

Agenda
Eighty-fifth Regular or Special Meeting
of the Twenty-Ninth Town Council of Highland
Regular Plenary Meeting of Monday, January 23, 2023 at 6:30 p.m.
Agenda organized pursuant to Section 2.05.090 of the Highland Municipal Code

This meeting will be broadcast as an electronic meeting, pursuant to
Town of Highland Ordinance 1765

Topic: Town of Highland, IN - Town Council
Time: Jan 23, 2023 06:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/88581440078?pwd=R1FZNW54bHFcbXBIZ1gySXg1blBRdz09>

Meeting ID: 885 8144 0078

Passcode: 484530

One tap mobile

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Dial by your location

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+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 669 444 9171 US

+1 689 278 1000 US

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The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to Municipal sponsored public programs, services and or meetings, the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and or meeting. To make arrangements, contact the ADA Coordinator for the Town of Highland at (219) 972-7595.

Prayer: Thomas (Tom) Black

Pledge of Allegiance: Thomas (Tom) Black

Roll Call: Bernie Zemen



Toya Smith

A GREAT PLACE
TO CALL HOME

Mark J. Schocke

Thomas (Tom) Black

Roger Sheeman

Minutes of Previous Session: Minutes of the Regular Meeting of 9 January 2023.

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- Special Orders:**
1. Presentation of Plaque of appreciation to the 71st *Town Council President*, Bernie Zemen
 2. A Proclamation in Honor and Recognition of Petra R. Ostrowski
 3. **Advisory Board of Zoning Appeals Docket:** Petition for a **Use Variance** for property located at 9934 Express Drive, Highland, to allow the petitioner to use a percent of the existing building for the purpose of establishing as a Gymnastic and Cheer Leading Instructional Facility. This is a non-conforming use. The property is currently zoned as I-1/ Light Industrial District. Petitioner: **Bruce Boyer of Boyer Properties, Highland, IN.** (*The petition supports the variance*)

The Advisory Board of Zoning Appeals by a vote of four (4) in favor and zero (0) opposed acted to send a **Favorable Recommendation of the request for a use variance** for the property. The ABZA acted at its meeting of 14 December 2022. The findings of fact were memorialized and approved by the

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board in written form at its meeting of 25 January 2023. (90 days ends 25 April 2023).

Pursuant to IC 36-7-4-918.6, the Town Council may act to GRANT the requested use variance or it may REJECT the requested use variance and DENY the use variance. If **not** acted upon by the Town Council within 90 days after the ABZA makes its recommendation, the action of the Advisory Board of Zoning Appeals stands.

(A) Opportunity for Comment.

(B) Action on the Recommendation.

COMMENTS FROM THE PUBLIC or VISITORS

This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council regarding matters on the agenda. Persons addressing the Town Council are requested to limit their presentations to **two (2) minutes** and encouraged to avoid repetitious comments.

Staff Reports:

- Building & Inspection Report for December.
- Fire Department Report for December.
- Workplace Safety Report for December.

Appointments:

- **Statutory Boards and Commissions**
Executive Appointments (May be made in meeting or at another time)
- 1. **Advisory Board of Zoning Appeals:** (1) appointment to be made by Town Council President. (Note: Currently held by Susan Murovic)

Regional Statutory Commissions or Boards

- 2. **Economic Development Commission.** (1) Appointment to be made by the municipal executive, but requiring nomination from the Town Council. Term ends just before February 1st. (Currently vacant)
 - a. Nomination by the Town Council. (The council would pass a motion to nominate.)
 - b. Appointment by executive. (If nominee is acceptable, the Town Council President may appoint.)

