

Agenda
Ninety-Fourth Regular or Special Meeting
of the Twenty-Ninth Town Council of Highland
Regular Plenary Meeting of Monday, June 12, 2023 at 6:30 p.m.
Agenda organized pursuant to Section 2.05.090 of the Highland Municipal Code

This meeting will be broadcast as an electronic meeting, pursuant to
Town of Highland Ordinance 1765

Topic: Town of Highland, IN - Town Council Plenary Meeting
Time: Jun 12, 2023 06:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/84538248908?pwd=em5kTFJmcUU2VHJMbFRaYU42UnRodz09>

Meeting ID: 845 3824 8908
Passcode: 049738

One tap mobile

+16465588656,,84538248908#,,,,*049738# US (New York)
+16469313860,,84538248908#,,,,*049738# US

Dial by your location

- +1 646 558 8656 US (New York)
- +1 646 931 3860 US
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 689 278 1000 US
- +1 719 359 4580 US
- +1 720 707 2699 US (Denver)
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 669 444 9171 US

Prayer:

Tom Black

The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to Municipal sponsored public programs, services and or meetings, the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and or meeting. To make arrangements, contact the ADA Coordinator for the Town of Highland at (219) 972-7595.

Pledge of
Allegiance:

Tom Black

Roll Call:

Bernie Zemen



Toya Smith

**A GREAT PLACE
TO CALL HOME**

Mark J. Schocke

Thomas (Tom) Black

Roger Sheeman

Minutes of
Previous Session:

Minutes of the Regular Meeting of 22 May 2023.

Special Orders:

1. **Administration of Oath of Office** for Police Officer Candidates **Zachary T. Buss; Christopher N. Wanat; Tristan L. Baker** were appointed by the Town Board of Metropolitan Police Commissioners at its meeting of 8 June 2023, with the appointment to be effective June 11, 2023, but not earlier than approval by Indiana Public Retirement System (INPRS).

(a) Instruction and Administration of Oath.

(b) Presentation of Badges by Metropolitan Police Commission Chair and/or Town Council President or the Metropolitan Police Chief.

*The motion – The Town Council of Highland hereby determines that the herein named candidates meet the qualifications for such position, as determined by the Town Board of Metropolitan Police Commissioners and as now approved by the Highland Town Council which is the Town Legislative Body on this the 12th day of June 2023.

**COMMENTS FROM
THE PUBLIC or
VISITORS**

This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council regarding matters on the agenda. Persons addressing the Town Council are requested to limit their presentations to **two (2) minutes** and encouraged to avoid repetitious comments.

Staff Reports:

- Building & Inspection Report.
 - Fire Department Report.
 - Workplace Safety Report.
-

Communications:

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Appointments:**• Statutory Boards and Commissions**

Executive Appointments (May be made in meeting or at another time)

Regional Statutory Commissions or Boards

1. **Economic Development Commission.** (1) Appointment to be made by the municipal executive, but requiring nomination from the Town Council. Term ends just before February 1st. *(Currently vacant)*
 - a. Nomination by the Town Council. *(The council would pass a motion to nominate.)*
 - b. Appointment by executive. *(If nominee is acceptable, the Town Council President may appoint.)*

Home Rule Boards and Commissions

2. **Community Events Commission** *Multi-Year position.* (1) appointment to be made by the Town Council President. **Term: 4 years.** *(Positions currently held by Jacqui Herrera and Sandy McKnight)*
3. **Tree Board:** (1) appointments, to be made by the municipal executive, but requiring nomination from the Town Council. *(Positions currently held by Natalie Stromberg.)*
 - a. Nomination by the Town Council. *(The council would pass a motion to nominate.)*
 - b. Appointment by executive. *(If nominee is acceptable, the Town Council President may appoint.)*
4. **Municipal Plan Commission** (1) (vacancy) appointment to be made by Town Council President. *(Note: Unexpired term of Hunter Balczo, Esq., (D), term ending 1st Monday January 2025) No more than two of any party. Current composition is 2 Republicans, 1 Democrat.*

Legislative Appointments

Regional Statutory Commissions or Boards

Home Rule Commissions

1. **Main Street Bureau Board:** (17) appointments to be made by the Town Council. Term: Two years ending 1 Jan 2025. *There are currently 9 of the 17 in place and serving. Currently serving are Rhonda Bloch, Teri Yovkovich, Renee Reinhart, Alex Robertson, Diane Barr-Roumbus, James Roumbus Sandy McKnight, Al Simmons and Ben Reinhart.*

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2. **Community Events Commission** *Multi-year positions: (4)* appointments to be made by the Town Council. **Term: 4 years.** *(Note: Currently vacant)*

