024 in the amount of **\$845,589.10**.

General Fund, \$370,070.94; MVH Fund, \$39,209.77; LAW Enforcement Continuing Education, Training and Supply Fund, \$6,190.66; Donation; \$187.46 Information and Communications Technology Fund, \$14,115.66; MCCD, \$13,624.92; Communication Crossing Grant, \$6,148.86; Special Events, \$5,254.83; Traffic Violation, \$3,000.00; Police Pension \$100; Public Safety Income Tax, \$4,686.00; Corporation Bond-Exempt, \$383,000.00;

Payroll Docket for payday of January 12, 2024 by fund:

General, \$341,693.97

Payroll Docket for payday of January 12, 2024:

Office of Clerk-Treasurer, \$16,211.39; Building and Inspection Department, \$10,046.79; Metropolitan Police Department, \$152,484.99; Public Works Department (Agency), \$73,944.05; Fire Department, \$1,886.83 and Information and Technology Department, \$4,009.55;
Total Payroll: \$258,583.60.

ADJOURNMENT

The Town Council will be going into an executive session immediately upon the adjournment of the regular meeting.

Posted pursuant to IC 5-14-1.5-4(a)

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GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
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Fund 1101 GENERAL						
Dept 0000						
1101-0000-45200	GEN FUND TRANSFERS GROSS	107105	PAYROLL ACCOUNT	1/24PRL D/S TRANSFER GENERAL	225,385.45	49927
			Total For Dept 0000		225,385.45	

Dept 0001 TOWN COUNCIL						
1101-0001-31004	NEO WORKSHOPS/CT WORSHOP/REGI	107036	AIM, ACCELERATE IND MUNICIPAL	NEO WORKSHOPS/CT WORSHOP/REGION T	618.00	49923
1101-0001-33001	TOH CT LEGALS PUBLIC HEARING	107031	LEE ENTERPRISES, INC	TOH CT LEGALS PUBLIC HEARING	33.27	
1101-0001-33002	W2'S, 1099'S, ENVELOPES	107038	A.E. BOYCE CO INC	W2'S, 1099'S, ENVELOPES	242.10	
			Total For Dept 0001 TOWN COUNCIL		893.37	

Dept 0003 VIPS						
1101-0003-20003	VIPS MTG DNR SUPPLIES	107197	AMICI GRILL AND PIZZERIA	VIPS MTG DNR SUPPLIES	848.00	
1101-0003-22004	SERP BELT	107221	NAPA AUTO PARTS	VEH PARTS FOR VI	31.28	
1101-0003-39007	VIPS CAR WASHES FOR DEC	107258	EASY CLEAN CAR WASH, INC	VIPS CAR WASHES FOR DEC	6.00	
			Total For Dept 0003 VIPS		885.28	

Dept 0004 CLERK-TREASURER						
1101-0004-20003	OFFICE SUPPLIES	107040	PULSE TECHNOLOGY OF INDIANA	OFFICE SUPPLIES	131.47	
1101-0004-31004	MARK HERAK DUES	107039	INMCT	2024 ANNUAL DUES HERAK/KINLEY	282.00	
1101-0004-34001	\$300,000 SURETY BOND M HERAK	107291	BROWN INSURANCE GROUP	BONDS FOR GENERAL	975.00	
			Total For Dept 0004 CLERK-TREASURER		1,388.47	

Dept 0006 BUILDING & INSPECTION						
1101-0006-20003	INV 347279459001 -12-28-23	107049	ODP BUSINESS SOLUTIONS, LLC	ODP INV 347279459001 -12-28-23	55.90	
1101-0006-34001	KEN MIKA BOND	107291	BROWN INSURANCE GROUP	BONDS FOR GENERAL	300.00	
1101-0006-39001	2024 DUES AIM - INDIANA ADA M	107029	AIM, ACCELERATE IND MUNICIPAL	2024 DUES AIM - INDIANA ADA MEMBE	25.00	
1101-0006-39007	INV 6703 01/03/24	107051	EASY CLEAN CAR WASH, INC	INV 6703 01/03/24	6.00	
			Total For Dept 0006 BUILDING & INSPECTION		386.90	

