

**Agenda**  
**One Hundred-Fifth Regular or Special Meeting**  
**of the Twenty-Ninth Town Council of Highland**  
**Regular Plenary Meeting of Monday, November 13, 2023 at 6:30 p.m.**  
**Agenda organized pursuant to Section 2.05.090 of the Highland Municipal Code**

**This meeting will be broadcast as an electronic meeting, pursuant to**  
**Town of Highland Ordinance 1765**

Topic: Town of Highland, IN - Town Council Plenary Meeting  
Time: Nov 13, 2023 06:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/85611202082?pwd=imIrNIQEqD64jWhNmz5HtSEzYkqCeb.1>

Meeting ID: 856 1120 2082

Passcode: 657452

One tap mobile

+13092053325,,85611202082#,,,,\*657452# US

+13126266799,,85611202082#,,,,\*657452# US (Chicago)

Dial by your location

- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 646 558 8656 US (New York)
- +1 646 931 3860 US
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 669 444 9171 US
- +1 689 278 1000 US
- +1 719 359 4580 US
- +1 720 707 2699 US (Denver)
- +1 253 205 0468 US

Meeting ID: 856 1120 2082

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*The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to Municipal sponsored public programs, services and or meetings, the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and or meeting. To make arrangements, contact the ADA Coordinator for the Town of Highland at (219) 972-7595.*

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Prayer: Toya Smith

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Pledge of Allegiance: Toya Smith

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Roll Call: Bernie Zemen



Toya Smith

A GREAT PLACE  
TO CALL HOME

Mark J. Schocke

Thomas (Tom) Black

Philip Scheeringa

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Minutes of Previous Session: Minutes of the Regular Meeting of 23 October 2023.

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**Special Orders:**

**1. Ceremony: Presentation of Badges:**

The Highland Fire Chief is recommending the promotion of the following Fire Fighters:

- Matthew Pepelea from Lieutenant to Operations Chief (8/29/2000)*
- Doug Turich from Lieutenant to Operations Chief (3/11/2002)*
- Morgan Wright from Lieutenant to Captain (3/20/2009)*
- Bryan Rhoten from Lieutenant to Captain (10/27/2009)*
- Michael Steele from Firefighter to Lieutenant (1/9/2007)*
- Tyler Fraley from Firefighter to Lieutenant (9/1/2018)*

- (a) Recommendation of Fire Chief Pipta
- (b) Action of the Town Council
- (c) Administration of the Oath
- (d) Presentation of Badges by the Fire Chief and Town Council President
- (e) Introduction of family members

**2. Consideration of Proposed Additional Appropriations:** (controlled and non-controlled funds): Proposed Additional Appropriations in Excess of the 2023 Budget for the Community Crossing Grant Fund in the amount of \$461,196.80.

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- (a) Attorney verification of Proofs of Publication: The TIMES 26 October 2023.
- (b) **Public Hearing.**
- (c) Action on **Appropriation Enactment No. 2023-27:** An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for the **Community Crossing Grant Fund**, all pursuant to I.C. 6-1.1-18, and I.C. 36-5-3-5.

**COMMENTS FROM THE PUBLIC or VISITORS**

This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council regarding matters on the agenda. Persons addressing the Town Council are requested to limit their presentations to **two (2) minutes** and encouraged to avoid repetitious comments.

**Staff Reports:**

- Building & Inspection Report.
- Fire Department Report.
- Workplace Safety Report.

**Communications:**

Pumpkin Plod- Thanksgiving Day at 9:00  
 Santa’s March – Saturday, November 25<sup>th</sup> at 4:45 o’clock p.m. (line up at 4:00)  
 Christmas Tree Lighting – Saturday, November 25<sup>th</sup> immediately after Santa & Mrs. Claus arrive at Main Square (approximately 5:00 o’clock p.m.)  
 Town Hall and Offices will be closed Thursday, November 23<sup>rd</sup> and Friday, November 24<sup>th</sup>.  
 Passing of long-time Sanitary Board Commissioner Rex Burton

**Appointments:**

- **Statutory Boards and Commissions**  
*Executive Appointments (May be made in meeting or at another time)*

Regional Statutory Commissions or Boards

1. **Economic Development Commission.** (1) Appointment to be made by the municipal executive, but requiring nomination from the Town Council. Term ends just before February 1<sup>st</sup>. *(Currently vacant)*
  - a. Nomination by the Town Council. *(The council would pass a motion to nominate.)*
  - b. Appointment by executive. *(If nominee is acceptable, the Town Council President may appoint.)*

**Home Rule Boards and Commissions**

2. **Community Events Commission** *Multi-Year position.* (1) appointment to be made by the Town Council President. **Term: 4 years.** *(Positions currently held by Jacqui Herrera and Sandy McKnight)*
3. **Municipal Plan Commission** (1) (vacancy) appointment to be made by Town Council President. *(Note: Unexpired term of Hunter Balczo,*

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*Esq., (D), term ending 1<sup>st</sup> Monday January 2025) No more than two of any party. Current composition is 2 Republicans, 1 Democrat.*

4. **Redevelopment Commission:** (1) appointment to be made by Town Council President. *(Note: vacancy created by the resignation of Bill Leep – term expires 1<sup>st</sup> Monday in 2024)*
5. **Town Representative to the Lake County Public Safety Communications Commission.** *Pursuant to Lake County Ordinance No. 1362A-2, the Town of Highland is a Group A municipality, so the appointment is an Executive appointment. Term expires 12.31.2024 and terms are four years. (Currently vacant with the passing of Fire Chief William R. Timmer, Jr., CFOD)*

