

Agenda  
One Hundredth Regular or Special Meeting  
of the Twenty-Ninth Town Council of Highland  
Regular Plenary Meeting of Monday, August 28, 2023 at 6:30 p.m.  
Agenda organized pursuant to Section 2.05.090 of the Highland Municipal Code

This meeting will be broadcast as an electronic meeting, pursuant to  
Town of Highland Ordinance 1765

Topic: Town of Highland, IN - Town Council Plenary Meeting  
Time: Aug 28, 2023 06:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/89951505045?pwd=VU9QUUQ3dlFaeTY1RnpQQ2ZrUk5PZz09>

Meeting ID: 899 5150 5045

Passcode: 295796

One tap mobile

+13126266799,,89951505045#,,,,\*295796# US (Chicago)

+13092053325,,89951505045#,,,,\*295796# US

Dial by your location

- +1 312 626 6799 US (Chicago)
- +1 309 205 3325 US
- +1 646 931 3860 US
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 646 558 8656 US (New York)
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 669 444 9171 US
- +1 689 278 1000 US
- +1 719 359 4580 US
- +1 720 707 2699 US (Denver)
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
- +1 386 347 5053 US

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Find your local number: <https://us06web.zoom.us/j/89951505045?pwd=VU9QUUQ3dlFaeTY1RnpQQ2ZrUk5PZz09>

*The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to Municipal sponsored public programs, services and or meetings, the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and or meeting. To make arrangements, contact the ADA Coordinator for the Town of Highland at (219) 972-7595.*

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Prayer: Bernie Zemen

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Pledge of Allegiance: Bernie Zemen

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Roll Call: Bernie Zemen



Toya Smith

**A GREAT PLACE  
TO CALL HOME**

Mark J. Schocke

Thomas (Tom) Black

Roger Sheeman

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Minutes of Previous Session: Minutes of the Regular Meeting of August 14, 2023.

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Special Orders: 1. Ceremony: Administration of Oath of Office for Highland Fire Chief Mike Pitka. Chief Pipta was appointed the 10<sup>th</sup> Fire Chief by the Town Council at its meeting of August 28, 2023, to be effective August 14, 2023.  
(a) Action of the Council  
(b) Administration of Oath.  
(c) Presentation of Badge by the Town Council President.

\*The motion – The Town Council of Town of Highland hereby certifies that acting in accordance with applicable law and Chapter 9.05 of the Highland Municipal Code, declares Mike Pipta is duly appointed to the Office of Fire Chief in and for said Town, to serve pursuant to the provisions of law administered by the appointing authority and for the citizens of the Town of Highland.

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COMMENTS FROM THE PUBLIC or VISITORS This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council regarding matters on the agenda. Persons addressing the Town Council are requested to limit their presentations to **two (2) minutes** and encouraged to avoid repetitious comments.

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Staff Reports: • Building & Inspection Report.  
• Fire Department Report.  
• Workplace Safety Report

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. 2023 Highland BBQ Fest Net Profit Summary

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**Communications:** In observance of the Labor Day Holiday, the September 4, 2023 Town Council Study Session is cancelled.

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**Appointments:** • **Statutory Boards and Commissions**  
*Executive Appointments (May be made in meeting or at another time)*

Regional Statutory Commissions or Boards

1. **Economic Development Commission.** (1) Appointment to be made by the municipal executive, but requiring nomination from the Town Council. Term ends just before February 1<sup>st</sup>. *(Currently vacant)*
  - a. Nomination by the Town Council. *(The council would pass a motion to nominate.)*
  - b. Appointment by executive. *(If nominee is acceptable, the Town Council President may appoint.)*

**Home Rule Boards and Commissions**

2. **Community Events Commission** *Multi-Year position.* (1) appointment to be made by the Town Council President. **Term: 4 years.** *(Positions currently held by Jacqui Herrera and Sandy McKnight)*
  3. **Tree Board:** (1) appointments, to be made by the municipal executive, but requiring nomination from the Town Council. *(Positions currently held by Natalie Stromberg.)*
    - a. Nomination by the Town Council. *(The council would pass a motion to nominate.)*
    - b. Appointment by executive. *(If nominee is acceptable, the Town Council President may appoint.)*
  4. **Municipal Plan Commission** (1) (vacancy) appointment to be made by Town Council President. *(Note: Unexpired term of Hunter Balczo, Esq., (D), term ending 1<sup>st</sup> Monday January 2025) No more than two of any party. Current composition is 2 Republicans, 1 Democrat.*
  5. **Redevelopment Commission:** (1) appointment to be made by Town Council President. *(Note: vacancy created by the resignation of Bill Leep – term expires 1<sup>st</sup> Monday in 2024)*
  6. **Board of Sanitary Commissioners:** (1) appointment to be made by the Town Council President. *(Currently held by Rex Burton (R)). Current*
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composition of the board is three Democrats, two Republicans. No more than three of any one party under state law .appointments to be made by Town Council President.