Dept 0007 FIRE DEPARTMENT						
1101-0007-11304	GOLD-OFFICERS	107255	STAR UNIFORM	NAME BARS	221.00	
1101-0007-21004	DUSTERS	107239	AMAZON	OFFICE SUPPLIES	66.96	
1101-0007-23004	G2 4 GAS METERS	107251	SENSIT TECHNOLOGIES	G2 4 GAS METERS	5,380.00	
1101-0007-32002	MILEAGE TO/FROM STAR	107240	DENISE BECK (R)	MILEAGE STAR	23.45	
1101-0007-35001	ELECTRIC - CENTRAL FIRE STATI	107250	NISOURCE INC.	ELECTRIC - CENTRAL FIRE STATION 0	612.58	
1101-0007-35003	GAS - CENTRAL STATION 563-050	107249	NISOURCE INC.	GAS - CENTRAL FIRE STATION 563-05	730.83	
1101-0007-35005	HYDRANT - CENTRAL STATION	107256	TOWN OF HIGHLAND UTILITIES	CENTRAL STATION WATER & SEWER	232.55	
1101-0007-35005	HYDRANT - SOUTH STATION	107257	TOWN OF HIGHLAND UTILITIES	SOUTH STATION WATER & SEWER	221.00	
1101-0007-35007	SEWER USAGE - CENTRAL STATION	107256	TOWN OF HIGHLAND UTILITIES	CENTRAL STATION WATER & SEWER	135.17	
1101-0007-35007	STORM - SOUTH STATION	107257	TOWN OF HIGHLAND UTILITIES	SOUTH STATION WATER & SEWER	97.37	
1101-0007-36001	ENGINE 5 REPAIRS COOLING SYST	107268	FAUTH SERVICE, INC	ENGINE 5 REPAIRS COOLING SYSTEM	1,000.00	
1101-0007-36001	SQUAD 14 REPAIR HOSE LEAK	107269	FAUTH SERVICE, INC	SQUAD 14 REPAIR HOSE LEAK	1,200.00	
1101-0007-36001	STRIPING	107248	FIRE SERVICE, INC.	SQUAD 14 REPAIR HOSE LEAK	1,475.00	
1101-0007-36001	PROPANE	107247	FIRST PLACE RENTAL, INC.	STRIPING	37.28	
1101-0007-36001	REPAIR SENSIT GOLD GAS ANALYZ	107252	SENSIT TECHNOLOGIES	REPAIR HAZ MAT METER	561.50	
1101-0007-36001	REPAIR SENSIT GOLD GAS ANALYZ	107253	SENSIT TECHNOLOGIES	REPAIR HAZ MAT METER	572.20	
1101-0007-36001	REPAIR SENSIT GOLD GAS ANALYZ	107254	SENSIT TECHNOLOGIES	REPAIR HAZ MAT METER	550.20	
1101-0007-39007	STN 1 GENERATOR PM 23-INV01C	107241	DUANE'S ELECTRIC, INC	EMERGENCY GENERATOR PM 23 BAL	11.96	
1101-0007-39007	STATION 2 ANNUAL GENERATOR PM	107242	DUANE'S ELECTRIC, INC	EMERGENCY GENERATOR PM 23	540.00	
1101-0007-39007	STATION 1 ANNUAL GENERATOR PM	107243	DUANE'S ELECTRIC, INC	EMERGENCY GENERATOR PM 23	540.00	
1101-0007-39007	GENERATOR GAS LEAK	107244	DUANE'S ELECTRIC, INC	GENERATOR GAS LEAK	787.55	
			Total For Dept 0007 FIRE DEPARTMENT		14,996.60	

