

Agenda
One Hundred-Seventh Regular or Special Meeting
of the Twenty-Ninth Town Council of Highland
Regular Plenary Meeting of Monday, December 11, 2023 at 6:30 p.m.
Agenda organized pursuant to Section 2.05.090 of the Highland Municipal Code

Topic: Town of Highland, IN - Town Council Plenary Meeting
Time: December 11, 2023 06:30 PM Central Time (US and Canada)

*This meeting is convened as an in person meeting and lived streamed to the Town of Highland Facebook. Facebook permits the public to observe and record the proceedings but allows no interaction between and among the Town Council and members of the public. The public is able to participate in person.

Prayer: Mark Schocke

Pledge of Allegiance: Mark Schocke

Roll Call: Bernie Zemen



Toya Smith

A GREAT PLACE TO CALL HOME Mark J. Schocke

Thomas (Tom) Black

Philip Scheeringa

Minutes of Previous Session: Minutes of the Regular Meeting of 27 November 2023.

Special Orders:

COMMENTS FROM THE PUBLIC or VISITORS This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council regarding matters on the agenda. Persons addressing the Town Council are requested to limit their presentations to **two (2) minutes** and encouraged to avoid repetitious comments.

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- Staff Reports:**
- Building & Inspection Report.
 - Fire Department Report.
 - Workplace Safety Report.

The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to Municipal sponsored public programs, services and or meetings, the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and or meeting. To make arrangements, contact the ADA Coordinator for the Town of Highland at (219) 972-7595.

Communications: December 25th Plenary Meeting cancelled and moved to December 27
Swearing in Ceremony of the 30th Town Council- Noon on 1/1/2024
New Year's Eve Fireworks- Midnight -12-31-2023
Trash pick-up because of the holiday– 12/27/2023 & 1/3/2024 (1 day later)
Town Hall and Offices will be closed Friday, December 22, 2023 & Monday,
December 25, 2023 & Monday, January 1, 2024.

Appointments: • **Statutory Boards and Commissions**
Executive Appointments (May be made in meeting or at another time)

Regional Statutory Commissions or Boards

1. **Economic Development Commission.** (1) Appointment to be made by the municipal executive, but requiring nomination from the Town Council. Term ends just before February 1st. (*Currently vacant*)
 - a. Nomination by the Town Council. (*The council would pass a motion to nominate.*)
 - b. Appointment by executive. (*If nominee is acceptable, the Town Council President may appoint.*)

Home Rule Boards and Commissions

2. **Community Events Commission** *Multi-Year position: (1) appointment to be made by the Town Council President. Term: 4 years. (Positions currently held by Jacqui Herrera and Sandy McKnight)*
3. **Municipal Plan Commission** (1) (vacancy) appointment to be made by Town Council President. (*Note: Unexpired term of Hunter Balcz, Esq., (D), term ending 1st Monday January 2025) No more than two of any party. Current composition is 2 Republicans, 1 Democrat.*)
4. **Redevelopment Commission:** (1) appointment to be made by Town Council President. (*Note: vacancy created by the resignation of Bill Leep – term expires 1st Monday in 2024*)

Legislative Appointments

Regional Statutory Commissions or Boards

Home Rule Commissions

1. **Main Street Bureau Board:** (17) appointments to be made by the Town Council. Term: Two years ending 1 Jan 2025. *There are currently 9 of the 17 in place and serving. Currently serving are Rhonda Bloch, Teri*
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Yovkovich, Renee Reinhart, Alex Robertson, Diane Barr-Roumbus, James Roumbus Sandy McKnight, Al Simmons, Ben Reinhart, Sandy Ray and Kathy Smailis.

2. **Community Events Commission** *Multi-year positions: (4) appointments to be made by the Town Council. Term: 4 years. (Note: Currently vacant)*

Single year positions: (8) appointments to be made by the Town Council. Term: 1 year. There are currently 7 of the 8 in place and serving. (Note: Currently serving, Jack Rowe, Carol Parker, Maria Armagast, Michelle Coon, Linda Carter, Rachael Carter and Erica Fizer Katsepas)

3. **Economic Development Commission.** (1) Appointment to be made by the municipal executive, but requiring nomination from the Town Council. Term ends just before February 1st. (*Appointment vacated by John Bach's appointment to the Sanitary Board effective October 1) This term does not expire until February 1, 2025.*)
- a. Nomination by the Town Council. (*The council would pass a motion to nominate.*)
 - b. Appointment by executive. (*If nominee is acceptable, the Town Council President may appoint.*)

**Unfinished
Business &
General Orders:**

None

NEW BUSINESS:

