

Agenda
Ninety-First Regular or Special Meeting
of the Twenty-Ninth Town Council of Highland
Regular Plenary Meeting of Monday, April 10, 2023 at 6:30 p.m.
Agenda organized pursuant to Section 2.05.090 of the Highland Municipal Code

This meeting will be broadcast as an electronic meeting, pursuant to
Town of Highland Ordinance 1765

Topic: Town of Highland, IN - Town Council Plenary Meeting
Time: Apr 10, 2023 06:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/89436280231?pwd=aWQvanZpQlNSazVUa3ZOSm9BQ0krUT09>

Meeting ID: 894 3628 0231

Passcode: 780281

One tap mobile

+16469313860,,89436280231#,,,,*780281# US

+13017158592,,89436280231#,,,,*780281# US (Washington DC)

Dial by your location

+1 646 931 3860 US

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 720 707 2699 US (Denver)

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 669 444 9171 US

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The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to Municipal sponsored public programs, services and or meetings, the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and or meeting. To make arrangements, contact the ADA Coordinator for the Town of Highland at (219) 972-7595.

Prayer: Bernie Zemen

Pledge of Allegiance: Bernie Zemen

Roll Call: Bernie Zemen



Toya Smith

A GREAT PLACE
TO CALL HOME

Mark J. Schocke

Thomas (Tom) Black

Roger Sheeman

Minutes of
Previous Session: Minutes of the Regular Meeting of 27 March 2023.

Special Orders:

1. **Consideration of Proposed Additional Appropriations:** *(controlled funds)* Proposed Additional Appropriations in Excess of the 2023 Budget in the **Redevelopment Capital Fund** in the amount of \$40,000.00.
 - (a) Attorney verification of Proofs of Publication: The TIMES 27th March 2023.
 - (b) **Public Hearing.**
 - (c) Action on **Proposed Appropriation Enactment No. 2023-06:** An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for the **Redevelopment Capital Fund**, all pursuant to I.C. 6-1.1-18, and I.C. 36-5-3-5.

**COMMENTS FROM
THE PUBLIC or
VISITORS**

This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council regarding matters on the agenda. Persons addressing the Town Council are requested to limit their presentations to **two (2) minutes** and encouraged to avoid repetitious comments.

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- Staff Reports:**
- Building & Inspection Report.
 - Fire Department Report.

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- Workplace Safety Report.
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Communications: None

Appointments: • Statutory Boards and Commissions
Executive Appointments (May be made in meeting or at another time)

Regional Statutory Commissions or Boards

1. **Economic Development Commission.** (1) Appointment to be made by the municipal executive, but requiring nomination from the Town Council. Term ends just before February 1st. (*Currently vacant*)
 - a. Nomination by the Town Council. (*The council would pass a motion to nominate.*)
 - b. Appointment by executive. (*If nominee is acceptable, the Town Council President may appoint.*)

Home Rule Boards and Commissions

2. **Community Events Commission** *Multi-Year position: (1) appointment to be made by the Town Council President. Term: 4 years. (Positions currently held by Jacqui Herrera and Sandy McKnight)*
3. **Tree Board:** (1) appointments, to be made by the municipal executive, but requiring nomination from the Town Council. (*Positions currently held by Natalie Stromberg.*)
 - a. Nomination by the Town Council. (*The council would pass a motion to nominate.*)
 - b. Appointment by executive. (*If nominee is acceptable, the Town Council President may appoint.*)

Legislative Appointments

Regional Statutory Commissions or Boards

Home Rule Commissions

1. **Main Street Bureau Board:** (17) appointments to be made by the Town Council. Term: Two years ending 1 Jan 2025. *There are currently 9 of the 17 in place and serving. Currently serving are Rhonda Bloch, Teri Yovkovich, Renee Reinhart, Alex Robertson, Diane Barr-Roumbus, James Roumbus Sandy McKnight, Al Simmons and Ben Reinhart.*

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2. **Community Events Commission** *Multi-year positions: (4) appointments to be made by the Town Council. Term: 4 years. (Note: Currently vacant)*