GL Number Invoice Line Desc Ref # Vendor Invoice Description Amount Check #

Fund 1101 GENERAL
 Dept 0008 PLAN COMMISSION
 1101-0008-31002 INV 12/29/23 - 01/04/24 INV50 107050 NIES ENGINEERING, INC. INV 12/29/23 - 01/04/24 INV507120 471.60

Total For Dept 0008 PLAN COMMISSION 471.60

Dept	Line	Desc	Ref #	Vendor	Invoice Description	Amount	Check #
Dept 0009 POLICE DEPARTMENT							
1101-0009-11120	ONE DAY SUSP FOR CORP	107229	POLICE PENSION FUND (V)	ONE (1) DAY SUSP PAY FOR CORPORAL	313.29		
1101-0009-11302	UNIFORM EQUIP NEW OFFICER	107231	STAR UNIFORM	UNIFORM EQUIP FOR NEW OFFICER	30.00		
1101-0009-21001	1008.8 GAL OF GAS	107237	WARREN OIL COMPANY	1008.8 GAL OF GAS DELV 1/8	2,337.49		
1101-0009-21001	GAS DELV 12/26	107263	WARREN OIL COMPANY	GAS DELV 12/26	2,330.76		
1101-0009-21001	GAS DELV	107264	WARREN OIL COMPANY	GAS DELV 12/30	2,341.84		
1101-0009-21004	MED SUPPLIES FOR BOOKING CAB	107204	CINTAS CORPORATION NO 2	MEDICAL SUPPLIES FO BOOKING CABIN	143.70		
1101-0009-22004	INV 202709 CAR 227	107219	NAPA AUTO PARTS	PARTS FOR CAR 227	184.02		
1101-0009-22004	HEATER HOSE FOR CAR 82	107220	NAPA AUTO PARTS	HEATER HOSE FOR CAR 82	55.04		
1101-0009-22004	BRAKES/ROTORs FOR CAR 243	107222	NAPA AUTO PARTS	BRAKES ROTORS FOR CAR 243	361.62		
1101-0009-23004	CORD AND LIGHTS	107217	MENARDS	CORD AND LIGHTS FOR PD	26.13		
1101-0009-23004	CID SUPPLIES/EQUIP	107230	SIRCHIE FINGERPRINT LABS, I	CID SUPPLIES	317.48		
1101-0009-32003	IDACS NETWORK ACCESS FOR DEC	107214	INDIANA OFFICE OF TECHNOLOG	IDACS NETWORK ACCESS FOR DEC	221.20		
1101-0009-32004	CID INTERNET SEARCHES FOR DEC	107233	TLO, LLC	CID INTERNET SEARCHES FOR DEC	75.00		
1101-0009-34001	STEVE JURCZAK POLICE COMM	107291	BROWN INSURANCE GROU	BONDS FOR GENERAL	400.00		
1101-0009-35001	LPR AT 10221 INDY	107224	NISOURCE INC.	LPR AT 8200 INDY	38.70		
1101-0009-35001	LPR AT 2000 RIDGE	107225	NISOURCE INC.	LPR AT 10221 INDY	46.34		
1101-0009-35001	LPR AT 8200 RIDGE	107226	NISOURCE INC.	LPR AT 2000 RIDGE	34.06		
1101-0009-35001	ELEC SERVICE FOR 3315 RIDGE	107265	NISOURCE INC.	ELEC SERV FOR 3315 RIDGE	6,819.78		
1101-0009-35001	LPR AT 3949 HIGHWAY	107266	NISOURCE INC.	LPR AT 3949 HIGHWAY	24.47		
1101-0009-35005	WATER SERV 3315 RIDGE NOV-DEC	107261	TOWN OF HIGHLAND UTILITIES	WATER SERV 3315 RIDGE 11/22- 12/2	781.10		
1101-0009-36001	REPRS TO TORNADO SIREN BOX	107203	CHICAGO COMMUNICATIONS LLC	REPRS TO TORNADO SIREN BOX	335.00		
1101-0009-36003	WORK ON MENS BTRHM DRAINS	107232	TIGER PLUMBING LLC	WORK ON MENS BATHROOM DRAINS	750.00		
1101-0009-36004	GEN OFC CLEANING FOR DEC	107211	GAYLE THARP	GEN OFC CLEANING FOR DEC	2,916.67		
1101-0009-38006	YRLY HANDLER SUBSC	107199	CANTINE DEVELOPMENT GROUP, IN	YEARLY HANDLER SUBSC-K9	140.00		
1101-0009-38006	MAT CHANGE AT PD ON 1/9	107205	CINTAS CORPORATION #319	MAT CHANGE AT PD ON 1/9	42.12		
1101-0009-38006	MAT CHANGE AT PD ON 12/26	107206	CINTAS CORPORATION #319	MAT CHANGE AT PD ON 12/26	42.12		
1101-0009-39001	MEMBERSHIP DUES	107267	FBI NAT'L ACADEMY ASSOC, INC	NATIONAL DUES AND CHAPTER DUES FO	125.00		
1101-0009-39001	BAL DUE FROM 23 INCR OF DUES	107227	NORTHWEST INDIANA LAW	BAL DUE FROM INCR OF 23 DUES	200.00		
1101-0009-39001	MEMBERSHIP DUES	107228	NORTHWEST INDIANA LAW	MEMBERSHIP DUES	4,700.00		
1101-0009-39005	INV04940 DOG OFF AND SHOVEL	107216	MENARDS	DOG POUND SUPPLIES	194.03		
Total For Dept 0009 POLICE DEPARTMENT						26,326.96	

