

Agenda
One Hundred-Third Regular or Special Meeting
of the Twenty-Ninth Town Council of Highland
Regular Plenary Meeting of Monday, October 9, 2023 at 6:30 p.m.
Agenda organized pursuant to Section 2.05.090 of the Highland Municipal Code

This meeting will be broadcast as an electronic meeting, pursuant to
Town of Highland Ordinance 1765

Topic: Town of Highland - Town Council Plenary Meeting
Time: Oct 9, 2023 06:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/88491551260?pwd=YDggbhLehZWjux4YSI3AQ2GHYBLSJEi.1>

Meeting ID: 884 9155 1260

Passcode: 926666

One tap mobile

+13092053325,,88491551260#,,,,*926666# US

+13126266799,,88491551260#,,,,*926666# US (Chicago)

Dial by your location

- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 646 558 8656 US (New York)
- +1 646 931 3860 US
- +1 719 359 4580 US
- +1 720 707 2699 US (Denver)
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 669 444 9171 US
- +1 689 278 1000 US

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Find your local number: <https://us06web.zoom.us/j/88491551260?pwd=YDggbhLehZWjux4YSI3AQ2GHYBLSJEi.1>

The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to Municipal sponsored public programs, services and or meetings, the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and or meeting. To make arrangements, contact the ADA Coordinator for the Town of Highland at (219) 972-7595.

Prayer: Tom Black

Pledge of Allegiance: Tom Black

Roll Call: Bernie Zemen



A GREAT PLACE
TO CALL HOME

Toya Smith

Mark J. Schocke

Thomas (Tom) Black

Philip Scheeringa

Minutes of
Previous Session: Minutes of the Regular Meeting of 25 September 2023.

Special Orders:

1. **Consideration of Proposed Additional Appropriations:** (controlled and non-controlled funds): Proposed Additional Appropriations in Excess of the 2023 Budget for the Special Events Fund in the amount of \$5,000 and the Redevelopment Capital Fund in the amount of \$25,000.
 - (a) Attorney verification of Proofs of Publication: The TIMES 25 September 2023.
 - (b) **Public Hearing.**
 - (c) Action on **Appropriation Enactment No. 2023-24:** An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for the **Special Events Fund** and the **Redevelopment Capital Fund**, all pursuant to I.C. 6-1.1-18, and I.C. 36-5-3-5.

2. **Advisory Board of Zoning Appeals Docket:** Petition for a **Use Variance** for property located at 9717 Spring Street, **Highland**, to allow the petitioner (Ann Coglianse), for the purpose of allowing the petitioner to operate a TAEKWONDO instructional studio from this location. This is not a listed, permitted use in this zoned district. The property is currently located within an I-1 Light Industrial District. *(The petition supports the variance)*

The Advisory Board of Zoning Appeals met in regular session on Wednesday, August 23, 2023. As part of their agenda, by a vote of five (5) in favor and (0) opposed, acted to send a **favorable recommendation of the request for a use variance** for the property to the Town Council. The

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ABZA acted at its meeting of 23 *August 2023*. The findings of fact were memorialized and approved by the board in written form at its meeting of 27 September 2023. *(90 days ends 26 December 2023)*.

Pursuant to IC 36-7-4-918.6, the Town Council may act to GRANT the requested use variance an approve the use variance or it may REJECT the requested use variance and DENY the use variance. If not acted upon by the Town Council within 90 days after the ABZA makes it recommendation, the action of the Advisory Board of Zoning Appeals stands.

(A) Opportunity for Comment.

(B) Action on the Recommendation.

COMMENTS FROM THE PUBLIC or VISITORS This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council regarding matters on the agenda. Persons addressing the Town Council are requested to limit their presentations to **two (2) minutes** and encouraged to avoid repetitious comments.

Staff Reports:

- Building & Inspection Report.
- Fire Department Report.
- Workplace Safety Report.

