

3. SANITARY DISTRICT OF HIGHLAND
Board of Sanitary Commissioners
CAPITAL BUDGET RESOLUTION NO. 2022-03

A RESOLUTION ESTABLISHING THE 2022 CAPITAL PROJECT BUDGET OF THE SANITARY DISTRICT TO BE PAID
FROM ITS SEWAGE WORKS IMPROVEMENT FUND

Reports:

Comments from the Commissioners:

Business from the Floor:

Claims:

\$ Per the docket in the amount of:

040	Sanitary Operating	\$184,179.37
042	San Dist BD & INT	\$680,245.00
070	Sewage Operating	\$306,454.04
072	Sewage Improv	\$ 2,400.00
	Total	\$1,173,278.41

Next Meeting: The next zoom meeting will be a study session to be held at 6:30 p.m. on Tuesday, February 1, 2022. The next zoom Public Meeting will be held Tuesday February 15, 2022 at 7:00 pm following a study session at 6:30 p.m.

Adjournment:

**MINUTES OF THE REGULAR PUBLIC MEETING
BOARD OF SANITARY COMMISSIONERS
TUESDAY DECEMBER 21, 2021**

The Board of Sanitary Commissioners of the Sanitary District of Highland convened in a study session immediately before the Regular Public Meeting at 6:30 p.m. on Tuesday December 21, 2021 with Commissioner Garcia presiding, in the meeting room of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana, in order to discuss the final agenda of the regular meeting.

Silent Roll Call: Commissioners Laura Corpus-acting secretary, Rex Burton, Richard Garcia. Greg Cieslak attended via ZOOM. David Jones-absent. Also present were Mark Knesek, Public Works Director, Tim Gembala, Public Works, Derek Snyder of NIES Engineering, Inc. and Mark Herak, Town Councilman.

Mr. Knesek commented on the illegal discharge of grease products into our sewer system. He stated that every time a court date is arriving the offender's state they will comply. However, nothing is being done. He suggested no more continuances. Mr. Garcia stated it has been agreed no more continuances.

Mr. Garcia stated that nothing is new with the written agreement with HSD.

Mr. Snyder had no updates on current projects at this time.

Cost of Service Study: Mr. Garcia stated nothing new Mr. Cieslak had a question about a formula. Mr. Snyder explained. A discussion took place.

At 7:00 the study session ended and the Regular Meeting of the Board of Sanitary Commissioners of the Sanitary District of Highland convened with Commissioner Garcia presiding, in the meeting room of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana. The Regular Public meeting was opened with the Pledge of Allegiance to the United States of America.

Roll Call: Commissioners Laura Corpus-acting secretary, Rex Burton, Richard Garcia. Greg Cieslak attended via ZOOM. Also present were Mark Knesek, Public Works Director, Tim Gembala, Public Works, Derek Snyder of NIES Engineering, Inc. and Mark Herak, Town Councilman.

The minutes from the November 16, 2021 public meeting are approved

Special Order: None

Communications:

1. A proposal by NIES Engineering for General Engineering Services for 2022.
2. Pay request #2 for the 3500 Block Jewett Avenue Water Main Replacement and Street Improvement Project. No payment due from Sanitary Board.
3. Introduce Resolution 2021-21

A RESOLUTION FOR THE AMENDMENT OF SOLID WASTE MANAGEMENT FEES ASSOCIATED WITH THE SOLID WASTE MANAGEMENT PROGRAM IN THE TOWN OF HIGHLAND, ALL PURSUANT TO IC 36-9-25 ET SEQ.

For the record, this proposed Resolution FOR THE AMENDMENT OF SOLID WASTE MANAGEMENT FEES ASSOCIATED WITH SOLID WASTE MANAGEMENT PROGRAM IN THE TOWN OF HIGHLAND (2021-21) is being introduced tonight to be considered for adoption as a Special Order at the public hearing scheduled on January 4, 2022.

General Order and Unfinished Business:

1.

Commissioner Burton motioned to approved Resolution 2021-16. Commissioner Corpus seconded. Upon a roll-call, there were four (4) affirmatives and no (0) negatives. The motion passes.

**HIGHLAND DEPARTMENT OF PUBLIC SANITATION
and SANITARY DISTRICT
BOARD OF SANITARY COMMISSIONERS
RESOLUTION NO. 2021-16**

A Resolution Affirming Net Revenue Protocol for the Sewage Enterprise Funds, Fixing and Establishing Amounts to be the Operating Reserve for the Sewage Works Operating and Maintenance Fund and Fixing a Reserve Balance for the Sewage Works Improvement Fund.

Whereas, The Highland Town Board of Trustees, as legislative body of the municipality, enacted Ordinance No. 586, July 21, 1969, establishing the Board of Sanitary Commissioners and the Department of Public Sanitation, pursuant to provisions of I.C. 36-9-25-1 through 36-9-25-40 as amended;

Whereas, Indiana Code Title 36, Article 9, chapter 25, section 6 provides that the Board of Sanitary Commissioners may adopt the rules it considers necessary to conduct its meetings and business and to control and manage the property under its jurisdiction;

Whereas, Indiana Code Title 36, Article 9, chapter 25, section 10 (16) further provides that the Board of Sanitary Commissioners may adopt resolutions, rules and bylaws that are necessary to carry out this chapter, including repealing or amending them consistent with this chapter;

Whereas, IC 36-9-25-34, provides that all revenues derived from fees and charges, shall be deposited, held and used as provided in IC 36-9-25-32, except for set-asides as provided in IC 36-9-25-29;

Whereas, The Board of Sanitary Commissioners now wishes to make further provisions, setting forth the net revenue method of fund allocation for proceeds generated from rates and charges which it believes are necessary to carry-out the purposes of Sanitary District Law;

Whereas, from time to time new circumstances and exigencies emerge, that in the interest of operating efficiencies and sound management, do urge the need to revise and fix a new operating balance figure for the Operating and Maintenance Fund as well as fix a reserve balance for the Improvement Fund; and,

Whereas, The Board of Sanitary Commissioners now wishes to act in the interest of operating efficiency and sound management practice to revise and fix a new operating balance for the Sewage Works Operating and Maintenance Fund as well as fix a reserve balance for the Sewage Improvement Fund,

BE IT HEREBY RESOLVED BY the Board of Sanitary Commissioners of the Department of Public Sanitation and its Sanitary District of Highland, Lake County, Indiana, as follows:

Section 1. That the Board of Sanitary Commissioners finds and determines the following:

(A) That the reserve balance of the Sewage *Operating and Maintenance Fund* be hereby fixed at its current operating reserve amount of \$700,000 which represents a **desirable** reserve level;

(B) That the reserve balance of the **Sewage Improvement Fund** be hereby fixed to a new recommended reserve amount of \$900,000, increased from \$800,000, which represents a desirable balance to support the utility's expected capital improvements and extensions;

(C) That these reserve balances herein described be effective beginning from the **month of January 2022**, continuing thereafter until such action by the Board modifies it;

Net Revenue Protocol

Section 2. That the net revenues collected from rates and charges of the Department of Public Sanitation and Sewage Works shall be deposited to the credit to the funds herein described according to the following convention:

(A) There shall be credited to the Sewage works **Operating and Maintenance Fund** as of the last day of each calendar month a sufficient amount of revenues from rates and charges so that the reserve balance in the fund shall be sufficient to pay the expenses of operation, repair and maintenance for the then next succeeding two (2) calendar months or sixty (60) days as fixed, in the amount described and set forth in Section 1 (A) of this resolution.

