

**Agenda**  
**One Hundred-Eighth Regular or Special Meeting**  
**of the Twenty-Ninth Town Council of Highland**  
**Regular Plenary Meeting of Monday, December 27, 2023 at 6:30 p.m.**  
**Agenda organized pursuant to Section 2.05.090 of the Highland Municipal Code**

Topic: Town of Highland, IN - Town Council Plenary Meeting  
Time: December 27, 2023 06:30 PM Central Time (US and Canada)

\*This meeting is convened as an in person meeting and lived streamed to the Town of Highland Facebook. Facebook permits the public to observe and record the proceedings but allows no interaction between and among the Town Council and members of the public. The public is able to participate in person.

---

Prayer: Tom Black

---

Pledge of Allegiance: Tom Black

---

Roll Call: Bernie Zemen



Toya Smith

**A GREAT PLACE  
TO CALL HOME** Mark J. Schocke

Thomas (Tom) Black

Philip Scheeringa

---

Minutes of Previous Session: Minutes of the Regular Meeting of 11 December 2023.

---

Special Orders: Encomiums for Retiring Officials

1. *Service as Town Executive.* Presentation of Plaque of Appreciation to the 72<sup>th</sup> Town Council President, Thomas (Tom) Black.
2. *Service as a Town Councilor.* Presentation of Plaque of Appreciation to Toya Smith, serving 03.30.2022 through before noon January 1, 2024.

---

*The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to Municipal sponsored public programs, services and or meetings, the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and or meeting. To make arrangements, contact the ADA Coordinator for the Town of Highland at (219) 972-7595.*

- 
3. *Service as a Town Councilor.* Presentation of Plaque of Appreciation to Mark Schocke, serving 1.01.2020 through before noon January 1, 2024.
  4. *Service as a Town Councilor.* Presentation of Plaque of Appreciation to Philip Scheeringa, serving 9.01.2023 through before noon January 1, 2024.

2. **Consideration of Proposed Additional Appropriations:** (controlled and non-controlled funds): Proposed Additional Appropriations in Excess of the 2023 Budget for the Community Crossing Grant Fund in the amount of \$111,338.80.

- (a) Attorney verification of Proofs of Publication: The TIMES 11 December 2023.
- (b) **Public Hearing.**
- (c) Action on **Appropriation Enactment No. 2023-34:** An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for the **Community Crossing Grant Fund**, all pursuant to I.C. 6-1.1-18, and I.C. 36-5-3-5.

---

**COMMENTS FROM THE PUBLIC or VISITORS**

This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council regarding matters on the agenda. Persons addressing the Town Council are requested to limit their presentations to **two (2) minutes** and encouraged to avoid repetitious comments.

---

**Staff Reports:**

- Building & Inspection Report.
- Fire Department Report.
- Workplace Safety Report.

---

**Communications:**

New Year's Eve Fireworks- Midnight -12-31-2023  
 Trash pick-up because of the holiday- 1/3/2024 (1 day later)  
 Town Hall and Offices will be closed Monday, January 1, 2024.

---

**Appointments:**

- **Statutory Boards and Commissions**  
*Executive Appointments (May be made in meeting or at another time)*

Regional Statutory Commissions or Boards

1. **Economic Development Commission.** (1) Appointment to be made by the municipal executive, but requiring nomination from the Town Council. Term ends just before February 1<sup>st</sup>. *(Currently vacant)*
  - a. Nomination by the Town Council. *(The council would pass a motion to nominate.)*
  - b. Appointment by executive. *(If nominee is acceptable, the Town Council President may appoint.)*

---

*The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to Municipal sponsored public programs, services and or meetings, the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and or meeting. To make arrangements, contact the ADA Coordinator for the Town of Highland at (219) 972-7595.*