Single year positions:(8) appointments to be made by the Town Council. Term: 1 year. There are currently 7 of the 8 in place and serving. (Note: Currently serving, Jack Rowe, Carol Parker, Maria Armagast, Michelle Coon, Linda Carter, Rachael Carter and Erica Fizer Katsepas)

Unfinished None
Business & General
Orders:

-
- NEW BUSINESS:**
1. **Works Board Order No. 2023-17:** A Joint Resolution of the Board of Works and the Water Works Board of Directors and the Board of Sanitary Commissioners Accepting and Approving a Proposal from NIES Engineering, Inc. for Professional Construction Engineering Services during Construction for the Parkway Drive Improvement Project in the Total Amount not-to-exceed \$110,000.00.
 2. **Transfer Resolution No. 2023-09:** An Exigent Resolution Providing For The Transfer Of Appropriation Balances From and Among Major Budget Classifications In the CEDIT Econ. Dev. Income Tax Fund As Requested By The Proper Officer And Forwarded To The Town Council For Its Action Pursuant To IC 6-1.1-18-6.
 3. **Works Board Order No. 2023-18:** An Order Approving and Authorizing the Fire Chief to Purchase Four (4) Rescue Tools from MacQueen Equipment, LLC., of 1125 7th Street E., St. Paul, MN 55106, pursuant to I.C. 5-22-8 et seq.
 4. **Works Board Order No. 2023-19:** An Order Approving and Authorizing the Fire Chief to Purchase One (1) Extrication Tool from Garner Sales, 105 Magnolia Lane, Cooksville, IL 61730, pursuant to I.C. 5-22-8 et seq.
 5. **Works Board Order No. 2023-20:** A Resolution of the Board of Works establishing rental policy, fee schedule, penalties and regulations for Non-Profits located in Highland for usage of and access to Town-owned Crowd Control Barriers and all matters related hereto.

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Comments or
Remarks from the
Town Council:
(Good of the Order)

Councilor Bernie Zemen
Councilor Toya Smith
Councilor Thomas Black
Councilor Mark Schocke
Councilor Roger Sheeman

**COMMENTS FROM
THE PUBLIC or
VISITORS**

This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council. Depending on the nature of the comments, the Town Council may direct the staff to address the topic or follow-up on matters that may arise from public comments. If necessary, the matter may be set for action at a future meeting. Persons addressing the Town Council are requested to limit their presentations to **two (2) minutes** and encouraged to avoid repetitious comments.

**ACTION TO PAY
Accounts Payable
Vouchers**

Accounts payable vouchers May 24, 2023 to June 13, 2023 in the amount of **\$666,989.41**.

General Fund, \$350,130.00; MVH Fund, \$23,531.59; LAW Enforcement Continuing Education, Training and Supply Fund, \$85.96; Information and Communications Technology Fund, \$12,251.41; Hazmat Response, \$2,061.25; Special Events, \$676.25; MCCD, \$12,307.28; Traffic Violations, \$3000.00; Public Safety Income Tax, \$12,368.92; CEDIT, \$441.67; Gasoline, \$31,506.93; Insurance Premium, \$218,628.15.

Payroll Docket for payday of June 2, 2023 by fund:

General, \$278,672.43

Payroll Docket for payday of June 2, 2023:

Office of Clerk-Treasurer, \$16,130.10; Building and Inspection Department, \$10,671.83; Metropolitan Police Department, \$122,468.69; Public Works Department (Agency), \$74,390.17; Fire Department, \$5,093.05 and Information and Technology Department, \$4,009.55; Total Payroll: \$232,763.39.

ADJOURNMENT The Town Council may meet in study session immediately following the Regular Meeting.
Posted pursuant to IC 5-14-1.5-4(a)

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Invoice Line Desc Ref # Vendor Invoice Description Amount Check #
 BOTH OPEN AND PAID

Fund 1101 GENERAL
 Dept 0000 GEN FUND TRANSFERS GROSS 103620 PAYROLL ACCOUNT 6/2PRP D/S TRANSFER GENERAL 168,648.46 48958
 1101-0000-45200 Total For Dept 0000 168,648.46

Dept 0001 TOWN COUNCIL
 1101-0001-31001 ENGAGEMENT LETTER DATED MAY 1 103630 KPMG LLP 11,790.00
 1101-0001-39004 INSERTING GAZEBO INTO BILLS 103565 LITHOGRAPHIC COMMUNICATIONS MAY 2023 GAZEBO EXPRESS PRINTING 1,134.80
 1101-0001-39044 NMH PRESENTATION 5-11-23 103567 COMMUNITY FOUNDATION OF NWI NMH PRESENTATION 475.00
 Total For Dept 0001 TOWN COUNCIL 13,399.80