**Legislative Appointments**

Regional Statutory Commissions or Boards

Home Rule Commissions

1. **Main Street Bureau Board:** (17) appointments to be made by the Town Council. Term: Two years ending 1 Jan 2025. *There are currently 9 of the 17 in place and serving. Currently serving are Rhonda Bloch, Teri Yovkovich, Renee Reinhart, Alex Robertson, Diane Barr-Roumbus, James Roumbus Sandy McKnight, Al Simmons, Ben Reinhart, Sandy Ray and Kathy Smailis.*

The Main Street Bureau recommends the appointment of the following persons, whose term will end January 1, 2025 on the Main Street Board of Directors:

- (1) *Sean Conley, 2852 100th Street, Highland;*
- (2) *Latesia Shorter, 3733 Sandalwood Drive, Highland*

2. **Community Events Commission Multi-year positions:** (4) appointments to be made by the Town Council. **Term: 4 years.** *(Note: Currently vacant)*

*Single year positions:* (8) appointments to be made by the Town Council. **Term: 1 year.** *There are currently 7 of the 8 in place and serving. (Note: Currently serving, Jack Rowe, Carol Parker, Maria Armagast, Michelle Coon, Linda Carter, Rachael Carter and Erica Fizer Katsepas )*

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Unfinished                      None  
Business & General  
Orders:

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**NEW BUSINESS:**

1. **Works Board Order No. 2023-30:** An Order of the Works Board Accepting the Proposal of Mad Bomber Fire Works Productions for Professional Pyrotechnics and Fireworks Displays Services for the Town of Highland, Associated with Independence Day and New Year’s Eve Festivities, and to Comply with the Provisions of IC 22-5-1.7 et seq.

**Approval and instruction.** Action to approve and instruct the Town Council President to affix signature to the Agreement between the Town of Highland and Mad Bomber Fire Works Production for the Town of

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Highland, associated with Independence Day and New Year's Eve Festivities.

2. **Ordinance No. 1785:** An Ordinance to Amend Chapter 12.25 of the Municipal Code regarding modifying and establishing user fees for the Management of Stormwater pursuant to IC-36-9-25 Et Sequitur.
3. **Authorizing the proper officer to publish legal notice of a public hearing:** A Public Hearing to consider additional appropriations in the amount of **\$5,000.00** in the **Special Events Fund** and **\$25,000** in the **Redevelopment Capital Fund**. If approved, the public hearing will be held on September 25, 2023, at 6:30 P.M. O'clock in the Municipal Building, 3333 Ridge Road, Highland.

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Comments or  
Remarks from the  
Town Council:  
(Good of the Order)

Councilor Bernie Zemen  
Councilor Toya Smith  
Councilor Thomas Black  
Councilor Mark Schocke  
Councilor Roger Sheeman

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COMMENTS FROM  
THE PUBLIC or  
VISITORS

This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council. Depending on the nature of the comments, the Town Council may direct the staff to address the topic or follow-up on matters that may arise from public comments. If necessary, the matter may be set for action at a future meeting. Persons addressing the Town Council are requested to limit their presentations to **two (2) minutes** and encouraged to avoid repetitious comments.

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ACTION TO PAY  
Accounts Payable  
Vouchers

Accounts payable vouchers August 16, 2023 to August 29, 2023 in the amount of **\$685,102.65**.

General Fund, \$513,365.41; MVH Fund, \$18,170.59; LAW Enforcement Continuing Education, Training and Supply Fund, \$1942.69; Information and Communications Technology Fund, \$18,345.73; LR&S, \$24,127.08; Special Events, \$33,686.15; MCCD, \$2,171.91; Traffic Violations Fund, \$750.00; Public Safety Income Tax, \$4,381.86; Donation, \$465.82; Police Pension, \$67,695.41;

Payroll Docket for payday of August 11, 2023 by fund:

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General, \$332,700.43

Payroll Docket for payday of August 11, 2023:

Office of Clerk-Treasurer, \$16,384.12; Building and Inspection Department, \$10,328.92; Metropolitan Police Department, \$167,993.36; Public Works Department (Agency), \$78,990.09; Fire Department, \$5,093.05 and Information and Technology Department, \$4,009.55; Total Payroll: \$282,799.09.

