

**Topics Tentatively Scheduled for Study Session Discussion
and
Topics Requested for Action at Future Business Meetings of the
Twenty-Ninth Town Council of Highland**

This meeting will be convened as a Hybrid in person and electronic meeting.

Topic: Town of Highland, IN - Town Council Study Session
Time: May 15, 2023 06:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/81712852888?pwd=dXB2NnB0dnp3UktYTTRiNUhSUEZBdz09>

Meeting ID: 817 1285 2888

Passcode: 781151

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+1 669 444 9171 US

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The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to Municipal sponsored public programs, services and or meetings, the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and or meeting. To make arrangements, contact the ADA Coordinator for the Town of Highland at (219) 972-7595.

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Find your local number: <https://us06web.zoom.us/j/kcmJPFT3nQ>

This meeting contributes to Agenda building for the plenary meeting. Please, also be aware of the running enrolled list of matters that are likely for the plenary meeting, subject to review by the municipal executive. By practice and local ordinance, study sessions are distinguished from plenary (regular business) meetings of the Town Council "as they shall be conducted with less formality and with no votes or final actions of a dispositive nature unless provided otherwise by proper notice, pursuant to IC [5-14-1.5](#) et seq." (Confer HMC Section 2.05.130(3))

x. Discussion: Appointments.

• Statutory Boards and Commissions

Executive Appointments (May be made in meeting or at another time)

Regional Statutory Commissions or Boards

- 1. Economic Development Commission.** (1) Appointment to be made by the municipal executive, but requiring nomination from the Town Council. Term ends just before February 1st. (*Currently vacant*)
 - a.** Nomination by the Town Council. (*The council would pass a motion to nominate.*)
 - b.** Appointment by executive. (*If nominee is acceptable, the Town Council President may appoint.*)

Home Rule Boards and Commissions

- 2. Community Events Commission** *Multi-Year position: (1) appointment to be made by the Town Council President. Term: 4 years.*
Currently Serving: Jacqui Herrera, Sandy McKnight
- 3. • Tree Board:** (1) appointments, to be made by the municipal executive, but requiring nomination from the Town Council. (*Position currently held by Natalie Stromberg.*)
 - a.** Nomination by the Town Council. (*The council would pass a motion to nominate.*)
 - b.** Appointment by executive. (*If nominee is acceptable, the Town Council President may*

appoint.)

Legislative Appointments

Regional Statutory Commissions or Boards

Home Rule Commissions

1. **Main Street Bureau Board:** (17) appointments to be made by the Town Council. Term: Two years ending 1 Jan 2023. *There are currently 9 of the 17 in place and serving. Currently serving are Teri Yovkovich, Rhonda Bloch, Alex Robertson, Renee Reinhart, Diane Barr-Roumbus, James Roumbus, Sandy McKnight, Al Simmons and Ben Reinhart..*

3. **Community Events Commission Multi-year positions:** (4) appointment to be made by the Town Council. **Term: 4 years.** (Note: Currently vacant)

Single year positions: (1) appointments to be made by the Town Council. **Term: 1 year.** (Note: Currently serving, Jack Rowe, Carol Parker, Linda Carter, Rachael Carter, Maria Armagast, Michelle Coon and Erica Fizer Katsepas)

x. **Discussion: Consideration of a Special Event with Alcohol Permit (SEAP):** The CEC permit if approved by the Park and Recreation Board at its meeting May 18, 2023, pursuant to Section 11.10.225 of the Highland Municipal Code contingent upon the Park and Recreation Board approving an acceptable plan on the placement of the perimeter fencing, excluding the area of the playground. (The Community Events Commission require a permit from the Park and Recreation Board to support the beer garden as part of the Independence Day Festival. This being the first regular meeting of the Town Council following the receipt of the action of the Park and Recreation Board, the Town Council must consider the permit, pursuant to HMC Section 11.10.225(F)(4)).

x. **Discussion:** Regarding the Police Department's policy of having officer's sign a contract that if they should terminate employment with the Town of Highland prior to 5 years of service, they must reimburse the Town for any training, equipment and other costs the Town has invested in that officer and if the Officers fails to reimburse the Town, the Town will file suit against that officer.

x. **Discussion:** Works Board Order No. 2023-13: accepting the Performance agreement of Measner Magic Products, Inc. in the amount of \$725 and Michelle's Dance Group (no charge) for professional services for the Town of Highland, associated with the 2023 Independence Day

Festivities.

x. **Discussion:** (John Reed) Creation of an Ordinance permitting non-profits to use the Town's crowd control fencing.

x. **Discussion:** Works Board Order 2023-14: A joint resolution of the Board of Works, Water Works Board and the Sanitary Board accepting and awarding the bid for the Parkway Drive improvement project to X in the amount of Y as the lowest responsive and responsible bid.

x. **Discussion:** (John Reed) ATM Contract

• **Plenary Business Meeting of Monday May 22, 2023**

- Minutes of the Meeting of Monday, May 8, 2023.
- Works Board Order 2023-13: A Works Board Order accepting the Performance agreement of Measner Magic Products, Inc. in the amount of \$725 and Michelle's Dance Group (no charge) for professional services for the Town of Highland, associated with the 2023 Independence Day Festivities.
- ATM contract. (Attorney Reed is reviewing)
- Works Board No. 2023-14: – A joint resolution of the Board of Works, Water Works Board and the Sanitary Board accepting and awarding the bid for the Parkway Drive improvement project to X in the amount of Y as the lowest responsive and responsible bid
- Ordinance regarding use of the barricades for non-profits
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- Payroll Docket for the payday of May 19, 2023