1. **Proposed Ordinance No. 1792:** An Ordinance to Establish the Wage and Salary Rates of the Elected Officers, the Non-Elected Officers, and the Employees of the Town of Highland, Indiana.
2. **Works Board Order No. 2023-39:** An Order Approving and Authorizing the Fire Chief to Purchase from Identified Vendors (2) two Vehicles for Use by the Fire Department, partially Financed by a Trade-in of Existing Vehicles, subject to an Approving Order of the Department of Local Government Finance, all pursuant to I.C. 5-22-8-3 and IC 5-22-17-3.
3. **Works Board Order No. 2023-38: A Joint Resolution of the Board of Works, Water Works Board and Sanitary Board.** An Order Approving and Authorizing the First Change Order to the Construction Contract with Grimmer Construction, Inc. related to the 2023 CCMG Parkway Drive Improvement Project Contract 2, DES. NO. 2300395, all pursuant to I.C. 36-1-12-18 and accepting the recommendation of Nies Engineering,

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Incorporated to decrease the decrease the net cost to the original agreement between the Town of Highland and Grimmer Construction in the amount of Three thousand One Hundred Forty-one Dollars and eighty-five cents (\$3,141.85).

4. **Authorizing the proper officer to publish legal notice of a public hearing:**
A Public Hearing to consider additional appropriations in the amount of **\$111,338.80** in the **Community Crossing Fund**. If approved, the public hearing will be held on December 27, 2023, at 6:30 P.M. O'clock in the Municipal Building, 3333 Ridge Road, Highland.
5. **Works Board No. 2023-40:** Works Board Order Contract for Ambulance Services with The Town of Griffith.
6. **Resolution No. 2023-35:** A Resolution Of The Fiscal Body Of The Town Of Highland Fixing The Official Faithful Performance Bond Of The Municipal Fiscal Officer Pursuant To I.C. 5-4-1 Et Seq.
7. **Meeting Rescheduling.** Cancellation of standing plenary meeting on December 25, 2023 and rescheduling to December 27, 2023 at 6:30 o'clock p.m. owing to the holiday.
8. **Works Board Order No. 2023-41:** An Order Authorizing, and Approving the Payment of Elective Honoraria to the Select Event Participants in Recognition of and in their Goodwill for their Assistance and Support of the Events under the Community Events Commission and Authorizing the Payment of Elective Honoraria for Their Participation in the Annual Highland Santa March.

**Comments or
Remarks from the
Town Council:
(Good of the Order)**

Councilor Bernie Zemen
Councilor Toya Smith
Councilor Thomas Black
Councilor Mark Schocke
Councilor Philip Scheeringa

**COMMENTS FROM
THE PUBLIC or
VISITORS**

This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council. Depending on the nature of the comments, the Town Council may direct the staff to address the topic or follow-up on matters that may arise from public comments. If necessary, the matter may be set for action at a future meeting. Persons

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addressing the Town Council are requested to limit their presentations to **two (2) minutes** and encouraged to avoid repetitious comments.

ACTION TO PAY
Accounts Payable
Vouchers

Accounts payable vouchers November 29, 2023 to December 12, 2023 in the amount of **\$1,132,082.27**.

General Fund, \$387,366.93; **MVH Fund**, \$23,111.56; **LAW Enforcement Continuing Education Training and Supply Fund**, \$4,601.98; **Public Safety Income Tax**; \$26,900.00 **Information and Communications Technology Fund**, \$10,961.04; **Traffic Violations**, \$250.00; **MCCD**, \$75,116.67; **Communication Crossing Grant**, \$380,629.76; **Special Events**, \$449.65; **Mun Cum Street Fund**, \$1,653.00; **Insurance Premium**, \$221,041.68;

Payroll Docket for payday of December 1, 2023 by fund:

General, \$286,275.09

Payroll Docket for payday of December 1, 2023:

Office of Clerk-Treasurer, \$16,284.49; Building and Inspection Department, \$10,065.41; Metropolitan Police Department, \$126,709.90; Public Works Department (Agency), \$78,993.78; Fire Department, \$1,963.16 and Information and Technology Department, \$4,009.55;
Total Payroll: \$238,026.29.

ADJOURNMENT

The Town Council may meet in study session immediately following the Regular Meeting.
Posted pursuant to IC 5-14-1.5-4(a)

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GL Number Invoice Line Desc Ref # Vendor Invoice Description Amount Check #

Fund 1101 GENERAL						
Dept 0000	SAFE HAVEN BABY BOX	106614	SAFE HAVEN BABY BOXES INC	SAFE HAVEN BABY BOX	12,000.00	49758
1101-0000-38613	GEN FUND TRANSFERS GROSS	106449	PAYROLL ACCOUNT	12/1PRL D/S TRANSFER GENERAL	170,459.80	49749
1101-0000-45200			Total For Dept 0000		182,459.80	