Dept 0004 CLERK-TREASURER
 1101-0004-20003 PAPER, SUPPLIES 103590 PULSE TECHNOLOGY OF INDIANA PAPER, SUPPLIES 76.00
 1101-0004-20003 DISINF, SPRAY, DRIFT WATER 103646 PULSE TECHNOLOGY OF INDIANA DISINF, SPRAY, DRIFT WATER 9.33
 1101-0004-34023 HEALTH & DENTAL INS 103633 TOWN OF HIGHLAND INS FUND (JUNE 2023 HEALTH/LIFE INS PREM GE 5,158.21
 1101-0004-34043 LIFE INS 103633 TOWN OF HIGHLAND INS FUND (JUNE 2023 HEALTH/LIFE INS PREM GE 25.37
 Total For Dept 0004 CLERK-TREASURER 5,268.91

Dept 0006 BUILDING & INSPECTION
 1101-0006-21001 306.8 GALS UNLEADED 103765 TOWN OF HIGHLAND GASOLINE F FUEL BY USAGE - INSPECTIONS 861.41
 1101-0006-34023 HEALTH AND DENTAL INSURANCE 103632 TOWN OF HIGHLAND INS FUND (JUNE 2023 HEALTH/LIFE INS PREM IU 4,389.23
 1101-0006-34043 LIFE INSURANCE 103632 TOWN OF HIGHLAND INS FUND (JUNE 2023 HEALTH/LIFE INS PREM IU 31.74
 Total For Dept 0006 BUILDING & INSPECTION 5,282.38

Dept 0007 FIRE DEPARTMENT
 1101-0007-21001 185.1 GAL DIESEL 103764 TOWN OF HIGHLAND GASOLINE F FUEL BY USAGE - FIRE 1,217.99
 1101-0007-22004 BATTERY ASM CCA 103670 AUTO-WARES 1,001.94
 1101-0007-23004 OIL CHANGE CHIEFS TRUCK 103667 AUTO-WARES 117.49
 1101-0007-34023 HEALTH & DENTAL INSURANCE 103635 TOWN OF HIGHLAND INS FUND (JUNE 2023 HEALTH/LIFE INS PREM FI 4,912.47
 1101-0007-34043 LIFE INSURANCE 103635 TOWN OF HIGHLAND INS FUND (JUNE 2023 HEALTH/LIFE INS PREM FI 13.74
 1101-0007-35001 ELECTRIC - SOUTH STATION 103669 NISOURCE INC. GAS & ELECTRIC SOUTH STATION 723- 212.65
 1101-0007-35003 GAS - SOUTH STATION 103669 NISOURCE INC. GAS & ELECTRIC SOUTH STATION 723- 185.59
 1101-0007-36001 ENGIN 7 REPAIRS 103671 FIRE SERVICE, INC. ENGINE 7 REPAIRS 3,972.18
 1101-0007-36003 OH DOOR REPAIRS-NORTHSIDE WES 103668 CRAWFORD DOOR SALES OF L C, OH DOOR REPAIRS-NORTHSIDE WEST DO 514.00
 Total For Dept 0007 FIRE DEPARTMENT 12,148.05