Communications: 2023 Ethics Summit, Tuesday, October 24, 2023

Appointments:

- **Statutory Boards and Commissions**
Executive Appointments (May be made in meeting or at another time)

Regional Statutory Commissions or Boards

1. **Economic Development Commission.** (1) Appointment to be made by the municipal executive, but requiring nomination from the Town Council. Term ends just before February 1st. *(Currently vacant)*

a. Nomination by the Town Council. *(The council would pass a motion to nominate.)*

b. Appointment by executive. *(If nominee is acceptable, the Town Council President may appoint.)*

Home Rule Boards and Commissions

2. **Community Events Commission** *Multi-Year position:* (1) appointment to be made by the Town Council President. **Term: 4 years.** *(Positions currently held by Jacqui Herrera and Sandy McKnight)*

4. **Municipal Plan Commission** (1) (vacancy) appointment to be made by Town Council President. *(Note: Unexpired term of Hunter Balczo,*

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Esq., (D), term ending 1st Monday January 2025) No more than two of any party. Current composition is 2 Republicans, 1 Democrat.

5. **Redevelopment Commission:** (1) appointment to be made by Town Council President. *(Note: vacancy created by the resignation of Bill Leep – term expires 1st Monday in 2024)*
6. **Town Representative to the Lake County Public Safety Communications Commission.** *Pursuant to Lake County Ordinance No. 1362A-2, the Town of Highland is a Group A municipality, so the appointment is an Executive appointment. Term expires 12.31.2024 and terms are four years. (Currently vacant with the passing of Fire Chief William R. Timmer, Jr., CFOD)*

Legislative Appointments

Regional Statutory Commissions or Boards

Home Rule Commissions

1. **Main Street Bureau Board:** (17) appointments to be made by the Town Council. Term: Two years ending 1 Jan 2025. *There are currently 9 of the 17 in place and serving. Currently serving are Rhonda Bloch, Teri Yovkovich, Renee Reinhart, Alex Robertson, Diane Barr-Roumbus, James Roumbus Sandy McKnight, Al Simmons, Ben Reinhart, Sandy Ray and Kathy Smailis.*
2. **Community Events Commission** *Multi-year positions:* (4) appointments to be made by the Town Council. **Term: 4 years.** *(Note: Currently vacant)*

Single year positions: (8) appointments to be made by the Town Council. **Term: 1 year.** *There are currently 7 of the 8 in place and serving. (Note: Currently serving, Jack Rowe, Carol Parker, Maria Armagast, Michelle Coon, Linda Carter, Rachael Carter and Erica Fizer Katsepas)*
3. **Economic Development Commission.** (1) Appointment to be made by the municipal executive, but requiring nomination from the Town Council. Term ends just before February 1st. *(Appointment vacated by John Bach's appointment to the Sanitary Board effective October 1) This term does not expire until February 1, 2025.)*
 - a. Nomination by the Town Council. *(The council would pass a motion to nominate.)*
 - b. Appointment by executive. *(If nominee is acceptable, the Town Council President may appoint.)*

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Unfinished None
Business & General
Orders:

NEW BUSINESS:

1. Works Board Order 2023-33: Approving and Authorizing the Purchase of Certain Public Safety Communications Equipment, as Identified by the Metropolitan Police Chief, from Motorola Solutions, Inc., 500 West Monroe, Chicago, Illinois and finding it to be a Special Purchase pursuant to IC 5-22-10 and Chapter 3.05.065 (I) of the Municipal Code.

2. Resolution No. 2023-25: A Resolution Approving Highland Plan Commission Resolution 2023-01 as its determination that Highland Redevelopment Commission Resolution No. 2023-15 (i) conforms to the Plan of Development for the Town of Highland and (ii) approves said Resolution and the Redevelopment Plan for the Highland Consolidated Redevelopment Area.

3. Approval and instruction. Action to approve and instruct the Town Council President to affix his signature to the Memorandum of Understanding between Delta Institute (Delta) and the Town of Highland.