Payroll Docket for payday of August 25, 2023 by fund:

General, \$343,629.96

Payroll Docket for payday of August 25, 2023:

Office of Clerk-Treasurer, \$16,382.25; Building and Inspection Department, \$10,901.33; Metropolitan Police Department, \$156,988.56; Public Works Department (Agency), \$75,348.36; Fire Department, \$29,719.90 and Information and Technology Department, \$4,009.55; Total Payroll: \$293,347.95.

Payroll Docket for payday of August 31, 2023 by fund:

Total Payroll by fund: \$79,044.71

Payroll Docket for payday of August 31, 2023:

Boards & Commissions. \$10,642.82; Police Pension, \$67,587.76;  
Total Payroll: \$78,230.58.

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**ADJOURNMENT**

The Town Council may meet in study session immediately following the Regular Meeting.

*Posted pursuant to IC 5-14-1.5-4(a)*

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GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
Fund 1101 GENERAL						
Dept 0000	GEN FUND TRANSFERS GROSS	104717	PAYROLL ACCOUNT	8/11PRL D/S TRANSFER GENERAL	217,019.07	49220
1101-0000-45200	GEN FUND TRANSFERS GROSS	105031	PAYROLL ACCOUNT	8/25PRL D/S TRANSFER GENERAL	242,316.79	49298
	Total For Dept 0000				459,335.86	
Dept 0001 TOWN COUNCIL						
1101-0001-20003	FRESH PLANTER	104915	HILLSIDE CHATHAM	FRESH PLANTER	85.00	
1101-0001-31001	LEGAL FEES FOR THROUGH JULY 3	105023	ABRAHAMSON, REED & BILSE	TOWN COUNCIL LEGAL FEES THROUGH J	2,774.00	
1101-0001-33001	NOTICE OF PUBLIC HEARING ADD	105029	THE TIMES	NOTICE OF PUBLIC HEARING ADD APP	43.34	
1101-0001-39003	JULY 4 FEST SPONSORSHIP	105028	THE IDEA FACTORY, INC	JULY 4 FEST SPONSORSHIP	6,850.00	
1101-0001-39004	INSERTING GAZEBO INTO BILLS	104914	LITHOGRAPHIC COMMUNICATIONS	AUGUST 2023 GAZEBO EXPRESS PRINTI	1,134.98	
1101-0001-39044	NMH PRESENTATION 7/31/23	104904	COMMUNITY FOUNDATION OF NWI	NMH PRESENTATION SKIN CANCER SCR	150.00	
1101-0001-39044	NMH PRESENTATION 9/1/23	105025	COMMUNITY FOUNDATION OF NWI	NMH PRESENTATION 9/1/23	150.00	
	Total For Dept 0001 TOWN COUNCIL				11,187.32	
Dept 0002 BOARD OF ZONING APPEALS						
1101-0002-31001	BZA LEGAL INV THROUGH JULY 20	105027	ABRAHAMSON, REED & BILSE	BZA LEGAL INV THROUGH JULY 2023	855.00	
	Total For Dept 0002 BOARD OF ZONING APPEALS				855.00	
Dept 0004 CLERK-TREASURER						
1101-0004-20003	D/S CT PERSONNEL POCKET FILES	104912	HR DIRECT	D/S CT PERSONNEL POCKET FILES	7.00	
	Total For Dept 0004 CLERK-TREASURER				7.00	
