

AGENDA
HIGHLAND SANITARY DISTRICT
BOARD OF SANITARY COMMISSIONERS
TUESDAY, OCTOBER 18, 2022
7:00 P.M.
PUBLIC MEETING

Pledge of Allegiance

Roll Call:

Commissioner Kathy DeGuilio-Fox
Commissioner Rex Burton
Commissioner Greg Cieslak
Commissioner Richard Garcia
Commissioner David Jones

Minutes of

Previous Session: September 20, 2022 – Public Meeting

Special Orders:

Communications:

General Orders and Unfinished Business:

New Business:

Reports:

Comments from the Commissioners:

Business from the Floor:

Claims:

\$ Per the docket in the amount of:

6201	SEWAGE OPERATING	\$263,719.97
6204	SEWAGE IMPROV	\$115,701.96
6601	SANITARY OPERATION	\$ 17,854.93
	Total	\$397,276.86

Next Meeting:

The next meeting will be a study session to be held at 6:30 p.m. on Tuesday, November 1, 2022. The next regularly scheduled Public Meeting will be held Tuesday, November 8, 2022 at 7:00 p.m. following a study session at 6:30 p.m.

Adjournment:

**MINUTES OF THE REGULAR PUBLIC MEETING
BOARD OF SANITARY COMMISSIONERS
TUESDAY SEPTEMBER 20, 2022**

The Board of Sanitary Commissioners of the Sanitary District of Highland convened in a study session immediately before the Regular Public Meeting at 6:30 p.m. on Tuesday August 16, 2022, with Commissioner Garcia presiding, in the first floor meeting room of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana, in order to discuss the final agenda of the regular meeting.

Silent Roll Call: Commissioners Rex Burton, Greg Cieslak, Kathy DeGuilio-Fox, David Jones and Richard Garcia. Also present were Mark Knesek, Public Works, Robert Tweedle, Attorney, Toya Smith, Town Councilwoman and Mark Herak, Clerk Treasurer.

Kennedy Avenue Sewer Extension Special District update. Mr. Garcia stated only one person is currently paying. He asked the commission if further discussion is necessary prior to removing this issue from the study session agenda. The commissioners agreed it can be taken off the agenda.

Mr. Snyder gave an update regarding the 9/11/2022 SSO.

Mr. Snyder updated the commission on current project SSO remedial project.

Mr. Tweedle updated the commissioners regarding recent development with HSD subsequent to the release of the Cost of Service Study. A long discussion took place.

Mr. Tweedle updated the commissioners regarding revisions to the current Sewage Collection and Treatment Agreement with HSD.

Mr. Tweedle gave an update on the Consent Decree compliance issues.

Mr. Herak spoke on the sanitary/sewage finances. A long discussion took place.

At 7:00 the study session ended and the Regular Meeting of the Board of Sanitary Commissioners of the Sanitary District of Highland convened with Commissioner Garcia presiding, in the meeting room of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana. The Regular Public meeting was opened with the Pledge of Allegiance to the United States of America.

Roll Call: Commissioners Rex Burton, Greg Cieslak, Kathy DeGuilio-Fox, David Jones and Richard Garcia. Also present were Mark Knesek, Public Works, Robert Tweedle, Attorney, Toya Smith, Town Councilwoman and Mark Herak, Clerk Treasurer.

The minutes from the August 16, 2022 public meeting are approved.

Special Order: None

Communications: None

General Order and Unfinished Business:

1. **Commissioner Cieslak motioned to approve Resolution 2022-08. Commissioner Deguilio-Fox seconded. Upon a roll-call, there were five (5) affirmatives and no (0) negatives. The motion passes.**

**TOWN OF HIGHLAND BOARD OF WORKS ORDER OF THE WORKS NO. 2022-XX
BOARD OF SANITARY COMMISSIONERS RESOLUTION NO. 2022-08
WATER WORK BOARD RESOLUTION NO. 2022-13**

A JOINT ENACTION INSTRUMENT OF THE BOARD OF WORKS, THE SANITARY BOARD OF COMMISSIONERS AND THE WATER WORKS BOARD OF DIRECTORS AUTHORIZING AND APPROVING THE RESTORATION AND RESTORATION COST FOR REPAIR AND EQUIPMENT PROCUREMENT FROM LINDCO EQUIPMENT SALES, INC. FOR PUBLIC WORKS VEHICLE NO. 20, A 2002 GMC C8500 SINGLE-AXLE DUMP TRUCK IN THE AMOUNT OF \$61,822.00, AS A SPECIAL PURCHASE ALL PURSUANT TO §3.05.065(5) OF THE HIGHLAND MUNICIPAL CODE AND I.C. 5-22-10-5.

