

**Topics Tentatively Scheduled for Study Session Discussion  
and  
Topics Requested for Action at Future Business Meetings of the  
Twenty-Ninth Town Council of Highland**

**This meeting will be convened as a Hybrid in person and electronic meeting.**

Topic: Town of Highland, IN - Town Council Study Session

Time: Oct 16, 2023 06:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/83550127947?pwd=xuSBSfZVE72S8B7LSz7OonIQQFYozT.1>

Meeting ID: 835 5012 7947

Passcode: 705138

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- 1 -

*The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to Municipal sponsored public programs, services and or meetings, the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and or meeting. To make arrangements, contact the ADA Coordinator for the Town of Highland at (219) 972-7595.*

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*This meeting contributes to Agenda building for the plenary meeting. Please, also be aware of the running enrolled list of matters that are likely for the plenary meeting, subject to review by the municipal executive. By practice and local ordinance, study sessions are distinguished from plenary (regular business) meetings of the Town Council "as they shall be conducted with less formality and with no votes or final actions of a dispositive nature unless provided otherwise by proper notice, pursuant to IC [5-14-1.5](#) et seq." (Confer HMC Section 2.05.130(3))*

**x. Discussion: Appointments.**

- **Statutory Boards and Commissions**

*Executive Appointments (May be made in meeting or at another time)*

Regional Statutory Commissions or Boards

- 1. Economic Development Commission.** (1) Appointment to be made by the municipal executive, but requiring nomination from the Town Council. Term ends just before February 1<sup>st</sup>. (*Currently vacant*)
  - a.** Nomination by the Town Council. (*The council would pass a motion to nominate.*)
  - b.** Appointment by executive. (*If nominee is acceptable, the Town Council President may appoint.*)

**Home Rule Boards and Commissions**

- 2. Community Events Commission** *Multi-Year position: (1) appointment to be made by the Town Council President. Term: 4 years.*  
*Currently Serving: Jacqui Herrera, Sandy McKnight*

- 3. Municipal Plan Commission** (1) (vacancy) appointment to be made by Town Council President. (*Note: Unexpired term of Hunter Balczo, Esq., (D), term ending 1<sup>st</sup> Monday January*

- 2 -

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2025) No more than two of any party. Current composition is 2 Republicans, 2 Democrats.

4. **Redevelopment Commission:** (1) appointment to be made by Town Council President.  
(Note: vacancy created by the resignation of Bill Leep – term expires 1<sup>st</sup> Monday in 2024)

### **Legislative Appointments**

Regional Statutory Commissions or Boards

Home Rule Commissions

1. **Main Street Bureau Board:** (17) appointments to be made by the Town Council. Term: Two years ending 1 Jan 2023. *There are currently 11 of the 17 in place and serving. Currently serving are Teri Youkovich, Rhonda Bloch, Alex Robertson, Renee Reinhart, Diane Barr-Roumbus, James Roumbus, Sandy McKnight, Al Simmons, Ben Reinhart, Sandy Ray and Kathy Smailis..*
2. **Community Events Commission** *Multi-year positions:* (4) appointment to be made by the Town Council. **Term: 4 years.** (Note: Currently vacant)

*Single year positions:* (1) appointments to be made by the Town Council. **Term: 1 year.** (Note: Currently serving, Jack Rowe, Carol Parker, Linda Carter, Rachael Carter, Maria Armagast, Michelle Coon and Erica Fizer Katsepas )

3. **Economic Development Commission.** (1) Appointment to be made by the municipal executive, but requiring nomination from the Town Council. Term ends just before February 1<sup>st</sup>. (Currently held by John Bach) *This term does not expire until February 1, 2025.*

- a. Nomination by the Town Council. *(The council would pass a motion to nominate.)*
- b. Appointment by executive. *(If nominee is acceptable, the Town Council President may appoint.)*

- x. **Discussion: Ordinance 1774-E Wage & Salary 2023;**  
**Section 11**  
**(B) Associate Staff and Employees**  
**(1) Park Secretary (1) change to (2) (sunset provision)**

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- x. **Discussion:** *Revisit Allocation Area Merger Resolution.*
- x. **Discussion:** *Revisit the Delta Institute Tree Planting Consortium. This would be a matching grant.*
- x. **Discussion:** *Works Board Order 2023-24 – CCMG Change Order #1 – decrease \$38,216.45.*

- **Plenary Business Meeting of Monday October 16, 2023**

- Minutes of the Meeting of Monday, October 9, 2023.
- Ordinance 1774-E
- Work Board Order 2023-24
- Accounts Payable Docket
- Payroll Docket for the payday of September 29, 2023

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