#### *Legislative Appointments*

Regional Statutory Commissions or Boards

Home Rule Commissions

1. **Main Street Bureau Board:** (17) appointments to be made by the Town Council. Term: Two years ending 1 Jan 2025. *There are currently 9 of the 17 in place and serving. Currently serving are Rhonda Bloch, Teri Yovkovich, Renee Reinhart, Alex Robertson, Diane Barr-Roumbus, James Roumbus Sandy McKnight, Al Simmons, Ben Reinhart, Sandy Ray and Kathy Smallis.*
2. **Community Events Commission** *Multi-year positions:* (4) appointments to be made by the Town Council. **Term: 4 years.** *(Note: Currently vacant)*

*Single year positions:* (8) appointments to be made by the Town Council. **Term: 1 year.** *There are currently 7 of the 8 in place and serving. (Note: Currently serving, Jack Rowe, Carol Parker, Maria Armagast, Michelle Coon, Linda Carter, Rachael Carter and Erica Fizer Katsepas )*

3. **Economic Development Commission.** (1) Appointment to be made by the municipal executive, but requiring nomination from the Town Council. Term ends just before February 1<sup>st</sup>. *(Appointment vacated by John Bach's appointment to the Sanitary Board effective October 1) This term does not expire until February 1, 2025.)*
  - a. Nomination by the Town Council. *(The council would pass a motion to nominate.)*
  - b. Appointment by executive. *(If nominee is acceptable, the Town Council President may appoint.)*

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Unfinished  
Business & General  
Orders:

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- NEW BUSINESS:**
1. **Transfer Resolution No. 2023-28:** An Exigent Resolution Providing For The Transfer Of Appropriation and Cash Balances From and Among Major Budget Classifications In the PARK and RECREATION FUND As Requested By The Proper Officer And Forwarded To The Town Council For Its Action Pursuant To IC 6-1.1-18-6.
  
  2. **Transfer Resolution No. 2023-29:** An Exigent Resolution Providing For The Transfer Of Appropriation and Cash Balances From and Among Major Budget Classifications In the CORPORATION GENERAL FUND As Requested By The Proper Officer And Forwarded To The Town Council For Its Action Pursuant To IC 6-1.1-18-6.
  
  3. Action to approve appointment or employment of full-time employee, pursuant to Section §3.03 of the Compensation and Benefits Ordinance. *Public Works Director recommends the following:*
    - (A) *The hiring of David Pry, to the full-time position of Utility Worker B in Public Works Department (Agency) at a rate of pay of \$15.87 per hour. This will not increase the full-time workforce greater than the authorized work force strength.*
  
  4. **Works Board Order Number 2023-36:** An Order of the Works Board Accepting a quote from Vermeer Midwest for One (1) Vermeer Model BC1500 Brush Chipper in the Total Amount of \$73,515 (cost reflects \$8,000 trade-in).

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Comments or  
Remarks from the  
Town Council:  
(Good of the Order)

Councilor Bernie Zemen  
Councilor Toya Smith  
Councilor Thomas Black  
Councilor Mark Schocke  
Councilor Philip Scheeringa

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**COMMENTS FROM THE PUBLIC or VISITORS** This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council. Depending on the nature of the comments, the Town Council may direct the staff to address the topic or follow-up on matters that may arise from public comments. If necessary, the matter may be set for action at a future meeting. Persons

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**ACTION TO PAY**  
**Accounts Payable**  
**Vouchers**

Accounts payable vouchers October 25, 2023 to November 14, 2023 in the amount of **\$691,695.38** .

**General Fund**, \$340,061.93; **MVH Fund**, \$32,275.41; **LAW Enforcement Continuing Education, Training and Supply Fund**, \$365.00; **Information and Communications Technology Fund**, \$25,234.30; **Public Safety Income Tax**, \$18,090.52; **MCCD**, \$38,191.00; **Mun Cum Street Fund**, \$16,500; **Solid Waste**, \$685.83; **Community Crossing Grant**, \$1,650.00; **Insurance Premium**, \$217,842.64; **Special Events**, \$798.75.

Payroll Docket for payday of November 3, 2023 by fund:

General, \$278,558.48

Payroll Docket for payday of November 3, 2023:

Office of Clerk-Treasurer, \$16,209.32; Building and Inspection Department, \$10,343.53; Metropolitan Police Department, \$126,718.01; Public Works Department (Agency), \$73,175.31; Fire Department, \$1,952.76 and Information and Technology Department, \$4,009.55; Total Payroll: \$232,408.48.

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**ADJOURNMENT**

The Town Council may meet in study session immediately following the Regular Meeting.