Dept 0006 BUILDING & INSPECTION						
1101-0006-20003	D/S BI PERSONNEL POCKET FILES	104911	HR DIRECT	D/S BI PERSONNEL POCKET FILES	3.00	
	Total For Dept 0006 BUILDING & INSPECTION				3.00	
Dept 0007 FIRE DEPARTMENT						
1101-0007-11204	FIREFIGHTER PHYSICAL - FLORES	105047	OCCUPATIONAL HEALTH CENTERS	FIREFIGHTER PHYSICAL/DRUG SCREEN,	374.00	
1101-0007-11304	2 X 4 PASSORT INSERT BLACK &	105043	FIRE SERVICE, INC.	HELMET SHEILDs	32.50	
1101-0007-20003	PROSTHEL SCREW LOCK D CARABIN	105042	FIRE SERVICE, INC.	PROSTHEL AUTO LOCK D CARABINER	328.00	
1101-0007-23004	SUPPLIES-INVOICE 337-436643	105041	AUTO-WARES	SUPPLIES	36.56	
1101-0007-23004	DEM MOTOROLLA 3400	105048	PUBLIC SAFETY CENTER, INC	DEM MOTOROLLA 3400 BAPLMPMN4486	162.50	
	Total For Dept 0007 FIRE DEPARTMENT				933.56	
Dept 0008 PLAN COMMISSION						
1101-0008-31001	PC INV THROUGH JULY 2023	105026	ABRAHAMSON, REED & BILSE	PC INV THROUGH JULY 2023	931.00	
	Total For Dept 0008 PLAN COMMISSION				931.00	
Dept 0009 POLICE DEPARTMENT						
1101-0009-11204	REIMBRS HALF OF XTRA PHYSICAL	104986	JESSE GUERRERO (R)	REIMBURSE FOR HALF OF XTRA TESTIN	150.00	
1101-0009-21001	1302.3 GAL OF GAS	105001	WARREN OIL COMPANY	1302.3 GAL OF GAS DELV 8-15	4,632.54	
1101-0009-22004	NEW WINDSHLD CAR 195	104983	CROSSROADS GLASS AND MIRROR	LABOR AND NEW WINDSHLD FOR CAR 19	315.00	
1101-0009-22004	PARTS FOR COOLING CAR 78	104984	GRIMLER AUTOMOTIVE, INC	LABOR AND PARTS FOR CAR 78 REPAIR	1,222.05	
1101-0009-22004	SERPENTINE BELT FOR CAR 242	104995	NADA AUTO PARTS	SERPENTINE BELT FOR CAR 242	17.62	
1101-0009-22004	ENGINE FLUSH FOR CAR 242	104996	NADA AUTO PARTS	ENGINE FLUSH FOR CAR 242	13.16	
1101-0009-22004	BRAKE ROTOR FOR CAR 227	104997	NADA AUTO PARTS	BRAKE AND ROTOR PADS FOR CAR 227	177.99	
1101-0009-22004	INVTW11369 NEW EQUIP	104998	NWI EMERGENCY OUTFITTERS, LL	NEW EQUIP FOR 3 NEW VEHs	20,538.00	
1101-0009-22004	ANTI THEFT DEVICES FOR NEW VE	104999	TRM PRODUCTS CO, INC/DBA	7 NEW ANTI THEFT DEVICES FOR NEW	924.90	
1101-0009-23004	D/S PD PERSONNEL POCKET FILES	104910	HR DIRECT	D/S PD PERSONNEL POCKET FILES	40.00	
1101-0009-23004	DOG FOOD FOR POUND	104993	MENARDS	DOG FOOD FOR POUND	75.03	
1101-0009-31001	LEGAL MATTERS FOR JUNE	104978	ABRAHAMSON, REED & BILSE	LEGAL MATTERS FOR JUNE AND JULY	570.00	
1101-0009-34003	SILCT DUES	104981	CITY OF CROWN POINT	STH LK CNTY CRASH TEAM DUES- CRPT	500.00	
1101-0009-36001	LABOR TO REPALCE NEW WINDSHLD	104983	CROSSROADS GLASS AND MIRROR	LABOR AND NEW WINDSHLD FOR CAR 19	150.00	