Total For Dept 0011 SERVICES & WORKS

Dept	Line	Desc	Ref #	Vendor	Invoice Description	Amount	Check #
Dept 0011 SERVICES & WORKS							
1101-0011-31003	2023 BUDGET QUESTIONS	107121	LONDON WITTE GROUP, LLC	NOV 2023 ACCOUNT SERVICE	1,575.00		
1101-0011-32008	ACCT. SERVICE FEES	107295	INVOICE CLOUD, INC	NOV 2023 ACCOUNT SERVICE FEES	525.15		
1101-0011-35005	TOWN GARAGE WATER/HYDRANT	107041	TOWN OF HIGHLAND UTILITIES	#0382013660 TOWN GARAGE WATER/SE	351.60		999818
1101-0011-35005	WATER/HYDRANT	107044	TOWN OF HIGHLAND UTILITIES	#0542303600 TOWN HALL WATER/SEWER	179.82		
1101-0011-35007	TOWN GARAGE SEWER/STORM	107041	TOWN OF HIGHLAND UTILITIES	#0382013660 TOWN GARAGE WATER/SE	626.73		
1101-0011-35007	VIPS WATER/HYDRANT	107043	TOWN OF HIGHLAND UTILITIES	0643112591 VIPS WATER/SEWER 11/2	50.19		
1101-0011-35007	STORM/SEWER	107044	TOWN OF HIGHLAND UTILITIES	#0542303600 TOWN HALL WATER/SEWER	180.96		
1101-0011-35007	STORM	107045	TOWN OF HIGHLAND UTILITIES	0901207112- 2819 LINCOLN -STORM 1	15.22		
1101-0011-39020	D/S GEN ICT ALLOCATION RES 20	107048	IT INTERNAL SERVICE FUND	D/S GEN ICT ALLOCATION RES 2024-0	93,750.00		
Total For Dept 0011 SERVICES & WORKS						97,254.66	