(B) Any balance in the *Operating and Maintenance Fund* in excess of the expected expenses of operation, repair and maintenance for the then next succeeding two (2) calendar months or sixty (60) days, if applicable, may be transferred to the *Improvement Fund*, as the Board may direct, so that the reserve balance in the fund shall be sufficient to pay the expenses of improvements, replacements and extensions, for the then next succeeding twelve (12) calendar months as fixed, in the amount described and set forth in Section 1 (B) of this resolution;

(C) Any excess revenues remaining after meeting the requirements of the *Operating and Maintenance Fund* and any requirements of the *Improvement Fund*, shall be deemed "surplus earnings", and may be transferred and deposited to the credit of the Sewage works *Cash Reserve Fund*, established in Section 3.20.060 of the Highland Municipal Code;

Section 3. The Board of Sanitary Commissioners acknowledges the provisions of IC 8-1.5-3-11 (d), adopted by reference in Section 3.20.060, which provide that the legislative body may include in the municipal general fund budget, as revenue in lieu of taxes, an amount equal to the actual balance in the cash reserve fund as of June 30 of the current year. However, the available cash reserve fund balance may be transferred to the municipal general fund only during the calendar year for which the budget was adopted, and transfers may not be made from any utility funds to the general fund except from the cash reserve fund;

Section 4. The Board of Sanitary Commissioners further acknowledges the added provisions, which provides that if at any time after the final approval of the budget an emergency should arise for further appropriations from the general fund, the legislative body may, by ordinance, transfer additional money from the cash reserve fund to the general fund to provide for the additional appropriations, the transfer to be limited to the accretions to the cash reserve fund since the preceding June 30;

Section 5. That Board of Sanitary Commissioners authorizes and instructs the municipal fiscal officer to take such steps to carry out the purposes of this resolution;

Section 6. That all prior policies in conflict with this resolution are repealed and this resolution shall remain in full force and effect until is repeal or revision by subsequent action of the Board.

Duly Passed and Adopted by the Board of Sanitary Commissioners of the Department of Public Sanitation and Sanitary District, Lake County, Indiana this 21 day of December, 2021 by a vote of four (4) in favor and no (0) opposed, as amended.

THE SANITARY DISTRICT of HIGHLAND
BY ITS BOARD of COMMISSIONERS:

Richard Garcia, President

Attest:

Secretary of the Board of Sanitary Commissioners

- Commissioner Corpus motioned to approved Resolution 2021-17. Commissioner Burton seconded. Upon a roll-call, there were four (4) affirmatives and no (0) negatives. The motion passes.

HIGHLAND DEPARTMENT OF PUBLIC SANITATION
and SANITARY DISTRICT
BOARD OF SANITARY COMMISSIONERS
RESOLUTION NO. 2021-17

A RESOLUTION AUTHORIZING AND ESTABLISHING A DISCRETE RESTRICTED BALANCE IN THE SEWAGE WORKS CASH RESERVE FUND of the SANITARY DISTRICT of HIGHLAND, LAKE COUNTY, INDIANA

Whereas, The Highland Town Board of Trustees, as legislative body of the municipality, enacted Ordinance No. 586, July 21, 1969, establishing the Board of Sanitary Commissioners and the Department of Public Sanitation, pursuant to provisions of I.C. 36-9-25-1 through 36-9-25-40 as amended;

Whereas, Indiana Code Title 36, Article 9, chapter 25, section 6 provides that the Board of Sanitary Commissioners may adopt the rules it considers necessary to conduct its meetings and business and to control and manage the property under its jurisdiction;

Whereas, Indiana Code Title 36, Article 9, chapter 25, section 10 (16) further provides that the Board of Sanitary Commissioners may adopt resolutions, rules and bylaws that are necessary to carry out this chapter, including repealing or amending them consistent with IC 36-9-25;

Whereas, IC 36-9-25-34, provides that all revenues derived from fees and charges, shall be deposited, held and used as provided in IC 36-9-25-32, except for set-asides as provided in IC 36-9-25-29;and,

Whereas, The Board of Sanitary Commissioners now wishes to make further provisions, setting forth and identifying a discrete reserve balance to be part of the surplus proceeds on deposit to the credit of the Sewage Cash Reserve Fund, which it believes are necessary to better carry-out the purposes of Sanitary District Law,

BE IT HEREBY RESOLVED BY the Board of Sanitary Commissioners of the Sanitary District of Highland, Lake County, Indiana, as follows:

Section 1. That the **net revenues** collected from rates and charges of the Department of Public Sanitation and Sewage Works shall continue to be deposited to the credit of the funds as described in the relevant resolution of the Board of Sanitary Commissioners setting forth the proper new revenue protocol and convention;

Section 2. That as authorized in the resolution described in section 1, any excess revenues remaining after meeting the requirements of the *Operating and Maintenance Fund* and any requirements of the *Improvement Fund*, shall continue to be deemed "surplus earnings", and shall be transferred and deposited to the credit of the Sewage works *Cash Reserve Fund*, established in Section 3.20.060 of the Highland Municipal Code, provided as follows:

- (a) That the rates and charges adopted by the Board of Sanitary Commissioners and approved by the Town Council at its meeting of December 28, 2020 to be effective on February 1, 2021, were designed to include a component that would generate sufficient revenues each month to support an annual payment in the amount of \$218,407 to be made to the City of Hammond Department of Public Sanitation and Sanitary District in satisfaction of the provisions of an Interim Letter Agreement between the Hammond Department of Public Sanitation and Sanitary District and the Highland Department of Public Sanitation and Sanitary District;
- (b) That the cash resources on deposit to the Sewage works Cash Reserve Fund shall be further set aside into a special *restricted* balance to be used and to be applied to the payments described in the previous subdivision, to be discretely depicted in the total resources on deposit to the credit of the Sewage works Cash Reserve Fund, with the balance on deposit to the credit of the fund to be "surplus earnings;"
- (c) That the restricted balance shall be composed by a monthly deposited amount sufficient to accrete the amount of proceeds to support an annual contribution for payment in the amount of \$218,407 as described herein;
- (d) That the restricted balance shall not be drawn down or used for any other purpose than for the objects and purposes for which the restricted balance was authorized, unless the Board of Sanitary Commissioners directs otherwise by proper action;

Section 3. That resources on deposit to the credit of this fund may be expended only upon warrants drawn by the municipal fiscal officer upon vouchers of the Board of Sanitary Commissioners, and only for the lawful purposes of the Sewage works Cash Reserve Fund and the further limited purposes of the restricted balance;

Section 4. That Board of Sanitary Commissioners authorizes and instructs the municipal fiscal officer to take such steps to carry out the purposes of this resolution.

Duly Passed and Adopted by the Board of Sanitary Commissioners of the Department of Public Sanitation and Sanitary District, Lake County, Indiana this 21 day of December 2021 by a vote of four (4) in favor and no (0) opposed, as amended.

**THE SANITARY DISTRICT of HIGHLAND
BY ITS BOARD of COMMISSIONERS:**

Richard Garcia, President

Attest:

Secretary of the Board of Sanitary Commissioners

3. Commissioner Corpus motioned to approved Resolution 2021-19. Commissioner Burton seconded. Upon a roll-call, there were four (4) affirmatives and no (0) negatives. The motion passes.

**Sanitary District of Highland
Board of Sanitary Commissioners
Resolution No. 2021-19**

A RESOLUTION AUTHORIZING AND APPROVING A CHANGE ORDER TO THE CONSTRUCTION CONTRACT WITH INSITUFORM TECHNOLOGIES USA, LLC, FOR THE 2021 CURED-IN-PLACE PIPE LINING OF SANITARY SEWERS PROJECT

Whereas, The Sanitary District of Highland is governed by its Board of Sanitary Commissioners, pursuant to the provisions of IC 36-9-25 et seq.; and

Whereas, IC 36-9-25-9 specifically provides that the Board of Sanitary Commissioners shall manage and control all works of the district and may purchase, acquire, construct, reconstruct, operate, repair and maintain all sewage works; and

Whereas, The Board of Sanitary Commissioners in performing its duties, may adopt resolutions, rules and by-laws that are necessary to carry out the provisions of IC 36-9-25 including repealing or amending them consistent with the Sanitary District Law; and

Whereas, The Sanitary District of Highland (District), through its Board of Sanitary Commissioners, had heretofore on January 19, 2021, adopted Resolution No. 2021-03, A Resolution, Offering, Authorizing and Approving an Extension to the Contract for the Annual Service Agreement 1 to Insituform Technologies USA, LLC (Insituform) for Cured-In-Place Pipe (CIPP) Lining of Sanitary Sewers through December 31, 2021; and

Whereas, The District had determined to commit funding annually to rehabilitate the sanitary sewer collection system through CIPP lining in order to correct structural issues and reduce the impact of storm water infiltration into the sanitary sewer system as identified by the RedZone Robotics, Incorporated (RedZone) YES Program; and

Whereas, NIES Engineering, Incorporated (NIES) had compiled a list of sanitary sewers to be lined in 2021, based on preliminary results from Phase Two (81st Street Basin) of the RedZone YES Project, with an aggregated itemized cost in the amount of Nine Hundred Ninety-nine Thousand Nine Hundred Thirty-seven Dollars and 50/100 Cents (\$999,937.50) and issued a Purchase Order, in said amount, to Insituform to complete the work; and

Whereas, during the course of construction of the Project, it has become necessary to change or alter the original specifications and/or item quantities of the project; and

Whereas, NIES Engineering, Inc., a licensed engineer performing construction engineering services on the Project, has specifically identified and presented Change Order No. 1, attached herewith, which details the changes and alterations to the Project which have a net decrease in the contract amount of Four Thousand Eight Hundred Thirteen Dollars and 75/100 Cents (\$4,813.75); and

Whereas, The Sanitary District of Highland, through its Board of Sanitary Commissioners, now desires to approve and authorize the Change Order as described.