Dept 0001 TOWN COUNCIL						
1101-0001-31001	PARALEGAL FEES-	106606	ABRAHAMSON, REED & BILSE	SOLICITOR LEGAL FEES THROUGH NOV	3,779.30	49758
1101-0001-31004	NEO WORKSHOPS/CT WORSHOP/REGI	106493	AIM, ACCELERATE IND MUNICIP	NEO WORKSHOPS/CT WORSHOP/REGION T	1,056.00	
1101-0001-33001	TOH CT LEGALS PUBLIC HEARING	106494	LEE ENTERPRISES, INC	TOH CT LEGALS PUBLIC HEARING 11/2	50.91	
1101-0001-39003	2024 MEMBERSHIP-TOWN	106483	HIGHLANDGRIFITH CHAMBER OF	2024 MEMBERSHIP-TOWN	80.00	
1101-0001-39004	INSERTING GAZEBO INTO BILLS	106488	LITHOGRAPHIC COMMUNICATIONS	NOVEMBER 2023 GAZEBO EXPRESS PRIN	1,199.54	
1101-0001-39044	IMPACT WINTER MEETING	106425	AIM, ACCELERATE IND MUNICIP	NWH 2022 WEBINARS D. KOVACICH	25.00	
1101-0001-39044	NHM WEBINAR MEDITERRANEAN DIE	106496	COMMUNITY FOUNDATION OF NMI	NHM WEBINAR MEDITERRANEAN DIET	150.00	
			Total For Dept 0001 TOWN COUNCIL		6,340.75	

Dept 0002 BOARD OF ZONING APPEALS						
1101-0002-31001	BZA/LEGAL FEES THROUGH 11/30/	106607	ABRAHAMSON, REED & BILSE	BZA/LEGAL FEES THROUGH 11/30/2023	171.00	49758
1101-0002-31001	BZA/LEGAL FEES THROUGH 10/31/	106608	ABRAHAMSON, REED & BILSE	BZA/LEGAL FEES THROUGH 10/31/2023	399.00	49758
1101-0002-31001	BZA/LEGAL FEES THROUGH 8/31/2	106609	ABRAHAMSON, REED & BILSE	BZA/LEGAL FEES THROUGH 8/31/2023	2,014.00	49758
1101-0002-31001	BZA/LEGAL FEES THROUGH 9/30/2	106610	ABRAHAMSON, REED & BILSE	BZA/LEGAL FEES THROUGH 9/30/2023	1,615.00	49758
			Total For Dept 0002 BOARD OF ZONING APPEALS		4,199.00	

Dept 0003 VIPS						
1101-0003-22004	STOCK OF OIL FILTERS	106526	NAPA AUTO PARTS	STOCK OF OIL FILTERS	6.72	
			Total For Dept 0003 VIPS		6.72	

Dept 0004 CLERK-TREASURER						
1101-0004-20001	POSTAGE METER SERVICE 01/2023	106482	PITNEY BOWES INC.	POSTAGE METER SERVICE AGREEMENT	355.39	
1101-0004-20003	VARIOUS HOLIDAY DECO SUPPLIES	106426	MENARDS CORP - SCHERERVILLE	HOLIDAY DECOS	240.84	
1101-0004-31004	NEO WORKSHOPS/CT WORKSHOP/REGI	106493	AIM, ACCELERATE IND MUNICIP	NEO WORKSHOPS/CT WORSHOP/REGION T	218.00	
1101-0004-34023	HEALTH & DENTAL INS	106473	TOWN OF HIGHLAND INS FUND (DEC 2023 HEALTH/LIFE INS PREM GEN	5,581.58	49754
1101-0004-34043	LIFE INS	106473	TOWN OF HIGHLAND INS FUND (DEC 2023 HEALTH/LIFE INS PREM GEN	25.97	49754
			Total For Dept 0004 CLERK-TREASURER		6,421.78	

Dept 0006 BUILDING & INSPECTION						
1101-0006-11304	LSW415 - CARDIGANS - BLK, NNY	106467	THE CORPORATE THREAD	LSW415 - CARDIGANS - BLK, NNY, GR	157.59	
1101-0006-21003	OIL CHANGE KEN'S CAR 11/20/23	106584	AUTO-WARBS	OIL CHANGE KEN'S CAR 11/20/23	95.88	
1101-0006-22004	ACT1629A AKE BRK PAD	106424	NAPA AUTO PARTS	ACT1629A AKE BRK PAD; 48880870 NB	167.09	
1101-0006-33002	DESKPAD; CLR BOXES; ERASERS	106422	ODP BUSINESS SOLUTIONS, LLC	DESKPAD; CLR BOXES; ERASERS	50.35	
1101-0006-34023	HEALTH AND DENTAL INSURANCE	106474	TOWN OF HIGHLAND INS FUND (DEC 2023 HEALTH/LIFE INS PREMIUM	4,389.23	49754
1101-0006-34043	LIFE INSURANCE	106474	TOWN OF HIGHLAND INS FUND (DEC 2023 HEALTH/LIFE INS PREMIUM	30.24	49754
1101-0006-43003	SERTA ERGONOMTC CHAIR, BLACK	106489	AMAZON	SERTA ERGONOMTC CHAIR, BLACK	252.42	
1101-0006-43003	CHAIR - CARL 11/27/23	106492	ODP BUSINESS SOLUTIONS, LLC	CHAIR - CARL 11/27/23	309.99	
			Total For Dept 0006 BUILDING & INSPECTION		5,452.79	