---

## Home Rule Boards and Commissions

1. **Community Events Commission** *Multi-Year position: (2) appointments to be made by the Town Council President. Term: 4 years. (Position currently held by Sandy McKnight)*
2. **Municipal Plan Commission** (1) (vacancy) appointment to be made by Town Council President. *(Note: Unexpired term of Hunter Balczo, Esq., (D), term ending 1<sup>st</sup> Monday January 2025) No more than two of any party. Current composition is 1 Republican, 1 Democrat.*
3. **Municipal Plan Commission** (1) (vacancy) appointment to be made by Town Council President. *(Note: Unexpired term of Mario Martini, (R), term ending 1<sup>st</sup> Monday January 2027) No more than two of any party. Current composition is 1 Republican, 1 Democrat.*
4. **Redevelopment Commission:** (1) appointment to be made by Town Council President. *(Note: vacancy created by the resignation of Alex Robertson – term expires 1<sup>st</sup> Monday in 2024)*

### *Legislative Appointments*

Regional Statutory Commissions or Boards

Home Rule Commissions

1. **Main Street Bureau Board:** (17) appointments to be made by the Town Council. Term: Two years ending 1 Jan 2025. *There are currently 9 of the 17 in place and serving. Currently serving are Rhonda Bloch, Teri Yovkovich, Renee Reinhart, Alex Robertson, Diane Barr-Roumbus, James Roumbus Sandy McKnight, Al Simmons, Ben Reinhart, Sandy Ray and Kathy Smailis.*
2. **Community Events Commission** *Multi-year positions: (4) appointments to be made by the Town Council. Term: 4 years. (Note: Currently vacant)*

*Single year positions: (8) appointments to be made by the Town Council. Term: 1 year. There are currently 7 of the 8 in place and serving. (Note: Currently serving, Jack Rowe, Carol Parker, Maria Armagast, Michelle Coon, Linda Carter, Rachael Carter and Erica Fizer Katsepas )*

3. **Economic Development Commission.** (1) Appointment to be made by the municipal executive, but requiring nomination from the Town Council. Term ends just before February 1<sup>st</sup>. *(Appointment vacated by John Bach's appointment to the Sanitary Board effective October 1) This term does not expire until February 1, 2025.)*

---

*The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to Municipal sponsored public programs, services and or meetings, the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and or meeting. To make arrangements, contact the ADA Coordinator for the Town of Highland at (219) 972-7595.*

- 
- a. Nomination by the Town Council. *(The council would pass a motion to nominate.)*
  - b. Appointment by executive. *(If nominee is acceptable, the Town Council President may appoint.)*
4. **Redevelopment Commission:** (1) appointment to be made by Town Council. *(Note: vacancy created by the resignation of Bill Leep – term expires 1<sup>st</sup> Monday in 2024)*

---

**Unfinished  
Business & General  
Orders:**

1. **Proposed Ordinance No. 1792:** An Ordinance To Establish The Wage And Salary Rates Of The Elected Officers, The Non-Elected Officers, And The Employees Of The Town Of Highland, Indiana. *The last general wage and salary ordinance, Ordinance 1774 was passed and adopted December 28, 2022 to be effective January 8, 2023. Councilor Zemen introduced and filed the Ordinance at the Town Council meeting of December 11, 2023. The introduced ordinance was marked up at the Study Session of December 18, 2023.*

---

**NEW BUSINESS:**

1. **Works Board Order No. 2023-42:** An Order Authorizing and Approving the Payment of Elective Honoraria to the Select Event Participants in Recognition of and in their Goodwill for their Assistance and Support of the Events under the Community Events Commission and Authorizing the Payment of Elective Honoraria for Their Participation in the Annual Highland Santa March.
2. **Appropriation Transfer Resolution No. 2023-40:** : An Exigent Resolution Providing For The Transfer Of Appropriation Balances From and Among Major Budget Classifications In the MCCD Fund and the Sanitary Operating Fund As Requested By The Proper Officer And Forwarded To The Town Council For Its Action Pursuant To IC 6-1.1-18-6.
3. **Works Board Order No. 2023-43:** An Order of the Works Board Finding and Determining Certain Personal Property of the Municipality as no Longer Needed for the Purposes for which Originally Acquired and has a market value between \$50,000 and \$75,000, and further authorizing and approving disposal or transfer of said property to a municipality, the Town of Danville.
4. **Resolution No. 2023-36:** A Resolution Of The Fiscal Body Of The Town Of Highland Approving and Authorization the Sale of Surplus Town of Highland, Lake County, Indiana, Fire Department Equipment to the Town of Danville, Hendricks County, Indiana pursuant to IC 36-1-11-8.

