

**Enrolled Minutes of the Twenty-First Regular or Special Meeting
For the Twenty-Ninth Highland Town Council
Regular Plenary Meeting (Electronic and in person)
Monday, October 12, 2020**

The Twenty-Ninth Town Council of the Town of Highland, Lake County, Indiana met in its regular plenary session on Monday, October 12, 2020 at 6:30 O'clock P.M. in the regular place, the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

This meeting was convened as an *electronic meeting*, pursuant to Governor Holcomb's Executive Order 20-04 and 20-09, an extended by Executive Order 20-44, allowing such meetings pursuant to IC 5-14-1.5-3.6 for the duration of the COVID-19 public health emergency. All persons met remotely on a Zoom platform that allowed for real time interaction, and supported the public's ability to observe and record the proceedings. When the agenda item provided for public comment, this was supported as well. Councilor Herak, while not required under the Governor's orders, was present on the premises of the plenary meeting room.

The Town Council President, Mark J. Schocke presided. The Town Clerk-Treasurer, Michael W. Griffin, was present to memorialize the proceedings. The meeting was opened with Councilor Mark Herak leading in the Pledge of Allegiance to the Flag of the United States of America.

Roll Call: Present on roll call were Councilors Bernie Zemen, Mark Herak, Mark J. Schocke, Thomas Black and Roger Sheeman. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

Additional Officials Present: (all electronically) John P. Reed, Town Attorney; Mark Knesek, Public Works Director; Pete Hojnicky, Police Chief; William R. Timmer, Jr., CFOD, Fire Chief; Kathy DeGuilio-Fox, Redevelopment Director; Alex M. Brown, CPRP, Parks and Recreation Superintendent; and Kenneth J. Mika, Building Commissioner, were present.

Also present: Larry Kondrat, and Ed Dabrowski of the Board of Waterworks Directors; John Havlin of the Redevelopment Commission (electronically); and Ed Dabrowski as IT (Contract) Director (electronically) were also present.

Guests: Theresa Badovich of the Idea Factory were also present (electronically).

Minutes of the Previous Meetings: The minutes of the regular meeting of September 28, 2020 were submitted for consideration. Councilor Zemen moved the approval of the minutes. Councilor Black seconded.

Upon the motion to adopt, there were five affirmatives and no negatives. The minutes of the regular meeting of September 28, 2020 were approved.

Special Orders:

1. **Consideration of Proposed Additional Appropriations: (controlled funds):** Proposed Additional Appropriations in Excess of the 2020 Budget for the Corporation General Fund Metropolitan Police Department in the amount of 3,000.00.
 - (a) Attorney verification of Proofs of Publication: The TIMES 30 September 2020. The Town Attorney indicated that the proof of publication was in order.
 - (b) **Public Hearing.** The Town Council President called the public hearing to order.

1. Larry Kondrat, Highland, sought clarification on the proposed additional appropriation.

There were no further comments. The Town Council President closed the hearing.

- (c) Action on **Proposed Appropriation Enactment No. 2020-48**: An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for the Metropolitan Police Department of the Corporation General Fund, all pursuant to I.C. 6-1.1-18, and I.C. 36-5-3-5.

Councilor Herak introduced and moved the consideration of Enactment No, 2020-48 at the same meeting of its introduction. Councilor Sheeman seconded. A unanimous vote being necessary, there were five affirmatives and no negatives. The motion passed. The enactment could be considered at the same meeting of its introduction.

Councilor Herak moved the passage and adoption of Enactment No, 2020-48 at the same meeting of its introduction. Councilor Black seconded. A two-thirds vote being necessary, there were five affirmatives and no negatives. The motion passed. The enactment was passed and adopted at the same meeting of its introduction.

Town of Highland
APPROPRIATION ENACTMENT
Enactment No. 2020-48

An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for Metropolitan Police Department of the Corporation General Fund, all pursuant to I.C. 6-1.1-18, I.C. 36-5-3-5, et seq.

WHEREAS, Following a public hearing advertised pursuant to I.C. 5-3-1, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the **Metropolitan Police Department of the Corporation General Fund**;

WHEREAS, It has been determined that such additional appropriations as may be approved by this enactment, will not increase the levy set under I.C. 6-1.1-17, all pursuant to I.C. 36-5-3-5;

NOW, THEREFORE BE IT ENACTED by the Town Council of the Town of Highland, Lake County, Indiana, as follows:

Section 1. That for the expenses of said municipality, the following additional sums of money are hereby appropriated and ordered set apart out of the **Metropolitan Police Department of the Corporation General Fund** and for the purposes herein specified, subject to the laws governing the same:

CORPORATION GENERAL FUND

METROPOLITAN POLICE DEPARTMENT

Increase the following:

001-0009-39005 Animal Quarantine	\$ 3,000.00
<i>Total 300 Series:</i>	\$ 3,000.00

TOTAL for the FUND: \$ 3,000.00

Section 2. That the Clerk-Treasurer is hereby authorized and instructed to inform the Indiana Department of Local Government Finance of this action and that these moneys be made available for expenditure **subject to an order** of the Commissioner, pursuant to IC 6-1.1-18.

Section 3. That in satisfaction and for the purposes of the provisions set out in I.C. 36-5-2-9.6, I.C. 36-5-3-5, I.C. 36-5-4-2, this enactment shall be deemed properly filed and introduced before the Town Council at a regular or special meeting, properly called and convened pursuant to I.C. 5-1.5-14 *et seq.*

Introduced and Filed on the 12th Day of October 2020. Consideration on the same day or at same meeting of introduction sustained a vote of 5 in favor and 0 opposed, pursuant to IC 36-5-2-9.8.

DULY ORDAINED AND ADOPTED this 12th Day of October 2020, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

Mark J. Schocke, President (IC 36-5-2-10)

ATTEST:

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

2. **Consideration of Proposed Additional Appropriations:** *(non-controlled funds)*
Proposed Additional Appropriations in Excess of the 2020 Budget for the Public Safety LIT Fund in the amount of \$15,677.00 and in the Gaming Revenue Sharing Fund in the amount of \$70,415.00.
 - (a) Attorney verification of Proofs of Publication: The TIMES 30 September 2020. The Town Attorney indicated that the proof of publication was in order.
 - (b) **Public Hearing.** The Town Council President called the public hearing to order. There were no comments. The hearing was closed.
 - (c) Action on **Proposed Appropriation Enactment No. 2020-49:** An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for the **Public Safety LIT Fund** and the **Gaming Revenue Sharing Fund**, all pursuant to I.C. 6-1.1-18, and I.C. 36-5-3-5.