Dept	Line	Desc	Ref #	Vendor	Invoice Description	Amount	Check #
Dept 0012 TOWN HALL							
1101-0012-20003	CLOTHING FOR TOWN HALL STAFF	107285	THE CORPORATE THREAD	CORPORATE THREAD INV 00052276	348.69		
1101-0012-21004	MULTI FOLD TOWELS	107275	AJAX SANITARY SUPPLY CO, IN	INSTITUTIONAL SUPPLIES - TOWN HA	310.03		
1101-0012-21004	BOTTLE WATER 01/03/24	107037	HINCKLEY SPRINGS	BOTTLE WATER 01/03/24	92.93		
1101-0012-36004	DECEMBER CLEANING SERVICES	107279	GLOBAL MAINTENANCE & CO.	GENERAL CLEANING FOR DECEMBER-TH	1,330.00		

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
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Fund 1101 GENERAL						
Dept 0012 TOWN HALL						
				Total For Dept 0012 TOWN HALL	2,081.65	
				Total For Fund 1101 GENERAL	370,070.94	
Fund 2201 MVH						
Dept 0000						
2201-0000-45200	MVH TRANSFERS GROSS	107107		PAYROLL ACCOUNT	19,384.29	49928
				Total For Dept 0000	19,384.29	

Dept 0016 MVH ADMIN/MAINT						
2201-0016-22002	PHOTO EYE INSTALL PW MAIN GAT	107278		CRAWFORD DOOR SALES OF L C, PHOTO EYE FOR PW MAIN GATE	495.00	
				Total For Dept 0016 MVH ADMIN/MAINT	495.00	

Dept 0017 MVH CONSTRUCTION/RECONSTRUCT/PRESER(CRP)						
2201-0017-22004	12/14/2023 INV # 337-444117	107276		AUTO-WARES	42.19	
2201-0017-22004	TAKE UP "3	107277		BEARING SERVICE COMPANY	176.65	
2201-0017-22004	12 - 1/2-12 X 1 1/4 STAINLESS	107281		J & L FASTENERS, INC.	30.15	
2201-0017-22004	4 USED BOSS V-PIOW DEAL	107284		NORTHERN IND MECHANICAL, INC	14,400.00	
2201-0017-22004	QUICK CLAMP	107287		STANDARD EQUIPMENT COMPANY	1,665.52	
2201-0017-22004	LED ROUND	107288		WHOLESALE DIRECT, INC	49.16	
2201-0017-23002	12/2/2024 # 4016186 COLD MIX	107286		RIETH-RIELEY CONSTR CO., INC	1,256.25	
2201-0017-23006	SAFETY GLASSES	107273		1ST AYD CORPORATION	57.31	
2201-0017-23006	GLASS CLEANER	107274		1ST AYD CORPORATION	325.39	
2201-0017-23006	BALL STOPS	107280		GREAT LAKES DISTRIBUTING IN	30.80	
2201-0017-31002	DEC GENERAL CONSULTING	107283		NIES ENGINEERING, INC.	1,173.06	
2201-0017-36007	NOVEMBER TRAFFIC SIGNAL MAINT	107282		MIDWESTERN ELECTRIC INC	124.00	
				Total For Dept 0017 MVH CONSTRUCTION/RECONSTRUCT/PRE	19,330.48	
				Total For Fund 2201 MVH	39,209.77	

Fund 2228 LAW ENFORCE CON'T ED						
Dept 0000						
2228-0000-21401	RANGE/WEAPON SUPPLIES	107198		BROWNELLS INC	1,570.45	
2228-0000-23004	CRIME WATCH MFG SUPPLIES	107212		INDIANA GROCERY GROUP, LLC	15.99	
2228-0000-23006	4 KEYBRDS FOR NEW VEHs	107201		CDM-GOVERNMENT, INC	1,521.72	
2228-0000-31004	REGIS FEE FOR ON LINE CORP TR	107207		DOLAN CONSULTING GROUP LLC	1,492.50	
2228-0000-31004	REGIS FEE FOR 3 OFCR INTERVW	107215		LAW ENFORCEMENT RISK MGMT G	1,485.00	
2228-0000-39005	PD CAR WASHES FOR DEC	107259		EASY CLEAN CAR WASH, INC	105.00	
				Total For Dept 0000	6,190.66	
				Total For Fund 2228 LAW ENFORCE CON'T ED	6,190.66	