Dept 0007 FIRE DEPARTMENT						
1101-0007-11304	SHIELDS	106571	MACQUEEN EQUIPMENT, LLC	SHIELDS & PASSPORTS	1,077.00	
1101-0007-11304	PASSPORTS	106573	MACQUEEN EQUIPMENT, LLC	PASSPORTS 5003 5004	176.00	
1101-0007-20003	MISC	106567	AMAZON	MISC	77.12	
1101-0007-20003	PRINTER TAPE	106568	AMAZON	OFFICE SUPPLIES	36.58	
1101-0007-20003	MISC	106582	AMAZON	MISC	154.86	
1101-0007-20003	SHIPPING	106575	MACQUEEN EQUIPMENT, LLC	HURST SC358 E3 COMBI, S789 E3 CU	250.00	
1101-0007-20003	MAXGRIP PLUG INV 3365	106572	MENARDS	MAXGRIP PLUG/CORDS HOOKS	122.96	
1101-0007-23004	FLAMMABLE CABINET	106570	GLOBAL EQUIPMENT COMPANY	FLAMMABLE CABINET & SHELVES	1,491.95	

User: CRK EXP CHECK RUN DATES 11/29/2023 - 12/12/2023
 DB: Highland BOTH JOURNALIZED AND UNJOURNALIZED BOTH OPEN AND PAID

GL Number Invoice Line Desc Ref # Vendor Invoice Description Amount Check #

Fund	Dept	0007	FIRE DEPARTMENT						
1101-0007-32002	MIERAGE TO/FROM INDY 22X 2 X	106579	DON SCHEIDT	TRAVLE FOR T2 INSPECTION	198.86				
1101-0007-34023	HEALTH & DENTAL INSURANCE	106475	TOWN OF HIGHLAND INS FUND (DEC 2023 HEALTH/LIFE INS PREM FIR	2,792.50				49754
1101-0007-34043	LIFE INSURANCE	106475	TOWN OF HIGHLAND INS FUND (DEC 2023 HEALTH/LIFE INS PREM FIR	8.54				49754
1101-0007-35001	ELECTRIC - CENTRAL FIRE STATI	106577	NISOURCE INC.	ELECTRIC - CENTRAL FIRE STATION 0	585.47				
1101-0007-35003	ELECTRIC - SOUTH STATION	106578	NISOURCE INC.	GAS & ELECTRIC SOUTH STATION 723-	239.86				
1101-0007-35003	GAS - SOUTH STATION	106578	NISOURCE INC.	GAS & ELECTRIC SOUTH STATION 723-	183.73				
1101-0007-35003	GAS - CENTRAL STATION 563-050	106581	NISOURCE INC.	GAS - CENTRAL FIRE STATION 563-05	297.65				
1101-0007-36003	FITTING HOOK UP TO AUXILIARY	106576	CHUCK'S COMPRESSORS INC	FITTING HOOK UP TO AUXILIARY FILL	265.00				
1101-0007-36003	3 WIRE CONN ACT 32980263	106574	MENARDS CORP - SCHERERVILLE	3 WIRE CONN ACT 32980263	33.16				
1101-0007-36003	RODDED BAY DRAIN	106583	TLC PLUMBING, INC.	RODDED BAY DRAIN	370.00				
1101-0007-39007	PUMP TEST 5117 BALANCE	106580	FIRE SERVICE, INC.	PUMP TEST 5117 BALANCE	200.00				
1101-0007-39007	RESCUE TOOL MAINT. 2023	106569	GARNER SALES & SERVICE	RESCUE TOOL MAINT. 2023	1,302.90				
Total For Dept 0007 FIRE DEPARTMENT					9,864.14				

Dept	0008	PLAN COMMISSION							
1101-0008-31001	OCTOBER INV FOR SEPT 2023	106585	ABRAHAMSON, REED & BIJSE	OCTOBER INV FOR SEPT 2023	342.00				49758
1101-0008-31001	SEPTEMBER INV FOR AUGUST EXPE	106586	ABRAHAMSON, REED & BIJSE	SEPTEMBER INV FOR AUGUST EXPENSES	570.00				49758
Total For Dept 0008 PLAN COMMISSION					912.00				