Single year positions: (8) appointments to be made by the Town Council. Term: 1 year. There are currently 6 of the 8 in place and serving. (Note: Currently serving, Jack Rowe, Carol Parker, Maria Armagast, Michelle Coon, Linda Carter, Rachael Carter and Erica Fizer Katsepas)

**Unfinished
Business &
General Orders:**

- NEW BUSINESS:**
1. **Per I.C. 36-7-14-13:** the Redevelopment Commission’s Annual Report must be voted upon and accepted by the Executive Body (the Town Council) no later than April 15th of the following year. The Fiscal Body, once approved by the Executive Body will then upload the Annual Report into Gateway. This must be completed, no later than the 15th of April.
 2. **Authorizing the proper officer to publish legal notice of a public hearing:** Public Hearing to consider additional appropriations in the amount of **\$3,372.00 in Hazardous Materials Response Fund**. If approved, the public hearing will be held on April 24, 2023, at 6:30 P.M. O’clock in the Municipal Building, 3333 Ridge Road, Highland.

**Comments or
Remarks from the
Town Council:
(Good of the Order)**

Councilor Bernie Zemen

Councilor Toya Smith

Councilor Thomas Black

Councilor Mark Schocke

Councilor Roger Sheeman

**COMMENTS FROM
THE PUBLIC or
VISITORS**

This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council. Depending on the nature of the comments, the Town Council may direct the staff to address the topic or follow-up on matters that may arise from public comments. If necessary, the matter may be set for action at a future meeting. Persons addressing the Town Council are requested to limit their presentations to **two (2) minutes** and encouraged to avoid repetitious comments.

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ACTION TO PAY
Accounts Payable
Vouchers

Accounts payable vouchers March 29, 2023 to April 11, 2023 in the amount of **\$664,769.62.**

General Fund, \$356,767.10; MVH Fund, \$26,907.94; LAW Enforcement Continuing Education, Training and Supply Fund, \$9,332.95; Information and Communications Technology Fund, \$13,578.18; Donation, \$149.61; Insurance Premium, \$226,674.19; Gasoline Fund, \$26,170.20; Traffic Violations, \$500; MCCD, \$2,857.94; CEDIT Econ. Dev. Income, \$1,831.51.

Payroll Docket for payday of April 7, 2023 by fund:

General, \$300,584.20

Payroll Docket for payday of April 7, 2023:

Office of Clerk-Treasurer, \$16,17.28; Building and Inspection Department, \$10,724.17; Metropolitan Police Department, \$143,222.48; Public Works Department (Agency), \$74,677.85; Fire Department, \$5,015.45 and Information and Technology Department, \$4,009.55; Total Payroll: \$253,966.78.

ADJOURNMENT

The Town Council may meet in study session immediately following the Regular Meeting.

Posted pursuant to IC 5-14-1.5-4(a)

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User: CRK EXP CHECK RUN DATES 03/29/2023 - 04/11/2023
 DB: Highland BOTH JOURNALIZED AND UNJOURNALIZED

GL Number Invoice Line Desc Ref # Vendor Invoice Description Amount Check #

Fund 1101 GENERAL						
Dept 0000						
1101-0000-45200	GEN FUND TRANSFERS GROSS	102812	PAYROLL ACCOUNT	4/77PRL D/S TRANSFER GENERAL	190,297.82	48734
			Total For Dept 0000		190,297.82	

Dept 0001 TOWN COUNCIL						
1101-0001-39004	GAZEBO EXPRESS APR 2023	102697	THE IDEA FACTORY, INC	GAZEBO EXPRESS APR/MAR WEBSITE UP	2,173.46	48728
1101-0001-39044	NMH SCREENING PRESENTATION F	102781	COMMUNITY FOUNDATION OF NWI	NMH SCREENING 3-14	2,251.00	48728
			Total For Dept 0001 TOWN COUNCIL		4,424.46	