Now, Therefore Be it Resolved by the Board of Sanitary Commissioners for the Sanitary District of Highland, Lake County, Indiana, as follows:

Section 1. That Change Order No. 1 to the construction contract between Insituform Technologies USA, LLC and the Sanitary District of Highland for the 2021 CIPP Lining of Sanitary Sewers Project, as prepared by NIES Engineering, Inc., a licensed professional engineer performing construction engineering services on the Project, is hereby approved and authorized in each and every respect;

Section 2. That Change Order No. 1 decreases the original contract amount by Four Thousand Eight Hundred Thirteen Dollars and 75/100 Cents (\$4,813.75), bringing the total value of the contract to Nine Hundred Ninety-five Thousand One Hundred Twenty-three Dollars and 75/100 Cents (\$995,123.75);

Section 3. That Change Order No. 1 extends the date for substantial completion by 58 calendar days to December 31, 2021;

Section 4. That the President of the Sanitary District of Highland be authorized to execute the Change Order with his signature;

Duly Adopted, Resolved and Ordered by the Board of Sanitary Commissioners of Highland, Lake County, Indiana, this 21st day of December, 2021. Having been passed by a vote of four (4) in favor and no (0) opposed.

THE SANITARY DISTRICT OF HIGHLAND
BY ITS BOARD OF COMMISSIONERS:

Richard J. Garcia, President

Attest:

David Jones, Secretary

4. Commissioner Corpus motioned to approved Resolution 2021-19. Commissioner Burton seconded. Upon a roll-call, there were four (4) affirmatives and no (0) negatives. The motion passes

TOWN OF HIGHLAND
BOARD OF WORKS
ORDER OF THE WORKS BOARD NO. 2021-XX WATER WORKS DISTRICT OF HIGHLAND
BOARD OF WATER WORKS DIRECTORS
RESOLUTION NO. 2022-02

SANITARY DISTRICT OF HIGHLAND
BOARD OF SANITARY COMMISSIONERS
RESOLUTION NO. 2021-20

A JOINT RESOLUTION OF THE BOARD OF WORKS, THE WATER WORKS BOARD OF DIRECTORS, AND THE SANITARY BOARD APPROVING AND AUTHORIZING CHANGE ORDER NO. 1 TO THE CONSTRUCTION CONTRACT BETWEEN THE HIGHLAND BOARD OF WORKS AND DYER CONSTRUCTION CO., INC. FOR THE 3500 BLOCK OF JEWETT AVENUE WATER MAIN REPLACEMENT AND STREET IMPROVEMENT PROJECT

Whereas, The Town of Highland, through its Town Council, which is the Works Board of the Municipality pursuant to I.C. 36-1-2-24(3), has determined that a need exists to make certain public improvements and repairs to roadway infrastructure on the 3500 Block of Jewett Avenue including the replacement of defective curb and sidewalk, pavement, and tree removal and replacement and have hereto approved a project to be described as the 3500 Block of Jewett Avenue Water Main Replacement & Street Improvement Project (Project); and

Whereas, the Water Works District of Highland (WW District) is governed by its Board of Water Works Directors, pursuant to the provisions of IC 8-1.5-4 et seq.; and

Whereas, IC 8-1.5-4-4 specifically provides that the Board of Water Works Directors shall manage and control all works of the Water Works and may purchase, acquire, construct, reconstruct, operate, repair and maintain all water works; and

Whereas, The WW District, through its Board of Directors, has determine the need to replace and upsize the existing water lines within the Project boundaries, as described herein, in order to improve water flow and water quality; has determined that it would be in the best interest of the utility to coordinate the work with the Project; and have agreed to fund its share of the construction costs and engineering services necessary to complete the work; and

Whereas, The Sanitary District of Highland (SD District) is governed by its Board of Sanitary Commissioners, pursuant to the provisions of IC 36-9-25 et seq.; and

Whereas, IC 36-9-25-9 specifically provides that the Board of Sanitary Commissioners shall manage and control all works of the district and may purchase, acquire, construct, reconstruct, operate, repair and maintain all sewage works; and

Whereas, The Project scope includes the repair and replacement of certain storm water facilities, which are the responsibility of SD District and have agreed to fund its share of the construction costs and engineering services necessary to complete the work; and

Whereas, On August 30, 2021, Town Council through its Board of Works, adopted Order of the Works Board 2021-30, on August 26, 2021, the Water Works District adopted Joint Resolution No. 2021-22 and on August 17, 2021, the Sanitary Board adopted Joint Resolution No. 2021-13, awarding a Project to Dyer Construction Co., Incorporated in the total amount of Five Hundred Sixty-eight Thousand Six Hundred Fifty-eight Dollars and 00/100 (\$568,658.00), to be the lowest responsive and responsible bid; and

Whereas, during the course of construction of the Project, it has become necessary to change or alter the original specifications of the project and/or to increase or decrease the planned material quantities; and

Whereas, NIES Engineering, Inc., a licensed engineer performing construction engineering services on this project, has specifically identified and presented Change Order No. 1, attached herewith, which details the changes and alterations to the Project which have a net decrease in the total contract amount of Twenty-two Thousand Nine Hundred Sixty-three Dollars and 01/100 Cents (\$22,963.01); and

Whereas, the decrease in cost, as determined by NIES, is allocated to the Board of Works in the amount of Six Thousand Eight Hundred Thirty-one Dollars and 79/100 Cents (\$6,831.79), to the Water Works Board in the amount of Eleven Thousand Nine Hundred Eighty Dollars and 48/100 Cents (\$11,980.48), and to the Sanitary Board in the amount of Four Thousand One Hundred Fifty Dollars and 74/100 Cents (\$4,150.74); and

Whereas, The Town of Highland, through its Board of Works, now desires to approve and authorize the Change Order as described; and

Whereas, The Water Works District of Highland, through its Board of Directors, now desires to approve and authorize the Change Order as described; and

Whereas, The Sanitary District of Highland, through its Sanitary Board of Commissioners, now desires to approve and authorize the Change Order as described; and

Now Therefore Be it Resolved by the Board of Works for the Town of Highland, the Board of Directors of the Highland Water Works, and the Board of Commissioners of the Highland Sanitary District as follows:

Section 1. That the First Addendum to the Construction Contract with Dyer Construction Co., Incorporated for the 3500 Block of Jewett Avenue Water Main Replacement & Street Improvement Project, as prepared by NIES Engineering, Incorporated, a licensed engineer performing construction engineering services on this Project, is hereby determined to be directly related to the original project and is hereby approved, adopted, and ratified in each and every respect;

Section 2. That this addendum is hereby ordered to be known as Change Order No. 1, issued to decrease net changes to the original agreement in the amount of Twenty-two Thousand Nine Hundred Sixty-three Dollars and 01/100 Cents (\$22,963.01), bringing the total value of the entire agreement with any and all change orders approved to date to Five Hundred Forty-five Thousand, Six Hundred Ninety-four Dollars and 99/100 (\$545,694.99) allocated as follows;

Board of Works	(\$6,831.79)
Water Works District	(\$11,980.48)
<u>Sanitary Board</u>	<u>(\$4,150.74)</u>
Total Change Order Amount	(\$22,963.01)

; and

Section 4. That the total of all change orders issued that increases the scope of this Project may not exceed twenty percent (20%) of the amount of the original contract, that amount being of Six Hundred Eighty-two Thousand Three Hundred Eighty-nine Dollars and 60/100 (\$682,389.60), pursuant to IC 36-1-12-18(d); and

Section 5. That the proper officers hereby be and are authorized to execute the necessary documents with their signatures.