*Posted pursuant to IC 5-14-1.5-4(a)*

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GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
Fund 1101 GENERAL						
Dept 0000						
1101-0000-38613	ADVERTISEMENT	105978	LAMAR TEXAS LIMITED PARTNER	BABY BOX ADVERTISEMENT	637.50	
1101-0000-45200	GEN FUND TRANSFERS GROSS	106052	PAYROLL ACCOUNT	11/3PRL D/S TRANSFER GENERAL	170,137.35	49623
			Total For Dept 0000		170,774.85	
Dept 0001 TOWN COUNCIL						
1101-0001-33001	ADDITIONAL APPROV REF 59764	106061	LEE ENTERPRISES, INC	ADDITIONAL APPROV REF 59764	40.83	
1101-0001-39004	INSERTING GAZEBO INTO BILLS	105873	LITHOGRAPHIC COMMUNICATIONS	OCTOBER 2023 GAZEBO EXPRESS PRINT	1,200.83	
1101-0001-39044	NHM PRESENTATION FLU SHOTS	106081	COMMUNITY FOUNDATION OF NWI	NHM PRESENTATION FLU SHOTS	1,705.00	
			Total For Dept 0001 TOWN COUNCIL		2,946.66	
Dept 0003 VIPs						
1101-0003-21001	962.4 GAL OF GAS	106050	WARREN OIL COMPANY	962.4 GAL OF GAS DLEV 10/11	2,742.94	
1101-0003-21001	1011.1 GAL OF GAS	106051	WARREN OIL COMPANY	1011.1 GAL OF GAS DELV 10/20	2,932.69	
			Total For Dept 0003 VIPs		5,675.63	
Dept 0004 CLERK-TREASURER						
1101-0004-20003	2024 OFFICE CALENDAR	105934	AMAZON	2024 OFFICE CALENDAR	23.04	
1101-0004-20003	2024 PET TAGS-1000	105975	J P COOKE CO	2024 PET TAGS-1000	202.75	
1101-0004-20003	OFFICE SUPPLIES	105876	PULSE TECHNOLOGY OF INDIANA	OFFICE SUPPLIES	95.63	
1101-0004-34023	HEALTH & DENTAL INS	106064	TOWN OF HIGHLAND INS FUND (	NOV 2023 HEALTH/LIFE INS PREM GEN	5,581.58	49628
1101-0004-34043	LIFE INS	106064	TOWN OF HIGHLAND INS FUND (	NOV 2023 HEALTH/LIFE INS PREM GEN	25.97	49628
1101-0004-39001	BU IN 23RT6 A7 15.2 END, 7.5-	106026	MATTHEW BENDER & CO, IN	BURNS IN STAT BOOKS	390.31	
			Total For Dept 0004 CLERK-TREASURER		6,319.28	
Dept 0006 BUILDING & INSPECTION						
1101-0006-34023	HEALTH AND DENTAL INSURANCE	106073	TOWN OF HIGHLAND INS FUND (	NOV 2023 HEALTH/LIFE INS PREMIUM	4,389.23	49628
1101-0006-34043	LIFE INSURANCE	106073	TOWN OF HIGHLAND INS FUND (	NOV 2023 HEALTH/LIFE INS PREMIUM	30.24	49628
			Total For Dept 0006 BUILDING & INSPECTION		4,419.47	
Dept 0007 FIRE DEPARTMENT						
1101-0007-11114	3ND QUARTER MEETING ATTENDAN	106129	HIGHLAND FIRE DEPARTMENT	3ND QTR STILL MEETINGS JULY/SEPT	47.08	
1101-0007-11304	5 HORN GOLD	106144	FIRE SERVICE, INC.	5 HORN GOLD	18.00	
1101-0007-20001	BUSINESS CARDS CHIEF PIPTA	106143	BAXTER PRINTING INC	BUSINESS CARDS-CHIEF PIPTA	35.00	
1101-0007-20003	PRINTER TAPE/HIGHLIGHTERS/STA	106132	AMAZON	OFFICE SUPPLIES	70.84	
1101-0007-20003	BATTERIES	106149	BATTERIES PLUS	BATTERIES	185.04	
1101-0007-20003	PETTY CASH	106139	PETTY CASH - FIRE DEPARTMENT	PETTY CASH LK 40MM	20.97	
1101-0007-20003	KEYS	106148	PHIL & SON, INC	KEYS	91.20	
1101-0007-21004	PAPER	106153	AMAZON	OFFICE SUPPLIES	464.41	
1101-0007-23004	SUPPLIES-INVOICE 337-441682	106138	AUTO-WARES	SUPPLIES ACT 33740275	96.86	
1101-0007-23004	NST COUPLERS	106131	FIRE SERVICE, INC.	NST COUPLERS	1,053.25	
1101-0007-23004	SHELVES	106155	GLOBAL EQUIPMENT COMPANY	FLAMMABLE CABINET & SHELVES	234.68	
1101-0007-31107	TARGET SOLUTIONS PREMIER MEMB	106154	TARGET SOLUTIONS INC.	TARGET SOLUTIONS ONLINE FIRE TRAI	3,179.40	
1101-0007-34023	HEALTH & DENTAL INSURANCE	106066	TOWN OF HIGHLAND INS FUND (	NOV 2023 HEALTH/LIFE INS PREM FIR	2,792.50	49628
1101-0007-34043	LIFE INSURANCE	106066	TOWN OF HIGHLAND INS FUND (	NOV 2023 HEALTH/LIFE INS PREM FIR	8.54	49628
1101-0007-35001	ELECTRIC - SOUTH STATION	106140	NISOURCE INC.	GAS & ELECTRIC SOUTH STATION 723-	308.83	
1101-0007-35001	ELECTRIC - CENTRAL FIRE STATI	106142	NISOURCE INC.	ELECTRIC - CENTRAL FIRE STATION 0	544.74	
1101-0007-35003	GAS - SOUTH STATION	106140	NISOURCE INC.	GAS & ELECTRIC SOUTH STATION 723-	66.00	
1101-0007-35003	GAS - CENTRAL STATION 563-050	106141	NISOURCE INC.	GAS - CENTRAL FIRE STATION 563-05	206.16	
1101-0007-35005	HYDRANT - SOUTH STATION	106127	TOWN OF HIGHLAND UTILITIES	SOUTH STATION WATER & SEWER	221.00	
1101-0007-35005	FIRE SPRINKLER	106152	TOWN OF HIGHLAND UTILITIES	CENTRAL STATION WATER & SEWER	230.04	
1101-0007-35007	STORM - SOUTH STATION	106127	TOWN OF HIGHLAND UTILITIES	SOUTH STATION WATER & SEWER	97.37	
1101-0007-35007	STORM - CENTRAL STATION	106152	TOWN OF HIGHLAND UTILITIES	CENTRAL STATION WATER & SEWER	126.45	
1101-0007-36001	GASKET FOR REPAIR	106145	FIRE SERVICE, INC.	GASKET FOR REPAIR	31.50	