Dept	0009	POLICE DEPARTMENT							
1101-0009-11121	1 DAY SUSPN FOR OFFICER	106536	POLICE PENSION FUND (V)	1 DY SUSPNS FOR OFFICER	282.14				
1101-0009-11121	3 DY SUSP FOR OFFICER	106537	POLICE PENSION FUND (V)	3 DY SUSPNS FOR OFFICER	846.42				
1101-0009-11302	UNIFORM PANTS FOR NEW OFCR	106541	STAR UNIFORM	NEW UNIFORM PANTS FOR NEW OFFICER	84.00				
1101-0009-21001	975.10 GAL OF GAS	106546	WARREN OIL COMPANY	975.10 GAL OF GAS DELV 11/24	2,610.34				
1101-0009-21001	946 GAL OF GAS	106547	WARREN OIL COMPANY	946 GAL OF GAS DELV 11/15	2,676.14				
1101-0009-21002	PD TIRE SUPPLY	106517	HELMANS AUTO SPLY CO.	TIRE SUPPLY FOR PD VEHs	4,887.11				
1101-0009-21004	CLEANING SUPPLIES	106508	ABLE PAPER & JANITORIAL	CLEANING SUPPLIES	2,931.45				
1101-0009-21004	INV61164 PART	106543	THE HENRY CO INC	VACUUM CLEANER PARTS	152.30				
1101-0009-22004	NOV STMT OF VEH PARTS/SUPPLIE	106510	AUTO-WAREs	NOV STMT OF VEH PARTS AND SUPPLIE	542.81				
1101-0009-22004	BATTERY FOR M2	106511	AUTOZONE, INC	SPORT BATTERY FOR M2	92.14				
1101-0009-22004	BLOWER MOTOR WHEEL FOR CR 21	106527	NAPA AUTO PARTS	BLOWER MOTOR WHEEL FOR CAR 21	86.30				
1101-0009-22004	PARTS FOR CAR 74	106528	NAPA AUTO PARTS	WINDOW SWITCH VALV BRAKES ROTORS	307.40				
1101-0009-22004	BRAKES ROTOR AND VALVE CAR 24	106529	NAPA AUTO PARTS	BRAKE ROTOR AND VALVE FOR CAR 240	203.41				
1101-0009-22004	VEH PARTS FOR CAR 244	106530	NAPA AUTO PARTS	VEH PARTS FOR CAR 244	56.64				
1101-0009-22004	ANTI LOCK SENSOR FOR CAR 230	106544	THOMAS DODGE CHRYSLER JEEP,	ANTI LOCK SENSOR FOR CAR 230	28.58				
1101-0009-22004	RELAY PART FOR CAR 93	106548	WEBB FORD INC	RELAY PART FOR CAR 93	13.75				
1101-0009-22004	FILTER FOR CAR 211	106549	WEBB FORD INC	FILTER FOR CAR 211	25.46				
1101-0009-23004	SUPPLIES FOR PD/FD EVENT	106525	MENARDS CORP - SCHERERVILLE	SUPPLIES FOR PD/FD EVENT	30.34				
1101-0009-31001	LEGAL MATTERS AUG-NOV	106509	ABRAHAMSON, REED & BIJSE	CID INTERNET SEARCHES FOR NOV	4,313.00				49758
1101-0009-32004	CID INTERNET SEARCHES FOR NOV	106545	TLO, LLC	CID INTERNET SEARCHES FOR NOV	75.00				
1101-0009-34003	INS DED FROM OFC ACCD	106518	HIGHLAND BODY SHOP, INC	INS DED FROM OFCR ACCD 23-0764	1,000.00				
1101-0009-34023	HEALTH & DENTAL INSURANCE	106476	TOWN OF HIGHLAND INS FUND (DEC 2023 HEALTH/LIFE INS PREM PD	89,366.92				49754
1101-0009-34042	SURVIVORS ADJ	106476	TOWN OF HIGHLAND INS FUND (DEC 2023 HEALTH/LIFE INS PREM PD	2,120.04				49754
1101-0009-34043	LIFE INSURANCE	106476	TOWN OF HIGHLAND INS FUND (DEC 2023 HEALTH/LIFE INS PREM PD	404.50				49754
1101-0009-35001	LPR AT 3949 HIGHWAY	106531	NISOURCE INC.	LPR AT 3949 HIGHWAY READ ON 11/20	42.00				
1101-0009-35001	LPR AT 8200 INDY	106532	NISOURCE INC.	LPR AT 8200 NDY READ ON 11/22	47.70				
1101-0009-35001	LPR AT 2000 RIDGE	106533	NISOURCE INC.	LPR AT 2000 RIDGE READ ON 11/7	34.06				
1101-0009-35001	ELEC SERV FOR 3315 RIDGE	106534	NISOURCE INC.	ELEC SERVICE FRO 3315 RIDGE READ	4,841.59				
1101-0009-35001	LPR AT 10221 INDY	106535	NISOURCE INC.	LPR AT 10221 INDY READ ON 11/13	45.98				
1101-0009-36004	GEN OFC CLEANING FOR NOV	106516	GAYLE THARP	GEN OFC CLEANING FOR NOV	2,916.67				
1101-0009-38006	UFEED 4PC ULTIMATE SUB RENEWAL	106513	CELEBRITE INC	ULTIMATE SUBSCR UFEED 4PC	6,100.00				
1101-0009-38006	MAT CHA NGE AT PD ON 11/28	106514	CINTRA CORPORATION #319	MAT CHANGE AT PD ON 11/28	42.12				