Councilor Herak introduced and moved the consideration of Enactment No, 2020-49 at the same meeting of its introduction. Councilor Sheeman seconded. A unanimous vote being necessary, there were five affirmatives and no negatives. The motion passed. The enactment could be considered at the same meeting of its introduction.

Councilor Herak moved the passage and adoption of Enactment No, 2020-49 at the same meeting of its introduction. Councilor Black seconded. A two-thirds vote being necessary, there were five affirmatives and no negatives. The motion passed. The enactment was passed and adopted at the same meeting of its introduction.

**Town of Highland
Appropriation Enactment
Enactment No. 2020-49**

AN ENACTMENT APPROPRIATING ADDITIONAL MONEYS IN EXCESS OF THE ANNUAL BUDGET for the PUBLIC SAFETY LIT FUND AND THE GAMING REVENUE SHARING FUND, ALL PURSUANT TO I.C. 6-1.1-18, and I.C. 36-5-3-5.

WHEREAS, Following a public hearing advertised pursuant to I.C. 5-3-1, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the **Public Safety Local Income Tax Fund and the Gaming Revenue Sharing Fund**;

WHEREAS, It has been determined that such additional appropriations as may be approved by this enactment, will not increase the levies set under I.C. 6-1.1-17, all pursuant to I.C. 36-5-3-5;

NOW, THEREFORE BE IT ENACTED by the Town Council of the Town of Highland, Lake County, Indiana, as follows:

Section 1. That for the expenses of said municipality, the following additional sums of money are hereby appropriated and ordered set apart out of the **Public Safety Local Income Tax Fund** herein named and for the purposes herein specified, subject to the laws governing the same:

PUBLIC SAFETY LOCAL INCOME TAX FUND

Increase:		
249-0000-43046	Traffic Control Device	<u>\$ 15,677.00</u>
	Total 400 Series:	\$ 15,677.00
	Total for Fund:	\$ 15,677.00

Section 2. That for the expenses of said municipality, the following additional sums of money are hereby appropriated and ordered set apart out of the **Gaming Revenue Sharing Fund** herein named and for the purposes herein specified, subject to the laws governing the same:

GAMING REVENUE SHARING FUND

Increase:
091-0000-31002 Engineering Fees: \$ 66,500.00
Total Series: \$ 66,500.00

Increase:
091-0000-44308 Robertson Pl & Rosewood Project: \$ 3,915.00
Total Series: \$ 3,915.00

Total for Fund: \$ 70,415.00

Section 3. That the Clerk-Treasurer is hereby authorized and instructed to inform the Department of Local Government Finance of this action and that these monies be made available for expenditure pursuant to I.C. 6-1.1-18.

Section 4. That in satisfaction and for the purposes of the provisions set out in I.C. 36-5-2-9.6, I.C. 36-5-3-5, I.C. 36-5-4-2, this enactment shall be deemed properly filed and introduced before the Town Council at a regular or special meeting, properly called and convened pursuant to I.C. 5-1.5-14 *et seq.*

Introduced and Filed on the 12th Day September 2020. Consideration on the same day or at same meeting of introduction sustained a vote of 5 in favor and 0 opposed, pursuant to IC 36-5-2-9.8.

DULY ORDAINED AND ADOPTED this 12th Day of October 2020, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

Mark J. Schocke, President (IC 36-5-2-10)

ATTEST:

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

3. Pre-Adoption Hearing of the Proposed Fiscal Year 2021 Budget for the Town of Highland.

- (a) Verification of Publication: *(Under latest law, no publication by unit just by Department of Local Government Finance online Gateway. The proposed components of budget must be submitted to the Gateway at least 10 days before the Preliminary Hearing. The proposed budget notice was filed with the Gateway on October 2, 2020) (See IC 6-1.1-17-3)* The Town Attorney indicated that he conferred with the Clerk-Treasurer and that the filing with on the Gateway online portal was performed timely and the notice was in order.
- (b) Introduction of **Proposed Ordinance No. 1722:** An Ordinance of Appropriations and Budget Levies and Rates for the 2021 Budget of the Civil Town. Councilor Herak introduced proposed Ordinance No. 1722 and filed it, pursuant to IC 6-1.1-17-3(a), IC 6-1.1-17-5(a) (8), and IC 36-5-3-4.

Corporation General Fund:		FY 2021	\$ 825,717,773
(departmentalized)	<i>Proposed</i>	<i>Adopted</i>	NET AV
<i>Office of the Town Council</i>			
Personnel Services	\$ 80,208	\$ -	
Supplies	\$ 700	\$ -	
Other Services & Charges	\$ 157,672	\$ -	
Capital Outlays	\$ -	\$ -	
Department Total:	\$ 238,580	\$ -	
<i>Advisory Board of Zoning Appeals</i>			
	<i>Proposed</i>	<i>Adopted</i>	
Personnel Services	\$ 3,359	\$ -	
Supplies	\$ 200	\$ -	
Other Services & Charges	\$ 19,160	\$ -	
Capital Outlays	\$ -	\$ -	
Department Total:	\$ 22,719	\$ -	
<i>Volunteers in Policing</i>			
Personnel Services	\$ 2,720	\$ -	
Supplies	\$ 14,130	\$ -	
Other Services & Charges	\$ 3,050	\$ -	
Capital Outlays	\$ -	\$ -	
Department Total:	\$ 19,900	\$ -	
<i>Office of the Clerk-Treasurer</i>			
Personnel Services	\$ 166,308	\$ -	
Supplies	\$ 3,500	\$ -	
Other Services & Charges	\$ 94,823	\$ -	
Capital Outlays	\$ -	\$ -	
Department Total:	\$ 264,631	\$ -	
<i>Building Inspection Department</i>			
Personnel Services	\$ 274,741	\$ -	
Supplies	\$ 9,550	\$ -	
Other Services & Charges	\$ 91,128	\$ -	
Capital Outlays	\$ -	\$ -	
Department Total:	\$ 375,419	\$ -	
<i>Fire Department</i>			
Personnel Services	\$ 283,641	\$ -	
Supplies	\$ 32,075	\$ -	
Other Services & Charges	\$ 110,632	\$ -	
Capital Outlays	\$ -	\$ -	
Department Total:	\$ 426,348	\$ -	