User: CRK  
 DB: Highland

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Invoice Description

Amount

Check #

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
Fund 1101 GENERAL						
Dept 0007 FIRE DEPARTMENT						
1101-0007-36001	FLOW ADJUSTMENT VALVE FOR RE	106147	MCMASTER-CARR SUPPLY CO	FLOW ADJUSTMENT VALVE FOR REPAIR	81.61	
1101-0007-36001	REPAIR SENSIT	106146	SENSIT TECHNOLOGIES	REPAIR HAZ MAT METER	303.04	
1101-0007-39001	MEMBERSHIP DUES	105982	INDIANA VOLUNTEER FIREFIGHT	MEMBERSHIP DUES	700.00	49620
1101-0007-39001	INDIANA FIRE CHIEFS MEMBERSHI	106128	IFCA MEMBERSHIP APPLICATION	INDIANA FIRE CHIEF MEMBERSHIP/PI/P	125.00	
1101-0007-39007	ANNUAL OIL/INSPECT TRUCKS 1,	106151	FAUTH SERVICE, INC	FD VEHICLE OIL/INSPECTION SERVICE	4,000.00	
1101-0007-39007	PUMP TEST 5221	106133	FIRE SERVICE, INC.	PUMP TEST 5221	350.00	
1101-0007-39007	PUMP TEST 5215	106134	FIRE SERVICE, INC.	PUMP TEST 5215	350.00	
1101-0007-39007	PUMP TEST 5124	106135	FIRE SERVICE, INC.	PUMP TEST 5124	350.00	
1101-0007-39007	PUMP TEST 5117	106136	FIRE SERVICE, INC.	PUMP TEST 5117	350.00	
1101-0007-39007	PUMP TEST 5119 LABOR	106137	FIRE SERVICE, INC.	PUMP TEST 5119	350.00	
1101-0007-39007	FREIGHT	106144	FIRE SERVICE, INC.	5 HORN GOLD	10.50	
			Total For Dept 0007 FIRE DEPARTMENT		17,100.01	
Dept 0009 POLICE DEPARTMENT						
1101-0009-11204	PRE EMPLOYMENT POLY	106030	ALERT PROFESSIONAL INVEST,I	PRE EMPLOYMENT POLY FOR CANDIDATE	175.00	
1101-0009-22004	OCT VEH PARTS AND SUPPLIES	106032	AUTO-WARES	OCT STMT OF VEH PARTS AND SUPPLIE	2,205.07	
1101-0009-22004	NEW WINDSHIELD	106037	CROSSROADS GLASS AND MIRROR	NEW WINDSHIELD FOR CAR 237	390.00	
1101-0009-23004	DOG POUND SUPPLIES- MOUSE TRA	106041	MENARDS	SUPPLIES FOR DOG POUND- MOUSE TRA	10.88	
1101-0009-32004	IDACS INTERNET 10/28-11/27	106036	COMCAST CABLE	IDACS INTERNET FROM 10/28 -11/27	126.85	
1101-0009-34023	HEALTH & DENTAL INSURANCE	106068	TOWN OF HIGHLAND INS FUND (	NOV 2023 HEALTH/LIFE INS PREM PD	89,366.92	49628
1101-0009-34042	SURVIVORS ADJ	106068	TOWN OF HIGHLAND INS FUND (	NOV 2023 HEALTH/LIFE INS PREM PD	2,120.04	49628
1101-0009-34043	LIFE INSURANCE	106068	TOWN OF HIGHLAND INS FUND (	NOV 2023 HEALTH/LIFE INS PREM PD	410.10	49628
1101-0009-35001	LPR AT 8200 INDY READ ON 10/2	106043	NISOURCE INC.	LPR AT 8200 INDY READ ON 10/24	46.82	
1101-0009-35001	ELC SERV FOR 3315 RIDGE RD	106044	NISOURCE INC.	ELEC SERV FOR 3315 RIDGE RD READ	5,149.14	
1101-0009-35001	LPR AT 3949 HIGHWAY	106045	NISOURCE INC.	LPR AT 3949 HIGHWAY READ ON 10/20	40.76	