GL Number Invoice Line Desc Ref # Vendor Invoice Description Amount Check #

Fund	Dept	0009	POLICE DEPARTMENT	LABOR TO REPAIR CAR 78	104984	GRIMLER AUTOMOTIVE, INC	LABOR AND PARTS FOR CAR 78 REPAIR	310.00	
1101-0009-36001				MAT CHANGE AT PD ON 8/8	104980	CINTAS CORPORATION #319	MAT CHANGE AT PD ON 8/8	42.12	
1101-0009-39005				NEW FENCING FOR DOG POUND	104985	HAMMOND FENCE CO OF INDIANA	FENCING FOR DOG POUND	1,450.00	
				Total For Dept 0009 POLICE DEPARTMENT				31,128.41	

Fund	Dept	0011	SERVICES & WORKS	ACCT. SERVICE FEES	104875	INVOICE CLOUD, INC	JULY 2023 ACCOUNT SERVICE FEES	524.75	
1101-0011-32008				ACC-HLTH-COMML INSTALL 2	104927	BROWN INSURANCE GROUP	PRCO-92249-IN10279 8/9/23-8/9/26	6,459.00	999740
1101-0011-35005				2724 HIGHWAY ACCT #0101123300	104866	TOWN OF HIGHLAND UTILITIES	TOWN SPRINKLERS 06/21/23-07/26/23	424.88	49297
1101-0011-35005				TOWN GARAGE WATER/HYDRANT	104867	TOWN OF HIGHLAND UTILITIES	#0382013660 TOWN GARAGE WATER/SE	328.10	
1101-0011-35005				WATER/HYDRANT	104868	TOWN OF HIGHLAND UTILITIES	#0542303600 TOWN HALL WATER/SEWER	222.51	
1101-0011-35007				TOWN GARAGE SEWER/STORM	104867	TOWN OF HIGHLAND UTILITIES	#0382013660 TOWN GARAGE WATER/SE	529.45	
1101-0011-35007				STORM/SEWER	104868	TOWN OF HIGHLAND UTILITIES	#0542303600 TOWN HALL WATER/SEWER	259.58	
1101-0011-35007				VIPS WATER/HYDRANT	104869	TOWN OF HIGHLAND UTILITIES	0643112591 VIPS WATER/SEWER 06-2	50.16	
1101-0011-35007				STORM	104871	TOWN OF HIGHLAND UTILITIES	0901207112- 2819 LINCOLN -STORM 0	15.22	
				Total For Dept 0011 SERVICES & WORKS				8,813.65	

Fund	Dept	0012	TOWN HALL	7/21/23	105024	HINCKLEY SPRINGS	BOTTLE WATER 7/21/23	86.93	
1101-0012-21004				TOWN HALL MATS ACT 1659440	104872	CINTAS CORPORATION #319	TOWN HALL MATS ACT 16459440	83.68	
				Total For Dept 0012 TOWN HALL				170.61	

Fund	Dept	2201	MVH	MVH TRANSFERS GROSS	104718	PAYROLL ACCOUNT	8/11PRL D/S TRANSFER MVH	2,545.38	49221
2201-0000-45200				MVH TRANSFERS GROSS	105032	PAYROLL ACCOUNT	8/25PRL D/S TRANSFER MVH	2,545.37	49299
				Total For Dept 0000				5,090.75	

Fund	Dept	0017	MVH CONSTRUCTION/RECONSTRUCT/PRESER(CRP)	55 GAL 5W20 SYNBL OIL	104974	NAPA AUTO PARTS	SYNBL OIL - STREET DEPT	535.00	
2201-0017-21001				RELAY VALVE A/M	104975	RUSH TRUCK CENTERS OF INDIA	PARTS FOR UNIT # 17 - STREET DEPT	430.33	
2201-0017-36001				REPLACE AC COMPRESSOR / RECEI	104972	GRIMLER AUTOMOTIVE, INC	TRAFFIC SIGNAL MAINT. FOR THE MON	1,301.51	
2201-0017-36007				TRIM TREES RIDGE RD	104968	DAVE'S TREE SERVICE, INC	TRIM TREES RIDGE RD	3,200.00	
2201-0017-39007				REMOVE STUMPS PER LIST	104969	DAVE'S TREE SERVICE, INC	REMOVE STUMPS PER LIST	637.50	
2201-0017-39007				DEAD TREE AND STUMP REMOVAL P	104970	DAVE'S TREE SERVICE, INC	DEAD TREE AND STUMP REMOVAL PER L	4,260.00	
2201-0017-39007				DEAD TREE REMOVAL PER LIST	104971	DAVE'S TREE SERVICE, INC	DEAD TREE REMOVAL	1,827.50	
				Total For Dept 0017 MVH CONSTRUCTION/RECONSTRUCT/PRE				13,079.84	
				Total For Fund 2201 MVH				18,170.59	

Fund	Dept	2202	IR&S	IR&S TRANSFERS GROSS	104719	PAYROLL ACCOUNT	8/11PRL D/S TRANSFER IR&S	11,382.95	49222
2202-0000-45200				IR&S TRANSFERS GROSS	105033	PAYROLL ACCOUNT	8/25PRL D/S TRANSFER IR&S	12,744.13	49300
				Total For Dept 0000				24,127.08	
				Total For Fund 2202 IR&S				24,127.08	

Fund	Dept	2228	LAW ENFORCE CONT' ED	NEW OFCR BADGES & HAT BADGES	104979	ARTISTIRC ENGRAVING	5 NEW OFFICER BADGES AND HAT BADG	871.16	
2228-0000-23004									
				Total For Fund 2228 LAW ENFORCE CONT' ED				871.16	



GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
Fund 2228 LAW ENFORCE CONT ED						
Dept 0000						
2228-0000-23004	LIGHTBULBS	104991	MENARDS	LIGHTBULBS FOR PD	50.28	
2228-0000-23004	LIGHTBULBS	104992	MENARDS CORP - SCHERERVILLE	LIGHTBULBS FOR PD	50.28	
2228-0000-23004	ENGRAVED PLAQUE FOR RETIRED O	105000	VARSITY SPORTS INC	ENGRAVED PLAQUE FOR RETIRED OFFIC	15.75	
2228-0000-31004	VOUCHER FOR LODGING TROOPERS	104987	JOSHUA KEMPK (R)	REIMBURSE LODGING FOR TROOPERS FU	88.97	
2228-0000-31004	GAS REIMBURSE FOR TROOPERS FU	104988	KYLE RHEIN (R)	VOUCHER FOR REIMBURSE GAS TO TROO	20.00	
2228-0000-31004	GAS	104994	MICHAEL ROBERT YONKMAN (R)	REIMBURSEMENT FOR GLOCK TRAINING	559.25	
2228-0000-33002	CRIMINAL CODE BOOKS	104989	LAKE COUNTY PROSECUTORS OFF	41 IND CRIMINAL CODE BOOKS	287.00	
	Total For Dept 0000				1,942.69	
	Total For Fund 2228 LAW ENFORCE CONT ED				1,942.69	
Fund 2229 TRAFFIC VIOLATIONS						
Dept 0001 TOWN COUNCIL						
2229-0001-00400	CASH BOND FEES	105046	LAKE COUNTY CLERK	CASH BOND FEES	750.00	49302
	Total For Dept 0001 TOWN COUNCIL				750.00	
	Total For Fund 2229 TRAFFIC VIOLATIONS				750.00	
Fund 2240 PUBLIC SAFETY INCOME TAX FUND						
Dept 0000						
2240-0000-43049	CRADLEPOINT LINES FOR NEW CAM	104982	CONNECTED SOLUTIONS GROUP,	CRADLEPOINT LINES FOR NEW CAMERAS	1,791.86	
2240-0000-43075	HURST POWER ADAPTER	105044	MACQUEEN EQUIPMENT, LLC	HURST POWER ADAPTER	1,325.00	
2240-0000-43075	RESCUE TOOL CHARGER	105045	MACQUEEN EQUIPMENT, LLC	RESCUE TOOL CHARGER	1,265.00	
	Total For Dept 0000				4,381.86	
	Total For Fund 2240 PUBLIC SAFETY INCOME TAX FUND				4,381.86	
Fund 2302 DONATION						
Dept 0009 POLICE DEPARTMENT						
2302-0009-00200	NEW DOG CAGES W EQUIP	104990	MENARDS CORP - SCHERERVILLE	NEW DOG CAGES AND EQUIP	465.82	
	Total For Dept 0009 POLICE DEPARTMENT				465.82	
	Total For Fund 2302 DONATION				465.82	
Fund 2505 SPECIAL EVENTS						
Dept 0000						
2505-0000-09000	BACKYARD BARB CASH CHANGE FO	104903	PETTY CASH-GENERAL FUND	BACKYARD BARB CASH CHANGE FOR EV	1,250.00	49285
2505-0000-33012	BACKYARD BBQ SPONSER MATERIAL	105021	BAXTER PRINTING INC	BACKYARD BBQ SPONSER MATERIALS	352.50	49303
2505-0000-34701	SPEC EVENTS FOOD BOOTH RENTAL	105014	BELINDA CORSS	REFUND FOR VENDOR/SPONSOR	250.00	49304
2505-0000-34705	CEC SALES TAX	105014	BELINDA CORSS	REFUND FOR VENDOR/SPONSOR	17.50	49304
2505-0000-34706	SPEC EVENTS SPONSORSHIP	105018	KATHY CAMP-BURKE	REFUND/SPONSOR FOR BBQ EVENT	200.00	49305
2505-0000-38006	PJ3 STANDARD UNIT	105020	PREMIER PORTA POTTY, INC.	PORTA POTTY BACKYARD BBQ	1,305.00	49306
2505-0000-38601	SALES TAX - CEC RENTALS	105009	INDIANA DEPT OF REVENUE	JULY 2023 CEC SALES TAX	9,922.65	999748
2505-0000-38609	BACKYARD BARBEQUE ENTERTAIN	104902	ELEANOR MARIE ANDERSON	BACKYARD BARBEQUE ENTERTAIN	150.00	49284
2505-0000-38611	2023 BACKYARD BARB PERF	104926	SETH LEON	2023 BACKYARD BARB PERF	1,000.00	49296
2505-0000-39003	BEVERAGE SERVICES	105049	CARLEE INC	BEER/BEV SALES BACKYARD BBQ 2023	5,238.50	49307
2505-0000-39003	DONATION FROM THE TOWN COUNCI	104918	FATERNAL ORDER OF POLICE	DONATION FROM THE TOWN COUNCIL	1,500.00	49288
2505-0000-39003	DONATION FROM THE SPECIAL EVE	104920	HIGHLAND ADULT ATHLETIC BOO	DONATION FROM THE SPECIAL EVENTS	1,500.00	49289
2505-0000-39003	DONATION FROM THE TOWN COUNCI	104919	HIGHLAND FIRE DEPARTMENT	DONATION FROM THE TOWN COUNCIL	1,500.00	49290
2505-0000-39003	DONATION SPECIAL EVENTS FOR	104924	HIGHLAND PARENTS CLUB	DONATION FROM SPECIAL EVENTS FOR	1,850.00	49291
2505-0000-39003	DONATION FROM THE SPECIAL EVE	104922	HIGHLAND PARKS & RECREATION	DONATION FROM THE SPECIAL EVENTS	1,150.00	49292
2505-0000-39003	DONATION FROM THE SPECIAL EVE	104921	HIGHLAND WRESTLING CLUB INC	DONATION FROM THE SPECIAL EVENTS	2,000.00	49293
2505-0000-39003	DONATION FROM SPECIAL EVENTS	104925	PUBLIC WORKS DEPARTMENT (AGE	DONATION FROM SPECIAL EVENTS	1,150.00	49294