4. Membership into the Indiana Volunteer Firefighter’s Association:

The motion should be in two (parts) but one motion. The first is to allow the Highland Fire Department to join the Indiana Volunteer Firefighter’s Association and for the Highland Fire Chief to fill out the application and to affix his signature to the completed application and for the Town’s General Fund, via the Fire Department’s budget pay the annual membership dues for each certified Firefighter

5. Transfer Resolution No. 2023-26: An Exigent Resolution Providing For The Transfer Of Appropriation and Cash Balances From and Among Major Budget Classifications In the CEDIT Econ. Dev. Income Tax Fund and the Redevelopment General Fund As Requested By The Proper Officer And Forwarded To The Town Council For Its Action Pursuant To IC 6-1.1-18-6.

Comments or Councilor Bernie Zemen
Remarks from the
Town Council: Councilor Toya Smith
(Good of the Order)

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Councilor Thomas Black

Councilor Mark Schocke

Councilor Philip Scheeringa

**COMMENTS FROM
THE PUBLIC or
VISITORS**

This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council. Depending on the nature of the comments, the Town Council may direct the staff to address the topic or follow-up on matters that may arise from public comments. If necessary, the matter may be set for action at a future meeting. Persons addressing the Town Council are requested to limit their presentations to **two (2) minutes** and encouraged to avoid repetitious comments.

**ACTION TO PAY
Accounts Payable
Vouchers**

Accounts payable vouchers September 27, 2023 to October 10, 2023 in the amount of **\$705,172.68** .

General Fund, \$392,330.10; MVH Fund, \$21,673.85; LAW Enforcement Continuing Education, Training and Supply Fund, \$566.66; Information and Communications Technology Fund, \$12,674.71; Public Safety Income Tax, 22,146.00; MCCD, \$5,415.76; Traffic Violations, \$250.00; Community Crossing Grant, \$11,656.52; Insurance Premium, \$211,093.28; Gasoline Fund, 27,365.80.

Payroll Docket for payday of October 6, 2023 by fund:

General, \$304,373.17

Payroll Docket for payday of October 6, 2023:

Office of Clerk-Treasurer, \$15,997.56; Building and Inspection Department, \$10,343.53; Metropolitan Police Department, \$153,049.22; Public Works Department (Agency), \$72,702.60; Fire Department, \$1,782.40 and Information and Technology Department, \$4,009.55; Total Payroll: \$257,884.86.

ADJOURNMENT

The Town Council may meet in study session immediately following the Regular Meeting.

Posted pursuant to IC 5-14-1.5-4(a)

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User: CRK
 DB: Highland

EXP CHECK RUN DATES 09/27/2023 - 10/10/2023
 BOTH JOURNALIZED AND UNJOURNALIZED

GL Number Invoice Line Desc Ref # Vendor Invoice Description Amount Check #

Fund 1101 GENERAL						
Dept 0000						
1101-0000-45200	GEN FUND TRANSFERS GROSS	105616	PAYROLL ACCOUNT	10/6PRL D/S TRANSFER GENERAL	197,235.84	49522
			Total For Dept 0000		197,235.84	

Dept 0001 TOWN COUNCIL						
1101-0001-31001	PROFESSIONAL SERVICES FROM MA	105501	KPMG LLP	PROFESSIONAL SERVICES FROM MAY 12	24,103.75	49513
1101-0001-31001	PROFESSIONAL SERVICES FROM AU	105496	KPMG LLP	PROFESSIONAL SERVICES FROM AUG 12	19,156.25	49514
1101-0001-33002	LUNCH FOR GUYS ON STATION DET	105486	MATTHEW C PEPELEA	LUNCH FOR GUYS ON STATION DETAIL	52.85	
1101-0001-39004	GAZEBO EXPRESS SEPT 2023	105485	THE IDEA FACTORY INC	GAZEBO EXPRESS SEPT WEBSITE UPDAT	2,843.46	
1101-0001-39044	NMH PRESENTATION 9/18/23	105503	COMMUNITY FOUNDATION OF NWI	NMH PRESENTATION 9/18/23	377.00	
			Total For Dept 0001 TOWN COUNCIL		46,533.31	