Duly Adopted, Resolved and Ordered by the Highland Town Council, Lake County, Indiana, this 27th day of December, 2021. Having been passed by a vote of _____ in favor and _____ opposed.

**BOARD OF WORKS OF THE TOWN OF
HIGHLAND, INDIANA**

Roger Sheeman (IC 36-5-2-10)

Attest:

Michael W. Griffin, Clerk-Treasurer (IC 33-16-4-1;IC 36-5-6-5)

Duly Adopted, Resolved and Ordered by the Water Works Board of Directors of Highland, Lake County, Indiana, this 27th day of January, 2022. Having been passed by a vote of _____ in favor and _____ opposed.

**HIGHLAND WATER WORKS
BY ITS BOARD OF DIRECTORS:**

George A. Smith, President

Attest:

Richard E. Volbrecht, Jr., Secretary

Duly Adopted, Resolved and Ordered by the Highland Sanitary District, Board of Commissioners, Lake County, Indiana, this 21st day of December, 2021. Having been passed by a vote of four (4) in favor and no (0) opposed.

**HIGHLAND SANITARY DISTRICT
BY ITS BOARD OF COMMISSIONERS:**

Richard Garcia, President

Attest:

David Jones., Secretary

5. Commissioner Burton motioned to approved Pay Request #1. Commissioner Corpus seconded. Upon a roll-call, there were four (4) affirmatives and no (0) negatives. The motion passes.

Action to approve Pay Request #1 (FINAL) for the Hook Street Storm Sewer Replacement Project in the amount of \$74,000.00 to Gatlin Plumbing & Heating, Inc.

6. Commissioner Corpus motioned to approved Pay Request #1. Commissioner Burton seconded. Upon a roll-call, there were four (4) affirmatives and no (0) negatives. The motion passes.

Action to approve Pay Request #5 to Insituform technologies USA, LLC for the 2021 CIPP Lining Project in the amount of \$59,512.37.

New Business: None

Reports: None

Comments from the Commissioners:

Commissioner suggest we start thinking about projects for next year. Commissioner Garcia requested Mr. Snyder to prepare a list.

Commissioner Corpus liked the article in the Gazebo about paint disposal. The commission commended Mr. Knesek on his informative articles he has been posting.

Business from the floor: None

Claims:

\$ Per the docket in the amount of:

040	Sanitary District Operating	\$222,555.00
044	Sanitary Dist Capital	\$ 59,912.37
070	Sewage Operating	\$361,594.28
<u>072</u>	<u>Sewage Improv</u>	<u>\$ 74,217.50</u>
	Total	\$718,279.15

Commissioner Corpus motioned to approve the docket. Commissioner Burton seconded. Upon a roll-call, there were four (4) affirmatives and no (0) negatives. The motion passes.

Next Meeting: The next meeting is a study session will be Tuesday January 4, 2022 at 6:30p.m. The next regularly scheduled Public Meeting Session will be held Tuesday January 18, 2022 at 7:00 p.m., following a study session at 6:30 p.m.

Adjournment: There being no other business to come before the Board of Sanitation Commissioners, Commissioner Burton moved to adjourn. Upon a voice vote, the meeting was adjourned at 7:19 pm.

The Board of Sanitary Commissioners of the Sanitary District of Highland convened in study session immediately after the Public Meeting.

Silent Roll Call: Commissioners Laura Corpus-acting secretary, Rex Burton, Richard Garcia. Greg Cieslak attended via ZOOM. David Jones-absent. Also present were Mark Knesek, Public Works Director, Tim Gembala, Public Works, Derek Snyder of NIES Engineering, Inc. and Mark Herak, Town Councilman.

The discussion of the Cost of Service Study continued.

The meeting adjourned at 7:27

Respectfully Submitted,
Denise Beck, Recording Secretary

**MINUTES OF THE SPECIAL PUBLIC MEETING
BOARD OF SANITARY COMMISSIONERS
TUESDAY JANUARY 4, 2022**

The Board of Sanitary Commissioners of the Sanitary District of Highland convened in a study session immediately before the Special Public Meeting at 6:30 p.m. on Tuesday January 4, 2022 with Commissioner Garcia presiding, in the meeting room of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana, in order to discuss the final agenda of the regular meeting.

Silent Roll Call: Commissioners Laura Corpus, Rex Burton, Greg Cieslak and Richard Garcia. Also present were Mark Knesek, Public Works Director, Tim Gembala, Public Works, Derek Snyder of NIES Engineering, Inc., Robert Tweedle, Attorney and Mark Herak, Town Councilman.

Mr. Tweedle gave an update on the completion of revisions to the sewage collection written agreement with HSD with need for a new agreement for dry flow and wet floe with Hammond Sanitary.

Mr. Snyder and Mr. Knesek are meeting with plumbers on Thursday, January 6, 2022 about the illegal discharge of grease products.

Insituform finished lining in late December per Mr. Snyder.

Mr. Tweedle stated there are no changes Cost of Service Study. He will set a meeting Griffith.

At 7:00 the study session ended and the Regular Meeting of the Board of Sanitary Commissioners of the Sanitary District of Highland convened with Commissioner Garcia presiding, in the meeting room of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana. The Regular Public meeting was opened with the Pledge of Allegiance to the United States of America.

Roll Call: Commissioners Laura Corpus-acting secretary, Rex Burton, Greg Cieslak, Richard Garcia. Dave Jones was absent. Also present were Mark Knesek, Public Works Director, Tim Gembala, Public Works, Derek Snyder of NIES Engineering, Inc., Robert Tweedle, Attorney, Mark Herak, Town Councilman.

Special Order:

1. Consider of Proposed Change of Sanitary Waste Collection and Disposal: Proposed Change to the Sanitary Waste Collection and Disposal. At its meeting of December 21, 2021, Resolution 2021-21 was introduced and ordered for a public hearing pursuant to IC 36-9-25-11.

(a) Public Hearing. No statements of comments.

(b) Action on Resolution no. 2021-21

A RESOLUTION FOR THE AMENDMENT OF SOLID WASTE MANAGEMENT FEES ASSOCIATED WITH THE SOLID WASTE MANAGEMENT PROGRAM IN THE TOWN OF HIGHLAND, ALL PUSUANT TO IC 36-9-25 ET SEQ.

Commissioner Burton motioned to approved Resolution 2021-21. Commissioner Corpus seconded. Upon a roll-call, there were four (4) affirmatives and no (0) negatives. The motion passes.

**SANITARY DISTRICT OF HIGHLAND
BOARD OF SANITARY COMMISSIONERS
RESOLUTION NO. 2021-21**

A RESOLUTION FOR THE AMENDMENT OF SOLID WASTE MANAGEMENT FEES ASSOCIATED WITH THE SOLID WASTE MANAGEMENT PROGRAM IN THE TOWN OF HIGHLAND, ALL PURSUANT TO IC 36-9-25 ET SEQ.

Whereas, The Sanitary District of Highland is governed by its Board of Sanitary Commissioners (Board), pursuant to the provisions of IC 36-9-25 et seq.; and

Whereas, IC 36-9-25-9 specifically provides that the Board shall collect and remove garbage, ashes, and other waste materials to prevent the pollution of watercourses within the district and to protect the public health; and

Whereas, IC 36-9-25-10(13) further provides that the Board may collect and remove, or contract for the collection and removal of, all garbage, ashes, dead animals, refuse, and wastes from domestic premises, and construct or have constructed stations, including barns, garages, sheds, blacksmith shops, dumps, incinerators, and all other useful or necessary improvements for this purpose

and adopt resolutions, rules, and bylaws that are necessary to carry out the provisions of IC 36-9-25, including repealing or amending them consistent with Sanitary District Law; and

Whereas, IC 36-9-25-11 provides that the Board may fix fees for the for the treatment and disposal of sewage and other waste discharged into the sewerage system, collect the fees, and establish and enforce rules governing the furnishing of and payment for sewage treatment and disposal service; and

Whereas, The Board provides for other solid waste management services for the citizens of the Town of Highland and realizes other certain costs associated with the administration and management of the solid waste collection and disposal services provided; and

Whereas, It has been determined that the Solid Waste Management Fees Schedule needs to be amended in order to assure that the fees collected for services are just and equitable owing to the changes in the Solid Waste Management program.