Dept 0004 CLERK-TREASURER						
1101-0004-20003	MINUTE BOOK SHEETS	102696	A.E. BOYCE CO INC	MINUTE BOOK SHEETS	179.28	48728
1101-0004-20003	PRINTER INK,SUPPLIES	102647	PUISE TECHNOLOGY OF INDIANA	PRINTER INK,SUPPLIES	123.06	48728
1101-0004-34023	HEALTH & DENTAL INS	102745	TOWN OF HIGHLAND INS FUND (APR 2023 HEALTH/LIFE INS PREM GEN	6,473.65	48728
1101-0004-34043	LIFE INS	102745	TOWN OF HIGHLAND INS FUND (APR 2023 HEALTH/LIFE INS PREM GEN	28.85	48728
			Total For Dept 0004 CLERK-TREASURER		6,804.84	

Dept 0006 BUILDING & INSPECTION						
1101-0006-20003	TONER 26X BLACK	102773	ODP BUSINESS SOLUTIONS,LLC	TONER 26X BLACK	164.33	48725
1101-0006-21001	180.2 UNLEADED	102724	TOWN OF HIGHLAND GASOLINE F	FUEL BY USAGE - INSPECTIONS	652.50	48725
1101-0006-31004	NPPA 13D BOOK 032223	102688	AMAZON	NPPA 13D BOOK 032223	87.95	48728
1101-0006-34023	HEALTH AND DENTAL INSURANCE	102746	TOWN OF HIGHLAND INS FUND (APR 2023 HEALTH/LIFE INS PREMIUM	4,389.23	48728
1101-0006-34043	LIFE INSURANCE	102746	TOWN OF HIGHLAND INS FUND (APR 2023 HEALTH/LIFE INS PREMIUM	31.74	48728
			Total For Dept 0006 BUILDING & INSPECTION		5,325.75	

Dept 0007 FIRE DEPARTMENT						
1101-0007-11204	FIREFIGHTER PHYSICAL - RAISER	102768	OCCUPATIONAL HEALTH CENTERS	FIREFIGHTER PHYSICAL/DRUG SCREEN,	187.00	48725
1101-0007-21001	144.9 UNLEADED	102723	TOWN OF HIGHLAND GASOLINE F	FUEL BY USAGE - FIRE	888.64	48725
1101-0007-23004	DESK & BOOK CASE	102757	AMAZON	DESK & BOOK SHELF	223.97	48725
1101-0007-23004	PVC GROUND CONN 3MIRE15A	102761	LINDY'S ACE HARDWARE,INC	PVC GROUND CONN 3MIRE 15A	6.49	48728
1101-0007-23006	LOW LEVEL STRAINER FDT-LFD-6.	102759	FIRE SERVICE, INC.	LOW LEVEL STRAINER FDT-LFD-6.0	746.25	48728
1101-0007-32006	ONE YEAR SERVICES FOR DISPATC	102758	EMERGENCY SERVICE MARKETING	I AM RESPONDING DISPATCHING	810.00	48728
1101-0007-32006	NFC MOBILE DATA APL ACCESS AD	102763	NPPA	NATIONAL FIRE CODES ANNUAL SUBSCR	1,552.50	48728
1101-0007-34023	HEALTH & DENTAL INSURANCE	102744	TOWN OF HIGHLAND INS FUND (APR 2023 HEALTH/LIFE INS PREM FIR	4,912.47	48728
1101-0007-34043	LIFE INSURANCE	102744	TOWN OF HIGHLAND INS FUND (APR 2023 HEALTH/LIFE INS PREM FIR	13.74	48728
1101-0007-35001	ELECTRIC - SOUTH STATION	102764	NISOURCE INC.	GAS & ELECTRIC SOUTH STATION 723-	347.04	48728
1101-0007-35001	ELECTRIC - FD TRAINING SITE	102765	NISOURCE INC.	ELECTRIC SOUTH STATION 723-	30.00	48728
1101-0007-35001	ELECTRIC - CENTRAL FIRE STATION	102766	NISOURCE INC.	ELECTRIC - CENTRAL FIRE STATION 0	694.27	48728
1101-0007-35003	GAS - SOUTH STATION	102764	NISOURCE INC.	GAS & ELECTRIC SOUTH STATION 723-	553.68	48728
1101-0007-35003	GAS - CENTRAL STATION 563-050	102767	NISOURCE INC.	GAS & ELECTRIC SOUTH STATION 723-	1,017.91	48728
1101-0007-39001	IAFC MEMBERSHP DUES - CHIEF	102760	INT'L ASSOC OF FIRE CHIEFS	IAFC YEARLY SUBSCRIPTION- CHIEF	245.00	48728
1101-0007-39001	MEMBERSHIP RENEWAL	102762	NPPA	ANNUAL SUBSCRIPTION - CHIEF	175.00	48728
			Total For Dept 0007 FIRE DEPARTMENT		12,403.96	