1101-0009-35001	LPR AT 10221 INDY RED ON 10/1	106046	NISOURCE INC.	LPR AT 10221 INDY READ ON 10/13	44.46	
1101-0009-35001	LPR AT 2000 RIDGE READ ON 10/	106047	NISOURCE INC.	LPR AT 2000 RIDGE READ ON 10/10	33.83	
1101-0009-36003	2 SETS OUTDOOR LIGHTS	106031	AMAZON	2 SETS OUTDOOR LIGHTING FOR FRON	302.64	
1101-0009-36004	GEN OFC CLEANING FOR OCT	106038	GAYLE THARP	GEN OFC CLEANING FOR OCT	2,916.67	
1101-0009-38006	MAT CHANGE AT PD ON 10/31	106034	CINTAS CORPORATION #319	MAT CHANGE AT PD ON 10/31	42.12	
1101-0009-38006	MAT CHANGE AT PD ON 10/17	106035	CINTAS CORPORATION #319	MAT CHANGE AT PD ON 10/17	42.12	
1101-0009-39005	SUPPLIES FOR WTR MTR EQUIP/RE	106039	MENARDS	WATER MTR EQUIP/REPAIRS TO POUND	101.07	
1101-0009-39005	MORE EQUIP FOR WATER BOX REPR	106040	MENARDS	MORE EQUIP FOR WATER BOX REPAIR A	52.23	
			Total For Dept 0009 POLICE DEPARTMENT		103,576.72	
Dept 0011 SERVICES & WORKS						
1101-0011-31003	JULY BILLING DETAIL	103879	LONDON WITTE GROUP, LLC	JULY BILLING DETAIL	937.50	
1101-0011-31003	STATE BOARD OF ACCOUNTS AUDIT	106090	LONDON WITTE GROUP, LLC	AUDIT 2023	5,062.50	
1101-0011-31003	BUDGET 2024	106091	LONDON WITTE GROUP, LLC	BUDGET 2024	450.00	
1101-0011-31003	BUDGET 2024	106092	LONDON WITTE GROUP, LLC	2024 BUDGET	112.50	
1101-0011-31003	2024 BUDGET	106094	LONDON WITTE GROUP, LLC	2024 BUDGET	112.50	
1101-0011-32008	ACCT. SERVICE FEES	106099	INVOICE CLOUD, INC	OCT 2023 ACCOUNT SERVICE FEES	526.00	999784
1101-0011-35001	000-901-005-4 9217 LIABLE	105965	NISOURCE INC.	MISC TH,VIP 198-801-002-1,000-901	1,241.76	999776
1101-0011-35001	558-300-0064, SE CONOR 6&41	105969	NISOURCE INC.	MISC (HIGHWAY OF FLAGS)	71.93	999776
1101-0011-35001	7502010024,8001 KENNEDY-ELECT	105970	NISOURCE INC.	MISC (TH, GARAGE)-CT	279.05	999776
1101-0011-35002	0514000055, 2705HIGHWAY AVE	105973	NISOURCE INC.	STREET/TRAFFIC LIGHTS- SEPT 2023	15,868.54	999776
1101-0011-35003	130-850-001-0,3333 RIDGE RD A	105965	NISOURCE INC.	MISC TH, VIP 198-801-002-1,000-901	305.12	999776
1101-0011-35003	7502010024,8001 KENNEDY-GAS	105970	NISOURCE INC.	MISC (TH, GARAGE)-CT	76.54	999776
1101-0011-35005	WATER/HYDRANT	106088	TOWN OF HIGHLAND UTILITIES	#0542303600 TOWN HALL WATER/SEWER	308.39	
1101-0011-35005	TOWN GARAGE WATER/HYDRANT	106098	TOWN OF HIGHLAND UTILITIES	#0382013660 TOWN GARAGE WATER/SE	330.36	
1101-0011-35007	STORM/SEWER	106088	TOWN OF HIGHLAND UTILITIES	#0542303600 TOWN HALL WATER/SEWER	593.92	
1101-0011-35007	VIPS WATER/HYDRANT	106089	TOWN OF HIGHLAND UTILITIES	0643112591 VIPS WATER/SEWER 09/2	50.16	