Dept 0009 POLICE DEPARTMENT
 1101-0009-11204 3 PSYCH TESTS ON APPLICANTS 103688 CLINICAL PSYCHOLOGY CENTER, PSYCH TESTING ON 3 APPLICANTS 600.00
 1101-0009-11204 INV408229- PD PORTION OF PHYS 103691 FRANCISCAN ST MARGARET HEAL PD PORTION OF PHYSICALS FOR ANAYA 743.00
 1101-0009-11204 INV406033- WANAT & BUSS PHYSI 103692 INV406033- WANAT & BUSS PHYSI PD PORTION OF NEW OFFICERS PHYSIC 400.00
 1101-0009-11302 INV52840- BUSS NEW UNIFORMS 103708 STAR UNIFORM STAR UNIFORM NEW UNIFORMS FOR WANAT AND BUSS 3,462.80
 1101-0009-11302 INV 52664-1 ACAD UNIFORMS BUS 103714 STAR UNIFORM STAR UNIFORM UNIFORMS FOR ACADEMY 2 NEW APBS 1,052.30
 1101-0009-11302 INV 14573 GERINGER VEST CABRI 103716 THE EAGLE UNIFORM CO VEST CARRIERS FOR 3 NEW OFFICERS 1,025.50
 1101-0009-21001 902.4 GAL OF GAS 103720 WARREN OIL COMPANY 902.4 GAL OF GAS DELV 5/16 2,901.93
 1101-0009-21001 903.9 GAL OF GAS 103721 WARREN OIL COMPANY 903.9 GAL OF GAS DELV 5/24 3,042.35
 1101-0009-21004 INV 12951-01 CLEANING SUPPLIE 103679 ABLE PAPER & JANITORIAL CLEANING SUPPLIES 401.86
 1101-0009-21004 MEDICAL SUPPLIES 103687 CINTAS CORPORATION NO 2 MEDICAL SUPPLIES FOR BOOKING CAB 150.72
 1101-0009-22004 PARTS FOR CAR 93 103694 GRIMMER AUTOMOTIVE, INC PARTS AND LABOR FOR CAR 93 53.24
 1101-0009-22004 PARTS FOR CAR 240 103695 GRIMMER AUTOMOTIVE, INC PARTS AND LOBR FOR CAR 240 115.71
 1101-0009-22004 PARTS FOR CAR 93 103696 GRIMMER AUTOMOTIVE, INC PARTS AND LABOR FOR REPAIRS TO CA 673.27
 1101-0009-22004 BAL DUE FOR REPAIRS TO CAR 2 103697 HIGHLAND BODY SHOP, INC BAL DUE FOR REPAIRS TO CAR 2 FROM 1,000.00
 1101-0009-22004 STOCK AIR FILTERS 103702 NAPA AUTO PARTS STOCK AIR FILTERS 62.40
 1101-0009-23004 PD PORTION OF RED MULCH 103699 KROOSWYK TRUCKING & EXCAVAT PD PORTION OF RED MULCH 277.50
 1101-0009-32003 IDACS NETWORK ACCESS FOR APRIL 103698 INDIANA OFFICE OF TECHNOLOG IDACS NETWORK ACCESS FOR APRIL 150.31
 1101-0009-32004 IDACS INTERNET 5/28-6/27 103689 COMCAST CABLE IDACS INTERNET 5/28-6/27 126.85

User: CRK
 DB: Highland
 EXP CHECK RUN DATES 05/24/2023 - 06/13/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number Invoice Line Desc Ref # Vendor Invoice Description Amount Check #

Fund 1101 GENERAL	Dept 0009 POLICE DEPARTMENT	CID INTERNET SEARCHES FOR MAY	103717	TLO, LLC	CID INTERNET SEARCHES FOR MAY	75.00	
1101-0009-32004	HEALTH & DENTAL INSURANCE		103637	TOWN OF HIGHLAND INS FUND (JUNE 2023 HEALTH/LIFE INS PREM P	89,265.35	48963
1101-0009-34023	SURVIVORS ADJ		103637	TOWN OF HIGHLAND INS FUND (JUNE 2023 HEALTH/LIFE INS PREM P	2,120.04	48963
1101-0009-34042	LIFE INSURANCE		103637	TOWN OF HIGHLAND INS FUND (JUNE 2023 HEALTH/LIFE INS PREM P	388.60	48963
1101-0009-35001	LPR AT 2000 RIDGE READ ON 5/1		103703	NISOURCE INC.	LPR AT 2000 RIDGE READ ON 5/10	31.41	
1101-0009-35001	LPR AT 3949 HIGHWAY READ ON 5		103704	NISOURCE INC.	LPR AT 3949 HIGHWAY READ ON 5/22	38.49	
1101-0009-35001	LPR AT 10221 INDY READ ON 5/1		103705	NISOURCE INC.	LPR AT 10221 INDY READ ON 5/15	41.97	
1101-0009-35001	LPR AT 8200 INDY READ ON 5/24		103706	NISOURCE INC.	LPR AT 8200 INDY READ ON 5/24	87.27	
1101-0009-35001	ELEC SERVICE 3315 RIDGE READ		103707	NISOURCE INC.	ELEC SERVICE 3315 RIDGE READ ON 5	5,451.05	
1101-0009-36001	LABOR TO REPAIR CAR 93		103694	GRIMLER AUTOMOTIVE, INC	PARTS AND LABOR FOR CAR 93	100.00	
1101-0009-36001	LABOR TO REPAIR CAR 240		103695	GRIMLER AUTOMOTIVE, INC	PARTS AND LABOR FOR CAR 240	350.00	
1101-0009-36001	LABOR TO REPAIR CAR 93		103696	GRIMLER AUTOMOTIVE, INC	PARTS AND LABOR FOR REPAIRS TO CA	400.00	
1101-0009-36003	INVT004547 FIRE ALARM ISSUES		103718	TRI-ELECTRONICS, INC	FIRE ALARM PANEL ISSUES AND SERV F	1,003.46	
1101-0009-36003	BACKFLOW INSPECTION		103719	VALLEY FIRE PROTECTION SYST	BACKFLOW INSPECTION	249.90	
1101-0009-36004	GEN OFFICE CLEANING FOR MAY		103693	GAYLE THARP	GEN OFC CLEANING FOR MAY	2,916.67	
1101-0009-38006	MAT CHANGE AT PD ON 5/30		103685	CINTAS CORPORATION #319	MAT CHANGE AT PD ON 5/30	42.12	
1101-0009-38006	MAT CHANGE AT PD ON 5/16		103686	CINTAS CORPORATION #319	MAT CHANGE AT PD ON 5/16	42.12	
1101-0009-38006	2023 DCI MEMBERSHIP RENEWAL		103690	DRIVE CLEAN INDIANA, INC.	2023 DCI MEMBERSHIP RENEWAL	2,000.00	
Total For Dept 0009 POLICE DEPARTMENT						120,843.19	