---

*The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to Municipal sponsored public programs, services and or meetings, the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and or meeting. To make arrangements, contact the ADA Coordinator for the Town of Highland at (219) 972-7595.*

---

5. **Property, Commercial and other non-health insurance lines for the Town of Highland for FY 2024.** *(The Town Council seeks to have plans run January 1 through February 28, 2025)*

- **Brown Insurance Group.** Brown Insurance Group has proposed a total cost of \$\_\_\_\_\_, representing \$\_\_\_\_\_ for Public Agency Multi-class Liability including Cyber liability coverage. *(See executive summary proposal included)*

---

Comments or  
Remarks from the  
Town Council:  
(Good of the Order)

Councilor Bernie Zemen  
Councilor Toya Smith  
Councilor Thomas Black  
Councilor Mark Schocke  
Councilor Philip Scheeringa

---

COMMENTS FROM  
THE PUBLIC or  
VISITORS

This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council. Depending on the nature of the comments, the Town Council may direct the staff to address the topic or follow-up on matters that may arise from public comments. If necessary, the matter may be set for action at a future meeting. Persons addressing the Town Council are requested to limit their presentations to **two (2) minutes** and encouraged to avoid repetitious comments.

---

ACTION TO PAY  
Accounts Payable  
Vouchers

Accounts payable vouchers December 13, 2023 to December 28, 2023 in the amount of **\$641,329.68.**

General Fund, \$262,809.33; MVH Fund, \$37,026.39; LAW Enforcement Continuing Education, Training and Supply Fund, \$11,292.95; Donation; \$100.00 Information and Communications Technology Fund, \$26,403.04; MCCD, \$9,159.34; Communication Crossing Grant, \$208,042.15; Special Events, \$377.49; Gasoline Fund, \$27,106.77; Police Pension \$3,967.46; Public Safety Income Tax, \$55,044.76;

Payroll Docket for payday of December 15, 2023 by fund:

General, \$313,417.02

---

*The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to Municipal sponsored public programs, services and or meetings, the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and or meeting. To make arrangements, contact the ADA Coordinator for the Town of Highland at (219) 972-7595.*

---

Payroll Docket for payday of December 15, 2023:

Office of Clerk-Treasurer, \$16,253.59; Building and Inspection Department, \$11,313.53; Metropolitan Police Department, \$149,866.17; Public Works Department (Agency), \$80,360.93; Fire Department, \$2,393.29 and Information and Technology Department, \$4,009.55;  
Total Payroll: \$264,197.06.

---

**ADJOURNMENT**

The Town Council may meet in study session immediately following the Regular Meeting.  
*Posted pursuant to IC 5-14-1.5-4(a)*

---

*The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to Municipal sponsored public programs, services and or meetings, the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and or meeting. To make arrangements, contact the ADA Coordinator for the Town of Highland at (219) 972-7595.*

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
-----------	-------------------	-------	--------	---------------------	--------	---------

Fund 1101 GENERAL						
Dept 0000	GEN FUND TRANSFERS GROSS	106672	PAYROLL ACCOUNT	12/15PRL D/S TRANSFER GENERAL	195,445.52	49829
1101-0000-45200			Total For Dept 0000		195,445.52	

Dept 0001 TOWN COUNCIL						
1101-0001-31001	LEGAL FEES AUGUST 2023	106916	ABRAHAMSON, REED & BILSE	LEGAL FEES	16,314.00	49837
1101-0001-31001	LEGAL FEES SEPT 2023	106944	ABRAHAMSON, REED & BILSE	LEGAL FEES	3,673.00	
1101-0001-33001	TOH CT LEGALS PUBLIC HEARING	106917	LEE ENTERPRISES, INC	TOH CT LEGALS PUBLIC HEARING	33.25	
1101-0001-39003	TC AWARD	106803	SMR AWARDS	PAST PRESIDENT AWARD	612.00	
	Total For Dept 0001 TOWN COUNCIL				20,632.25	