User: CRK  
 DB: Highland

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
Fund 1101 GENERAL						
Dept 0011 SERVICES & WORKS						
1101-0011-35007	STORM	106096	TOWN OF HIGHLAND UTILITIES	0901207112- 2819 LINCOLN -STORM 0	15.22	
1101-0011-35007	TOWN GARAGE SEWER/STORM	106098	TOWN OF HIGHLAND UTILITIES	#0382013660 TOWN GARAGE WATER/SE	556.08	
1101-0011-39004	LIEN CERTIFICATION 3505 JEWET	106024	LAKE COUNTY RECORDER	LIEN CERTIFICATION 3505 JEWETT AV	25.00	49622
			Total For Dept 0011 SERVICES & WORKS		26,923.07	
Dept 0012 TOWN HALL						
1101-0012-22007	110W LED FLOOD LIGHT	105966	HOME DEPOT CORPORATION	LED FLOOD LIGHT FOR HIGHWAY FLAGS	149.00	
1101-0012-22007	110W LED FLOOD LIGHT	105967	HOME DEPOT CORPORATION	LED FLOOD LIGHT FOR HIGHWAY FLAGS	149.00	
1101-0012-22007	110W LED FLOOD LIGHT	105968	HOME DEPOT CORPORATION	110W LED FLOOD LIGHT - TOWN HALL	134.00	
1101-0012-22008	REPLACEMENT FLAGS	106008	THE COLLINS GROUP	REPLACEMENT FLAGS FOR MEMORIAL	123.86	
1101-0012-35002	307-486-009-2, 8201 INDY BULD	105969	NISOURCE INC.	MISC (HIGHWAY OF FLAGS)	51.70	999776
1101-0012-36003	TOWN HALL MATS ACT 1659440	106102	CINTAS CORPORATION #319	TOWN HALL MATS ACT 16459440	83.68	
1101-0012-36004	OCT GENERAL CLEANING	106104	GLOBAL MAINTENANCE & CO.	GENERAL CLEANING SERVICES AND WIN	1,635.00	
			Total For Dept 0012 TOWN HALL		2,326.24	
Fund 2201 MVH						
Dept 0000						
2201-0000-45200	MVH TRANSFERS GROSS	106053	PAYROLL ACCOUNT	11/3PRL D/S TRANSFER MVH	12,357.60	49624
			Total For Dept 0000		12,357.60	
Dept 0016 MVH ADMIN/MAINT						
2201-0016-11306	CDL PHYSICAL REIMBURSEMENT	106113	SEAN T MATUSIK (R)	CDL PHYSICAL REIMBURSEMENT	70.00	
2201-0016-11306	CDL PHYSICAL REIMBURSEMENT	106013	TIMOTHY R SLIFKO	CDL PHYSICAL REIMBURSEMENT	70.00	
2201-0016-20003	CAMERA DISPLAY AND SPLITTERS	105984	AMAZON	CAMERA DISPLAY AND SPLITTERS - PW	207.13	
2201-0016-20003	2 PACK TIME CLOCK RIBBON	106105	AMAZON	TIME CLOCK RIBBONS	12.75	
2201-0016-36001	REPAIR GATE LOCK	106108	HIGHLAND LOCK & KEY	REPAIR GATE LOCK - PW GATE	268.00	
			Total For Dept 0016 MVH ADMIN/MAINT		627.88	
Dept 0017 MVH CONSTRUCTION/RECONSTRUCT/PRESER(CRP)						
2201-0017-21002	LT245/75R17 TIRES	106107	HELLMANS AUTO SUPPLY CO.	TIRES FOR UNIT # 15 - STREET DEPT	637.00	
2201-0017-22004	10/4/2023 INV # 337-439721	105985	AUTO-WARES	OCTOBER 2023 INVOICES - STREET DE	276.38	
2201-0017-22004	AIR CLEANER/FILTER CAP	105986	BEC ENTERPRISES, LLC	AIR CLEANER/FILTER CAP FOR UNIT #	41.32	
2201-0017-22004	REMAN WIPER MOTOR	106001	NAPA AUTO PARTS	REMAN WIPER MOTOR FOR UNIT # 7 -	86.85	
2201-0017-22004	NAPAGOLD FUEL FILTER	106002	NAPA AUTO PARTS	NAPAGOLD FUEL FILTER FOR UNIT # 2	55.18	
2201-0017-22004	CRUISE CONTROL SWITCH	106112	NAPA AUTO PARTS	CRUISE CONTROL SWITCH/NEW STARTER	470.42	
2201-0017-22004	BLACK NYLON CABLE TIE	106009	TERMINAL SUPPLY INC	CABLE TIE/WIRE/FUSE/DRILL BIT/FLA	195.82	
2201-0017-22004	STIHL HH BLOWER 444	106010	TERPSTRA'S SALES & SERVICE,	STIHL HH BLOWER - STREET DEPT	289.99	
2201-0017-22004	SPRING EXTENSION	106011	TERPSTRA'S SALES & SERVICE,	SPRING EXTENSION - STREET DEPT	10.70	
2201-0017-22004	WHEEL BRGS AXLE ASSEMBLY	106012	TERPSTRA'S SALES & SERVICE,	WHEEL BRGS AXLE ASSEMBLY - STREET	185.01	
2201-0017-22004	WINTER BLADE	106116	WHOLESALE DIRECT, INC	WINTER BLADE - STREET DEPT	333.12	
2201-0017-22005	10/10/2023 #203183 BLACK DIR	105993	KROOSWK MATERIALS, INC	BLACK DIRT FOR RESTORATION - D/S	234.00	
2201-0017-22005	REPAIR SPRINKLER 8904 5TH STR	106005	RAINMAKER IRRIGATION INC	REPAIR SPRINKLER 8904 5TH - STRE	110.00	
2201-0017-22005	REPAIR SPRINKLER 2904 LINCOLN	106006	RAINMAKER IRRIGATION INC	REPAIR SPRINKLER SYSTEM 2944 LINC	325.00	
2201-0017-23001	10/30/2023 # 258061 9.5 COM	106111	MILESTONE CONTRACTORS NORTH	9.5 COMM #12 SURFACE FOR RESTORAT	820.08	
2201-0017-23002	10/27/2023 # 257901 9.5 COM	106110	MILESTONE CONTRACTORS NORTH	9.5 COMM #12 SURFACE FOR RESTORAT	818.04	
2201-0017-23003	DOWNWARD DIAGONAL SIGN	105990	HALL SIGNS, INC	DOWNWARD DIAGONAL SIGN - STREET D	331.57	
2201-0017-23003	5 REFLECTIVE SIGNS	105991	HALL SIGNS, INC	5 REFLECTIVE SIGNS - STREET DEPT	390.30	
2201-0017-23003	14" WALL CLOCK	105995	MENARDS CORP - SCHERERVILLE	CLOCK/TAPE - STREET DEPT	40.70	
2201-0017-23004	5 GAL GRAY PAINT	106007	SHERWIN WILLIAMS CORP	GRAY PAINT AND SUPPLIES - STREET	346.90	
2201-0017-23006	REPLENISH MEDICINE CABINET	105987	CINTAS CORPORATION NO 2	REPLENISH MEDICINE CABINET PW	76.17	
2201-0017-23006	TRANSPORTATION CHARGE	105989	EESCO, A DIVISION OF WESCO D	TRANSPORTATION CHARGE FOR INV 917	8.00	

