

**MINUTES OF THE REGULAR PUBLIC MEETING  
BOARD OF SANITARY COMMISSIONERS  
TUESDAY SEPTEMBER 21, 2021**

The Board of Sanitary Commissioners of the Sanitary District of Highland convened in a study session immediately before the Regular Public Meeting at 6:30 p.m. on Tuesday September 21, 2021 with Commissioner Garcia presiding, in the upstairs meeting room of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana, in order to discuss the final agenda of the regular meeting.

**Silent Roll Call:** Commissioners Laura Corpus, Rex Burton, Greg Cieslak, Dave Jones and Richard Garcia. Also present were Mark Knesek, Public Works Director, Derek Snyder of NIES Engineering, Inc., Robert Tweedle, Attorney. Mark Herak, Town Councilman joined the meeting at 6:50.

Mr. Tweedle gave an update regarding illegal discharge of grease product into our sewer system. An inspection took place for the property with the business owner, business owner lawyer, landlord Mr. Knesek, public work director and Mr. Snyder NEIS Engineering. Mr. Snyder stated he discussed with the business owner what needs to be done to the property to guarantee the illegal discharge stops. A very long discussion took place.

At 7:00 the study session ended and the Regular Meeting of the Board of Sanitary Commissioners of the Sanitary District of Highland convened with Commissioner Garcia presiding, in the upstairs meeting room of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana. The Regular Public meeting was opened with the Pledge of Allegiance to the United States of America.

**Roll Call:** Commissioners Laura Corpus, Rex Burton, Greg Cieslak, Dave Jones and Richard Garcia. Also present were Mark Knesek, Public Works Director, Derek Snyder of NIES Engineering, Inc., Robert Tweedle, Attorney, Mark Herak, Town Councilman.

The minutes from the August 17, 2021 public meeting were approved as written.

**Special Order:** None

**Communications:** None

1. Commissioner Cieslak motioned to approved Resolution 2021-15 Commissioner Corpus seconded. Upon a roll-call, there were five (5) affirmatives and no (0) negatives. The motion passes.

**TOWN OF HIGHLAND  
BOARD OF SANITARY COMMISSIONERS  
RESOLUTION NO. 2021-15**

**A RESOLUTION ACCEPTING A QUOTE FROM GATLIN PLUMBING & HEATING, INC. FOR THE  
HOOK STREET STORM SEWER REPLACEMENT PROJECT IN THE AMOUNT OF \$74,000.00 AS THE  
LOWEST RESPONSIVE AND RESPONSIBLE QUOTE**

**Whereas,** The Sanitary District of Highland is governed by its Board of Sanitary Commissioners, pursuant to the provisions of IC 36-9-25 et seq.; and

**Whereas,** IC 36-9-25-9 specifically provides that the Board of Sanitary Commissioners shall manage and control all works of the district and may purchase, acquire, construct, reconstruct, operate, repair and maintain all sewage works; and

**Whereas,** The Board of Sanitary Commissioners in performing its duties, may adopt resolutions, rules and by-laws that are necessary to carry out the provisions of IC 36-9-25 including repealing or amending them consistent with the Sanitary District Law; and

**Whereas,** The Board of Sanitary Commissioners has determined the need to replace 135' of the existing 15" storm sewer in the 9000 block of Hook Street in order to repair a sink hole that has developed due to deterioration of the existing storm sewer; and

**Whereas,** NIES Engineering, Inc. has prepared plans and specifications for the Project on behalf of the Sanitary District and procured quotes from three contractors for the work; and

**Whereas,** the following quotes were received on Tuesday, September 21, 2021 at 10:00 a.m.:

Gatlin Plumbing & Heating, Inc.	\$74,000.00
Grimmer Construction, Inc.	\$80,225.00
Dyer Construction Co., Inc.	\$88,427.20

Engineer's Opinion of Probable Cost	\$67,525.00
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**Whereas**, the Sanitary District Superintendent and NIES Engineering, Inc. have reviewed the quotes and determined that the quote of Gatlin Plumbing & Heating, Inc. in the amount of Seventy-four Thousand Dollars and 00/100 Cents (\$74,000.00) to be the lowest responsive and responsible quote, and

**Whereas**, there are sufficient and available appropriations balances on hand to support the payments under the agreement, pursuant to IC 5-22-17-3(e); and

**Whereas**, The Sanitary District of Highland, through its Board of Sanitary Commissioners, now desires to accept the quote and award the Project to Gatlin Plumbing & Heating, Inc.

**Now, Therefore Be it Resolved** by the Board of Sanitary Commissioners of the Highland Sanitary District, Lake County, Indiana, as follows:

1. That the quote of Gatlin Plumbing & Heating, Inc. in the amount of Seventy-four Thousand Dollars and 00/100 Cents (\$74,000.00) for the Hook Street Storm Sewer Replacement Project is hereby accepted as the lowest responsive and responsible quote;
2. That the Sanitary District Superintendent is authorized to execute the agreement and all documents necessary to implement the Project.

**Duly Adopted and Resolved** by the Board of Sanitary Commissioners of Highland, Lake County, Indiana, this 21st day of September 2021. Having been passed by a vote of 5 (five) in favor and none (0) opposed.

**THE SANITARY DISTRICT OF HIGHLAND  
BY ITS BOARD OF COMMISSIONERS:**

Richard Garcia, President

Attest:

David Jones, Secretary

2. Action to approve Pay Request #2 for the 2021 CIPP Lining of Sanitary Sewers in the amount of \$53,716.50 (\$59,685.00 less \$5,968.50 retainage) to Insituform Technologies, LLC.

Commissioner Burton motioned to approved Pay Request #2 to Insituform Technologies, LLC. Commissioner Corpus seconded. Upon a roll-call, there were five (5) affirmatives and no (0) negatives. The motion passes.

**New Business:** None

**Reports:** None

**Comments from the Commissioners:** None

**Business from the floor:**

**Claims:**

\$ Per the docket in the amount of:

040	Sanitary District Operating	\$180,760.18
044	Sanitary Dist Capital	\$ 53,716.50
070	Sewage Operating	\$275,423.06
072	Sewage Improv	\$ 1,216.08
	Total	\$511,116.45

**Next Meeting:** The next meeting is a study session will be Tuesday November 2, 2021 at 6:30p.m. The next regularly scheduled Public Meeting Session will be held Tuesday November 16, 2021 at 7:00 p.m., following a study session at 6:30 p.m.

**Adjournment:** There being no other business to come before the Board of Sanitation Commissioners, Commissioner Burton moved to adjourn. Upon a voice vote, the meeting was adjourned at 7:11 pm.

The Board of Sanitary Commissioners of the Sanitary District of Highland convened in study session immediately after the Public Meeting.

Present at the study session on silent roll call were Commissioners Laura Corpus, Rex Burton, Greg Cieslak, Dave Jones and Richard Garcia. Also present were Mark Knesek, Public Works Director, Derek Snyder of NIES Engineering, Inc.; Robert Tweedle, Attorney, Mark Herak, Town Councilman.

The conversation continued about steps to resolve the illegal discharge of grease products. A long discussion took place.

Mr. Snyder gave an update on the Jewett project. Pre-bid meeting is coming up.

HSD update: Mr. Snyder said he will contact New Gen and see where we stand.

Commissioners Jones and Garcia shared their take from the Ethics 2021 Board and Commission Training seminar they attended in August.

The meeting adjourned at 7:55.

Respectfully Submitted,  
Denise Beck, Recording Secretary