Now, Therefore Be it Resolved by the Board of Sanitary Commissioners of the Sanitary District of the Town of Highland, Indiana, that the following provisions and associated rates and charges for the disposal of sewage and other waste discharged into the sewerage system, including solid waste, be approved subject to IC 36-9-25-11(c):

Section 1. That Section 12.15.130 under Chapter 12.15 of the Highland Municipal Code be hereby deleted and repealed and be hereby amended by inserting the following replacement Section 12.15.130 under Chapter 12.15, which shall read as follows:

Section 12.15.130 Procedures and fees for disposal of refuse

(A) Permitted Uses. The disposal of compactable refuse by residents of the town shall be permitted in accordance with this section. **The Town of Highland Garage dump site is only intended for a small amount of household waste on an occasional basis.**

(B) Prohibited Uses.

(1) It shall be an offense for commercial dumping or disposal of refuse by commercial vendors or any contractors.

(2) ~~Further, n~~ Non-residents of the town are prohibited under penalty from disposing of refuse at the Highland public works facility.

(3) **No resident is allowed to dump construction materials. If debris is from a contracted job, it must be taken to a landfill for disposal, at the resident's expense. Residents remodeling their homes are considered contractors.**

(C) Permit and Fees.

(1) Any person dumping refuse at the Highland public works facility shall first secure a "dumping permit" from the public works office. The permit shall identify the name, address, and phone number of the permittee; vehicle type and license number; description of the refuse to be disposed; and disposal fee. Dumping refuse without a valid permit is prohibited; said permit shall be presented to the dumpster attendant prior to dumping refuse, and the dumpster attendant shall verify that the permit is proper for the refuse being disposed. **Only single axle trailers shall be allowed to dump. Double axle trailers are prohibited.**

(2) Fees for the disposal of residential refuse by residents of the town of Highland served by the department of public sanitation shall be collected by the public works office according to the following schedule:

(a) Compactor Rate. ~~Construction and demolition debris; e~~ Extra trash (less than four feet in length):

1. Pickup truck, van, ~~suv~~ or one-ton dump truck, **single axle trailer** (full): ~~\$40.00~~ **15.00**.

2. Pickup truck, van, suv or one-ton dump truck, single axle trailer (1/2 full or less): \$10.00

23. Minimum fee (car load): \$5.00.

(b) Open Container Rate. Extra trash; ~~construction and demolition debris~~ (over four feet in length):

1. Pickup truck, van, ~~su~~ or one-ton dump truck, **single axle trailer** : ~~\$20.00~~ 25.00.

2. Furniture, appliances, mattresses, and the like (each piece): \$5.00.

(c) Tree Branch Disposal. No charge (**office check-in required**).

(d) Concrete, ~~up to one cubic yard: \$5.00.~~ **\$10.00 minimum charge and \$25.00 per cubic yard. (Standard full size pickup = 1 cubic yard, 1-ton dump truck and single axle trailer = 2 cubic yards).**

(D) Concrete. Disposal of concrete at the Highland public works facility is limited to no more than ~~one~~ **two** cubic yards.

(E) Hours. The Highland public works facility shall be available for the disposal of refuse in accordance with the provisions of this chapter from Monday through ~~Saturday~~ Friday from the hours of ~~8:30~~ **8:00** a.m. through 3:30 p.m. **and on Saturday from the hours of 8:00am through 3:30 p.m. from March through December. Dumping shall not be available on Saturday from January through February.**

(F) Temporary Fee Waiver by Order of the Board of Sanitary Commissioners President. Whenever an intense weather or other natural event has occurred which has unduly caused or created an unusual and involuntary increase in the volume of trash or debris experienced by residents of the town, the board of sanitary commissioners hereby authorizes that the board of sanitary commissioners president, when in his opinion the public good would require it, may issue a written order, directed to the public works director and the clerk-treasurer, indicating that for the foregoing reasons set forth in this chapter, the fees set forth in the schedule under this section for refuse services at the public works facility are waived for residents, with such waiver to be for a time certain and not to exceed a period of three weeks. Further, such order should be reported to the board of sanitary commissioners for its information in a timely manner.

Section 2. That pursuant to IC 36-9-25-11(c), the fees and charges imposed by the passage and adoption of this resolution shall become and be effective upon all users whose property is within the district, upon approval by ordinance passed and approved by the municipal legislative body, which is the Highland Town Council;

Section 3. That the Secretary of the Board of Sanitary Commissioners is hereby directed to forward a copy of this resolution to the office of the clerk treasurer as clerk of the legislative body, with a request that the Town Council of the Town of Highland, take up the matter for consideration and action at its earliest opportunity.

Introduced on Tuesday, December 21, 2021. Ordered for a public hearing on January 4, 2022, all pursuant to IC 36-9-25-11.

Duly Adopted, Resolved and Ordered by the Board of Sanitary Commissioners of Highland, Lake County, Indiana, this ____ day of _____, 20____. Having been passed by a vote of ____ for and ____ opposed.

**THE SANITARY DISTRICT OF HIGHLAND
BY ITS BOARD OF COMMISSIONERS:**

Richard Garcia, President

Attest:

David Jones, Secretary of the Board of Sanitary Commissioners

Communications: None

New Business: None

Reports: None

Comments from the Commissioners: None

Business from the floor: None

Next Meeting: The next meeting is a zoom study session will be Tuesday January 18, 2022 at 6:30p.m. The next regularly scheduled Public Meeting Session will be held Tuesday January 18, 2022 at 7:00 p.m., following a study session at 6:30 p.m.

Adjournment: There being no other business to come before the Board of Sanitation Commissioners, Commissioner Burton moved to adjourn. Upon a voice vote, the meeting was adjourned at 7:09 pm.

The meeting adjourned at 7:06.

Respectfully Submitted,
Denise Beck, Recording Secretary

SANITARY DISTRICT OF HIGHLAND
Board of Sanitary Commissioners
Resolution No. 2022-01

A RESOLUTION AUTHORIZING AND APPROVING AN AGREEMENT BETWEEN NIES ENGINEERING, INCORPORATED AND THE SANITARY DISTRICT OF HIGHLAND TO PERFORM PROFESSIONAL ENGINEERING SERVICES AS DISTRICT SEWAGE WORKS ENGINEER FOR THE YEAR 2022

Whereas, The Sanitary District of Highland, through its Board of Sanitary Commissioners, has heretofore determined a need to engage the professional engineering services in order carry out the mission of the District; and

Whereas, NIES Engineering, Incorporated, (Consultant) has offered and presented an Agreement to provide and furnish Professional Engineering Services in consideration for fees to be charged and billed monthly; and

Whereas, There are sufficient and available appropriations balances on hand to support the payments under the agreement, pursuant to IC 5-22-17-3(e); and

Whereas, The Sanitary District of Highland, through its Board of Sanitary Commissioners, now desires to accept and approve the agreement for services as herein described.

Now, Therefore Be it Resolved by the Board of Sanitary Commissioners for the Sanitary District of Highland, Lake County, Indiana, as follows:

Section 1. That the Professional Engineering Agreement (incorporated by reference and made a part of this resolution) between NIES Engineering, Incorporated, and the Sanitary District of Highland for District Sewage Works Engineer is hereby approved, adopted and ratified in each and every respect;

Section 2. That the terms and charges under the agreement for professional engineering services are found to be reasonable and fair;

Section 3. That the Sanitary District of Highland, through its Board of Sanitary Commissioners, believes that NIES Engineering, Incorporated has demonstrated professional competence and qualifications to perform the particular professional engineering services called for in the Agreement and associated project, pursuant to I.C. 5-16-11.1-5;

Section 4. That the President of the Sanitary District of Highland be authorized to execute the Agreement with his signature as attested thereto by Secretary of the Sanitary District of Highland.

Duly Adopted, Resolved and Ordered by the Board of Sanitary Commissioners of Highland, Lake County, Indiana, this 18th day of January 2022. Having been passed by a vote of _____ for and _____ opposed.