Fund 2229 TRAFFIC VIOLATIONS						
Dept 0001 TOWN COUNCIL						
2229-0001-00400	CASH BOND FEES	107053		LAKE COUNTY CLERK	3,000.00	49924
				Total For Dept 0001 TOWN COUNCIL	3,000.00	
				Total For Fund 2229 TRAFFIC VIOLATIONS	3,000.00	

Fund 2240 PUBLIC SAFETY INCOME TAX FUND						
Dept 0000						
2240-0000-43008	OPTICOM EQUIP FOR VEH	107200		CARRIER & GABLE, INC	3,516.00	
2240-0000-43091	ANNUAL LIC FEE	107218		MOTOROLA SOLUTIONS, INC.	1,170.00	
				OPTICOM EQUIP FOR VEH		
				ANNUAL DEVICE LICENSE/SUPPORT FEE		

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
Fund 2240	PUBLIC SAFETY INCOME TAX FUND					
Dept 0000						
	Total For Dept 0000				4,686.00	
	Total For Fund 2240 PUBLIC SAFETY INCOME TAX FUND				4,686.00	

Fund 2302	DONATION					
Dept 0009	POLICE DEPARTMENT					
2302-0009-00200	SWAT MTG LUNCH SUPPLIES	107213	INDIANA GROCERY GROUP, LLC	SWAT MTG 1/11 LUNCH SUPPLIES	187.46	
	Total For Dept 0009 POLICE DEPARTMENT				187.46	
	Total For Fund 2302 DONATION				187.46	

Fund 2405	COMMUNITY CROSSING GRANT FUND					
Dept 0000						
2405-0000-41021	PARKWAY DR (CE)	107270	NIES ENGINEERING, INC.	PARKWAY DR (CE) WORKS BOARD ORDER	6,148.86	
	Total For Dept 0000				6,148.86	
	Total For Fund 2405 COMMUNITY CROSSING GRANT FUND				6,148.86	

Fund 2505	SPECIAL EVENTS					
Dept 0000						
2505-0000-37002	BARRICADE RENTAL- CHRISTMAS P	107026	TRAFFIC MANAGEMENT COMPANY,	BARRICADE RENTAL FOR CHRISTMAS PA	254.83	49926
2505-0000-38607	FIREWORKS 2024 NEW YEARS	107025	MAD BOMBER FIREWORKS	FIREWORKS 2024 NEW YEARS	5,000.00	49925
	Total For Dept 0000				5,254.83	
	Total For Fund 2505 SPECIAL EVENTS				5,254.83	

Fund 3306	CORPORATION BOND - EXEMPT DEBT					
Dept 0000						
3306-0000-38000	CAPITAL LEASE FOR POLICE STAT	106974	HUNTINGTON NATIONAL BANK	HIGHLAND PUBLIC BUILDING CORP - A	383,000.00	999812
	Total For Dept 0000				383,000.00	
	Total For Fund 3306 CORPORATION BOND - EXEMPT DEBT				383,000.00	

Fund 4402	MCCD					
Dept 0000						
4402-0000-43010	NEW COMPUTERS FOR NEW CARS	107202	CDW-GOVERNMENT, INC	NEW COMPUTERS FOR NEW CARS	13,624.92	
	Total For Dept 0000				13,624.92	
	Total For Fund 4402 MCCD				13,624.92	