Dept 0003 VIPS						
1101-0003-22004	STOCK OIL FILTERS	106846	NAPA AUTO PARTS	STOCK OIL FILTERS	119.28	
1101-0003-22004	55 GAL DRUM OIL FOR PD/VIPS	106847	NAPA AUTO PARTS	55 GAL DRUM OF 5W20 OIL FOR PD/VI	475.84	
1101-0003-36001	LAB/REPRS TO OUTDOOR HORNSR	106861	TRI-ELECTRONICS, INC	LABOR REPAIRS TO OUTDOOR HORN STR	498.75	
1101-0003-39007	5 VIPS CAR WASHES FOR NOV	106839	EASY CLEAN CAR WASH, INC	VIPS CAR WASHES FOR NOV	15.00	
	Total For Dept 0003 VIPS				1,108.87	

Dept 0004 CLERK-TREASURER						
1101-0004-20003	OFFICE SUPPLIES	106587	PULSE TECHNOLOGY OF INDIANA	OFFICE SUPPLIES	69.25	
1101-0004-31004	IMPACT KOVACICH	106860	ATW, ACCELERATE IND MUNICIP	IMPACT MEETING D. KOVACICH	50.00	
	Total For Dept 0004 CLERK-TREASURER				119.25	

Dept 0006 BUILDING & INSPECTION						
1101-0006-21001	285.1 UNLEADED	106772	TOWN OF HIGHLAND GASOLINE F	FUEL BY USAGE - INSPECTIONS	435.64	
1101-0006-33003	ZONE CHANGE SIGN - ACTIVE SIG	106615	ACTIVE SIGN CO., INC	ZONE CHANGE SIGN - ACTIVE SIGN	350.00	
	Total For Dept 0006 BUILDING & INSPECTION				785.64	

Dept 0007 FIRE DEPARTMENT						
1101-0007-11128	VEST	106796	MACQUEEN EQUIPMENT, LLC	VESTS	2,668.08	
1101-0007-11128	STREAMLIGHT W CLIP CHARGER HO	106797	MACQUEEN EQUIPMENT, LLC	STREAMLIGHT W CLIP CHARGER HOLDER	7,425.00	
1101-0007-11204	FF PHYSCL -MYERS, STEELE, MAR	106798	OCCUPATIONAL HEALTH CENTERS	FIREFIGHTER PHYSICAL/DRUG SCREEN,	748.00	
1101-0007-11304	SHIELD/PASSPORT 5001	106794	FIRE SERVICE, INC.	SHIELD/PASSPORT 5001	124.06	
1101-0007-20003	3' X 5' NYLON POW/MTA FLAGS	106792	CARROT-TOP INDUSTRIES, INC	STATION FLAGS	436.45	
1101-0007-21001	322.5 DIESEL	106771	TOWN OF HIGHLAND GASOLINE F	FUEL BY USAGE - FIRE	1,437.01	
1101-0007-21004	MOP HEAD CALENDAR WIPE OFF MA	106788	AMAZON	OFFICE SUPPLIES	292.23	
1101-0007-21004	RUBBER BANKS, BLIND CLEANER,	106789	AMAZON	OFFICE SUPPLIES	219.45	
1101-0007-22004	VEHICLE SUPPLIES- INVOICE 443	106790	AUTO-WARES	VEHICLE SUPPLIES ACT 33740275	466.15	
1101-0007-35005	HYDRANT - CENTRAL STATION	106801	TOWN OF HIGHLAND UTILITIES	CENTRAL STATION WATER & SEWER	230.04	
1101-0007-35005	FIRE SPRINKLER	106802	TOWN OF HIGHLAND UTILITIES	SOUTH STATION WATER & SEWER	223.26	
1101-0007-35007	SEWER USAGE- CENTRAL STATION	106801	TOWN OF HIGHLAND UTILITIES	CENTRAL STATION WATER & SEWER	126.45	
1101-0007-35007	STORM - SOUTH STATION	106802	TOWN OF HIGHLAND UTILITIES	SOUTH STATION WATER & SEWER	104.64	
1101-0007-36001	EQUIPMENT - BATTERY INVOICE 443	106791	AUTO-WARES	EQUIPMENT ACT 33740275	338.12	
1101-0007-36001	ERGODYNE BAG HOOK LOOP	106795	GLOBAL EQUIPMENT COMPANY	ERGODYNE BAG HOOK LOOP	988.59	
1101-0007-36003	TOILET LEAK	106800	TLC PLUMBING, INC.	TOILET LEAK	380.00	
1101-0007-39001	ESO INCIDENT PM	106793	ESO SOLUTIONS, INC	FIRE INSPECTION SOFTWARE	3,289.50	
1101-0007-39007	FREIGHT	106794	FIRE SERVICE, INC.	SHIELD/PASSPORT 5001	16.50	
	Total For Dept 0007 FIRE DEPARTMENT				19,513.53	

