

**Topics Tentatively Scheduled for Study Session Discussion  
and  
Topics Requested for Action at Future Business Meetings of the  
Twenty-Ninth Town Council of Highland**

**This meeting will be convened as a Hybrid in person and electronic meeting.**

Join Zoom Meeting

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Meeting ID: 816 5689 6886

Passcode: 500039

One tap mobile

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*The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to Municipal sponsored public programs, services and or meetings, the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and or meeting. To make arrangements, contact the ADA Coordinator for the Town of Highland at (219) 972-7595.*

*This meeting contributes to Agenda building for the plenary meeting. Please, also be aware of the running enrolled list of matters that are likely for the plenary meeting, subject to review by the municipal executive. By practice and local ordinance, study sessions are distinguished from plenary (regular business) meetings of the Town Council "as they shall be conducted with less formality and with no votes or final actions of a dispositive nature unless provided otherwise by proper notice, pursuant to IC 5-14-1.5 et seq." (Confer HMC Section 2.05.130(3))*

**x. Discussion:** Appointments.

• **Statutory Boards and Commissions**

*Executive Appointments (May be made in meeting or at another time)*

Regional Statutory Commissions or Boards

1. **Economic Development Commission.** (1) Appointment to be made by the municipal executive, but requiring nomination from the Town Council. Term ends just before February 1<sup>st</sup>. (*Currently vacant*)
  - a. Nomination by the Town Council. (*The council would pass a motion to nominate.*)
  - b. Appointment by executive. (*If nominee is acceptable, the Town Council President may appoint.*)

**Home Rule Boards and Commissions**

2. **Community Events Commission** *Multi-Year position:* (1) appointment to be made by the Town Council President. **Term: 4 years.**
3. • **Tree Board Chairperson.** The Town Council President also appoints the Chairperson to be selected from the membership of the board. (See HMC Section 8.25.030 (C)) (*Currently held by James Colias.*)

*Legislative Appointments*

Regional Statutory Commissions or Boards

Home Rule Commissions

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1. **Main Street Bureau Board:** (17) appointments to be made by the Town Council. Term: Two years ending 1 Jan 2023. *There are currently 7 of the 17 in place and serving. Currently serving are Teri Yovkovich, Rhonda Bloch, Alex Robertson, Renee Reinhart, Diane Barr- Rounbus, James Rounbus and Sandy McKnight.*
  
3. **Community Events Commission Multi-year positions:** (4) appointment to be made by the Town Council. **Term: 4 years.** (Note: Currently vacant)

*Single year positions:* (2) appointments to be made by the Town Council. **Term: 1 year.** (Note: Currently serving, Jack Rowe, Carol Parker, Linda Carter, Rachael Carter, Maria Armagast, Michelle Coon)

4. **Traffic Safety Commission:** (5) appointments, which must be comprised of 1 representative from the Fire Department, (1) representative from the Public Works Department (Agency), (1) member from the Town Board of Metropolitan Police Commissioners, and (2) members from the Police Department. Also note, HMC Chapter 10.45 provides that the Police Chief serves as Chief of the Commission regardless of being a member of the commission. (Currently serving, William Timmer, CFO, Fire Department Representative; Vacant\* (owing to retirement) Public Works Department (Agency) representative; Steve Jurczak, Town Board of Metropolitan Police Commissioners representative; Commander John Banasiak, Police Department representative; and Chief Peter T. Hojnicky, Police Department representative.)

x. **Discussion/Presentation:** The Idea Factory

- x. **Discussion:** Care and Use of Take-Home Vehicles. (this is the portion of the SOP the Council needs to approve in order to authorize a deduction be made from the officer's check)

f. Assigned Officers shall be responsible for a scheduled monetary fuel contribution to be deducted from the Officer's pay, each pay period. The rate of this contribution shall be based on the distance from which the assigned Officer resides from the Town of Highland.

a: Resides within the Town of Highland = \$0 bi-weekly

b: Resides 0-10 miles from Highland = \$10 bi-weekly

c: Resides 11-20 miles from Highland = \$20 bi-weekly

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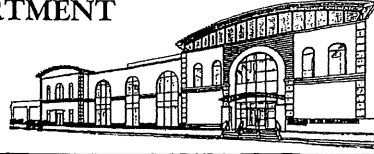
d: Resides 21-30 miles from Highland = \$30 bi-weekly



**HIGHLAND POLICE DEPARTMENT**

3315 RIDGE ROAD  
HIGHLAND, IN 46322-2097  
(219) 838-3184

RALPH J. POTESTA, CHIEF OF POLICE



**Take Home Squad Fuel Contribution**

I (Print) \_\_\_\_\_ hereby authorize the office of the Clerk Treasurer of the Town of Highland to deduct the amount selected by my *Initials* from each of my payroll checks as a contribution towards the fuel costs of my Department issued Take-Home Squad.

- A: Resides within 10 miles of Highland, Indiana: \$10.00 per pay: \_\_\_\_\_
- B: Resides 11-20 miles of Highland, Indiana: \$20.00 per pay: \_\_\_\_\_
- C: Resides 21-20 miles of Highland, Indiana: \$30.00 per pay: \_\_\_\_\_
- D: I choose not to be issued a Take-Home Squad: \$00.00 per pay: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



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- x. **Discussion:** Revisit Proposed Ordinance 1780-Residency Bonus Pay for Officers residing in the Town of Highland.

Proposed wording: Effective January 1, 2024, a Highland Police Officer who is a resident of the Town of Highland will receive \$200.00 a month for each complete month that they are a resident of the Town of Highland or a maximum of \$2400.00 in a calendar year. In order to qualify for this stipend, the Officer needs to provide a copy of his/her Homestead Exemption or a copy of their current lease accompanied by a sworn statement of residency. Officers will be paid in one (1) lump sum, up to \$2400.00, in January of the following year. If an Officer moves out of the Town of Highland or leaves their employment with the Town of the Highland prior to the conclusion of the calendar year they will not be entitled to any residency stipend.

- x. **Discussion:** Revisit Enactment No. 2023-04 - : An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for the **Redevelopment Capital Fund** and the **Municipal Cumulative Street Fund**, all pursuant to I.C. 6-1.1-18, and I.C. 36-5-3-5.

X. **Discussion:** Revisit Redevelopment Property, Maria Becerra is asking for \$200,000 in additional appropriations. \$100,000 to be used for providing a homeownership program for Police Officers and \$100,000 in façade improvements.

- **Plenary Business Meeting of Monday February 27, 2023**

- Minutes of the Meeting of Monday, February 13, 2023.
- Additional appropriations: Enactment No. 2023-04, Redevelopment Capital Fund and Municipal Cumulative Street Program  
The enactment could not be considered at the same meeting of its introduction.
- Proposed Ordinance No. 1780  
The ordinance could not be considered at the same meeting of its introduction.
- 
- Payroll Docket for the payday of February 24, 2023

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