<i>Plan Commission Dept.</i>		
Personnel Services	\$ 2,842	\$ -
Supplies	\$ 325	\$ -
Other Services & Charges	\$ 68,246	\$ -
Capital Outlays	\$ -	\$ -
Department Total:	\$ 71,413	\$ -
<i>Metropolitan Police Department</i>		
Personnel Services	\$ 4,022,169	\$ -
Supplies	\$ 161,000	\$ -
Other Services & Charges	\$ 1,533,363	\$ -
Capital Outlays	\$ -	\$ -
Department Total:	\$ 5,716,532	\$ -
<i>Works Board Dept.</i>		
Personnel Services	\$ -	\$ -
Supplies	\$ -	\$ -
Other Services & Charges	\$ 766,851	\$ -
Capital Outlays	\$ -	\$ -
Department Total:	\$ 766,851	\$ -
<i>Town Hall and Monuments Dept.</i>		
Personnel Services	\$ -	\$ -
Supplies	\$ 4,500	\$ -
Other Services & Charges	\$ 25,625	\$ -
Capital Outlays	\$ -	\$ -
Department Total:	\$ 30,125	\$ -
PROPERTY TAX IMPACT		
Property Tax Caps	\$ -	\$ -
	\$ -	\$ -
Department Total:	\$ -	\$ -
Fund Total:	\$ 7,932,518	\$ -
Proposed (est.) Rate for the Fund	\$ 0.8515	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Redevelopment General Fund:

	<i>Proposed</i>	<i>Adopted</i>
PROPERTY TAX CAP	\$ -	\$ -
Personnel Services	\$ 141,609	\$ -
Supplies	\$ 5,645	\$ -
Other Services & Charges	\$ 120,693	\$ -
Capital Outlays	\$ -	\$ -
Fund Total:	\$ 267,947	\$ -
Proposed (est.) Rate for the Fund	\$ 0.0468	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Rate for both the Redevelopment General and the Redevelopment Capital is capped at .0333, pursuant to IC 36-7-14-28.

Parks and Recreation Fund:

	<i>Proposed</i>	<i>Adopted</i>
PROPERTY TAX CAPS	\$ -	\$ -
Personnel Services	\$ 1,196,230	\$ -
Supplies	\$ 95,000	\$ -
Other Services & Charges	\$ 1,127,200	\$ -
Capital Outlays	\$-	\$ -
Fund Total:	\$ 2,418,430	\$ -
Proposed (est.) Rate for the Fund	\$ 0.2043	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Police Pension 1925 Fund:

	<i>Proposed</i>	<i>Adopted</i>
Property Tax Caps	\$ -	\$ -
Personnel Services	\$ 827,715	\$-
Supplies	\$ 600	\$-
Other Services & Charges	\$ 9,335	\$-
Capital Outlays	\$-	\$-
Fund Total:	\$ 837,650	\$ -
Proposed (est.) Rate for the Fund	\$ 0.0003	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Parks Dist Bond & Lease Fund (Regular)

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$ -	\$-
Supplies	\$ -	\$-
Other Services & Charges	\$ -	\$-
Debt Service	\$ 1,424,238	\$-
Fund Total:	\$ 1,424,238	\$ -
Proposed (est.) Rate for the Fund	\$ 0.2771	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Corporation Bond Fund

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$-	\$-
Supplies	\$-	\$-
Other Services & Charges	\$ 818,500	\$-
Debt Service	\$ -	\$-
Fund Total:	\$ 818,500	\$ -
Proposed (est.) Rate for the Fund	\$ 0.2322	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Motor Vehicle Highway Fund
(departmentalized)

	<i>Proposed</i>	<i>Adopted</i>
<i>Reconstruction and Maintenance Dept.</i>		
Personnel Services	\$ 378,282	\$ -
Supplies	\$ 278,120	\$ -
Other Services & Charges	\$ 278,810	\$ -
Capital Outlays	\$-	\$ -
Department Total:	\$ 935,212	\$ -
 <i>Administration Department</i>		
Personnel Services	\$ 141,996	\$ -
Supplies	\$ 3,000	\$ -
Other Services & Charges	\$ 15,150	\$ -
Capital Outlays	\$-	\$ -
Department Total:	\$ 160,146	\$ -
 Fund Total:	 \$ 1,095,358	 \$ -
Proposed (est.) Rate for the Fund	\$ -	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Local Roads & Streets Fund

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$ 86,726	\$-
Supplies	\$ -	\$-
Other Services & Charges	\$ 300,000	\$-
Capital Outlays	\$-	\$-
Fund Total:	\$ 386,726	\$ -
Proposed (est.) Rate for the Fund	\$ -	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Municipal Cum Cap Dev Fund

	<i>Proposed</i>	<i>Adopted</i>
PROPERTY TAX CAPS	\$ -	\$ -
Supplies	\$ 7,500	\$-
Other Services & Charges	\$ 232,905	\$-
Capital Outlays	\$ 157,035	\$-
Debt Service	\$ -	\$-
Fund Total:	\$ 397,440	\$ -
Proposed (est.) Rate for the Fund	\$ 0.0899	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av
The rate is fixed or capped by I.C. 36-9-15.5 et seq.		

Cumulative Cap Imp. Fund

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$ -	\$-
Supplies	\$ -	\$-
Other Services & Charges	\$ 115,000	\$-
Capital Outlays	\$ -	\$-
Fund Total:	\$ 115,000	\$ -
Proposed (est.) Rate for the Fund	\$ -	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Law Enf. Ed., Trng., & Supply Fund

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$-	\$-
Supplies	\$ 20,500	\$-
Other Services & Charges	\$ 25,000	\$-
Capital Outlays	\$-	\$-
Fund Total:	\$ 45,500	\$ -
Proposed (est.) Rate for the Fund	\$ -	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Redevelopment Bond Fund

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$-	\$-
Supplies	\$-	\$-
Other Services & Charges	\$ -	\$-
Debt Service	\$ 226,402	\$-
Fund Total:	\$ 226,402	\$ -
Proposed (est.) Rate for the Fund	\$ 0.0441	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Information & Comm Tech

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$-	\$-
Supplies	\$ 3,000	\$-
Other Services & Charges	\$ 208,766	\$-
Capital Outlays	\$-	\$-
Fund Total:	\$ 211,766	\$ -
Proposed (est.) Rate for the Fund	\$ -	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

VIPS/PARKS Public Safety Fund

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$ 600	\$-
Supplies	\$ 5,400	\$-
Other Services & Charges	\$-	\$-
Capital Outlays	\$-	\$-
Fund Total:	\$ 6,000	\$ -
Proposed (est.) Rate for the Fund	\$ -	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Solid Waste District Grant Fund