Dept 0011 SERVICES & WORKS	APRIL BILLING DETAIL	103652	LONDON WITTE GROUP, LLC	APRIL, MAY BILLING DETAIL	4,200.00		
1101-0011-31003	APRIL BILLING DETAIL	103664	LONDON WITTE GROUP, LLC	APRIL, MAY BILLING DETAIL	787.50		
1101-0011-32008	ACCT. SERVICE FEES	103650	INVOICE CLOUD, INC	MAR 2023 ACCOUNT SERVICE FEES	556.70	999708	
1101-0011-35001	000-901-005-4 9217 LIABLE	103589	NISOURCE INC.	MISC TH, VIP 198-801-002-1, 000-901	1,026.86	999705	
1101-0011-35001	558-300-0064, SE CONOR 6&41	103593	NISOURCE INC.	MISC (HIGHWAY OF FLAGS)	211.39	999705	
1101-0011-35001	7502010024, 8001 KENNEDY-ELECT	103595	NISOURCE INC.	MISC (TH,GARAGE)-CT	165.97	999705	
1101-0011-35002	0514000055, 2705HIGHWAY AVE	103588	NISOURCE INC.	STREET/TRAFFIC LIGHTS- MONTH 2021	13,712.97	999705	
1101-0011-35003	198-801-002-1 9201 LIABLE	103589	NISOURCE INC.	MISC TH, VIP 198-801-002-1, 000-901	461.41	999705	
1101-0011-35003	7502010024, 8001 KENNEDY-GAS	103595	NISOURCE INC.	MISC (TH,GARAGE)-CT	104.00	999705	
1101-0011-35005	WATER/HYDRANT	103674	TOWN OF HIGHLAND UTILITIES	#0542303600 TOWN HALL WATER/SEWER	179.57		
1101-0011-35005	2724 HIGHWAY ACCT #0101123300	103676	TOWN OF HIGHLAND UTILITIES	TOWN SPRINKLERS 04/26/23-05/24/23	286.86		
1101-0011-35005	TOWN GARAGE WATER/HYDRANT	103677	TOWN OF HIGHLAND UTILITIES	#0382013660 TOWN GARAGE WATER/SE	332.62		
1101-0011-35007	STORM/SEWER	103674	TOWN OF HIGHLAND UTILITIES	#0542303600 TOWN HALL WATER/SEWER	167.43		
1101-0011-35007	VIPS WATER/HYDRANT	103675	TOWN OF HIGHLAND UTILITIES	0643112591 VIPS WATER/SEWER 04-2	50.16		
1101-0011-35007	TOWN GARAGE SEWER/STORM	103677	TOWN OF HIGHLAND UTILITIES	#0382013660 TOWN GARAGE WATER/SE	539.15		
1101-0011-35007	STORM	103678	TOWN OF HIGHLAND UTILITIES	0901207112- 2819 LINCOLN -STORM 0	15.22		
Total For Dept 0011 SERVICES & WORKS						22,797.81	

Dept 0012 TOWN HALL	BOTTLE WATER 5/2/23	103598	HINCKLEY SPRINGS	BOTTLE WATER 05/24/23	84.43		
1101-0012-21004	307-486-009-2, 8201 INDY BULD	103593	NISOURCE INC.	MISC (HIGHWAY OF FLAGS)	48.59	999705	
1101-0012-35002	TOWN HALL MATS ACT 1659440	103583	CINTAS CORPORATION #319	TOWN HALL MATS ACT 1659440	68.38		
1101-0012-36003	MAY CLEANING SERVICES	103725	GLOBAL MAINTENANCE & CO.	GENERAL CLEANING SERVICES FOR MAY	1,540.00		
Total For Dept 0012 TOWN HALL						1,741.40	

Total For Fund 1101 GENERAL						350,130.00	
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Fund 2201 MVH	MVH TRANSFERS GROSS	103621	PAYROLL ACCOUNT	6/2PRL D/S TRANSFER MVH	13,583.03	48959
2201-0000-45200	Total For Dept 0000		Total For Dept 0000		13,583.03	