Dept 0004 CLERK-TREASURER						
1101-0004-20003	STPALER/STAPLES/STAMP	105538	AMAZON	STPALER/STAPLES/STAMP	18.92	
1101-0004-20003	OFFICE SUPPLIES	105502	PULSE TECHNOLOGY OF INDIANA	OFFICE SUPPLIES	33.34	
1101-0004-34023	HEALTH & DENTAL INS	105514	TOWN OF HIGHLAND INS FUND (OCT 2023 HEALTH/LIFE INS PREM GEN	5,581.58	49517
1101-0004-34043	LIFE INS	105514	TOWN OF HIGHLAND INS FUND (OCT 2023 HEALTH/LIFE INS PREM GEN	25.97	49517
			Total For Dept 0004 CLERK-TREASURER		5,659.81	

Dept 0006 BUILDING & INSPECTION						
1101-0006-20003	INK, HP BLK; NOTE OD 3 X 3 (2	105430	ODP BUSINESS SOLUTIONS, LLC	INK, HP BLK; NOTE OD 3 X 3 (2)	56.29	
1101-0006-21001	269.4 GALS UNLEADED	105600	TOWN OF HIGHLAND GASOLINE F	FUEL BY USAGE - INSPECTIONS	855.38	
1101-0006-34023	HEALTH AND DENTAL INSURANCE	105517	TOWN OF HIGHLAND INS FUND (OCT 2023 HEALTH/LIFE INS PREMIUM	4,389.23	49517
1101-0006-34043	LIFE INSURANCE	105517	TOWN OF HIGHLAND INS FUND (OCT 2023 HEALTH/LIFE INS PREMIUM	30.24	49517
1101-0006-36001	NICK RUSSO ACCIDENT	105504	AFNFI, INC.	NICK RUSSO ACCIDENT	1,878.09	
1101-0006-43003	DESK, 60 X 30; COMPONENT 3 DW	105429	ODP BUSINESS SOLUTIONS, LLC	DESK, 60 X 30; COMPONENT 3 DWR	411.98	
			Total For Dept 0006 BUILDING & INSPECTION		7,621.21	

Dept 0007 FIRE DEPARTMENT						
1101-0007-21001	191.6 GALS UNLEADED	105601	TOWN OF HIGHLAND GASOLINE F	FUEL BY USAGE - FIRE	1,324.74	
			Total For Dept 0007 FIRE DEPARTMENT		1,324.74	

Dept 0008 PLAN COMMISSION						
1101-0008-31002	P. C. ENGINEERING FEES	105512	NIES ENGINEERING, INC.	P. C. ENGINEERING FEES	549.98	
			Total For Dept 0008 PLAN COMMISSION		549.98	