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$-	\$-
Supplies	\$ -	\$-
Other Services & Charges	\$ 192,725	\$-
Capital Outlays	\$-	\$-
Fund Total:	\$ 192,725	\$ -
Proposed (est.) Rate for the Fund	\$ -	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Special Events Non Reverting

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$ -	\$-
Supplies	\$ 1,000	\$-
Other Services & Charges	\$ 84,256	\$-
Capital Outlays	\$-	\$-
Fund Total:	\$ 85,256	\$ -
Proposed (est.) Rate for the Fund	\$ -	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Public Safety LIT Fund

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$-	\$-
Supplies	\$-	\$-
Other Services & Charges	\$-	\$-
Capital Outlays	\$ 500,000	\$-
Fund Total:	\$ 500,000	\$ -
Proposed (est.) Rate for the Fund	\$ -	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Economic Development LIT Fund

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$-	\$-
Supplies	\$-	\$-
Other Services & Charges	\$ 320,000	\$-
Capital Outlays	\$ 280,000	\$-
Debt Service	\$ -	\$-
Fund Total:	\$ 600,000	\$ -
Proposed (est.) Rate for the Fund	\$ -	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Cardinal Campus Allocation Fund

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$-	\$-
Supplies	\$-	\$-
Other Services & Charges	\$ -	\$-
Capital Outlays	\$ -	\$-
Debt Service	\$ 344,475	\$-
Fund Total:	\$ 344,475	\$ -
Proposed (est.) Rate for the Fund	\$ -	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Total of All Funds:	\$ 17,905,931	\$ -
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(c) **Public Hearing.**

In advance of the public hearing, the Clerk-Treasurer offered a survey of the budgets of the 19 funds as proposed. It was noted that the budget, provided some revenues from the utilities were restored, could support raises for employees of three percent. It was further noted that there had not been a general increase for the past three years.

The Town Council President called the public hearing to order.

1. Larry Kondrat, Highland, inquired about the Motor Vehicle Highway Fund and whether it was balanced.

It was noted that it was not as proposed as the revenue estimates have been revised downward owing to the effects of the shelter in place order that reduced the production of gasoline tax for several months. It would be addressed prior to adoption.

Mr. Kondrat inquired about the sufficiency of the tax increment revenues for the Cardinal Campus Allocation Fund. It was noted that the revenue production for all of the other allocation areas was at or slightly higher than estimated. The Cardinal Campus Allocation Area Fund was not. It was further noted that the obligation of the fund was to a private placement bond, which was owned by the developer and governed by a development agreement, which basically binds the developer to be repaid by whatever was generated in the allocation area.

2. Linda Guarantano, Highland, said she opposed any general raises as many residents have not had raises during the current economic downturn.

There were no further comments. The public hearing was closed.

It was noted that pursuant to IC 6-1.1-17 et seq., consideration of the proposed ordinance for adoption cannot take place sooner than ten (10) days following the pre-adoption hearing. Consideration for passage and adoption of the introduced Ordinance will be at the regular meeting of the **Town Council, Monday, October 26, 2020 at 6:30 p.m.**

4. **Pre-Adoption Hearing of the Proposed Fiscal Year 2021 Budget of the Sanitary District, pursuant to IC 6-1.1-17-20.** *Under amendments to IC 6-1.1-17-20, the proper officers shall submit the proposed budget and property tax levies to the municipal fiscal body. The proposed budget and levy shall be submitted to the city or town fiscal body in the manner prescribed by the department of local government finance before September 2 of a year. The fiscal body of the city, town, or county (whichever applies) shall review each budget and proposed tax levy and adopt a final budget and tax levy for the taxing unit. The fiscal body may reduce or modify but not increase the proposed budget or tax levy. The final adoption vests with the Town Council. The Town Council should take its final action at its meeting of October 26, 2020.*

- (a) **Verification of Publication:** *(Under latest law, no publication by unit just by Department of Local Government Finance online Gateway. The proposed components of budget must be submitted to the Gateway at least 10 days before the Preliminary Hearing. The proposed budget notice was filed with the Gateway on October 2, 2020) (See IC 6-1.1-17-3)* The Town Attorney indicated that he conferred with the Clerk-Treasurer and that the filing with on the Gateway online portal was performed timely and the notice was in order.

- (b) **Introduction of Proposed Ordinance No. 1723:** An Ordinance of Appropriations and Budget Levies and Rates for the 2021 Budget of the Sanitary District. Councilor Herak introduced proposed Ordinance No. 1723 and filed it, pursuant to IC 6-1.1-17-3(a), IC 6-1.1-17-5(a) (8), and IC 36-5-3-4.

Sanitary District Special Operating Fund
(Departmentalized)

<i>Operating Department</i>	<i>Proposed</i>	<i>Final Approval</i>
Personnel Services	\$ 22,290	\$-
Supplies	\$ -	\$-
Other Services & Charges	\$ -	\$-
Capital Outlays	\$ -	\$-
Departmental Total:	\$ 22,290	\$ -

<i>Sanitation and Waste Department</i>	<i>Proposed</i>	<i>Final Approval</i>
Personnel Services	\$ 424,658	\$-
Supplies	\$ 13,700	\$-
Other Services & Charges	\$ 2,007,570	\$-
Capital Outlays	\$-	\$-
Departmental Total:	\$ 2,445,928	\$ -

PROPERTY TAX CAPS	\$ -	\$ -
Fund Total:	\$ 2,468,218	\$ -
Adopted (est.) Rate for the Fund	\$ -	per \$100 dollars of av
Final (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Sanitary District Bond and Interest Fund

	<i>Proposed</i>	<i>Final Approval</i>
Personnel Services	\$-	\$-
Supplies	\$-	\$-
Other Services & Charges	\$ 2,075	\$-
Debt Service	\$ 1,437,282	\$-
Fund Total:	\$ 1,439,357	\$ -

Adopted (est.) Rate for the Fund	\$ 0.3854	per \$100 dollars of av
Final (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Total of All San Dist Funds:	\$ 3,907,575	\$ -
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(c) **Public Hearing.** The Town Council President called the public hearing to order.

The Clerk-Treasurer offered an overview of the budgets of the two funds. It was noted that the likely circuit breaker impact would eliminate the operating levy for the special sanitary district operating fund.

1. Larry Kondrat, Highland, asked about the user charges and its relationship to the special operating fund budget. It was noted that the user charges have no direct nexus to the special operating fund or to the impact of the circuit breaker.