Dept 0009 POLICE DEPARTMENT						
1101-0009-11302	UNIFORM PANTS FOR NEW OFCR	106853	STAR UNIFORM	UNIFORM PANTS FOR NEW OFFICER	84.00	
1101-0009-21001	887.1 GAL OF GAS	106858	WARREN OIL COMPANY	887.1 GAL OF GAS DELV 12/1	2,375.12	
1101-0009-21001	GAS DELV 12/11	106859	WARREN OIL COMPANY	GAS DELV 12/11 1194.4 GAL OF GAS	2,864.29	
1101-0009-22004	BRAKE PADS/ROTORs	106845	NAPA AUTO PARTS	BRAKE PADS AND ROTORS FOR CAR 92	179.21	

User: CRK  
DB: Highland

EXP CHECK RUN DATES 12/13/2023 - 12/28/2023  
BOTH JOURNALIZED AND UNJOURNALIZED

GL Number Invoice Line Desc Ref # Vendor Invoice Description Amount Check #

Fund	1101 GENERAL								
Dept 0009	POLICE DEPARTMENT								
1101-0009-32003	IDACS NETWORK ACCESS FOR NOV	106843	INDIANA OFFICE OF TECHNOLOG	IDACS NETWORK FOR NOV	221.20				
1101-0009-35005	WATER SERV 3315 RIDGE	106856	TOWN OF HIGHLAND UTILITIES	WATR SERV FOR 3315 RIDGE 10/25-11	770.17				
1101-0009-36001	LABOR FOR INSTALD OF EQUIP ON	106848	NWT EMERGENCY OUTFITTERS,LL	LABOR TO INSTALD EQUIP ON NEW VEH	3,900.00				
1101-0009-36003	REPAIRS TO WEST RAMPS	106828	ARCTIC ENGINEERING CO., INC	REPAIRS TO WEST RAMPS	314.00				
1101-0009-36003	LABOR/MATERIALS FOR WORK ON U	106830	ARCTIC ENGINEERING CO., INC	LABOR AND MATERIALS FOR WORK ON U	1,055.91				
1101-0009-38006	ANNUAL BILLING	106829	ARCTIC ENGINEERING CO., INC	ANNUAL BILLING	11,120.00				
1101-0009-38006	MAT CHANGE AT PD ON 12/12	106836	CINTAS CORPORATION #319	MAT CHANGE AT PD ON 12/12	42.12				
1101-0009-39001	MEMBERSHIP MTG DUES	106835	CHAMBER OF COMMERCE	MEMBERSHIP MTG DUES FOR 2024	300.00				
Total For Dept 0009 POLICE DEPARTMENT					23,226.02				

Dept	0011 SERVICES & WORKS					
1101-0011-32008	ACCT. SERVICE FEES	106611	INVOICE CLOUD, INC	NOV 2023 ACCOUNT SERVICE FEES	558.65	999797
1101-0011-35005	WATER/HYDRANT	106589	TOWN OF HIGHLAND UTILITIES	#0542303600 TOWN HALL WATER/SEWER	177.31	
1101-0011-35005	TOWN GARAGE WATER/HYDRANT	106590	TOWN OF HIGHLAND UTILITIES	#0382013660 TOWN GARAGE WATER/SE	332.62	
1101-0011-35007	VIPS WATER/HYDRANT	106588	TOWN OF HIGHLAND UTILITIES	0643112591 VIPS WATER/SEWER 10/2	50.16	
1101-0011-35007	STORM/SEWER	106589	TOWN OF HIGHLAND UTILITIES	#0542303600 TOWN HALL WATER/SEWER	172.26	
1101-0011-35007	TOWN GARAGE SEWER/STORM	106590	TOWN OF HIGHLAND UTILITIES	#0382013660 TOWN GARAGE WATER/SE	563.35	
1101-0011-35007	STORM	106591	TOWN OF HIGHLAND UTILITIES	0901207112- 2819 LINCOLN -STORM 1	15.22	
1101-0011-39004	LIEN RELEASE FOR GENL IMPRV	106783	LAKE COUNTY RECORDER	LIEN RELEASE FOR GENL IMPRV 3525	25.00	49832
Total For Dept 0011 SERVICES & WORKS					1,894.57	