Fund 7701	ICT FUND					
Dept 0000						
7701-0000-32003	IDACS INTERNET 10/28-11/27	107181	COMCAST CABLE	IDACS INTERNET	126.85	49930
7701-0000-32003	CENTRAL FIRE INTERNET	107182	COMCAST CABLE	FD CENTRAL/2901 HIGHWAY-PHONE/INT	151.07	999813
7701-0000-32003	POLICE BLDG 8771400250239508	107183	COMCAST CABLE	INTERNET FOR PUBLIC SAFETY BLDG 8	340.85	999814
7701-0000-32003	FD SOUTH 2647 45TH ST	107184	COMCAST CABLE	S STATION INTERNET SVC 17 8771400	131.01	999815
7701-0000-32003	MEADOWS PKINTERNET ACT 877140	107185	COMCAST CABLE	MEADOWS PK MO INTERNET	126.05	999816
7701-0000-32003	PW INTERNET # 8771400250212877	107186	COMCAST CABLE	PW 8001 KENNEDY AVE	350.70	999817
7701-0000-32003	ELEVATOR PHONE	107192	AT&T	219923-2320 260 1 ELEVATOR PHONE	141.23	49931
7701-0000-32003	POLICE DEPT SIP PHONE BILL	107190	TELETECH COMMUNICATIONS INC	POLICE DEPT SIP PHONE BILL	1,177.24	49932
7701-0000-32003	BRIVO CLOUD HOSTED MONTHLY SI	107193	PHIL & SON, INC	BRIVO CLOUD HOSTED MONTHLY SITE/A	127.70	
7701-0000-32003	BRIVO CLOUD HOSTED MONTHLY SI	107194	PHIL & SON, INC	BRIVO CLOUD HOSTED MONTHLY SITE/A	117.70	
7701-0000-32003	VIDEO CLOUD MONTHLY	107195	PHIL & SON, INC	BRIVO CLOUD HOSTED MONTHLY SITE/A	67.90	
7701-0000-32003	STATIONS SECURITY SYSTEM	107196	PHIL & SON, INC	STATIONS SECURITY	167.60	
7701-0000-38006	ZOOM/N ABLE/AMAZON	107179	EDWARD DABROWSKI (R)	ZOOM/N ABLE	1,178.24	

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
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Fund 7701	ICT FUND					
Dept 0000						
7701-0000-38006	BRIVO CLOUD HOSTED ACCESS D	107195	PHIL & SON, INC	BRIVO CLOUD HOSTED MONTHLY SITE/A	221.46	
7701-0000-38006	COPIER AGREEMENT	107189	RICOH USA, INC	COPIER AGREEMENT - USAGE	414.34	
7701-0000-38006	ANNUAL PREMIUMS 2023	107191	TKB ASSOCIATES, INC	ANNUAL ASSURANCE PLAN 2024	1,400.00	
7701-0000-39001	AXIS CAMERAS	107188	CDM-GOVERNMENT, INC	AXIS CAMERAS	2,996.72	
7701-0000-45200	ICT TRANSFERS GROSS	107108	PAYROLL ACCOUNT	1/12 PRL D/S TRANSFER ICT	4,879.00	49929
	Total For Dept 0000				14,115.66	
	Total For Fund 7701 ICT FUND				14,115.66	

Fund 8802	POLICE PENSION					
Dept 0000						
8802-0000-34001	BALON PEN SECR BOND 601144243	107294	BROWN INSURANCE GROUP	BALON PEN SECR. BOND 601144243	100.00	
	Total For Dept 0000				100.00	
	Total For Fund 8802 POLICE PENSION				100.00	

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
				Fund Totals:		
				Fund 1101 GENERAL	370,070.94	
				Fund 2201 MYH	39,209.77	
				Fund 2228 LAW ENFORCE CON'T ED	6,190.66	
				Fund 2229 TRAFFIC VIOLATIONS	3,000.00	
				Fund 2240 PUBLIC SAFETY INCOME TA	4,686.00	
				Fund 2302 DONATION	187.46	
				Fund 2405 COMMUNITY CROSSING GRAN	6,148.86	
				Fund 2505 SPECIAL EVENTS	5,254.83	
				Fund 3306 CORPORATION BOND - EXEM	383,000.00	
				Fund 4402 MCCD	13,624.92	
				Fund 7701 ICT FUND	14,115.66	
				Fund 8802 POLICE PENSION	100.00	
					<u>845,589.10</u>	