Dept 0009 POLICE DEPARTMENT						
1101-0009-21001	900.2 GAL OF GAS	105564	WARREN OIL COMPANY	900.2 GAL OF GAS DELV ON 9/15	2,998.93	
1101-0009-21001	914.4 GAL OF GAS	105565	WARREN OIL COMPANY	914.4 GAL OF GAS DELV 9/22	2,855.67	
1101-0009-21002	TIRES FOR CAR 98	105545	HELLMANS AUTO SUPPLY CO.	TIRES FOR CAR 98	884.52	
1101-0009-21002	TIRE FOR CAR 98	105549	LEVIN TIRE CENTER INC	TIRE FOR CAR 98	223.28	
1101-0009-22004	BRAKE PADS/ROTOR CAR 223	105552	NAPA AUTO PARTS	BRAKE PADS AND ROTORS FOR CAR 223	341.21	
1101-0009-22004	RADIATOR AND DUAL FAN FOR CAR	105553	NAPA AUTO PARTS	RADIATOR AND DUAL FAN FOR CAR 237	586.48	
1101-0009-22004	INV193726 CAR PARTS FOR CAR 9	105554	NAPA AUTO PARTS	VEH PARTS FOR CAR 98 AND 202	56.21	
1101-0009-23004	2- 40# BAGS OF DOG FOOD	105550	MEMARDS	2-#40 BAGS OF DOG FOOD FOR POUND	46.79	
1101-0009-23004	BAL DUE AFTER BALLAST RETN- B	105551	MEMARDS	BAL DUE AFTER CR RETURNN OF BALLA	12.90	
1101-0009-32004	IDACS INTERNET 9/28-10/27	105546	COMCAST CABLE	IDACS INTERNET 9/28-10/27	126.85	49517
1101-0009-34023	HEALTH & DENTAL INSURANCE	105516	TOWN OF HIGHLAND INS FUND (OCT 2023 HEALTH/LIFE INS PREM PD	89,366.92	49517
1101-0009-34042	SURVIVORS ADJ	105516	TOWN OF HIGHLAND INS FUND (OCT 2023 HEALTH/LIFE INS PREM PD	2,120.04	49517
1101-0009-34043	LIFE INSURANCE	105516	TOWN OF HIGHLAND INS FUND (OCT 2023 HEALTH/LIFE INS PREM PD	410.10	49517
1101-0009-35001	LPR AT 3949 HIGHWAY READ ON 9	105555	NISOURCE INC.	LPR AT 3949 HIGHWAY READ ON 9/22	41.45	
1101-0009-35001	LPR AT 10221 INDY READ ON 9/1	105556	NISOURCE INC.	LPR AT 10221 INDY READ ON 9/15	46.01	
1101-0009-35001	LPR AT 8200 INDY READ ON 9/26	105557	NISOURCE INC.	LPR AT 8200 INDY READ ON 9/26- NO	96.93	
1101-0009-35001	ELEC SERV FOR 3315 RIDGE	105558	NISOURCE INC.	ELEC SERV FOR 3315 RIDGE READ ON	7,159.06	

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
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Fund 1101 GENERAL						
Dept 0009 POLICE DEPARTMENT						
1101-0009-35001	LPR AT 2000 RIDGE READ ON 9/1	105559	NISOURCE INC.	LPR AT 2000 RIDGE READ ON 9/12	34.18	
1101-0009-36004	GEN OFC CLEANING FOR SEPT	105547	GAYLE THARP	GEN OFC CLEANING FOR SEPT	2,916.67	
1101-0009-38006	MAT CHANGE AT PD ON 9/19	105544	CINTAS CORPORATION #319	MAT CHANGE AT PD ON 9/19	36.96	
1101-0009-38006	ELEVATOR MNCT CONTRACT RENEWA	105561	OTIS ELEVATOR CO	ELEVATOR MNCT CONTRACT 10/1-9/30/	3,888.12	
	Total For Dept 0009 POLICE DEPARTMENT				114,249.28	

Dept 0011 SERVICES & WORKS						
1101-0011-32008	ACCT. SERVICE FEES	105609	INVOICE CLOUD, INC	SEPT 2023 ACCOUNT SERVICE FEES	510.35	999768
1101-0011-35001	5583000064, SE CONOR 6 &41	105509	NISOURCE INC.	MISC. (INDPLS BLD)	119.46	999763
1101-0011-35002	0712020024, HIGHLAND TOWN----	105495	NISOURCE INC.	STREET/TRAFFIC LIGHTS- AUGUST 202	15,626.92	999762
	Total For Dept 0011 SERVICES & WORKS				16,256.73	