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
Fund 2201 MVH						
Dept 0017 MVH CONSTRUCTION/RECONSTRUCT/PRESER(CRP)						
2201-0017-23006	2 X 12 - 8' WOOD	105994	MENARDS	FRAMING - STREET DEPT	12.00	
2201-0017-31002	TRAFFIC SAFETY SERVICES	106106	DVG TEAM INC	HIGHLAND TRAFFIC SAFETY SERVICES	5,300.00	
2201-0017-31002	GENERAL CONSULTING	106004	NIES ENGINEERING, INC.	GENERAL CONSULTING THRU 10/25/23	1,254.98	
2201-0017-36006	REPAIR LIGHTS MARTHA AND INDY	105996	MIDWESTERN ELECTRIC INC	REPAIR LIGHTS AT MARTHA AND INDY	329.25	
2201-0017-36006	SECURE POLE AND WIRES HIGHWAY	105997	MIDWESTERN ELECTRIC INC	SECURED BASE FROM KNOCKED DOWN DE	269.50	
2201-0017-36006	REPAIR STREET LIGHTS PER LIST	105998	MIDWESTERN ELECTRIC INC	REPAIR STREET LIGHTS PER LIST	1,164.70	
2201-0017-36006	9600 KENNEDY STREET LIGHT REP	105999	MIDWESTERN ELECTRIC INC	STREET LIGHT REPAIR 9600 KENNEDY	143.25	
2201-0017-36006	STREET LIGHT LOCATES	106109	MIDWESTERN ELECTRIC INC	STREET LIGHT LOCATES	264.70	
2201-0017-36007	SEPT TRAFFIC SIGNAL MAINT	106000	MIDWESTERN ELECTRIC INC	TRAFFIC SIGNAL MAINT FOR SEPT	769.00	
2201-0017-39005	2023 LANDSCAPING	106114	LUKADIA, INC.	2023 DOWNTOWN LANDSCAPING SERVICE	780.00	
2201-0017-39005	2023 LANDSCAPING	106115	LUKADIA, INC.	2023 DOWNTOWN LANDSCAPING SERVICE	2,920.00	
			Total For Dept 0017 MVH CONSTRUCTION/RECONSTRUCT/PRE		19,289.93	
			Total For Fund 2201 MVH		32,275.41	
Fund 2228 LAW ENFORCE CON'T ED						
Dept 0000						
2228-0000-31004	LODGING 10-2-5	106049	TOWN OF GRIFFITH	SWAT TRAINING LODGING/MEALS FOR O	345.00	
2228-0000-33002	PRINTED CPA FLYERS	106033	BAXTER PRINTING INC	CITIZENS POLICE ACDM FLYERS PRIN	20.00	
			Total For Dept 0000		365.00	
			Total For Fund 2228 LAW ENFORCE CON'T ED		365.00	
Fund 2240 PUBLIC SAFETY INCOME TAX FUND						
Dept 0000						
2240-0000-43006	ONE SET OF TURNOUT GEAR ANDER	106150	GARNER SALES & SERVICE	KOMBAT FLEX TURNOUT GEAR ANDERSON	3,982.00	
2240-0000-43049	RADAR/VIDEO EQUIP	106048	RCN COMMUNICATIONS LLC	NEW RADAR/VIDEO AND EQUIP	3,058.52	
2240-0000-43070	NEW GPS ANTENNA FOR KEN/LINC	106042	MIDWESTERN ELECTRIC INC	NEW GPS ANTENNA FOR KENNEDY/LINCO	3,650.00	
2240-0000-43078	HOSE 5" X 100"	106130	FIRE SERVICE, INC.	HOSE	7,400.00	
			Total For Dept 0000		18,090.52	
			Total For Fund 2240 PUBLIC SAFETY INCOME TAX FUND		18,090.52	
Fund 2405 COMMUNITY CROSSING GRANT FUND						
Dept 0000						
2405-0000-41022	CCMG 2023 (CE)	106003	NIES ENGINEERING, INC.	CCMG 2023 (CE)	1,650.00	
			Total For Dept 0000		1,650.00	
			Total For Fund 2405 COMMUNITY CROSSING GRANT FUND		1,650.00	
Fund 2505 SPECIAL EVENTS						
Dept 0000						
2505-0000-38006	DELIVER/EMPTY/REMOVE INV. 122	105942	DARLING INGREDIENTS INC	REMOVE COOKING OIL FROM FESTIVAL	750.00	49619
2505-0000-38608	MISC SUPPLIES PARADE-JOANN	105941	CAROL PARKER (R)	MISC SUPPLIES PARADE	48.75	49618
			Total For Dept 0000		798.75	
			Total For Fund 2505 SPECIAL EVENTS		798.75	
Fund 4402 MCCD						
Dept 0000						
4402-0000-39004	ANNUAL SRVC/SRPT FEE 11/1/202	105936	BELLEFEUIL, SZUR & ASSOC/DB	D/S ANNUAL SERVICE/SUPPORT FEE 11	23,736.00	
4402-0000-41003	PURCHASE AND INSTALL 7 MAN DO	105988	CRAWFORD DOOR SALES OF L C,	7 MAN DOORS PURCHASE AND INSTALLA	14,455.00	
			Total For Dept 0000		38,191.00	