**THE SANITARY DISTRICT OF HIGHLAND
BY ITS BOARD OF COMMISSIONERS:**

Richard Garcia, President

Attest:

David Jones, Secretary

SANITARY DISTRICT of HIGHLAND
Board of Sanitary Commissioners
Resolution No. 2022-02

A RESOLUTION ESTABLISHING the 2022 WAGE AND SALARY RATES of the
SANITARY DISTRICT of HIGHLAND, LAKE COUNTY, INDIANA

BE IT HEREBY RESOLVED BY the Board of Sanitary Commissioners of the Sanitary District of Highland, Lake County, Indiana as follows:

Section 1. That the compensation and other provisions set forth in the wage and salary and the compensation and benefits ordinances as passed by the Town Council are hereby adopted and ratified for the officers of the Sanitary District and those employees of the municipality performing duties for the utility under its control.

Section 2. That wages and salaries of the employees and consulting professionals of the Sanitary District of Highland are hereby established to be effective January 9, 2022, as set forth below:

Attorney	\$453.00 per month (retainer) \$152.00/hr
District Consulting Engineer(s) (retainer)	\$350.00 \$360.00 per month
Public Works Director	\$254.42 \$367.89 bi-weekly (w/longevity) (portion payable from SD – Solid Waste 40-15) \$1,103.67 \$1,471.56 bi-weekly (w/longevity) (portion payable from Sewer Operating Fund-70)
Operations Director	\$254.42 \$311.50 bi-weekly (w/longevity) (portion payable from SD – Solid Waste 40-15) \$934.49 \$1,245.98 bi-weekly (w/longevity) (portion payable from Sewer Operating Fund-70)
Utilities Supervisor	\$1,272.10 \$1,250.90 bi-weekly (w/longevity) (portion payable from Sewer Operating Fund-070)
Facilities Supervisor	\$1,272.10 bi-weekly (w/longevity) (portion payable from Sewer Operating Fund-040)
Street Supervisor	\$254.42 bi-weekly (w/longevity) (portion payable from SD – Solid Waste 40-15) \$508.84 \$763.26 bi-weekly (w/longevity) (portion payable from Sewer Operating Fund-70)
Fleet Supervisor	\$381.63 bi-weekly (w/longevity) (portion payable from SD – Solid Waste 40-15) \$763.26 \$890.47 bi-weekly (w/longevity) (portion payable from Sewer Operating Fund-070)

are hereby adopted and ratified and their provisions extended to and operative upon the officers and employees of the Sanitary District.

Section 6. That the Board of Sanitary Commissioners authorizes and approves that a share of the compensation of the employees in the Public Works Department may be paid from the proper utility fund of the Wastewater / Stormwater Works, for services connected with the operation of the utility, subject to the laws governing same;

(a) That such pay shall be a part of and not in addition to the compensation as fixed by the Town Council in its most recently adopted salary ordinance; and,

(b) That the compensation and other provisions set forth in the wage and salary and the compensation and benefits ordinances as passed by the Town Council is adopted and ratified and their provisions extended to and operative upon the officers and employees of the Sanitary District.

Section 7. That all enactments of the Board of Sanitary Commissioners in conflict with the terms of this enactment are hereby repealed and of no further force nor effect;

Section 8. That the terms of this resolution shall become and remain effective from and upon its passage and adoption.

ADOPTED and approved this 18th Day of January, 2022 by the Board of Commissioners of the Town of Highland Sanitary District, Lake County, Indiana. Having been passed by a vote of ____ in favor and ____ opposed.

**THE SANITARY DISTRICT of HIGHLAND
BY ITS BOARD of COMMISSIONERS:**

Richard Garcia, President

Attest:

David Jones, Secretary of the Board of Sanitary Commissioners

**SANITARY DISTRICT OF HIGHLAND
BOARD OF SANITARY COMMISSIONERS
CAPITAL BUDGET RESOLUTION NO. 2022-03**

**A RESOLUTION ESTABLISHING THE 2022 CAPITAL PROJECT BUDGET OF THE
SANITARY DISTRICT TO BE PAID FROM ITS SEWAGE WORKS IMPROVEMENT FUND**

Whereas, The Sanitary District of Highland is governed by its Board of Sanitary Commissioners, pursuant to the provisions of IC 36-9-25 et seq.; and

Whereas, IC 36-9-25-9 specifically provides that the Board of Sanitary Commissioners shall manage and control all works of the district and may purchase, acquire, construct, reconstruct, operate, repair and maintain all sewage works; and

Whereas, The Board of Sanitary Commissioners in performing its duties, may adopt resolutions, rules and by-laws that are necessary to carry out the provisions of IC 36-9-25 including repealing or amending them consistent with the Sanitary District Law; and

Whereas, The Board of Sanitary Commissioners in performing its duties, now determines that passage and adoption of a Capital Budget Resolution establishing a Capital Budget to be paid from funds of the Sanitary District to be necessary for the sound management and control of the sewage works and performing its duty to construct, reconstruct, operate, repair, and maintain all sewage works.

Now, Therefore Be it Resolved by the Board of Sanitary Commissioners of the Sanitary District of Highland, Lake County, Indiana, as follows:

Section 1. That for the Capital expenses as hereinafter identified of said District, the following allowances for the identified sums of money are hereby fixed and ordered set apart for the purposes herein specified to be paid from Sanitary District Sewage Works Improvement Fund:

30008	PW Truck Capital Lease	\$9,835.00
30010	PW Camera Truck Capital Lease	\$52,500.00
36850	Inflow/Infiltration Repair/Rehab	\$100,000.00
47126	Redzone YES Program (Ph2)	\$77,764.83
Total Allowances as fixed for this Fund		\$473,242.83

Section 2. That the Municipal Fiscal Officer is instructed and authorized to assign such accounts and establish such financial reporting methodology as to permit the regular review of the Capital expenses herein identified as compared to the budgeted amounts and to otherwise carry out the objects and purposes of this resolution;

Section 3. That the Superintendent of the Sanitary District is instructed and authorized to prepare accounts payable for projects identified herein in such a manner as to support and permit the regular review of the Capital expenses herein identified as compared to the budgeted amounts and to otherwise carry out the objects and purposes of this resolution;

Section 4. That there shall be no capital expenditure for the identified projects in excess of the amounts fixed by this resolution without express action by the Board of Sanitary Commissioners, revising the amount fixed and authorizing the additional allowance amount;

Section 5. That any prior Capital Budget duly adopted by resolution and as amended from time to time is hereby repealed and replaced to include the Capital expenses identified herein.

Section 6. That this Resolution shall be effective immediately upon its passage and adoption by the Board of Sanitary Commissioners and may be amended or repealed by subsequent resolution duly passed and adopted.

Duly Adopted, Resolved and Ordered by the Board of Sanitary Commissioners of Highland, Lake County, Indiana, this 18th day of January, 2022. Having been passed by a vote of _____ for and _____ opposed.

**THE SANITARY DISTRICT OF HIGHLAND
BY ITS BOARD OF COMMISSIONERS:**

Richard Garcia, President

Attest:

David Jones, Secretary of the Board of Sanitary Commissioners

ALLOWANCE OF ACCOUNTS PAYABLE VOUCHER

TOWN OF HIGHLAND, INDIANA

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC-5-11-10-1.6

DATED THIS _____ DAY OF _____ FISCAL OFFICER _____

ALLOWANCE OF VOUCHERS

We have examined the Accounts Payable Vouchers listed on the foregoing Register of Accounts Payable Vouchers consisting of 3 pages and except for accounts payables not allowed as shown on the Register such accounts payables are hereby allowed in the total amount of \$ 1,173,278.41.