Dept 0012 TOWN HALL						
1101-0012-22005	REPLACE SHUT OFF VALVE- - MEN	105596	ROSS KOZORA	REPLACE SHUT OFF VALVES IN MENS B	188.00	
1101-0012-35002	3074860092,8201 INDY BLVD BLD	105509	NISOURCE INC.	MISC.(INDPLS BLD)	54.80	999763
	Total For Dept 0012 TOWN HALL				242.80	
	Total For Fund 1101 GENERAL				389,673.70	

Fund 2201 MVH						
Dept 0000						
2201-0000-45200	MVH TRANSFERS GROSS	105617	PAYROLL ACCOUNT	10/6PRL D/S TRANSFER MVH	17,735.37	49523
	Total For Dept 0000				17,735.37	

Dept 0017 MVH CONSTRUCTION/RECONSTRUCT/PRESER(CRP)						
2201-0017-21001	259.8 GALS UNLEADED	105604	TOWN OF HIGHLAND GASOLINE F	FUEL BY USAGE - STREET	1,826.56	
2201-0017-21002	12X165 WL EL78 TIRE	105587	HELLMANS AUTO SPLY CO.	TIRES FOR UNIT #24 - STREET DEPT	461.74	
2201-0017-21002	12X165 TIRE REPAIR	105588	HELLMANS AUTO SPLY CO.	TIRE REPAIR FOR UNIT #24 - STREET	39.00	
2201-0017-22004	9/11/2023 INV # 337-438397	105584	AUTO-WARES	SEPTEMBER 2023 INVOICES - STREET	349.35	
2201-0017-22004	LATCH MECHANISM LEFT	105585	BEC ENTERPRISES, LLC	LATCH MECHANISM FOR UNIT # 22 - S	121.77	
2201-0017-22004	DIODE	105586	BEC ENTERPRISES, LLC	DIODE - STREET DEPT	44.35	
2201-0017-22004	NUTS/BOLTS/WASHERS	105589	J & L FASTENERS, INC.	BOLTS/NUTS/WASHERS - STREET DEPT	35.88	
2201-0017-22004	WATER PUMP	105593	NAPA AUTO PARTS	WATER PUMP FOR UNIT # 21 - STREET	77.44	
2201-0017-22004	HEAVY DUTY TENSIONER	105594	NAPA AUTO PARTS	TENSIONER HEAVY DUTY FOR UNIT #21	118.53	
2201-0017-22004	HEAVY DUTY TENSIONER	105595	NAPA AUTO PARTS	HEAVY DUTY TENSIONER FOR UNIT # 2	118.53	
2201-0017-22005	4' GARDEN STAKES	105590	MENARDS CORP - SCHERERVILLE	GARDEN STAKES - STREET DEPT	51.92	
2201-0017-22005	4' GARDEN STAKE	105591	MENARDS CORP - SCHERERVILLE	STAKES/BRUSH - STREET DEPT	64.91	
2201-0017-36007	AUG TRAFFIC SIGNAL MAINT	105592	MIDWESTERN ELECTRIC INC	TRAFFIC SIGNAL MAINT FOR AUGUST	628.50	
	Total For Dept 0017 MVH CONSTRUCTION/RECONSTRUCT/PRE				3,938.48	
	Total For Fund 2201 MVH				21,673.85	

Fund 2228 LAW ENFORCE CON'T ED						
Dept 0000						
2228-0000-20003	OFFICE SUPPLIES	105562	PULSE TECHNOLOGY OF INDIANA	OFFICE SUPPLIES	244.74	
2228-0000-23004	BALLAST FOR ADMIN OFFICE	105543	AMAZON	BALLAST FOR ADMIN OFFICE	41.92	
2228-0000-31004	REIMBRS FOR DETECTIVE SCHOOL	105548	JERRY D KOEDYKER (R)	REIMBURSE FOR DETECTIVE SCHOOL	280.00	
	Total For Dept 0000				566.66	
	Total For Fund 2228 LAW ENFORCE CON'T ED				566.66	