Whereas, The Department of Public Works (Department) has in its fleet a 2002 GMC C8500 Single-Axle Dump Truck, which is used to carry out the various functions of the Public Works Department, including hauling and disposal of solid waste and various other functions for the water and sewer divisions; and

Whereas, the Fleet Supervisor and Public Works Director had determined that the cab, chassis and drive train were in very good condition; however, the dump body and integrated VBox spreader (Equipment) had reached its useful life; and

Whereas, the Fleet Supervisor and Public Works Director recommend to purchase the Equipment from Lindco Equipment Sales, Incorporated (Lindco), pursuant to §3.05.065 (F) because of the compatibility of the equipment, accessories, and replacement parts consistent

with other trucks and equipment in the Public Works fleet; and

Whereas, the Public Works Director, pursuant to §3.05.050(D)(7) of the HMC, serves as the Purchasing Agent for the Department of Public Works; and

Whereas, §3.05.065(F) of the HMC provides that the purchasing agent may make a special purchase when: (1) the compatibility of equipment, accessories, or replacement parts is a substantial consideration in the purchase; and (2) only one source meets the using agency's reasonable requirements; and

Whereas, Lindco provided a quote for the one (1) dump body and one (1) V-Box spreader, including installation and other ancillary equipment in the amount of Sixty-one Thousand Eight Hundred Twenty-two dollars and no cents (\$61,822.00); and

Whereas, the Town Council, as Board of Works of the Town of Highland, pursuant to §3.05.030 of the HMC serves as purchasing agency for the Public Works Department; and

Whereas, the Board of Sanitary Commissioners, pursuant to §3.05.030(E) of the HMC serves as purchasing agency for the Highland Sanitary District; and

Whereas, the Board of Waterworks Directors, pursuant to §3.05.030(D) of the HMC serves as purchasing agency for the Highland Water Works District; and

Whereas, the purchase price exceeds \$15,000.00 and, pursuant to §3.05.040(C) of the HMC requires the express approval of the purchasing agencies; and

Whereas, the purchase will be supported by the Solid Waste District Grant Fund, Sewer Operating Fund, and the Water Operating Fund and there are sufficient appropriations in order to support the purchase; and

Whereas, the Board of Works, the Sanitary Board of Commissioners, and the Water Works Board of Directors now desire to approve and authorize the Public Works Director to complete the purchase pursuant to the terms stated herein.

Now, Therefore Be it Resolved by the Board of Works of the Town of Highland, Lake County, Indiana; the Board of Sanitary Commissioners of the Town of Highland, Lake County, Indiana; and the Water Works Board of the Town of Highland, Lake County, Indiana, as follows:

Section 1. That the proposal (attached hereto and made part of this Resolution) from Lindco Equipment Sales, Inc. in the amount of Sixty-one Thousand Eight Hundred Twenty-two dollars and no cents (\$61,822.00) for the Special Purchase of equipment necessary to restore Public Works Vehicle No. 20, a 2002 GMC C8500 Single-Axle Dump Truck, including one (1) dump body and one (1) V-Box spreader, including installation and other ancillary equipment, is hereby accepted;

Section 2. That the purchase shall be funded in equal shares (1/3) by the Highland Board of Works through the Solid Waste Fund, the Highland Sanitary Board of Commissioners through the Sewer Operating Fund, and the Highland Water Works Board of Directors through the Water Operating Fund,

Section 3. That the Public Works Director is hereby authorized to issue a purchase order to Lindco Equipment Sales, Incorporated and to execute all documents necessary to implement the purchase thereof.

Duly Passed and Ordered by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board, this 26th day of September 2022 having passed by a vote of _____ in favor and _____ opposed.

Town Council of the Town of Highland, Indiana

Bernie Zemen, President

Attest:

Mark Herak, Clerk Treasurer

Duly Passed and Ordered by the Sanitary Board of Commissioners of Highland, Indiana, Lake County, Indiana, this 20th day of September 2022 having passed by a vote of 5 in favor and 0 opposed.

**THE SANITARY DISTRICT OF HIGHLAND
BY ITS BOARD OF COMMISSIONERS:**

Richard Garcia, President

Attest:

David Jones, Secretary

Duly Passed and Ordered by the Board of Water Works Directors of Highland, Lake

County, Indiana, this 22nd day of September 2022. Having been passed by a vote of _____ in favor and _____ opposed.

**THE WATER WORKS DISTRICT OF HIGHLAND
BY ITS BOARD OF DIRECTORS:**

George A. Smith, President

Attest:

Richard E. Volbrecht, Jr., Secretary

New Business: None

Reports: None

Comments from the Commissioners: None

Business from the floor: None

Claims:

\$ Per the docket in the amount of:

6201	Sewage Operating	\$254,986.93
6204	Sewage Improv	\$ 89,410.21
6601	Sanitary Operating	\$173,658.69
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	Total	\$518,055.83

Commissioner Jones motioned to approve the docket. Commissioner DeGuilio-Fox seconded. Upon a roll call, there were five (5) affirmatives and no (0) negatives. The motion passes.

Next Meeting: The next meeting is a study session will be Tuesday October 4, 2022, at 6:30p.m. The next regularly scheduled Public Meeting Session will be held Tuesday October 18, 2022, at 7:00 p.m., following a study session at 6:30 p.m.

Adjournment: There being no other business to come before the Board of Sanitation Commissioners, Commissioner Burton moved to adjourn. Upon a voice vote, the meeting was adjourned at 7:06 pm.

Respectfully Submitted, Denise Beck, Recording Secretary