GL Number Invoice Line Desc Ref # Vendor Invoice Description Amount Check #

Fund 2201 MVH
 Dept 0016 MVH ADMIN/MAINT
 2201-0016-31004 REIMBURSE PASSED CDL TEST 103767 DAVID GIZA(R) REIMBURSE CDL TEST 200.00
 2201-0016-33001 AD PARKWAY DR EROSION 103751 THE TIMES AD PARKWAY DRIVE EROSION 13.09
 Total For Dept 0016 MVH ADMIN/MAINT 213.09

Dept 0017 MVH CONSTRUCTION/RECONSTRUCT/PRESER(CRP)
 2201-0017-21001 120LB SYNGARD 2000 103746 SCHAEFFER MFG. COMPANY SYNGARD 2000 - STREET DEPT 983.88
 2201-0017-21001 46.6 GALS AM46 103760 TOWN OF HIGHLAND GASOLINE F OIL BY USAGE 502.82
 2201-0017-21001 895.8 GALS DIESEL 103766 TOWN OF HIGHLAND GASOLINE F FUEL BY USAGE - MVH 2,006.62
 2201-0017-21003 GLASS CLEANER 103722 1ST AYD CORPORATION SUPPLIES FOR THE GARAGE - STREET 358.16
 2201-0017-22004 4/10/2023 INV # 337-428430 103724 AUTO-WARES MAY 2023 INVOICES - STREET DEPT 359.85
 2201-0017-22004 10 - 1/2-13X2 3/4 HEX TAP BOL 103731 J & L FASTENERS, INC. BOLTS - STREET DEPT 21.75
 2201-0017-22004 20 - 2X30 10.9 HEX FLANGE BO 103733 J & L FASTENERS, INC. BOLTS/SCREWS/WASHER FOR UNIT #84 45.80
 2201-0017-22004 SPLIT PIN/SAFETY PIN 103735 MCCANN INDUSTRIES, INC SPLIT PIN/SAFETY PIN FOR UNIT # 2 39.20
 2201-0017-22004 5/22/2023 INV # 5479-182771 103741 NAPA AUTO PARTS CRUISE CONTROL SWITCH/CREDIT - ST 133.37
 2201-0017-22004 SUBZ SYNTHETIC 103742 NAPA AUTO PARTS SUB2 SYNTHETIC - STREET DEPT 33.99
 2201-0017-22004 NAPAGOLD AIR FILTER 103744 NAPA AUTO PARTS AIR FILTER FOR UNIT # 7 - STREET 49.76
 2201-0017-22004 NAPAGOLD OIL FILTER 103745 NAPA AUTO PARTS OIL FILTERS - STREET DEPT 36.56
 2201-0017-22004 OIL PAN AND FREIGHT 103768 SNODEPOT OIL PAN FOR UNIT #23 1,039.00
 2201-0017-22005 LATCH 103752 WESTSIDE TRACTOR SALES INC LATCH FOR UNIT # 35 - STREET DEPT 87.90
 2201-0017-23002 POLY LEAF RAKE 103723 A.M. LEONARD INC. POLY LEAF RAKE - STREET DEPT 532.24
 2201-0017-23002 5/4/2023 # 241067 9.5 SURFA 103740 MILESTONE CONTRACTORS NORTH 9.5 COMM #12 SURFACE FOR RESTORAT 752.76
 2201-0017-23004 SIMPLE 80Z 103734 LINDY'S ACE HARDWARE, INC SIMPLE 80Z - STREET DEPT 11.98
 2201-0017-23004 RAC 5 STRIPPING 319 103748 SHERWIN WILLIAMS CORP PAINT SUPPLIES - STREET DEPT 148.48
 2201-0017-23004 MISC PAINT SUPPLIES 103755 SHERWIN WILLIAMS CORP MISC PAINT SUPPLIES - STREET DEPT 88.10
 2201-0017-23006 SAFETY CHAIN 103726 HOME DEPOT CORPORATION SAFETY CHAIN / COUPLER FOR TRAILLE 52.94
 2201-0017-23006 5" WOOD FLAG POLE 103727 HOME DEPOT CORPORATION FLAG POLE - STREET DEPT 64.90
 2201-0017-23006 2X12-8 #2 PRIME 103729 HOME DEPOT CORPORATION MISC SUPPLIES - STREET DEPT 194.26
 2201-0017-36006 LOCATE LIGHTS 103736 MIDWESTERN ELECTRIC INC LOCATE LIGHTS RIDGE AND ZND 264.70
 2201-0017-36006 LOCATE STREET LIGHTING 103738 MIDWESTERN ELECTRIC INC LOCATE STREET LIGHTING HIGHWAY AN 255.20
 2201-0017-36006 REPAIR ROADWAY LIGHTS PER JOB 103739 MIDWESTERN ELECTRIC INC REPAIR ROADWAY LIGHTS PER JOB LIS 1,671.25
 Total For Dept 0017 MVH CONSTRUCTION/RECONSTRUCT/PRE 9,735.47
 Total For Fund 2201 MVH 23,531.59