Home Rule Boards and Commissions

- 3. **Community Events Commission** Multi-Year position: (1) appointment to be made by the Town Council President. **Term: 4 years.**

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4. **Tree Board:** (3) appointments, to be made by the municipal executive, but requiring nomination from the Town Council. (*Positions currently held by James Colias, Ron Jackowski and Elizabeth Herrejon.*)
 - a. Nomination by the Town Council. (*The council would pass a motion to nominate.*)
 - b. Appointment by executive. (*If nominee is acceptable, the Town Council President may appoint.*)
 - **Tree Board Chairperson.** The Town Council President also appoints the Chairperson to be selected from the membership of the board. (See HMC Section 8.25.030 (C)) (*Currently held by James Colias.*)

Legislative Appointments

1. **Redevelopment Commission** (1) appointments to be made by Town Council. (*Note: currently held by Cyril Heurter*)

Regional Statutory Commissions or Boards

Home Rule Commissions

2. **Main Street Bureau Board:** (17) appointments to be made by the Town Council. Term: Two years ending 1 Jan 2023. *There are currently 9 of the 17 in place and serving. Currently serving are Elijah Aurand, Mary Ellis, Evi Lovin, Madison Kristina Owens, Liz Popovich, Renee Reinhart, Ben Reinhart, Alex Robertson, Renee Rosignol, Diane Barr Rounbus, James Rounbus, Sandra McKnight, Teri Yovkovich and Rhonda Bloch.*

3. **Community Events Commission** *Multi-year positions:* (1) appointment to be made by the Town Council. **Term: 4 years.** (*Note: Currently vacant*)

Single year positions: (8) appointments to be made by the Town Council. **Term: 1 year.** (*Note: Currently serving, Allencia L. Ballard, Stan M. Allen, Deborah Trevino, Sandra McKnight, Christopher Clarkson Gonzalez, Linda Carter, Elizabeth Alakel, and Jeffrey Pena*)

4. **Traffic Safety Commission:** (5) appointments, which must be comprised of 1 representative from the Fire Department, (1) representative from the Public Works Department (Agency), (1) member from the Town Board of Metropolitan Police Commissioners, and (2) members from the Police Department. Also note, HMC Chapter 10.45 provides that the Police Chief serves as Chief of the Commission regardless of being a member of the commission. (*Currently serving, William Timmer, CFO, Fire Department Representative; Vacant* (owing to retirement) Public Works Department*)

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(Agency) representative; Steve Jurczak, Town Board of Metropolitan Police Commissioners representative; Commander John Banasiak, Police Department representative; and Chief Peter T. Hojnicky, Police Department representative.)

**Unfinished
Business &
General Orders:**

- NEW BUSINESS:**
1. **Resolution No. 2023-02:** A Resolution Authorizing Temporary Interfund Loan or Transfer Pursuant to IC 36-1-8-4 of the Indiana Code and Section 3.20.040 of the Highland Municipal Code for the Corporation Bond and Interest Fund, the Park District Bond and Interest Fund, the Sanitary District Bond and Interest Fund and the Waterworks District Bond & Interest Fund.
 2. **Approval and instruction.** Action to approve and instruct the Town Council President to affix his signature to the Financial Commitment Letter dated January 24, 2023, to Mrs. Kathy Eaton-McKalip, Director of LPA/MPO & Grant Administration for the Community Crossings Matching Grant Fund.
 3. Authorize the proper officer to publish legal notice of a public hearing. Public hearing to considering additional appropriations in the amount of \$50,200.00 in the Redevelopment Capital Fund and \$40,000 in the Municipal Cumulative Street Fund to be held on February 13, 2023, at 6:30 P.M. O'clock in the Municipal Building, 3333 Road Highland.

Comments or Remarks from the Town Council: (Good of the Order)	Councilor Bernie Zemen
	Councilor Toya Smith
	Councilor Thomas Black
	Councilor Mark Schocke
	Councilor Roger Sheeman

COMMENTS FROM THE PUBLIC or VISITORS	This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council. Depending on the nature of the comments, the Town Council may direct the staff to address the topic or follow-up on matters that may arise from public comments. If necessary, the matter may be set for action at a future meeting. Persons addressing the Town Council are requested to limit their presentations to two (2) minutes and encouraged to avoid repetitious comments.
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ACTION TO PAY
Accounts Payable
Vouchers

Accounts payable vouchers January 11, 2023 to January 24, 2023 in the amount of **\$ 407,026.83.**

Payroll Docket for the payday of January 13, 2023 in the amount of **\$242,175.89** (Employee)

Payroll Docket by the Fund for the payday of January 13, 2023 in the amount of **\$325,121.49** (Employer – FICA, PERF, etc)

ADJOURNMENT

The Town Council may meet in study session immediately following the Regular Meeting.
Posted pursuant to IC 5-14-1.5-4(a)

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