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
Fund 4402 MCCD						
Fund 4431 MUN CUM STREET FUND						
Dept 0000						
4431-0000-44010	SIDEWALK/CURB/APRON	105992	J & J NEWELL CONCRETE	SIDEWALK REPLACEMENT PROGRAM PER	16,500.00	
			Total For Dept 0000		16,500.00	
			Total For Fund 4431 MUN CUM STREET FUND		16,500.00	
Fund 6604 SOLID WASTE						
Dept 0000						
6604-0000-33002	PRINTING LEAF COLLECTION INSE	105874	LITHOGRAPHIC COMMUNICATIONS	PRINTING MAILING DELIVERY- LEAF CO	685.83	
			Total For Dept 0000		685.83	
			Total For Fund 6604 SOLID WASTE		685.83	
Fund 7701 ICT FUND						
Dept 0000						
7701-0000-32003	PW/B&I/PARK/FD WIRELESS	78032	VERIZON	PW/B&I/PARK/FD WIRELESS 7803224475	1,091.29	49621
7701-0000-32003	3001 RIDGE MAIN SQUARE	877140	COMCAST CABLE	3001 RIDGE MAIN SQUARE 8771400250	149.90	999778
7701-0000-32003	PUMP STATION	877140025029637	COMCAST CABLE	PUMP STATION 8771400250296375	261.43	999779
7701-0000-32003	LINCOLN CENTER ACCT	877140025	COMCAST CABLE	PARK INTERNET ACCT 87714002502083	311.76	999780
7701-0000-32003	POLICE DEPT SIP PHONE BILL	106078	TELETECH COMMUNICATIONS INC	POLICE DEPT SIP PHONE BILL	1,177.24	49630
7701-0000-32003	MONTHLY CELL PHONE	642004646-	VERIZON	PD CELL PHONE USE PD- 642004646-0	1,663.52	49632
7701-0000-32003	642004646-00002 BROADBAND	106084	VERIZON	642004646-00002 D/S BROADBAND FIR	330.21	49633
7701-0000-32003	MO INTERNET SVC	8771400250188	COMCAST CABLE	TOWN HALL ACCT 8771400250188267 I	304.31	999782
7701-0000-34023	HEALTH AND DENTAL INSURANCE	106063	TOWN OF HIGHLAND INS FUND (	NOV 2023 HEALTH/LIFE INS PREM ICT	3,199.84	49628
7701-0000-34043	LIFE INSURANCE	106063	TOWN OF HIGHLAND INS FUND (	NOV 2023 HEALTH/LIFE INS PREM ICT	9.50	49628
7701-0000-38006	EMAIL BOXES 120 QTY	106076	DESERT NEWCO, LLC	MICROSOFT EMAIL BOXES	9,897.55	999783
7701-0000-38006	ZOOM/ADOBE/NABLE/CAMERA PARTS	106075	EDWARD DABROWSKI (R)	ZOOM/ADOBE/N ABL/CAMERA PARTS SE	1,614.84	
7701-0000-38006	COPIER AGREEMENT	106083	RICOH USA, INC	COPIER AGREEMENT - USAGE	344.61	
7701-0000-45200	ICT TRANSFERS GROSS	106054	PAYROLL ACCOUNT	11/3PRL D/S TRANSFER ICT	4,878.30	49625
			Total For Dept 0000		25,234.30	
			Total For Fund 7701 ICT FUND		25,234.30	
Fund 8903 INSURANCE PREMIUM						
Dept 0000						
8903-0000-30013	VOLUNTEER LIFE INS	106072	TOWN OF HIGHLAND INS FUND (	VOLUN LIFE INS/ COBRA NOV '23	375.42	49628
8903-0000-30014	COBRA FOR LANCE	106072	TOWN OF HIGHLAND INS FUND (	VOLUN LIFE INS/ COBRA NOV '23	37.10	49628
8903-0000-34002	INSURANCE PREMIUM HEALTH/DENT	106028	METLIFE GROUP BENEFITS	KM05-958227 OCT 2023 DENTAL PREMI	8,752.17	49627
8903-0000-34002	INSURANCE PREMIUM HEALTH/DENT	106029	AIM MEDICAL TRUST	NOV 2023 MEDICAL AND LIFE INSURAN	208,677.95	999781
			Total For Dept 0000		217,842.64	
			Total For Fund 8903 INSURANCE PREMIUM		217,842.64	

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
				Fund 1101 GENERAL	340,061.93 ✓	
				Fund 2201 MVH	32,275.41 ✓	
				Fund 2228 LAW ENFORCE CON'T ED	365.00 ✓	
				Fund 2240 PUBLIC SAFETY INCOME TA	18,090.52 ✓	
				Fund 2405 COMMUNITY CROSSING GRAN	1,650.00 ✓	
				Fund 2505 SPECIAL EVENTS	798.75 ✓	
				Fund 4402 MCCD	38,191.00 ✓	
				Fund 4431 MUN CUM STREET FUND	16,500.00 ✓	
				Fund 6604 SOLID WASTE	685.83	
				Fund 7701 ICT FUND	25,234.30 ✓	
				Fund 8903 INSURANCE PREMIUM	217,842.64 ✓	
				<b>Fund Totals:</b>	<b>691,695.38</b>	