User: CRK EXP CHECK RUN DATES 11/29/2023 - 12/12/2023
 DB: Highland BOTH JOURNALIZED AND UNJOURNALIZED

GL Number Invoice Line Desc Ref # Vendor Invoice Description Amount Check #

Fund	Dept	Line	Desc	Ref #	Vendor	Invoice Description	Amount	Check #
Fund 1101 GENERAL	Dept 0009 POLICE DEPARTMENT							
1101-0009-38006		2024 EVID BREATH TEST INST MN	106519	INDIANA STATE BUDGET AGENCY	24 EVIDENTIAL BREATH TEST INSTR M	650.00		
1101-0009-38006		POLICEONE ACADEMY RENEWAL	106538	PRETORIAN GROUP INC.	POLICE ONE ACADEMY ANNUAL RENEWAL	3,199.50		
1101-0009-39001		RENEWAL DUES FOR CHIEF	106520	INT'L ASSOC OF CHIEFS OF PO	RENEWAL DUES FOR CHIEF	190.00		
1101-0009-39001		ONLINE INVEST SYSTEM RENEWAL	106522	LEADSONLINE, LLC	LEADSONLINE INVESTGN SYSTEM SERV P	3,626.00		
1101-0009-39005		LIGHTING SUPPLIES FOR DOG POU	106523	MENARDS	LIGHTING SUPPLIES FOR DOG POUND	158.98		
1101-0009-39005		DOG FOOD/POUND SUPPLIES	106524	MENARDS CORP - SCHERERVILLE	DOG FOOD AND SUPPLIES FOR DOG POU	73.15		
		Total For Dept 0009 POLICE DEPARTMENT	135,103.94					

Fund	Dept	Line	Desc	Ref #	Vendor	Invoice Description	Amount	Check #
Fund 1101 GENERAL	Dept 0011 SERVICES & WORKS							
1101-0011-31003		CT REVIEW AND QUESTIONS	106497	LONDON WITTE GROUP, LLC	CT REVIEW AND QUESTIONS	2,025.00		
1101-0011-32008		PROF SERVICES AUG-OCT	106484	BAKER TILLY MUNICIPAL ADVIS	PROF SERVICES AUG-OCT	14,384.81		
1101-0011-35001		7502010024, 8001 KENNEDY-ELECT	106457	NISOURCE INC.	MISC (TH,GARAGE)-CT	317.09		999790
1101-0011-35001		000-901-005-4 9217 LIABLE	106460	NISOURCE INC.	MISC TH,VIP 198-801-002-1,000-901	1,058.00		999790
1101-0011-35001		558-300-0064, SE CONOR 6&41	106461	NISOURCE INC.	MISC (HIGHWAY OF FLAGS)	55.66		999790
1101-0011-35002		0514000055, 2705HIGHWAY AVE	106462	NISOURCE INC.	STREET/TRAFFIC LIGHTS- MONTH 2021	16,334.61		999790
1101-0011-35003		7502010024, 8001 KENNEDY-GAS	106457	NISOURCE INC.	MISC (TH,GARAGE)-CT	217.26		999790
1101-0011-35003		130-850-001-0,3333 RIDGE RD A	106460	NISOURCE INC.	MISC TH,VIP 198-801-002-1,000-901	451.07		999790
		Total For Dept 0011 SERVICES & WORKS	34,843.50					

Fund	Dept	Line	Desc	Ref #	Vendor	Invoice Description	Amount	Check #
Fund 1101 GENERAL	Dept 0012 TOWN HALL							
1101-0012-35002		307-486-009-2, 8201 INDY BULD	106461	NISOURCE INC.	MISC (HIGHWAY OF FLAGS)	52.88		999790
1101-0012-36003		MATERIALS TO FIX ELECTRIC @ T	106480	HOME DEPOT CORPORATION	MATERIALS TO FIX ELECTRIC @ TOWN	309.63		
1101-0012-36004		NOV CLEANING SERVICE	106502	GLOBAL MAINTENANCE & CO.	GENERAL CLEANING SERVICES FOR NOV	1,400.00		
		Total For Dept 0012 TOWN HALL	1,762.51					

Fund	Dept	Line	Desc	Ref #	Vendor	Invoice Description	Amount	Check #
Fund 2201 MVH	Dept 0000							
2201-0000-45200		MVH TRANSFERS GROSS	106450	PAYROLL ACCOUNT	12/1PRL D/S TRANSFER MVH	14,479.75		49750
		Total For Dept 0000	14,479.75					