There were no further comments. The Town Council President closed the hearing.

It was again noted, that pursuant to IC 6-1.1-17 et seq., consideration of the proposed ordinance for adoption cannot take place sooner than ten (10) days following the pre-adoption hearing. Consideration for passage and adoption of the introduced Ordinance will be at the regular meeting of the **Town Council, Monday, October 26, 2020 at 6:30 p.m.**

5. **Pre-Adoption Hearing of the Proposed Fiscal Year 2021 Budget of the Waterworks District, pursuant to IC 6-1.1-17-20.** *Under amendments to IC 6-1.1-17-20, the proper officers of the special taxing district shall submit the proposed budget and property tax levies to the municipal fiscal body. The proposed budget and levy shall be submitted to the city or town fiscal body in the manner prescribed by the department of local government finance before September 2 of a year. The fiscal body of*

the city, town, or county (whichever applies) shall review each budget and proposed tax levy and adopt a final budget and tax levy for the taxing unit. The fiscal body may reduce or modify but not increase the proposed budget or tax levy. The final adoption vests with the Town Council. The final adoption vests with the Town Council. The Town Council should take its final action at its meeting of October 26, 2020.

- (a) Verification of Publication: (Under latest law, no publication by unit just by Department of Local Government Finance online Gateway. The proposed components of budget must be submitted to the Gateway at least 10 days before the Preliminary Hearing. The proposed budget notice was filed with the Gateway on October 2, 2020 (See IC 6-1.1-17-3) The Town Attorney indicated that he conferred with the Clerk-Treasurer and that the filing with on the Gateway online portal was performed timely and the notice was in order.
- (b) **Introduction of Proposed Ordinance No. 1724:** An Ordinance of Appropriations and Budget Levies and Rates for the 2021 Budget of the Waterworks District. Councilor Herak introduced proposed Ordinance No. 1724 and filed it, pursuant to IC 6-1.1-17-3(a), IC 6-1.1-17-5(a) (8), and IC 36-5-3-4.

Waterworks District Bond and Interest Fund

	<i>Adopted</i>	<i>Final Approval</i>
Personnel Services \$	-	\$ -
Supplies \$	-	\$ -
Other Services & Charges \$	-	\$ -
Debt Service \$	141,492	\$ -
Fund Total: \$	141,492	\$ -
Adopted (est.) Rate for the Fund \$	0.0145	per \$100 dollars of av
Final (Est.) Rate for the Fund \$	-	per \$100 dollars of av

- (c) **Public Hearing.** The Town Council President called the hearing to order.
 1. Larry Kondrat, Highland, commented on the status of the waterworks utility, the need for a rate study to address the insufficiency of the user rates and charges, and the objective to raise the desired surplus.

There were no further comments. The public hearing was closed.

It was noted, pursuant to IC 6-1.1-17 et seq., consideration of the proposed ordinance for adoption cannot take place sooner than ten (10) days following the pre-adoption hearing. Consideration for passage and adoption of the introduced Ordinance will be at the regular meeting of the **Town Council, Monday, October 26, 2020 at 6:30 p.m.**

In all cases above, ten (10) or more taxpayers may object to a budget, a tax rate or tax levy by filing a petition with the Office of the Clerk-Treasurer not more than seven (7) days following these hearings. (Monday, October 19, 2020) The objection petition must identify the provisions of the budget, tax rate or tax levy to which taxpayers object. If a petition is filed, the Town Council shall adopt with the budget a finding concerning the objections in the petition and the testimony presented.

- 6. **Executive Proclamation:** A Proclamation in Recognition of National Chiropractic Month in the Town of Highland.
 - (a) **Approval by Executive by signature.** The Town Council President noted the request he received regarding the proclamation. He adopted the proclamation by affixing his signature.

TOWN OF HIGHLAND
PROCLAMATION OF THE TOWN EXECUTIVE

A PROCLAMATION IN RECOGNITION OF NATIONAL CHIROPRACTIC MONTH IN THE TOWN OF HIGHLAND

WHEREAS, Chiropractors are physician-level healthcare providers who focus on the whole person as part of their hands-on, nondrug approach to pain management and health promotion, and who have special expertise in the prevention, treatment and rehabilitation of musculoskeletal conditions and injuries;

WHEREAS, Chiropractors were identified in a March 2020 memo by the U.S. Department of Homeland Security as part of the essential healthcare workforce and many have continued to serve their patients and communities since the beginning of the COVID-19 pandemic;

WHEREAS, With many Americans working from home and attending school online since the beginning of the pandemic, the incidence of musculoskeletal conditions has grown due in part to an increase in sedentary lifestyles, poor posture and stress;

WHEREAS, Even before the pandemic, musculoskeletal conditions have been among the most commonly reported medical conditions for adults and seniors; among them, low back pain is the single leading cause of disability worldwide, preventing people from participating in daily and recreational activities;

WHEREAS, Chiropractic care is widely recognized as one of the safest nondrug, noninvasive approaches available for the treatment of low back pain and other musculoskeletal complaints;

WHEREAS, In addition to their expertise in spinal manipulation, chiropractors have broad diagnostic skills and are trained to recommend therapeutic and rehabilitative exercises, and to provide nutritional, dietary and lifestyle advice;

WHEREAS, Chiropractors recognize that physical activity can improve symptoms, decrease disability, and improve function and well-being in a range of chronic musculoskeletal conditions, in addition to reducing stress and anxiety and enhancing sleep and quality of life;

WHEREAS, The American College of Physicians low back pain treatment guidelines released in 2017 promote the use of noninvasive, nondrug approaches such as spinal manipulation as a first line of defense against back pain, and groups such as the Centers for Disease Control and Prevention and the Joint Commission have also adopted positions supporting this approach;

WHEREAS, National Chiropractic Health Month 2020 serves as a reminder to all citizens of Highland, Indiana that noninvasive, nondrug treatments for low back pain and other musculoskeletal conditions such as spinal manipulation and other chiropractic services, combined with an active, healthy lifestyle, may lessen or eliminate the need for riskier, potentially addictive treatments such as prescription pain medications and surgery;

Now, **Therefore**, I, Mark J. Schocke by virtue of the authority vested in me as President of the Town Council of the Town of Highland, Lake County, Indiana, now hereby October 2020, as *National Chiropractic Month* in the Town of Highland;

Be it Further Proclaimed, That the Town of Highland joins with the American Chiropractic Association as it promotes the benefits of movement, good posture, healthy living and a nondrug approach to pain management with its "Active and Adaptive" campaign with this proclamation;

In Witness Whereof, I have hereunto set my hand and caused the Corporate Seal to be affixed at the Highland Municipal Building this 12th day of October in the year of the common era, two thousand twenty, one hundred-tenth and the Independence of the United States of America, the two hundred forty-fourth.