GL Number Invoice Line Desc Ref # Vendor Invoice Description Amount Check #

Fund 2505 SPECIAL EVENTS

Dept 0000	HIGHLAND CHEER	104923	SCHOOL TOWN OF HIGHLAND	DONATION FROM TC	3,350.00	49295
2505-0000-39003			Total For Dept 0000		33,686.15	
			Total For Fund 2505 SPECIAL EVENTS		33,686.15	

Fund 4402 MCCD

Dept 0000	PRECISION 3480	104889	DELL COMPUTER, LP	DESKTOP FOR JEFF SIPLE - STREET S	2,171.91	
4402-0000-43009			Total For Dept 0000		2,171.91	
			Total For Fund 4402 MCCD		2,171.91	

Fund 7701 ICT FUND

Dept 0000	D/S CT PERSONNEL POCKET FILES	104913	HR DIRECT	D/S CT PERSONNEL POCKET FILES	2.10	
7701-0000-20003	POSTAGE FOR METER	105022	US POSTMASTER	POSTAGE FOR METER	2,500.00	
7701-0000-32001	ELEVATOR PHONE	104890	AT&T	219923-2320 260 1 ELEVATOR PHONE	860.90	49282
7701-0000-32003	219 R10 2255 255 7	104893	AT&T	219 R10 2255 255 7	586.22	49283
7701-0000-32003	MONTHLY CELL PHONE 642004646-	104895	VERIZON	PD CELL PHONE USE PD- 642004646-0	1,516.51	49286
7701-0000-32003	642004646-00002 BROADBAND	104894	VERIZON	642004646-00002 D/S BROADBAND FIR	330.13	49287
7701-0000-32003	POLICE BLDG 8771400250239508	104896	COMCAST CABLE	INTERNET FOR PUBLIC SAFETY BLDG 8	279.90	999741
7701-0000-32003	MEADOWS PRINTERNET ACT 877140	104897	COMCAST CABLE	MEADOWS PK MO INTERNET	109.19	999742
7701-0000-32003	PW INTNET # 8771400250212877	104898	COMCAST CABLE	PW 8001 KENNEDY AVE	344.09	999743
7701-0000-32003	FD SOUTH 2647 45TH ST	104899	COMCAST CABLE	S STATION INTERNET SVC 17 8771400	128.15	999744
7701-0000-32003	CENTRAL FIRE INTERNET	104900	COMCAST CABLE	FD CENTRAL/2901 HIGHWAY-PHONE/INT	148.21	999745
7701-0000-32003	MO INTERNET SVC 8771400250188	104901	COMCAST CABLE	TOWN HALL ACCT 8771400250188267 I	303.77	999746
7701-0000-32003	PUMP STATION 877140025029637	104976	COMCAST CABLE	PUMP STATION 8771400250296375	261.43	999747
7701-0000-32003	LINCOLN CENTER ACCT 877140025	104977	COMCAST CABLE	PARK INTERNET ACCT 87714002502083	621.97	999747
7701-0000-38006	BRIVO CLOUD HOSTED MONTHLY SI	104886	PHIL & SON, INC	BRIVO CLOUD HOSTED MONTHLY SITE/A	117.70	
7701-0000-38006	STATIONS SECURITY SYSTEM	104887	PHIL & SON, INC	STATIONS SECURITY	167.60	
7701-0000-38006	COPIER AGREEMENT	104888	RICOH USA, INC	COPIER AGREEMENT - USAGE	311.26	
7701-0000-45200	ICT TRANSFERS GROSS	104720	PAYROLL ACCOUNT	8/11PRL D/S TRANSFER ICT	4,878.30	49223
7701-0000-45200	ICT TRANSFERS GROSS	105034	PAYROLL ACCOUNT	8/25PRL D/S TRANSFER ICT	4,878.30	49301
			Total For Dept 0000		18,345.73	
			Total For Fund 7701 ICT FUND		18,345.73	