Fund	Dept	Line	Desc	Ref #	Vendor	Invoice Description	Amount	Check #
Fund 2201 MVH	Dept 0016 ADMIN/MAINT							
2201-0016-22002		DOOR COVER	106500	AMAZON	DOOR COVER	34.88		
2201-0016-36009		ANNUAL MANAG. DUES	106503	INDIANA TESTING INC	ANNUAL MANAGEMENT DUES FOR RANDOM	99.00		
		Total For Dept 0016 MVH ADMIN/MAINT	133.88					

Fund	Dept	Line	Desc	Ref #	Vendor	Invoice Description	Amount	Check #
Fund 2201 MVH	Dept 0017 CONSTRUCTION/RECONSTRUCT/PRESER(CRP)							
2201-0017-22004		11/6/2023 INV # 337-442002	106501	AUTO-WARES	NOVEMBER 2023 INVOICES - STREET D	597.93		
2201-0017-22004		O-RINGS	106506	VALPARAISO AUTO/TRAILER SAL	O-RINGS/COUPLER/CLAMPS/HITCH TUBE	150.00		
2201-0017-23004		PAINT MACHINE	106505	SHERWIN-WILLIAMS COMPANY CO	PAINT MACHINE	7,750.00		
		Total For Dept 0017 MVH CONSTRUCTION/RECONSTRUCT/PRE	8,497.93					

Fund	Dept	Line	Desc	Ref #	Vendor	Invoice Description	Amount	Check #
Fund 2228 LAW ENFORCE CON'T ED	Dept 0000							
2228-0000-20003		OFFICE SUPPLIES	106539	PULSE TECHNOLOGY OF INDIANA	OFFICE SUPPLIES	186.00		
2228-0000-23004		100 SHOULDER PATCHES	106542	STAR UNIFORM	SHOULDER PATCHES AND STARS FOR UN	692.00		
2228-0000-23006		2 KEYBOARDS	106512	CDM-GOVERNMENT, INC	2 KEYBOARDS FOR CARS	665.98		
2228-0000-23006		REPLICMNT BATTERY FOR APC	106515	COMMUNICATION & DATE SYSTEM	REPLICMT BATTERY FOR APCRBCL57	458.00		
2228-0000-31004		REGS FEE FOR 4 OFCR EVD TECH	106540	SIRCHIE FINGERPRINT LABS, I	REGIST FEE FOR 4 OFC EVIDENCE TEC	2,600.00		
		Total For Dept 0000	4,601.98					

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
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Fund 2228	LAW ENFORCE CON'T R ED					
Total For Fund 2228 LAW ENFORCE CON'T R ED					4,601.98	

Fund 2229	TRAFFIC VIOLATIONS					
Dept 0001	TOWN COUNCIL					
2229-0001-00400	CASH BOND FEES	106447	LAKE COUNTY CLERK	CASH BOND FEES	250.00	49748
Total For Dept 0001 TOWN COUNCIL					250.00	
Total For Fund 2229 TRAFFIC VIOLATIONS					250.00	

Fund 2240	PUBLIC SAFETY INCOME TAX FUND					
Dept 0000						
2240-0000-43075	HURST SC358 E3 COMBI, S789 E3	106575	MACQUEEN EQUIPMENT, LLC	HURST SC358 E3 COMBI, S789 E3 CU	26,900.00	
Total For Dept 0000					26,900.00	
Total For Fund 2240 PUBLIC SAFETY INCOME TAX FUND					26,900.00	

Fund 2405	COMMUNITY CROSSING GRANT FUND					
Dept 0000						
2405-0000-41020	PARKWAY DR. (CN)	106564	GRIMMER CONSTRUCTION	PARKWAY DR (CN) - WORKS BOARD CCM	135,137.42	
2405-0000-41020	PARKWAY DR. (CN)	106565	GRIMMER CONSTRUCTION	PARKWAY DR (CN) - WORKS BOARD CCM	230,309.80	
2405-0000-41022	CCMG 2023 (CE)	106563	NHS ENGINEERING, INC.	CCMG 2023 (CE)	15,182.54	
Total For Dept 0000					380,629.76	
Total For Fund 2405 COMMUNITY CROSSING GRANT FUND					380,629.76	

Fund 2505	SPECIAL EVENTS					
Dept 0000						
2505-0000-38608	SANTA PARADE ITEMS	106445	AMAZON	SANTA PARADE ITEMS	449.65	49746
Total For Dept 0000					449.65	
Total For Fund 2505 SPECIAL EVENTS					449.65	

Fund 4402	MCCD					
Dept 0000						
4402-0000-41024	VERMEER BC1500 BRUSH CHIPPER	106507	VERMEER-ILLINOIS, INC	BC1500 BRUSH CHIPPER WORKS BOAR	73,415.00	
4402-0000-43004	NEW DESK AREA FOR RECORDS	106521	K-LOG	NEW DESK AREA FOR RECORDS DEPT	782.47	
4402-0000-43009	AXIS CAMERA STATION LICENSES	106409	CDW-GOVERNMENT, INC	AXIS CAMERA STATION LICENSES	919.20	
Total For Dept 0000					75,116.67	
Total For Fund 4402 MCCD					75,116.67	