Dept 0009 POLICE DEPARTMENT						
1101-0009-11204	PRE EMPLY PSYCH TESTING FOR C	102703	CLINICAL PSYCHOLOGY CENTER,	PRE EMPLY PSYCH TESTING FOR CERT	200.00	48728
1101-0009-11302	UNIFORMS/EQUIP FOR NEW OFFICE	102716	STAR UNIFORM	NEW UNIFORMS/ EQUIP FOR NEW OFFIC	1,887.95	48728
1101-0009-11302	NEW UNIFORMS/EQUIP FOR NEW OF	102717	STAR UNIFORM	NEW UNIFORMS/EQUIP FOR NEW OFFICE	1,522.95	48728
1101-0009-21001	909.4 GAL OF GAS	102718	WARREN OIL COMPANY	909.4 GAL OF GAS DELV 3/21	2,724.28	48728
1101-0009-21004	CLEANING SUPPLIES	102701	ABLE PAPER & JANITORIAL	CLEANING SUPPLIES	269.95	48728
1101-0009-21004	MEDICAL SUPPLIES FOR BOOKING	102720	CINTAS CORPORATION NO 2	MEDICAL SUPPLIES FOR BOOKING CAB	149.12	48728
1101-0009-22004	GLASS REPLCMENT CAR 230	102706	CROSSROADS GLASS AND MIRROR	GLASS REPLC/LABOR FOR CAR 230	230.00	48728
1101-0009-22004	AIR INTAKE HOSE FOR CAR 7	102712	NAPA AUTO PARTS	AIR INTAKE HOSE FOR CAR 7	60.72	48728
1101-0009-22004	PURGE VALVE PART FOR CAR 61	102713	NAPA AUTO PARTS	PURGE VALVE PART FOR CAR 61	39.40	48728
1101-0009-23004	DOG FOOD AND CAGES FOR POUND	102711	MENARDS	DOG FOOD AND CAGES FOR POUND	245.41	48728

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
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Fund 1101 GENERAL						
Dept 0009 POLICE DEPARTMENT						
1101-0009-32004	IDACS INTERNET 3/28-4/27	102704	COWCAST CABLE	IDACS INTERNET 3/28-4/27	126.85	
1101-0009-34023	HEALTH & DENTAL INSURANCE	102752	TOWN OF HIGHLAND INS FUND (APR 2023 HEALTH/LIFE INS PREM PD	93,554.38	48728
1101-0009-34042	SURVIVORS ADJ	102752	TOWN OF HIGHLAND INS FUND (APR 2023 HEALTH/LIFE INS PREM PD	2,120.04	48728
1101-0009-34043	LIFE INSURANCE	102752	TOWN OF HIGHLAND INS FUND (APR 2023 HEALTH/LIFE INS PREM PD	394.68	48728
1101-0009-36001	LABOR TO REPLACE GLASS	102706	CROSSROADS GLASS AND MIRROR	GLASS REPLC/LABOR FOR CAR 230	95.00	
1101-0009-36004	GEN OFC CLEANING FOR MARCH	102740	GAYLE THARP	GEN OFC CLEANING FOR MARCH	2,916.67	
1101-0009-38006	MAT CHANGE AT PD ON 3/21	102719	CINTAS CORPORATION #319	MAT CHANGE AT PD ON 3/21	39.10	
	Total For Dept 0009 POLICE DEPARTMENT				106,576.50	