Dated this _____ day of _____,

SANITARY BOARD

REX BURTON

GREG A. CIESLAK

RICHARD J. GARCIA

DAVID JONES

LAURA CORPUS

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
Fund 040 SANITARY OPERATING						
Dept 0000						
040-0000-16000	TRASH	95752	REYNOLDS TRACY	CONSUMER REFUND: 084-30112-71	1.31	
040-0000-45200	SAN DIST TRANSFERS GROSS	95791	PAYROLL ACCOUNT	12/31PRL D/S TRANSFER SANITARY DI	15,615.05	17928
040-0000-45200	SAN DIST TRANSFERS GROSS	95969	PAYROLL ACCOUNT	1/14PRL D/S TRANSFER SANITARY DIS	10,154.82	17932
	Total For Dept 0000				25,771.18	
Dept 0015 SOLID WASTE						
040-0015-21002	LT245/75R16 TIRES	95924	HELLMANS AUTO SPLY CO.	4 - LT245/75R16 TIRES FOR UNIT #	635.68	
040-0015-34023	HEALTH & DENTAL INSURANCE	95881	TOWN OF HIGHLAND INS FUND (JAN 2022 HEALTH/LIFE INS PREM SA	1,030.34	
040-0015-34043	LIFE INSURANCE	95881	TOWN OF HIGHLAND INS FUND (JAN 2022 HEALTH/LIFE INS PREM SA	6.87	
040-0015-38001	DECEMBER TRASH	95937	REPUBLIC SERVS OF IN,LP/DBA	ESTIMATED TRASH SERVICE FOR DECEM	156,735.30	
	Total For Dept 0015 SOLID WASTE				158,408.19	
Fund 042 SAN DIST BD & INT - NEW DEBT						
Dept 0000						
042-0000-39011	PAYMENT OF PRINCIPAL	95978	HUNTINGTON NATIONAL BANK	SANITARY BOND OF 2016A PRINCIPAL	40,000.00	
042-0000-39011	PAYMENT OF PRINCIPAL	95979	HUNTINGTON NATIONAL BANK	SANITARY DISTRICT BONDS SERIES 20	180,000.00	
042-0000-39011	PAYMENT OF PRINCIPAL	95980	HUNTINGTON NATIONAL BANK	SANITARY DISTRICT REFUNDING BONDS	250,000.00	
042-0000-39012	BD PAYMENT OF INTEREST	95981	WELLS FARGO BANK	SAN BONDS OF 2007 B PRINCIPAL & I	57,000.00	
042-0000-39012	BD PAYMENT OF INTEREST	95978	HUNTINGTON NATIONAL BANK	SANITARY BOND OF 2016A PRINCIPAL	3,600.00	
042-0000-39012	BD PAYMENT OF INTEREST	95979	HUNTINGTON NATIONAL BANK	SANITARY DISTRICT BONDS SERIES 20	61,950.00	
042-0000-39012	BD PAYMENT OF INTEREST	95980	HUNTINGTON NATIONAL BANK	SANITARY DISTRICT REFUNDING BONDS	74,500.00	
042-0000-39012	BD PAYMENT OF INTEREST	95981	WELLS FARGO BANK	SAN BONDS OF 2007 B PRINCIPAL & I	12,695.00	
042-0000-39013	SAN B&I NEW-PAYING AGENT FEE	95902	HUNTINGTON NATIONAL BANK	ACCT 4084020391 PAYING AGENT FEES	500.00	17930
	Total For Fund 040 SANITARY OPERATING				184,179.37	
Fund 042 SAN DIST BD & INT - NEW DEBT						
Dept 0000						
042-0000-00100	PAYMENT OF PRINCIPAL	95777	NISOURCE INC.	MISC (TH, GARAGE) -WATER	852.03	17926
042-0000-00100	PAYMENT OF PRINCIPAL	95770	NISOURCE INC.	SEWAGE	12,294.62	999415
070-0000-00100	RECORDING OF 13 SEWER LIENS, 2	95787	LAKE COUNTY RECORDER	RECORDING OF 13 SEWER LIENS, 28 RE	1,025.00	17927
070-0000-00100	SLYDE KING 2K FLASHLIGHT	95915	AAA SUPPLY CORPORATION	NEBO SLYDE KING 2K FLASHLIGHT - S	42.43	
070-0000-00100	DRONE FOR SEWER	95961	AERIAL INFLUENCE, LLC	DRONE FOR WATER/SEWER	936.50	
070-0000-00100	12/13/2021 INVOICE # 337-3944	95916	AUTO-WARES	DECEMBER 2021 INVOICES FOR THE SE	94.36	
070-0000-00100	D/S WATER APPS AND ENVELOPES	95679	BAXTER PRINTING INC	D/S WATER APPS AND ENVELOPES	290.91	
070-0000-00100	PAIL SPECCO 1 MINUTE RED	95917	C & M PIPE & SUPPLY CO INC	PAIL SPECCO 1 MINUTE RED - SEWER	516.00	
070-0000-00100	MILEAGE TO COURT HOUSE 14X2X5	95802	COMMONWEALTH ENGINEERS, INC	14 X 2 MILEAGE TO COURT HOUSE FOR	15.68	
070-0000-00100	10.5 HOURS PROJECT MANAGER AN	95951	FERGUSON ENTERPRISES	BASIC ENGINEERING SERVICES THROUG	2,262.45	
070-0000-00100	12 CLAY X CI PVC COUP	95918	FERGUSON ENTERPRISES	12 CLAY X 12 CI PVC COUP - SEWER	98.00	
070-0000-00100	VOLUTE GASKET	95919	GASVODA & ASSOC INC/DBA	VOLUTE GASKET/UNIVERSAL PHASE MON	210.56	
070-0000-00100	VFD DRIVE GRACE ST LIFT STATI	95920	GASVODA & ASSOC INC/DBA	INSTALL VFD DRIVE AT GRACE ST SAN	14,883.00	
070-0000-00100	1.5 HP 230V/1P 30FT CORD 6.00	95921	GASVODA & ASSOC INC/DBA	1.5 HP 230V/1P 30FT CORD 6.00IN I	3,033.00	
070-0000-00100	GLASS INSTALL	95922	GLASS AMERICA	INSTALLATION CHARGE TO INSTALL GL	125.00	
070-0000-00100	2022 PEST CONTROL PW	95923	HAMMOND PEST CONTROL INC/DB	PEST CONTROL PUBLIC WORKS 2022	768.00	
070-0000-00100	SERVICE CALL	95925	HELLMANS AUTO SPLY CO.	SERVICE CALL FOR SWEEPER # 22 - S	928.50	
070-0000-00100	LT265/70R17 TIRES	95926	HELLMANS AUTO SPLY CO.	4 LT265/70R17 TIRES FOR UNIT # 29	680.32	
070-0000-00100	LT265/70R17 TIRE	95927	HELLMANS AUTO SPLY CO.	TIRE FOR UNIT # 9 - SEWER DEPT	170.08	
070-0000-00100	TUB O TOWELS	95928	HOSE CONNECTIONS INC	FULL FLOW COUPLER/BUSHINGS/PIPE -	87.12	
070-0000-00100	3/8 RYCO DIEHARD ISOBARIC HOS	95929	HOSE CONNECTIONS INC	3/8" RYCO DIEHARD/HOSE SEWER DEPT	28.56	
070-0000-00100	1/3 HIGHLAND'S SHARE	95931	LAWSON-FISHER ASSOCIATES PC	PROFESSIONAL SERVICES NOVEMBER 20	396.36	
	Total For Fund 042 SAN DIST BD & INT - NEW DEBT				680,245.00	
Fund 070 SEWAGE OPERATING						
Dept 0000						
070-0000-00100	7502010024, 8001 KENNEDY-GAS	95777	NISOURCE INC.	MISC (TH, GARAGE) -WATER	852.03	17926
070-0000-00100	0428010038, 9120 GRACE ST	95770	NISOURCE INC.	SEWAGE	12,294.62	999415
070-0000-00100	RECORDING OF 13 SEWER LIENS, 2	95787	LAKE COUNTY RECORDER	RECORDING OF 13 SEWER LIENS, 28 RE	1,025.00	17927
070-0000-00100	SLYDE KING 2K FLASHLIGHT	95915	AAA SUPPLY CORPORATION	NEBO SLYDE KING 2K FLASHLIGHT - S	42.43	
070-0000-00100	DRONE FOR SEWER	95961	AERIAL INFLUENCE, LLC	DRONE FOR WATER/SEWER	936.50	
070-0000-00100	12/13/2021 INVOICE # 337-3944	95916	AUTO-WARES	DECEMBER 2021 INVOICES FOR THE SE	94.36	
070-0000-00100	D/S WATER APPS AND ENVELOPES	95679	BAXTER PRINTING INC	D/S WATER APPS AND ENVELOPES	290.91	
070-0000-00100	PAIL SPECCO 1 MINUTE RED	95917	C & M PIPE & SUPPLY CO INC	PAIL SPECCO 1 MINUTE RED - SEWER	516.00	
070-0000-00100	MILEAGE TO COURT HOUSE 14X2X5	95802	COMMONWEALTH ENGINEERS, INC	14 X 2 MILEAGE TO COURT HOUSE FOR	15.68	
070-0000-00100	10.5 HOURS PROJECT MANAGER AN	95951	FERGUSON ENTERPRISES	BASIC ENGINEERING SERVICES THROUG	2,262.45	
070-0000-00100	12 CLAY X CI PVC COUP	95918	FERGUSON ENTERPRISES	12 CLAY X 12 CI PVC COUP - SEWER	98.00	
070-0000-00100	VOLUTE GASKET	95919	GASVODA & ASSOC INC/DBA	VOLUTE GASKET/UNIVERSAL PHASE MON	210.56	
070-0000-00100	VFD DRIVE GRACE ST LIFT STATI	95920	GASVODA & ASSOC INC/DBA	INSTALL VFD DRIVE AT GRACE ST SAN	14,883.00	
070-0000-00100	1.5 HP 230V/1P 30FT CORD 6.00	95921	GASVODA & ASSOC INC/DBA	1.5 HP 230V/1P 30FT CORD 6.00IN I	3,033.00	
070-0000-00100	GLASS INSTALL	95922	GLASS AMERICA	INSTALLATION CHARGE TO INSTALL GL	125.00	
070-0000-00100	2022 PEST CONTROL PW	95923	HAMMOND PEST CONTROL INC/DB	PEST CONTROL PUBLIC WORKS 2022	768.00	
070-0000-00100	SERVICE CALL	95925	HELLMANS AUTO SPLY CO.	SERVICE CALL FOR SWEEPER # 22 - S	928.50	
070-0000-00100	LT265/70R17 TIRES	95926	HELLMANS AUTO SPLY CO.	4 LT265/70R17 TIRES FOR UNIT # 29	680.32	
070-0000-00100	LT265/70R17 TIRE	95927	HELLMANS AUTO SPLY CO.	TIRE FOR UNIT # 9 - SEWER DEPT	170.08	
070-0000-00100	TUB O TOWELS	95928	HOSE CONNECTIONS INC	FULL FLOW COUPLER/BUSHINGS/PIPE -	87.12	
070-0000-00100	3/8 RYCO DIEHARD ISOBARIC HOS	95929	HOSE CONNECTIONS INC	3/8" RYCO DIEHARD/HOSE SEWER DEPT	28.56	
070-0000-00100	1/3 HIGHLAND'S SHARE	95931	LAWSON-FISHER ASSOCIATES PC	PROFESSIONAL SERVICES NOVEMBER 20	396.36	