Dept	0012 TOWN HALL					
1101-0012-36003	TOWN HALL MATS ACT 1659440	106592	CINTAS CORPORATION #319	TOWN HALL MATS ACT 16459440	83.68	
Total For Dept 0012 TOWN HALL					83.68	
Total For Fund 1101 GENERAL					262,809.33	

Fund	2201 MVH					
Dept 0000	MVH TRANSFERS GROSS	106673	PAYROLL ACCOUNT	12/15PRL D/S TRANSFER MVH	20,534.81	49830
2201-0000-45200			Total For Dept 0000		20,534.81	

Dept	0016 MVH ADMIN/MAINT					
2201-0016-21004	EMBASSY ROLL TOWEL	106924	AJAX SANITARY SUPPLY CO, IN	INSTITUTIONAL SUPPLIES - STREET D	787.55	
2201-0016-36003	ROOF PATCH	106925	ANDREW SAM ROBLEDO	ROOF PATCH PW	800.00	
2201-0016-36009	CDL QUERY PLAN	106647	U.S. DEPARTMENT OF TRANSPOR	ANNUAL CDL QUERY PAID BY ACH	62.50	999798
Total For Dept 0016 MVH ADMIN/MAINT					1,650.05	

Dept	0017 MVH CONSTRUCTION/RECONSTRUCT/PRESER(CRP)					
2201-0017-21001	15W40 AND HYDRAULIC OIL	106770	TOWN OF HIGHLAND GASOLINE F	15W40 AND HYDRAULIC OIL - MVH	956.82	
2201-0017-21001	545.9 DIESEL	106773	TOWN OF HIGHLAND GASOLINE F	FUEL BY USAGE - MVH	2,152.53	
2201-0017-21003	MISC SUPPLIES	106927	GREAT LAKES DISTRIBUTING IN	MISC SUPPLIES TO REPAIR REEL HOSE	2,709.95	
2201-0017-22004	TIG WELDER	106928	GREAT LAKES WELDING	TIG WELDER FOR SHOP	2,800.64	
2201-0017-22004	GAS STRUT	106929	MCCANN INDUSTRIES, INC	GAS STRUT FOR UNIT # 24 - STREET	59.41	
2201-0017-22004	3/4" BULKHEAD UNION	106930	MENARDS	UNION/PLUG/QUAD - STREET DEPT	24.64	
2201-0017-22004	V-BAND EXHAUST CLAMP	106934	NAPA AUTO PARTS	EXHAUST CLAMP/CLAMP FOR UNIT #26	64.27	
2201-0017-22004	TUBING	106935	NAPA AUTO PARTS	TUBING FOR UNIT # 7 - STREET DEPT	52.20	
2201-0017-22004	3-16 GRINDING STONE	106937	TERSTRAS'S SALES & SERVICE,	GRINDING STONE/OIL - STREET DEPT	38.79	
2201-0017-22004	ELEMENT AIR CLEANER	106938	TERSTRAS'S SALES & SERVICE,	ELEMENT AIR CLEANER - STREET DEPT	20.98	
2201-0017-23001	12/6/2023 TICKET #1423667 CO	106936	RIEHN-RILEY CONSTR CO., INC	COLD MIX - STREET DEPT	1,428.75	
2201-0017-23006	WASH & WAX CONCENTRATE	106922	1ST AYD CORPORATION	MISC SUPPLIES - STREET DEPT	353.59	
2201-0017-23006	6 - SHOVELS	106923	AAA SUPPLY CORPORATION	SHOVELS - STREET DEPT	137.88	
2201-0017-23006	RESTOCK MEDICINE CABINET	106926	CINTAS CORPORATION NO 2	RESTOCK MEDICINE CABINET - PW - S	84.93	





GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
-----------	-------------------	-------	--------	---------------------	--------	---------

Fund 2505 SPECIAL EVENTS						
Dept 0000	INK FOR CCE USE	106613	LINDA CARTER (R)	INK FOR CCE USE	77.49	49827
2505-0000-38608	HONORARIA FOR PARTICIPATION S	106618	BRYNNE WILDIGER	HONORARIA FOR PARTICIPATION SANTA	100.00	49824
2505-0000-39003	HONORARIA FOR PARTICIPATION S	106619	ELEANOR MARIE ANDERSON	HONORARIA FOR PARTICIPATION SANTA	100.00	49825
2505-0000-39003	HONORARIA FOR PARTICIPATION S	106620	WILFRED AMD IREMIWE AKANBI	HONORARIA FOR PARTICIPATION SANTA	100.00	49828
Total For Dept 0000					377.49	
Total For Fund 2505 SPECIAL EVENTS					377.49	

Fund 4402 MCCD						
Dept 0000	COMPUTERS FOR FIRE	106812	DELL COMPUTER, LP	3 NEW TABLETS FOR 2023	3,833.82	
4402-0000-43014	ALF-20X-CAM PTZ	106813	HQ PRODUCTION AUDIO, INC	ALPATRON EQUIPMENT	1,779.88	
4402-0000-43014	DOCKING STATION	106814	NWI EMERGENCY OUTFITTERS,LL	DOCKING STATIONS	2,100.00	
4402-0000-43014	WIRELESS MICROPHONE AND DRAWE	106820	SOUNDS COOL LIVE AUDIO LLC	REPLACEMENT SOUND SYSTEM DOWNTOWN	978.98	
4402-0000-45200	MCCD TRANSFERS GROSS	106678	PAYROLL ACCOUNT	12/15PRL D/S TRANSFER MCCD	466.66	37682
Total For Dept 0000					9,159.34	
Total For Fund 4402 MCCD					9,159.34	