Fund 2229 TRAFFIC VIOLATIONS						
Dept 0001 TOWN COUNCIL						
2229-0001-00400	CASH BOND FEES	105494	LAKE COUNTY CLERK	CASH BOND FEES	250.00	49515

User: CRK
 DB: Highland
 BOTH JOURNALIZED AND UNJOURNALIZED
 EXP CHECK RUN DATES 09/27/2023 - 10/10/2023
 BOTH OPEN AND PAID

GL Number Invoice Line Desc Ref # Vendor Invoice Description Amount Check #

Fund 2229 TRAFFIC VIOLATIONS
 Dept 0001 TOWN COUNCIL

Total For Dept 0001 TOWN COUNCIL 250.00
 Total For Fund 2229 TRAFFIC VIOLATIONS 250.00

Fund 2240 PUBLIC SAFETY INCOME TAX FUND
 Dept 0000
 2240-0000-43008 INVNM11384 NEW EQUIP -VEH 105560 NMI EMERGENCY OUTFITTERS,LL NEW EQUIP FOR NEW CARS 13,651.00
 2240-0000-43049 LPR RENEWAL 105563 VIGILANT SOLUTIONS LPR SUBSCRIPT RENEWAL 8,495.00
 Total For Dept 0000 22,146.00
 Total For Fund 2240 PUBLIC SAFETY INCOME TAX FUND 22,146.00

Fund 2405 COMMUNITY CROSSING GRANT FUND
 Dept 0000
 2405-0000-41022 CCMG 2023 (CE) 105598 NIES ENGINEERING, INC. CCMG 2023 (CE) 11,656.52
 Total For Dept 0000 11,656.52
 Total For Fund 2405 COMMUNITY CROSSING GRANT FUND 11,656.52

Fund 4402 MCCD
 Dept 0000
 4402-0000-39004 ACROROBAT PRO SUBS, INDESI 105511 ADOBE SYSTEMS INCORPORATED ADOBE ACROBAT PRO SUBS, INDESIGN 3,310.68
 4402-0000-43009 ARUBA 8 PORT POE SWITCH 105510 AMAZON AXIS CAMERAS AND HP SWITCH 2,105.08
 Total For Dept 0000 5,415.76
 Total For Fund 4402 MCCD 5,415.76

Fund 7701 ICT FUND
 Dept 0000
 7701-0000-32003 POLICE DEPT SIP PHONE BILL 105532 TELETECH COMMUNICATIONS INC POLICE DEPT SIP PHONE BILL 1,168.98 49519
 7701-0000-32003 642004646-00002 BROADBAND 105533 VERIZON 642004646-00002 D/S BROADBAND FIR 330.29 49520
 7701-0000-32003 MONTHLY CELL PHONE 642004646- 105534 VERIZON PD CELL PHONE USE PD- 642004646-0 1,653.57 49521
 7701-0000-32003 MO INTERNET SVC 8771400250188 105529 COMCAST CABLE TOWN HALL ACCT 8771400250188267 I 303.78 999765
 7701-0000-32003 PUMP STATION 877140025029637 105530 COMCAST CABLE PUMP STATION 8771400250296375 261.43 999766
 7701-0000-34023 3001 RIDGE MAIN SQUARE 8771140 105531 COMCAST CABLE 3001 RIDGE MAIN SQUARE 8771400250 149.90 999767
 7701-0000-34043 HEALTH AND DENTAL INSURANCE 105515 TOWN OF HIGHLAND INS FUND (OCT 2023 HEALTH/LIFE INS PREM ICT 3,199.84 49517
 7701-0000-38006 LIFE INSURANCE 105515 TOWN OF HIGHLAND INS FUND (OCT 2023 HEALTH/LIFE INS PREM ICT 9.50 49517
 7701-0000-38006 WEB SECURITY MONTHLY 105485 THE IDEA FACTORY,INC GAZEBO EXPRESS SEPT WEBSITE UPDAT 155.99
 7701-0000-39024 WEB UPDATE WEEKLY 105485 THE IDEA FACTORY,INC GAZEBO EXPRESS SEPT WEBSITE UPDAT 563.12
 7701-0000-45200 ICT TRANSFERS GROSS 105618 PAYROLL ACCOUNT 10/6PRL D/S TRANSFER ICT 4,878.31 49524
 Total For Dept 0000 12,674.71
 Total For Fund 7701 ICT FUND 12,674.71