TOWN OF HIGHLAND, INDIANA
BY ITS TOWN COUNCIL PRESIDENT

Mark J. Schocke

Attest:

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer

(Printed name only)

Public Comments on Agenda Items:

1. Larry Kondrat, Highland, urged the Town Council not to approve participation in the Indiana University Resilience Program.
2. Unknown person, online participant, commented favorably on the manner in which the additional appropriation was approved.

Communications:

1. The letter and report from the Complete Count Committee of the Town of Highland for the meeting of October 12, 2020 was acknowledged.

**HIGHLAND 2020 CENSUS COMPLETE COUNT COMMITTEE
Town Council Staff Report- October 12th Meeting**

Current activities include the following: Social media posts and “Shares” by other Department’s social media outlets.

Highland households that have not responded should self-respond immediately, if they have not already done so, by going to 2020census.gov to respond online.

The deadline for responding to the Census is, as of the date of this report, October 31st. However, the Trump Administration has appealed the ruling of the federal court judge in California who ordered the extension of the Census count to the US Supreme Court, who is expected to make a ruling in the coming days. Residents can continue to self-respond up until the completion date of the 2020 Census.

As for Highland’s self-response rate, we are currently outperforming 2010 self-response rates town-wide and in five of Highland’s six census tracts. As of today, Highland’s self-response rate is ranked 18th highest of the State’s 566 cities & towns.

As of statistics obtained today (October 9th), a 2010/ 2020 comparison of self-response rates to date, shows as follows:

Entire Town- 2010 Final Self-Response Rate- 80.7 %
2020 To Date- 82.1% (+1.4%)

#405.01- 2010 Final Self-Response Rate - 74.4%
2020 To Date- 70.2% (-4.2%)

#405.02- 2010 Final Self-Response Rate - 80.5%
2020 To Date- 82.2% (+1.7%)

#406- 2010 Final Self-Response Rate - 77.3%
2020 To Date- 81% (+3.7%)

#407- 2010 Final Self-Response Rate - 83.7%
2020 To Date- 87% (+3.3%)

#408.01- 2010 Final Self-Response Rate - 84.2%
2020 To Date- 87.6% (+3.4%)

#408.02- 2010 Final Self-Response Rate - 83.7%
2020 To Date- 86.5% (+2.8%)

Currently, Indiana is reported to have 99.9% of all households counted, via either self-response or Census worker’s visits. The Lake County Area Census Office (ACO) is reporting 99.3% count completion.

Respectfully submitted,
Lance Ryskamp- Co-Chair

Staff Reports: The following staff reports were received and filed.

• **Building & Inspection Report for September 2020**

Permit Type	Number	Residential	Commercial	Est. Cost	Fees
Commercial Buildings:	0	0	0	\$0.00	\$0.00
Commercial Additions or Remodeling:	5	0	5	\$291,494.00	\$6,582.00
Signs:	5	0	5	\$7,920.00	\$891.00
Single Family:	0	0	0	\$0.00	\$0.00
Duplex/ Condo:	0	0	0	\$0.00	\$0.00
Residential Additions:	0	0	0	\$0.00	\$0.00
Residential Remodeling:	97	97	0	\$1,066,868.00	\$23,496.00
Garages:	1	1	0	\$14,789.00	\$537.00
Sheds:	3	3	0	\$13,456.00	\$570.00
Decks & Porches:	8	8	0	\$30,624.00	\$2,230.50
Fences:	14	14	0	\$46,948.00	\$2,139.00

Swimming Pools:	1	1	0		\$108.00
DrainTile/ Waterproofing:	7	7	0	\$58,755.00	\$1,647.00
Miscellaneous	21	21	0	\$110,475.00	\$5,106.50
TOTAL:	162	152	10	\$1,641,329.00	\$43,307.00
Electrical Permits	12	7	5		\$1,569.00
Mechanical Permits	14	12	2		\$1,638.00
Plumbing Permits	8	6	2		\$1,389.35
Water Meters	1	0	1		\$375.00
Water Taps	11	10	1		\$2,330.00
Sewer/Storm Taps	10	10	0		\$3,000.00
TOTAL Plumbing:	30	26	4		\$7,094.35

September Code Enforcement:

Investigations: 066
Citations: 003
Warnings: 066

September Inspections:

Building: 45 Electrical: 15 Plumbing: 08 HVAC: 07
Electrical Exam: 1

FIRE DEPARTMENT REPORT for SEPTEMBER 2020

Type of Calls	September 2020	YTD
General Alarms	12	84
Paid Still Alarms	29	254
Still Alarms	5	49
Total Calls:	Month: 46	387

• **Workplace Safety Report for September 2020**

There were two workplace incidents to report in September. The following report was filed.

Department	Injuries this Month	Year to Date 2020	Total in 2019	Restricted Days 2020	Lost Workdays This Year (2020)	Restricted Days Last Year (2019)	Lost Workdays Last Year (2019)
Parks	0	1	0	0	0	0	0
Fire	0	0	1	0	0	0	0
Police	1	1	4	0	0	0	0
Street	1	1	1	0	0	0	0
Water & Sewer	0	1	5	31	81	0	0
Maint.	0	0	1	0	0	14	2
Other	0	0	1	0	0	0	0

TOTALS	2	4	13	31	81	14	2
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Effective January 1, 2002, OSHA changed the record keeping guidelines. The municipality now counts the number of days lost from the day after the injury until the employee returns to work. Weekend, holidays, vacation days or other days scheduled off are included in the lost days count to a maximum of 180 days.

Unfinished Business and General Orders:

- 1. Proposed Enactment No. 2020-47:** A Special Enactment to Lawfully Approve Certain Disability Retirement Benefits as well as Defining Status for Police Officer John Swisher, who has been Granted a Disability Retirement for Catastrophic Injuries Incurred in the Line of Duty.

Councilor Zemen introduced and moved the consideration of Enactment No. 2020-47 at the same meeting of its introduction. Councilor Sheeman seconded. Upon a roll call vote, a unanimous vote being necessary, there were five affirmatives and no negatives. The motion passed. The enactment could be considered at the same meeting of its introduction.