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
Fund 070 SEWAGE OPERATING						
070-0000-00100	BIT DRILLS / 64 COBALT BULK MAILING	95932	LINDY'S ACE HARDWARE, INC	COBALT DRILL BITS - SEWER DEPT	16.77	
070-0000-00100	DECEMBER CARBONACEOUS SAMPLIN	95803	LITHOGRAPHIC COMMUNICATIONS	2021 UTILITY BILLING MAILING DEC	1,279.15	
070-0000-00100	HD WIPER	95933	MICROBAC LABORATORIES, INC	CARBONACEOUS SAMPLING FOR DECEMBE	774.00	
070-0000-00100	GENERAL CONSULTING	95952	NAPA AUTO PARTS	SERVICE RENDERED THRU 12/31/21	60.54	
070-0000-00100	USEPA/RAINFALL	95953	NIES ENGINEERING, INC.	GENERAL CONSULTING THRU 12/31/21	207.06	
070-0000-00100	CONSTRUCTION/DEREK	95954	NIES ENGINEERING, INC.	SERVICES RENDERED THRU DEC 31 202	1,242.36	
070-0000-00100	OCT/NOV/DEC	95955	NIES ENGINEERING, INC.	4TH QUARTER RETAINER SANITARY BOA	2,357.88	
070-0000-00100	SSO'S PROJECT	95956	NIJMAN FRANZETTI LLP	PROFESSIONAL SERVICES THRU DEC. 3	1,050.00	
070-0000-00100	SLED JAWS	95935	NOZZTEQ, INC	SLED JAWS/ADAPTER - SEWER DEPT	540.00	
070-0000-00100	CERAMIC JET JAWS	95936	NOZZTEQ, INC	CERAMIC JET JAWS - SEWER DEPT	577.77	
070-0000-00100	RETURN MAIL 11/4/21	95769	PETTY CASH - GENERAL FUND	RETURN MAIL 11/4/21	484.33	
070-0000-00100	D/S CLSP ENV, ADHES REFIL, BNR	95890	PULSE TECHNOLOGY OF INDIANA	D/S CLSP ENV, ADHES REFIL, BNDRS, FI	49.78	
070-0000-00100	EPA/HAMMOND	95957	ROBERT F TWEEDLE	SERVICES RENDERED JANUARY 2022	2,766.40	
070-0000-00100	CUSHION SEAT CHAIR VINYL	95938	RUSH TRUCK CENTERS OF INDIA	CUSHION SEAT CHAIR VINYL - SEWER D	375.00	
070-0000-00100	NOVEMBER SANITARY FLOWS	95939	SANITARY DISTRICT OF HAMMON	SANITARY FLOWS FOR NOVEMBER 2021	107,147.29	
070-0000-00100	NOVEMBER VACTOR LOADS	95940	SANITARY DISTRICT OF HAMMON	VACTOR LOADS FOR NOVEMBER 2021	755.73	
070-0000-00100	MONITORING FEES 1/1/2022 - 3/	95941	STANLEY CONVERGENT SECURITY	1ST QTR 2022 MONITORING FEE - TOW	275.55	
070-0000-00100	SEPT MILEAGE	95942	TIMOTHY J GEMBALA (R)	MILEAGE REIMBURSEMENT SEP/OCT/NOV	570.64	
070-0000-00100	HIGHLAND'S SHARE ELECTRIC	95943	TOWN OF SCHERERVILLE	50% ELECTRIC CHARGES HARTSDALE PU	635.88	
070-0000-34005	2020 TOH WORKERS' COMP - SANI	95945	TOWN OF HIGHLAND INS FUND (2020 TOH WORKERS' COMP D/S	18,694.81	17931
070-0000-34023	HEALTH AND DENTAL INSURANCE	95946	TOWN OF HIGHLAND INS FUND (JAN DEC 2020 HEALTH/LIFE INS PREM	22,957.27	17931
070-0000-34023	HEALTH AND DENTAL INSURANCE	95882	TOWN OF HIGHLAND INS FUND (JAN 2022 HEALTH/LIFE INS PREM SEW	35,891.88	
070-0000-34043	LIFE INSURANCE	95882	TOWN OF HIGHLAND INS FUND (JAN 2022 HEALTH/LIFE INS PREM SEW	244.51	
070-0000-45200	SEWAGE TRANSFERS GROSS	95792	PAYROLL ACCOUNT	12/31 PRL D/S TRANSFER SEWAGE	30,259.20	17929
070-0000-45200	SEWAGE TRANSFERS GROSS	95970	PAYROLL ACCOUNT	1/14PRL D/S TRANSFER SEWAGE	37,454.19	17933
Total For Dept 0000					306,454.04	
Total For Fund 070 SEWAGE OPERATING					306,454.04	
Fund 072 SEWAGE IMPROV						
072-0000-34413	9005 COTTAGE GROVE DRAIN SEPA	95930	JOHN D KANSKY TRUST	DRAIN SEPARATION PROGRAM 9005 COT	2,400.00	
Total For Dept 0000					2,400.00	
Total For Fund 072 SEWAGE IMPROV					2,400.00	

GL Number Invoice Line Desc Ref # Vendor Invoice Description Amount Check #

BANK CODE: 11

Fund Totals:

Fund 040 SANITARY OPERATING	184,179.37
Fund 042 SAN DIST BD & INT - NEW	680,245.00
Fund 070 SEWAGE OPERATING	306,454.04
Fund 072 SEWAGE IMPROV	2,400.00
	<u>1,173,278.41</u>