Fund 7726 GASOLINE FUND
 Dept 0000
 7726-0000-21001 3000 GALS DIESEL FUEL 105602 WARREN OIL COMPANY DIESEL FUEL 11,308.80
 7726-0000-21001 5000 GALS UNLEADED 105603 WARREN OIL COMPANY UNLEADED FUEL 16,057.00
 Total For Dept 0000 27,365.80
 Total For Fund 7726 GASOLINE FUND 27,365.80

Fund 8903 INSURANCE PREMIUM
 Dept 0000
 Total For Fund 8903 INSURANCE PREMIUM 27,365.80

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
Fund 8903 INSURANCE PREMIUM						
Dept 0000						
8903-0000-30013	VOLUNTEER LIFE INS	105518	TOWN OF HIGHLAND INS FUND (VOLUN LIFE INS/ COBRA OCT '23	375.42	49517
8903-0000-30014	COBRA FOR LANCE	105518	TOWN OF HIGHLAND INS FUND (VOLUN LIFE INS/ COBRA OCT '23	37.10	49517
8903-0000-34002	INSURANCE PREMIUM HEALTH/DENT	105519	METLIFE GROUP BENEFITS	KM05-958227 OCT 2023 DENTAL PREMI	8,752.17	49516
8903-0000-34002	INSURANCE PREMIUM HEALTH/DENT	105525	AIM MEDICAL TRUST	SEPT 2023 MEDICAL AND LIFE INSURA	201,928.59	999764
	Total For Dept 0000				211,093.28	
	Total For Fund 8903 INSURANCE PREMIUM				211,093.28	

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 1101	GENERAL				389,673.70	
Fund 2201	MVH				21,673.85	
Fund 2228	LAW ENFORCE CON'T ED				566.66	
Fund 2229	TRAFFIC VIOLATIONS				250.00	
Fund 2240	PUBLIC SAFETY INCOME TA				22,146.00	
Fund 2405	COMMUNITY CROSSING GRAN				11,656.52	
Fund 4402	MCCD				5,415.76	
Fund 7701	ICT FUND				12,674.71	
Fund 7726	GASOLINE FUND				27,365.80	
Fund 8903	INSURANCE PREMIUM				211,093.28	

702,516.28

User: CRK
DB: Highland

EXP CHECK RUN DATES 09/26/2023 - 09/26/2023
BOTH JOURNALIZED AND UNJOURNALIZED

GL Number Invoice Line Desc Ref # Vendor Invoice Description Amount Check #

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
Fund 1101 GENERAL						
Dept 0011 SERVICES & WORKS						
1101-0011-35001	000-901-005-4 9217 LIABLE	105497	NISOURCE INC.	MISC TH, VIP 198-801-002-1,000-901	2,033.85	999761
1101-0011-35001	7502010024,8001 KENNEDY-ELECT	105498	NISOURCE INC.	MISC (TH,GARAGE)-CT	318.40	999761
1101-0011-35003	198-801-002-1 9201 LIABLE	105497	NISOURCE INC.	MISC TH, VIP 198-801-002-1,000-901	279.36	999761
1101-0011-35003	7502010024,8001 KENNEDY-GAS	105498	NISOURCE INC.	MISC (TH,GARAGE)-CT	24.79	999761
	Total For Dept 0011 SERVICES & WORKS				2,656.40	
	Total For Fund 1101 GENERAL				2,656.40	

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
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Fund Totals: Fund 1101 GENERAL

2,656.40
2,656.40