Fund 2228 LAW ENFORCE CON'T ED
 Dept 0000
 2228-0000-23004 EQUIP FOR TRAINING 103680 AMAZON EQUIP FOR ACCD RECONSTRUCTIONIST 35.96
 2228-0000-23006 4 CHARGING CABLES 103629 AMAZON 4 CHARGING CABLES 50.00
 Total For Dept 0000 85.96
 Total For Fund 2228 LAW ENFORCE CON'T ED 85.96

Fund 2229 TRAFFIC VIOLATIONS
 Dept 0001 TOWN COUNCIL
 2229-0001-00400 CASH BOND FEES PARODI, NICOLE 103619 LAKE COUNTY CLERK CASH BOND FEES- 500.00
 2229-0001-00400 CASH BOND FEES 103773 LAKE COUNTY CLERK CASH BOND FEES 2,500.00
 Total For Dept 0001 TOWN COUNCIL 3,000.00
 Total For Fund 2229 TRAFFIC VIOLATIONS 3,000.00

Fund 2240 PUBLIC SAFETY INCOME TAX FUND
 Dept 0000
 2240-0000-41009 RADIO BATTERIES FD & PD 103672 BEECHY BATTERY INC RADIO BATTERIES FD & PD 8,715.00

BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
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Fund 2240	PUBLIC SAFETY INCOME TAX FUND					
Dept 0000	BODY CAM EQUIPMENT	103700	MOTOROLA SOLUTIONS, INC.	BODY CAM EQUIPMENT	1,640.00	
2240-0000-43008	LPR CAR CAMERA REPAIRS	103701	MOTOROLA SOLUTIONS, INC.	LPR CAR CAMERA REPAIRS	324.00	
2240-0000-43049	4 TVS AND STANDS FOR LPR	103681	AMAZON	4 TVS AND STANDS FOR LPR CAMERAS	1,689.92	
	Total For Dept 0000				12,368.92	
	Total For Fund 2240 PUBLIC SAFETY INCOME TAX FUND				12,368.92	

Fund 2505	SPECIAL EVENTS					
Dept 0000	SALES TAX - CEC RENTALS	103655	INDIANA DEPT OF REVENUE	MAY 2023 CEC SALES TAX	465.01	999713
2505-0000-38601	MEMORIAL DAY PROGRAMS	103585	BAXTER PRINTING INC	MEMORIAL DAY PROGRAMS	160.00	48956
2505-0000-38604	MEMORIAL DAY SUPP	103586	AMAZON	MEMORIAL DAY SUPP	51.24	48955
	Total For Dept 0000				676.25	
	Total For Fund 2505 SPECIAL EVENTS				676.25	

Fund 4402	MCCD					
Dept 0000	INV 50868-1 VASSAR VEST	103709	STAR UNIFORM	3 NEW VESTS	3,615.00	
4402-0000-23009	BAL DUE ORTH NEW BALLISTIC VE	103715	STAR UNIFORM	BAL DUE ORTH NEW VEST	959.00	
4402-0000-43010	2 GETAC VEH DOC W PORT	103682	CDM-GOVERNMENT, INC	2 GETAC VEH DOC W/ PORT	1,536.02	
4402-0000-43010	GETAC 120W DC ADAPT	103683	CDM-GOVERNMENT, INC	GETAC120W DC ADAPT	194.28	
4402-0000-43010	GETAC PROTECTION/EQUIP	103684	CDM-GOVERNMENT, INC	2 E GETAC PROTECTION /GETAC A140G2	6,002.98	
	Total For Dept 0000				12,307.28	
	Total For Fund 4402 MCCD				12,307.28	

Fund 4410	HAZ MAT RESPONSE					
Dept 0000	DUMP TANK	103666	GARNER SALES & SERVICE	DUMP TANK & BRACKET	2,061.25	
4410-0000-24200					2,061.25	
	Total For Dept 0000				2,061.25	
	Total For Fund 4410 HAZ MAT RESPONSE				2,061.25	

Fund 4436	CECIT ECON. DEV. INCOME TAX FUND					
Dept 0000	2 BIKE TRAIL CROSSING LED SIG	103749	SOLAR THINGZ, INC.	DIFFERENCE IN RETROFIT LIGHTS AND	441.67	
4436-0000-47123					441.67	
	Total For Dept 0000				441.67	
	Total For Fund 4436 CECIT ECON. DEV. INCOME TAX FUND				441.67	