Dept 0011 SERVICES & WORKS						
1101-0011-31003	BANK REC	102689	BAKER TILLY MUNICIPAL ADVIS	BANK REC	5,000.00	
1101-0011-31003	BANK REC	102646	BAKER TILLY MUNICIPAL ADVIS	BANK REC	5,000.00	
1101-0011-31003	ADD APP/ABATEMENT IMPACTS/PRE	102809	LONDON WITTE GROUP, LLC	ADD APP/ABATEMENT IMPACTS/PRE SAL	1,012.50	
1101-0011-32008	ACCT. SERVICE FEES	102805	INVOICE CLOUD, INC	MAR 2023 ACCOUNT SERVICE FEES	528.20	999685
1101-0011-35001	558-300-0064, SE CONOR 6&41	102769	NISOURCE INC.	MISC (HIGHWAY OF FLAGS)	53.02	999681
1101-0011-35001	130-850-000-1, 3333 RIDGE RD A	102741	NISOURCE INC.	MISC TH, VIP 198-801-002-1, 000-901	1,163.12	999681
1101-0011-35002	0514000095, 2705HIGHWAY AVE	102738	NISOURCE INC.	STREET/TRAFIC LIGHTS- MONTH 2021	16,514.91	999681
1101-0011-35003	198-801-002-1 9201 LIABLE	102741	NISOURCE INC.	MISC TH, VIP 198-801-002-1, 000-901	1,186.53	999681
	Total For Dept 0011 SERVICES & WORKS				30,458.28	

Dept 0012 TOWN HALL						
1101-0012-21004	BOTTLE WATER 3/3,3/17	102737	HINCKLEY SPRINGS	BOTTLE WATER 2/3/23,2/17/23	139.87	
1101-0012-35002	307-486-009-2, 8201 INDY BULD	102769	NISOURCE INC.	MISC (HIGHWAY OF FLAGS)	272.12	999681
1101-0012-36003	TOWN HALL MATS ACT 1659440	102690	CINTAS CORPORATION #319	TOWN HALL MATS ACT 1659440	63.50	
	Total For Dept 0012 TOWN HALL				475.49	

Fund 2201 MVH						
Dept 0000						
2201-0000-45200	MVH TRANSFERS GROSS	102813	PAYROLL ACCOUNT	4/7PRL D/S TRANSFER MVH	18,484.15	48735
	Total For Fund 2201 GENERAL				356,767.10	
	Total For Dept 0000				18,484.15	

Dept 0016 MVH ADMIN/MAINT						
2201-0016-20003	WALL PLATES AND BASKETS FOR R	102783	AMAZON	WALL PLATES AND WIRE BASKETS FOR	94.60	
2201-0016-20003	TRAY AND DRAWER FOR RECEPTION	102784	AMAZON	DRAW AND DRAWER FOR RECEPTION DES	44.35	
2201-0016-33001	AD FOR BIDS - DOWNTOWN LANDSC	102793	THE TIMES	ADVERTISEMENT FOR BIDS - DOWNTOWN	62.60	
2201-0016-33001	AD FOR BIDS - TREE SERVICE	102794	THE TIMES	ADVERTISEMENT FOR BIDS - TREE SER	61.10	
2201-0016-33001	AD FOR BIDS - CONCRETE	102795	THE TIMES	ADVERTISEMENT FOR BIDS - CONCRET	57.32	
	Total For Dept 0016 MVH ADMIN/MAINT				319.97	

Dept 0017 MVH CONSTRUCTION/RECONSTRUCT/PRESER(CRP)						
2201-0017-21001	271.2 UNLEADED	102725	TOWN OF HIGHLAND GASOLINE F	FUEL BY USAGE STREET	3,434.60	
2201-0017-22004	3/1/2023 INV # 337-425910	102785	AUTO-WARES	MARCH 2023 INVOICES - STREET DEPT	342.95	48725
2201-0017-22004	MULTI PURPOSE REPAIR	102788	MENARDS CORP - SCHERERVILLE	MULTI PURPOSE REPAIR - WATER DEPT	21.99	
2201-0017-23003	MISC SUPPLIES	102787	LINDY'S ACE HARDWARE, INC	MISC SUPPLIES FOR SIGNS - STREET	18.06	
2201-0017-23004	INLET STRAINER 1"	102791	SHERWIN WILLIAMS CORP	INLET STRAINER/REPAIR KIT - STREET	106.35	
2201-0017-36001	FRONT PADS, ROTORS, CALIPERS, FR	102786	GRIMLER AUTOMOTIVE, INC	REPLACE FRONT PADS, ROTORS, CALIPER	891.17	
2201-0017-36006	STREET LIGHTS REPAIRED	102789	MIDWESTERN ELECTRIC INC	REPAIR STREET LIGHTS FOR MARCH	2,928.70	
2201-0017-36006	EMERGENCY SECURE OF LIGHT POL	102790	MIDWESTERN ELECTRIC INC	EMERGENCY REPAIR OF LIGHT POLE -	360.00	
	Total For Dept 0017 MVH CONSTRUCTION/RECONSTRUCT/PRE				8,103.82	
	Total For Fund 2201 MVH				26,907.94	