Fund 8802 POLICE PENSION

Dept 0000	POLICE PENSION TRANSFERS GROS	105039	PAYROLL ACCOUNT	8/25PRL D/S TRANSFER POLICE PENSI	67,695.41	37253
8802-0000-45200			Total For Dept 0000		67,695.41	
			Total For Fund 8802 POLICE PENSION		67,695.41	

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
				Fund Totals:		
				Fund 1101 GENERAL	513,365.41	
				Fund 2201 MVH	18,170.59	
				Fund 2202 LR&S	24,127.08	
				Fund 2228 LAW ENFORCE CONT ED	1,942.69	
				Fund 2229 TRAFFIC VIOLATIONS	750.00	
				Fund 2240 PUBLIC SAFETY INCOME TA	4,381.86	
				Fund 2302 DONATION	465.82	
				Fund 2505 SPECIAL EVENTS	33,686.15	
				Fund 4402 MCCD	2,171.91	
				Fund 7701 ICT FUND	18,345.73	
				Fund 8802 POLICE PENSION	67,695.41	

685,102.65

OFFICE of the HIGHLAND TOWN COUNCIL

NOTICE OF EXECUTIVE SESSION

DATE: WEDNESDAY, AUGUST 23, 2023

TO: NEWS GROUPS  
INFORMATION PATRONS  
ALL PERSONS INTERESTED IN HIGHLAND GOVERNANCE

FROM: OFFICE of the CLERK-TREASURER

THE HIGHLAND TOWN COUNCIL, WHICH IS THE GOVERNING BODY of the MUNICIPAL CORPORATION, WILL BE CONDUCTING AN **EXECUTIVE SESSION**, TO DISCUSS PENDING OR THREATENED LITIGATION, INDIVIDUALS OVER WHOM THE GOVERNING BODY HAS JURISDICTION AND RECEIVE INFORMATION ABOUT PROSPECTIVE EMPLOYEES.

THE PURPOSE OF THIS EXECUTIVE SESSION IS *EXPRESSLY* PERMITTED UNDER THE OPEN MEETING ACT, PURSUANT TO I.C. 5-14-1.5-6.1(b)(4). EXECUTIVE SESSIONS ARE MEETINGS FROM WHICH THE PUBLIC IS EXCLUDED FOR THE POLICY REASONS STATED IN THE SPECIFIC STATUTE.

THIS MEETING WILL BE CONVENED **MONDAY August 28, 2023 at 5:30 p.m.** at the HIGHLAND MUNICIPAL BUILDING, 3333 RIDGE ROAD, HIGHLAND, INDIANA 46322, IN THE UPPER COUNCIL CHAMBERS. WHILE THE MEETING IS CLOSED TO THE PUBLIC, A MEMORANDUM OF THE MEETING WILL BE CERTIFIED AND MAINTAINED WITH THE RECORDS OF THE TOWN.

THE COUNCIL'S REGULAR PLENARY MEETING WILL BEGIN AT 6:30 P.M., AT THE HIGHLAND MUNICIPAL BUILDING, 3333 RIDGE ROAD, IN THE REGULAR MEETING COUNCIL ROOM, IMMEDIATELY AFTER THE ADJOURNMENT OF THE EXECUTIVE SESSION.

HIGHLAND TOWN COUNCIL  
Tom Black, President

BY: MARK HERAK  
CLERK-TREASURER

Notice Issued Pursuant to IC 5-14-1.5-6.1 et seq.