Fund 7701	ICT FUND					
Dept 0000	FIRE DEPT	103656	AT&T MOBILITY	FIRE DEPT 666-4120 ACT 2872990949	85.96	48965
7701-0000-32003	POLICE DEPT SIP PHONE BILL	103657	TELETECH COMMUNICATIONS INC	POLICE DEPT SIP PHONE BILL	1,168.67	48966
7701-0000-32003	MONTHLY CELL PHONE 642004646-	103662	VERIZON	PD CELL PHONE USE PD- 642004646-0	1,555.91	48967
7701-0000-32003	PUMP STATION 877140025029637	103658	COMCAST CABLE	PUMP STATION 8771400250296375	261.43	999709
7701-0000-32003	LINCOLN CENTER ACCT 8771140025	103659	COMCAST CABLE	PARK INTERNET ACCT 87714002502083	310.22	999710
7701-0000-32003	3001 RIDGE MAIN SQUARE 877140	103660	COMCAST CABLE	3001 RIDGE MAIN SQUARE 8771400250	147.97	999711
7701-0000-32003	MO INTERNET SVC 8771400250188	103661	COMCAST CABLE	TOWN HALL ACCT 8771400250188267 I	303.41	999712
7701-0000-32003	642004646-00002 BROADBAND	103665	VERIZON	642004646-00002 D/S BROADBAND FIR	330.19	48968
7701-0000-34023	HEALTH AND DENTAL INSURANCE	103631	TOWN OF HIGHLAND INS FUND (JUNE 2023 HEALTH/LIFE INS PREM IC	3,199.84	48963
7701-0000-34043	LIFE INSURANCE	103631	TOWN OF HIGHLAND INS FUND (JUNE 2023 HEALTH/LIFE INS PREM IC	9.50	48963
7701-0000-45200	ICT TRANSFERS GROSS	103622	PAYROLL ACCOUNT	6/2 PRL D/S TRANSFER ICT	4,878.31	48960

User: CRK
DB: Highland

INVOICE GL DISTRIBUTION REPORT FOR TOWN OF HIGHLAND

EXP CHECK RUN DATES 05/24/2023 - 06/13/2023
BOTH JOURNALIZED AND UNJOURNALIZED

GL Number Invoice Line Desc Ref # Vendor Invoice Description Amount Check #

Fund 7701 ICT FUND
Dept 0000
Total For Dept 0000 12,251.41
Total For Fund 7701 ICT FUND 12,251.41

Fund 7726 GASOLINE FUND
Dept 0000
7726-0000-21001 15W40 AND AW46 103756 WARREN OIL COMPANY OIL BY USAGE 5,669.33
7726-0000-21001 4000 GALLONS DIESEL 103762 WARREN OIL COMPANY DIESEL FUEL BY USAGE 12,931.60
7726-0000-21001 4000 GALLONS UNLEADED 103763 WARREN OIL COMPANY UNLEADED FUEL BY USAGE 12,906.00
Total For Dept 0000 31,506.93
Total For Fund 7726 GASOLINE FUND 31,506.93

Fund 8903 INSURANCE PREMIUM
Dept 0000
8903-0000-30014 COBRA FOR LANCE 103641 TOWN OF HIGHLAND INS FUND (VOLUN LIFE INS/ COBRA JUNE '23 37.10
8903-0000-34002 INSURANCE PREMIUM HEALTH/DENT 103642 METLIFE GROUP BENEFITS DENTAL 8,522.40
8903-0000-34002 INSURANCE PREMIUM HEALTH/DENT 103643 AIM MEDICAL TRUST MAY 2023 MEDICAL AND LIFE INSURAN 210,068.65
Total For Dept 0000 218,628.15
Total For Fund 8903 INSURANCE PREMIUM 218,628.15

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 1101	GENERAL				350,130.00	
Fund 2201	MVH				23,531.59	
Fund 2228	LAW ENFORCE CON'T ED				85.96	
Fund 2229	TRAFFIC VIOLATIONS				3,000.00	
Fund 2240	PUBLIC SAFETY INCOME TA				12,368.92	
Fund 2505	SPECIAL EVENTS				676.25	
Fund 4402	MCCD				12,307.28	
Fund 4410	HAZ MAT RESPONSE				2,061.25	
Fund 4436	REDIT ECON. DEV. INCOME				441.67	
Fund 7701	ICT FUND				12,251.41	
Fund 7726	GASOLINE FUND				31,506.93	
Fund 8903	INSURANCE PREMIUM				218,628.15	

666,989.41