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
Fund 2228	LAW ENFORCE CON'T ED					
Dept 0000						
2228-0000-21401	SEPER 53651 20 CASES	102709	KIESLER'S POLICE SUPPLY INC	AMMO ORDER	8,598.10	
2228-0000-23004	CRIMWATCH MTG SUPPLIES 3/14	102707	INDIANA GROCERY GROUP, LLC	CRIMWATCH SUPPLIES 3/14	16.99	
2228-0000-31004	LODGING 3/7	102705	COREY K ANDERSON(R)	REIMBURSE TRAINING 3/8 MEALS AND	182.09	
2228-0000-31004	LODGING 3/7	102708	JOSHUA BRZEZINSKI (R)	REIMBURSE FOR LODGING AND MEAL BR	186.77	
2228-0000-31004	STREET COP TRAINING FOR OFFICER 5	102714	NJ CRIMINAL INTERDICTION LLC	STREET COP TRAINING FOR OFFICER 5	299.00	
2228-0000-31004	INSTRUCTOR RECERT FEE	102715	STATE OF INDIANA	INSTRUCTOR RECERT FEE FOR OFFICER	50.00	
	Total For Dept 0000				9,332.95	
	Total For Fund 2228 LAW ENFORCE CON'T ED				9,332.95	
Fund 2229	TRAFFIC VIOLATIONS					
Dept 0001	TOWN COUNCIL					
2229-0001-00400	CASH BOND FEES	102694	LAKE COUNTY CLERK	CASH BOND FEES	500.00	48724
	Total For Dept 0001 TOWN COUNCIL				500.00	
	Total For Fund 2229 TRAFFIC VIOLATIONS				500.00	
Fund 2302	DONATION					
Dept 0009	POLICE DEPARTMENT					
2302-0009-00200	RETIREMENT CAKE FOR BETH-RECO	102702	CAKES BY KAREN, INC	RETIREMENT CAKE FOR RECORDS- BETH	45.00	
2302-0009-00200	MEAL SUPPLIES FOR PC INTERVNT	102710	LANGEL'S INC	SUPPLIES FOR PO INTERVIEWS ON 3/2	104.61	
	Total For Dept 0009 POLICE DEPARTMENT				149.61	
	Total For Fund 2302 DONATION				149.61	
Fund 4402	MCCD					
Dept 0000						
4402-0000-43009	ARUBA 24 PORT SWITCH W.370W P	102669	AMAZON	ARUBA 24 PORT SWITCH W.370W POE	599.99	36627
4402-0000-43009	4K ATEM CAMERA	102670	AMAZON	REPLACEMENT CAMERA AND LENSE	2,257.95	
	Total For Dept 0000				2,857.94	
	Total For Fund 4402 MCCD				2,857.94	
Fund 4436	CEDIT ECON. DEV. INCOME TAX FUND					
Dept 0000						
4436-0000-47123	RETROFIT SOLAR FRAME	102792	SOLAR THINGZ, INC.	RETROFIT SOLAR FRAME FOR SCHOOL C	1,831.51	
	Total For Dept 0000				1,831.51	
	Total For Fund 4436 CEDIT ECON. DEV. INCOME TAX FUND				1,831.51	
Fund 7701	ICT FUND					
Dept 0000						
7701-0000-32001	POSTAGE METER SERVICE 01/2023	102772	PITNEY BOWES INC.	POSTAGE METER SERVICE AGREEMENT	449.82	
7701-0000-32001	POSTAGE FOR METER	102782	US POSTMASTER	POSTAGE FOR METER	2,000.00	
7701-0000-32003	FIRE DEPT	102774	AT&T MOBILITY	FIRE DEPT 666-4120 ACT 2872990949	86.04	48730
7701-0000-32003	MONTHLY CELL PHONE 642004646-	102776	VERIZON	PD CELL PHONE USE PD- 642004646-0	1,436.90	48731
7701-0000-32003	642004646-00002 BROADBAND	102775	VERIZON	642004646-00002 D/S BROADBAND FIR	330.15	48732
7701-0000-32003	3001 RIDGE MAIN SQUARE 8771140	102770	COMCAST CABLE	3001 RIDGE MAIN SQUARE 8771400250	164.90	999683
7701-0000-32003	MO INTERNET SVC 8771400250188	102771	COMCAST CABLE	TOWN HALL ACCT 8771400250188267 I	303.63	999684
7701-0000-34023	HEALTH AND DENTAL INSURANCE	102747	TOWN OF HIGHLAND INS FUND (APR 2023 HEALTH/LIFE INS PREM ICT	3,199.84	48728
7701-0000-34043	LIFE INSURANCE	102747	TOWN OF HIGHLAND INS FUND (APR 2023 HEALTH/LIFE INS PREM ICT	9.50	48728
7701-0000-38006	WEB SECURITY MONTHLY	102697	THE IDEA FACTORY, INC	GAZEBO EXPRESS APR/MAR WEBSITE UP	155.99	
7701-0000-39024	WEB UPDATE WEEKLY	102697	THE IDEA FACTORY, INC	GAZEBO EXPRESS APR/MAR WEBSITE UP	563.12	
7701-0000-45200	ICT TRANSFERS GROSS	102814	PAYROLL ACCOUNT	4/7 PRL D/S TRANSFER ICT	4,878.29	48736