Councilor Zemen moved the passage and adoption of Enactment No. 2020-47 at the same meeting of its introduction. Councilor Sheeman seconded. Upon a roll call vote, a two-thirds vote being necessary, there were five affirmatives and no negatives. The motion passed. The enactment was passed and adoption at the same meeting of its introduction.

**Town of Highland
ENACTMENT NO. 2020-47**

A SPECIAL ENACTMENT TO LAWFULLY APPROVE CERTAIN DISABILITY RETIREMENT BENEFITS AS WELL AS DEFINING STATUS FOR POLICE OFFICER JOHN SWISHER, WHO HAS BEEN GRANTED A DISABILITY RETIREMENT FOR CATASTROPHIC INJURIES INCURRED IN THE LINE OF DUTY.

WHEREAS, The Town Council is the fiscal and legislative body of the Town of Highland, pursuant to IC 36-5 et sequitur;

WHEREAS, IC 36-1-3-2 confers upon all local units the powers that they need for the effective operation of government as to local affairs;

WHEREAS, IC 36-1-3-6 (b)(1) prescribes that any such exercise of power shall be authorized through enactment of an ordinance passed by the legislative body; and

WHEREAS, IC 36-1-4, sections 14 and 15 provide in pertinent parts for the establishment of a system of employment for any class of employee and for fixing the level of compensation of its officers and employees; and

WHEREAS, IC 36-5, Chapters 3 and 4 provide additional authority and guidelines for fixing the level of compensation of officers and employees in towns;

WHEREAS, Police Officer First Class John Swisher, was on duty, responding to a call for service on December 10, 2016 at 12:57 a.m. heading northbound on the 9100 Block of Kennedy Avenue, Highland, when a southbound car operated by a legally intoxicated driver, crashed into him, head-on at a high rate of speed;

WHEREAS, Police Officer First Class John Swisher, sustained catastrophic injuries, enduring several surgeries and medical interventions to repair many broken bones, experiencing protracted, extensive treatments and physical therapy from the date of the incident through the end of January 2018;

WHEREAS, Police Officer First Class John Swisher, has not been able to perform or return to any work including his duties as a Highland Police Officer, since the line of duty accident and attendance injuries from December 10, 2016 through the present date;

WHEREAS, The Town Council has been further advised that Police Officer First Class John Swisher applied for and received a determination from the State System Director regarding his catastrophic injuries sustained while on duty, his resulting permanent impairment, and his award of a line of duty disability pension, under IC 36-8-8 et seq.;

WHEREAS,, The Town Council did pass and adopt Enactment No. 2019-52 on November 25, 2019 extending his eligibility for the group health benefits of the Town without payment of a premium, with the extension expiring on December 31, 2020;and,

WHEREAS,, The Town Council now desires to take the proper steps to authorize and approve lawful continued coverage under the group medical and dental insurance plans, for a limited period of time that are provided under the provisions of the Compensation and Benefits Ordinance of the Town and the most recently adopted and effective wage and salary ordinance,

NOW, THEREFORE, BE IT HEREBY ENACTED by the Town Council of the Town of Highland, Lake County, Indiana, as follows:

Section 1. That the Town Council makes the following findings and determinations, pursuant to its authority under IC 36-1-4-16 to ratify the actions of officers *post hoc*, as well as the authority described in the preamble to this enactment:

(A) That the Highland Town Council finds and determines that Police Officer First Class John Swisher, was on duty, responding to a call for service on December 10, 2016 at 12:57 a.m. heading northbound on the 9100 Block of Kennedy Avenue, Highland, when a southbound car operated by a legally intoxicated driver, crashed into him, head-on at a high rate of speed;

(B) That the Highland Town Council further finds and determines that Police Officer First Class John Swisher, sustained catastrophic injuries, enduring several surgeries and medical interventions to repair many broken bones, experiencing protracted, extensive treatments and physical therapy from the date of the incident through the end of January 2018;

(C) That the Highland Town Council still further finds and determines that Police Officer First Class John Swisher, has not been able to perform or return to any work including his duties as a Highland Police Officer, since the line of duty accident and attendance injuries from December 10, 2016 through the present date;

(D) That the Highland Town Council still further finds and determines that Police Officer First Class John Swisher has applied for and received a determination from the State System Director regarding his catastrophic injuries sustained while on duty, his resulting permanent impairment, and his award of a line of duty disability pension, under IC 36-8-8 generally and IC 36-8-8-13.3(f) in particular and has accepted the line of duty disability pension, *subject to appeal for sufficiency*;

(E) That the Highland Town Council still further finds and determines that Police Officer First Class John Swisher is a disability retiree of the Highland Police Department, who is eligible to participate in the Town of Highland's group health insurance benefit, but has had this benefit conferred without the requirement to pay a group premium, first extended by Enactment No. 2018-32, which rendered continued compensation and benefits ending on September 22, and paid on September 28, further extended to December 31, 2018 by passage and adoption of Enactment No. 2018-38, and then further extended to December 31, 2019, by passage and adoption of Enactment No. 2018-57, extended further to December 31, 2020 by passage and adoption of Enactment No. 2019-52;

Section 2. That based upon the forgoing, the Town Council does hereby authorize and approve the following:

(A) That notwithstanding provisions of Section 6.07 (B), regarding the group health insurance plan for retired and separating public safety employees in the Compensation and Benefits Ordinance, Patrol Officer Swisher shall **not be required to pay the employer's share** of the premium for the continuation of the group health or the group dental insurance benefit to the extent it's lawful;

(B) That this enactment further directs that the extension and continuation of the group medical and dental insurance benefit provided by this enactment shall conclude and cease on **December 31, 2021**, unless this extension is revisited by the Town Council at the end that period, and subsequent action by the Town Council ensues;

Section 3. That the adoption of this enactment shall in no way be construed as a precedent for the subject department or any other department of the municipality, nor shall it be construed as creating an entitlement for any other workers in any other department, but rather the provisions in this enactment are specific, unique and particularly conferred for a public safety worker who has suffered and endured a unique, unusual, *profound and "catastrophic physical personal injury"* while in the line of duty;

Section 4. That authority under this enactment shall be seen as complimentary to and not in derogation of the authority of the Clerk-Treasurer under IC 36-5-6-6, and that the payments authorized under this enactment, are hereby deemed to be a type of expense identified under IC 36-5-4-12(b)(10) & (13).

Introduced and Filed on the 12th day of October 2020. Consideration on same day or at same meeting of introduction sustained a vote of 5 in favor and a vote of 0 opposed, pursuant to IC 36-5-2-9.8.