Fund 4431	MUN CUM STREET FUND					
Dept 0000						
4431-0000-44010	SF 4" SIDEWALK	106504	J & J NEWELL CONCRETE	SIDEWALK REPLACEMENT - SW REPLACE	1,653.00	
Total For Dept 0000					1,653.00	
Total For Fund 4431 MUN CUM STREET FUND					1,653.00	

Fund 7701	ICT FUND					
Dept 0000						
7701-0000-32003	POLICE DEPT SIP PHONE BILL	106550	TELETECH COMMUNICATIONS INC	POLICE DEPT SIP PHONE BILL	1,177.24	49756
7701-0000-32003	IDACS INTERNET 10/28-11/27	106555	COMCAST CABLE	IDACS INTERNET	126.85	49757
7701-0000-32003	MO INTERNET SVC 8771400250188	106551	COMCAST CABLE	TOWN HALL ACCT 8771400250188267 I	304.31	999793
7701-0000-32003	LINCOLN CENTER ACCT 877140025	106552	COMCAST CABLE	PARK INTERNET ACCT 87714002502083	311.76	999794
7701-0000-32003	PUMP STATION 877140025029637	106553	COMCAST CABLE	PUMP STATION 8771400250296375	236.83	999795

User: GRK
DB: Highland

INVOICE GL DISTRIBUTION REPORT FOR TOWN OF HIGHLAND
EXP CHECK RUN DATES 11/29/2023 - 12/12/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
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Fund 7701 ICT FUND						
Dept 0000						
7701-0000-32003	3001 RIDGE MAIN SQUARE 877140	106554	COMCAST CABLE	3001 RIDGE MAIN SQUARE 8771400250	149.90	939796
7701-0000-34023	HEALTH AND DENTAL INSURANCE	106477	TOWN OF HIGHLAND INS FUND (DEC 2023 HEALTH/LIFE INS PREM ICT	3,199.84	49754
7701-0000-34043	LIFE INSURANCE	106477	TOWN OF HIGHLAND INS FUND (DEC 2023 HEALTH/LIFE INS PREM ICT	9.50	49754
7701-0000-38006	ZOOM/N ABLE	106491	EDWARD DABROWSKI (R)	ZOOM/N ABLE	566.50	
7701-0000-45200	ICT TRANSFERS GROSS	106451	PAYROLL ACCOUNT	12/1PRL D/S TRANSFER ICT	4,878.31	49751
	Total For Dept 0000				10,961.04	
	Total For Fund 7701 ICT FUND				10,961.04	

Fund 8903 INSURANCE PREMIUM						
Dept 0000						
8903-0000-30013	VOLUNTEER LIFE INS	106478	TOWN OF HIGHLAND INS FUND (VOLUN LIFE INS/ COBRA DEC '23	375.42	49754
8903-0000-30014	COBRA FOR LANCE	106478	TOWN OF HIGHLAND INS FUND (VOLUN LIFE INS/ COBRA DEC '23	37.10	49754
8903-0000-34002	INSURANCE PREMIUM HEALTH/DENT	106479	METLIFE GROUP BENEFITS	KM05-958227 DEC 2023 DENTAL PREMI	8,826.37	49753
8903-0000-34002	INSURANCE PREMIUM HEALTH/DENT	106481	AIM MEDICAL TRUST	DEC 2023 MEDICAL AND LIFE INSURAN	211,802.79	999792
	Total For Dept 0000				221,041.68	
	Total For Fund 8903 INSURANCE PREMIUM				221,041.68	

User: CRK
DB: Highland

EXP CHECK RUN DATES 11/29/2023 - 12/12/2023
BOTH JOURNALIZED AND UNJOURNALIZED

GL Number

Invoice Line Desc

Ref #

Vendor

Invoice Description

Amount

Check #

BOTH OPEN AND PAID

Fund Totals:

Fund 1101 GENERAL	387,366.93 ✓
Fund 2201 MVH	23,111.56 ✓
Fund 2228 LAW ENFORCE CON'T R ED	4,601.98 ✓
Fund 2229 TRAFFIC VIOLATIONS	250.00 ✓
Fund 2240 PUBLIC SAFETY INCOME TA	26,900.00 ✓
Fund 2405 COMMUNITY CROSSING GRAN	380,629.76 ✓
Fund 2505 SPECIAL EVENTS	449.65 ✓
Fund 4402 MCCD	75,116.67 ✓
Fund 4431 MUN CUM STREET FUND	1,653.00
Fund 7701 ICT FUND	10,961.04 ✓
Fund 8903 INSURANCE PREMIUM	221,041.68

1,132,082.27