Fund 7701 ICT FUND						
Dept 0000	AXIS CAMERAS	106811	CDW-GOVERNMENT, INC	AXIS CAMERAS	1,774.00	
7701-0000-20003	TRAINING / WEBTRAC	106821	VERMONT SYSTEMS, INC	TRAINING / WEBTRAC UPGRADE	175.00	
7701-0000-32001	POSTAGE FOR METER	106943	US POSTMASTER	POSTAGE FOR METER	1,500.00	
7701-0000-32003	POLICE BLDG 8771400250239508	106804	COMCAST CABLE	INTERNET FOR PUBLIC SAFETY BLDG 8	279.90	999799
7701-0000-32003	LINCOLN CENTER ACCT 877140025	106805	COMCAST CABLE	PARK INTERNET ACCT 87714002502083	311.76	999800
7701-0000-32003	PW INTERNET # 8771400250212877	106806	COMCAST CABLE	PW 8001 KENNEDY AVE	344.38	999801
7701-0000-32003	MEADOWS PRINTERNET ACT 8771140	106807	COMCAST CABLE	MEADOWS PK MO INTERNET	123.64	999802
7701-0000-32003	CENTRAL FIRE INTERNET	106808	COMCAST CABLE	FD CENTRAL/2901 HIGHWAY-PHONE/INT	148.67	999803
7701-0000-32003	FD SOUTH 2647 45TH ST	106809	COMCAST CABLE	S STATION INTERNET SVC 17 8771400	128.59	999804
7701-0000-32003	ELEVATOR PHONE	106827	AT&T	219923-2320 260 1 ELEVATOR PHONE	141.23	49833
7701-0000-32003	PW/B&I/PARK/FD WIRELESS 78032	106824	VERIZON	159923-2320 260 1 WIRELESS 780324475	1,420.05	49835
7701-0000-32003	MONTHLY CELL PHONE 642004646-	106825	VERIZON	PD CELL PHONE USE PD- 642004646-0	1,663.56	49835
7701-0000-32003	642004646-00002 BROADBAND	106826	VERIZON	642004646-00002 D/S BROADBAND FIR	330.13	49836
7701-0000-34023	BRIVO CLOUD HOSTED MONTHLY SI	106817	PHIL & SON, INC	BRIVO CLOUD HOSTED MONTHLY SITE/A	5,972.20	49834
7701-0000-34023	HEALTH AND DENTAL INSURANCE	106823	TOWN OF HIGHLAND INS FUND	JAN 2023 HEALTH/LIFE INS PREM ICT	3,199.84	49834
7701-0000-34043	LIFE INSURANCE	106823	TOWN OF HIGHLAND INS FUND	JAN 2023 HEALTH/LIFE INS PREM ICT	9.50	49834
7701-0000-38006	BRIVO CLOUD HOSTED MONTHLY SI	106815	PHIL & SON, INC	BRIVO CLOUD HOSTED MONTHLY SITE/A	117.70	49834
7701-0000-38006	BRIVO CLOUD HOSTED MONTHLY SI	106816	PHIL & SON, INC	BRIVO CLOUD HOSTED MONTHLY SITE/A	289.36	49834
7701-0000-38006	STATIONS SECURITY SYSTEM	106818	PHIL & SON, INC	STATIONS SECURITY	167.60	49834
7701-0000-38006	COPIER AGREEMENT	106819	RICOH USA, INC	COPIER AGREEMENT - USAGE	277.14	49834
7701-0000-39007	CISCO DIRECT DUO ACCESS LICEN	106810	CDW-GOVERNMENT, INC	DUO ANNUAL LICENSE FEES	3,150.50	49831
7701-0000-45200	ICT TRANSFERS GROSS	106674	PAYROLL ACCOUNT	12/15PRL D/S TRANSFER ICT	4,878.29	49831
Total For Dept 0000					26,403.04	
Total For Fund 7701 ICT FUND					26,403.04	

Fund 7726 GASOLINE FUND						
Dept 0000	3000 GALS UNLEADED	106774	WARREN OIL COMPANY	UNLEADED FUEL	7,512.00	
7726-0000-21001	5000 GAL DIESEL	106775	WARREN OIL COMPANY	DIESEL FUEL	15,767.50	
7726-0000-21001	15W40 AND HYDRAULIC OIL	106776	WARREN OIL COMPANY	CHEVRON 15W40 AND HYDRAULIC OIL D	3,827.27	

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
-----------	-------------------	-------	--------	---------------------	--------	---------

Fund 7726 GASOLINE FUND						
Dept 0000						
				Total For Dept 0000	27,106.77	
				Total For Fund 7726 GASOLINE FUND	27,106.77	

Fund 8802 POLICE PENSION						
Dept 0000						
8802-0000-20003	INV361000 OFFICE SUPPLIES	106850	PULSE TECHNOLOGY OF INDIANA SUPPLIES FOR PENSION		467.46	
8802-0000-38005	VALUATION REPORT	106834	CAVANAUUGH MACDONALD CONSULT VALUATION REPORT		3,500.00	
				Total For Dept 0000	3,967.46	
				Total For Fund 8802 POLICE PENSION	3,967.46	

INVOICE GL DISTRIBUTION REPORT FOR TOWN OF HIGHLAND  
EXP CHECK RUN DATES 12/13/2023 - 12/28/2023  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
-----------	-------------------	-------	--------	---------------------	--------	---------

Fund Totals:

Fund 1101	GENERAL				262,809.33	
Fund 2201	MVH				37,026.39	
Fund 2228	LAW ENFORCE CONT'D ED				11,292.95	
Fund 2240	PUBLIC SAFETY INCOME TA				55,044.76	
Fund 2302	DONATION				100.00	
Fund 2405	COMMUNITY CROSSING GRAN				208,042.15	
Fund 2505	SPECIAL EVENTS				377.49	
Fund 4402	MCCD				9,159.34	
Fund 7701	ICT FUND				26,403.04	
Fund 7726	GASOLINE FUND				27,106.77	
Fund 8802	POLICE PENSION				3,967.46	

641,329.68