User: CRK
DB: Highland

INVOICE GL DISTRIBUTION REPORT FOR TOWN OF HIGHLAND
EXP CHECK RUN DATES 03/29/2023 - 04/11/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
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Fund 7701	ICT FUND					
Dept 0000						
				Total For Dept 0000	13,578.18	
				Total For Fund 7701 ICT FUND	13,578.18	

Fund 7726	GASOLINE FUND					
Dept 0000						
7726-0000-21001	3000 GALLONS DIESEL FUEL	102721	WARREN OIL COMPANY	DIESEL FUEL D/S	10,775.70	48726
7726-0000-21001	5000 GALLONS UNLEADED	102722	WARREN OIL COMPANY	UNLEADED FUEL D/S	15,394.50	48726
				Total For Dept 0000	26,170.20	
				Total For Fund 7726 GASOLINE FUND	26,170.20	

Fund 8903	INSURANCE PREMIUM					
Dept 0000						
8903-0000-30013	VOLUNTEER LIFE INS	102743	TOWN OF HIGHLAND INS FUND (VOLUN LIFE INS/ COBRA	354.47	48728
8903-0000-30014	COBRA FOR LANCE	102743	TOWN OF HIGHLAND INS FUND (VOLUN LIFE INS/ COBRA	37.10	48728
8903-0000-34002	INSURANCE PREMIUM HEALTH/DENT	102755	METLIFE GROUP BENEFITS	KM05-958227 MAR 2023 DENTAL PREMI	9,035.00	48727
8903-0000-34002	INSURANCE PREMIUM HEALTH/DENT	102756	AIM MEDICAL TRUST	APR 2023 MEDICAL AND LIFE INSURAN	217,187.62	999680
				Total For Dept 0000	226,674.19	
				Total For Fund 8903 INSURANCE PREMIUM	226,674.19	

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 1101 GENERAL					356,767.10	
Fund 2201 MVH					26,907.94	
Fund 2228 LAW ENFORCE CON'T ED					9,332.95	
Fund 2229 TRAFFIC VIOLATIONS					500.00	
Fund 2302 DONATION					149.61	
Fund 4402 MCCD					2,857.94	
Fund 4436 CEDIT ECON. DEV. INCOME					1,831.51	
Fund 7701 ICT FUND					13,578.18	
Fund 7726 GASOLINE FUND					26,170.20	
Fund 8903 INSURANCE PREMIUM					226,674.19	

664,769.62