DULY ORDAINED and ADOPTED this 12th day of October 2020, by the Town Council of the Town of Highland,

Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA

Mark J. Schocke, President (IC 36-5-2-10)

Attest:

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer (IC 33-42-4-1;IC 36-5-6-5)

- 2. Resolution No. 2020-50:** An Exigent Resolution Providing For The Transfer Of Appropriation Balances From And Among Major Budget Classifications In The Metropolitan Police Department Of The Corporation General Fund As Requested By The Proper Officer And Forwarded To The Town Council For Its Action Pursuant To I.C. 6-1.1-18-6.

Councilor Herak moved the passage and adoption of Resolution No. 2020-50. Councilor Black seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The resolution was adopted.

TOWN OF HIGHLAND
APPROPRIATION TRANSFER RESOLUTION
RESOLUTION NO. 2020-50

AN EXIGENT RESOLUTION PROVIDING for the TRANSFER of APPROPRIATION BALANCES from and AMONG MAJOR BUDGET CLASSIFICATIONS in the METROPOLITAN POLICE DEPARTMENT of the CORPORATION GENERAL FUND as REQUESTED BY THE PROPER OFFICER AND FORWARDED to the TOWN COUNCIL for its ACTION PURSUANT TO I.C. 6-1.1-18-6.

WHEREAS, It has been determined that certain exigent conditions have developed since adoption of the original budget and it is now necessary to transfer certain appropriations into different categories than were initially appropriated for the various functions of the **Metropolitan Police Department of the Corporation General Fund**;

NOW, THEREFORE BE IT RESOLVED by the Town Council of the Town of Highland, Lake County, Indiana as follows:

Section 1. That for the expenses of said municipality, the following appropriations are hereby transferred and set apart out of the funds hereinafter named for the purposes specified, subject to the laws governing the same, such sums herein transferred unless otherwise stipulated by law;

Section 2. That it has been shown that certain existing unobligated appropriations of the **Metropolitan Police Department of the Corporation General Fund**, which are not needed at this time for the purposes for which originally appropriated, and may be transferred to a category of appropriation in order to satisfy an existing need, as follows:

CORPORATION GENERAL FUND

Metropolitan Police Department

Reduce Account:		
001-0009-34023	GROUP HEALTH/MEDICAL	<u>\$ 64,500.00</u>
	<i>Total 300 Series Reductions:</i>	\$ 64,500.00

Increase Account:		
001-0009-43012	POLICE VEHICLES	<u>\$ 64,500.00</u>
	<i>Total 400 Series Increases:</i>	\$ 64,500.00

Total of Fund Decreases:	\$ 64,500.00
Total of Fund Increases:	\$ 64,500.00

DULY RESOLVED and ADOPTED this 12th Day of October 2020 by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA

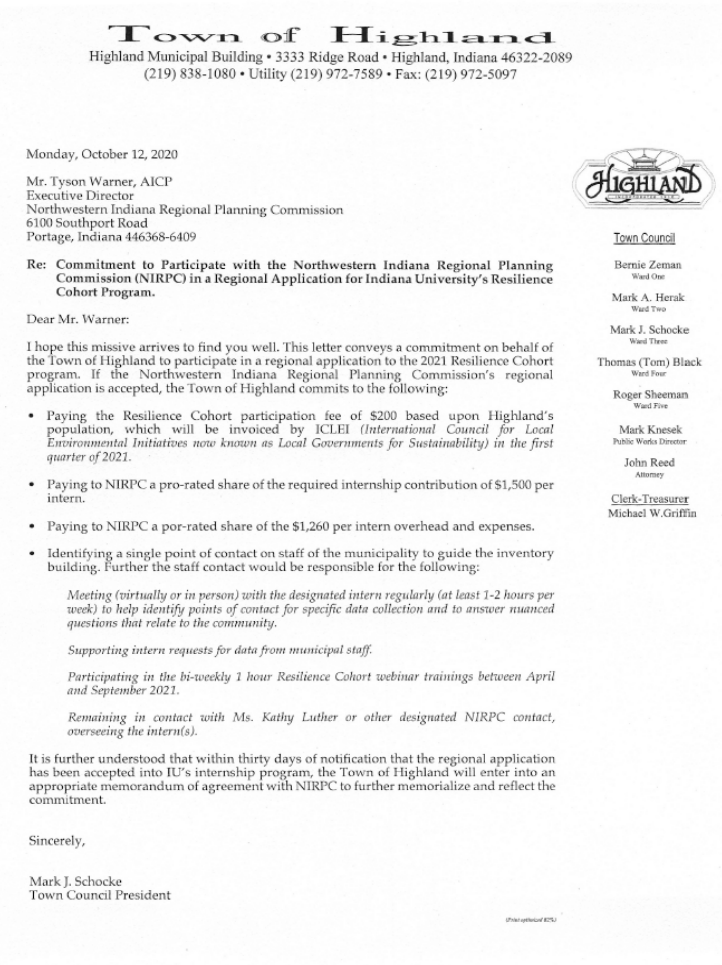
Mark J. Schocke, President (IC 36-5-2-10)

Attest:

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

3. **Approval and instruction.** Action to approve and instruct the Town Council President to affix signature to prepared letter reporting participation in the Indiana University Resilience Cohort Program.

Councilor Black moved to authorize the Town Council President to affix his signature to the letter of intent to participate in the Indiana University Resilience Program and to instruct the proper officer to transmit it to Northwestern Indiana Regional Planning Commission. Councilor Sheeman seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The president was authorized to sign and the clerk-treasurer was instructed to send the letter as indicated.



4. **Authorizing the proper officer to publish legal notice of a public hearing:** Public Hearing to consider additional appropriations in an amount to be determined in the Public Safety Income Tax Fund to support possible several requests from the Police Department regarding Traffic Video equipment.

The Clerk-Treasurer explained that he noted that he was receiving several individual requests from the Police Department for appropriations to support purchasing video

equipment for passive monitoring on the traffic light hardware. He asked that the authorization be in the form shown to allow he and the Police Chief to confer regarding the needs for the balance of the year and to allow a single public hearing regarding any additional appropriations needed.

Councilor Herak moved to authorize the proper officer to publish a legal notice as indicated. Councilor Black seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The proper officer was authorized as indicated.

Remarks from the Town Council:
(For the Good of the Order)

Councilor Bernie Zemen: • *Fire Department, Liaison* • *Liaison to the Plan Commission*

Councilor Zemen acknowledged the Highland Fire Chief offered a cursory survey of activity of the Fire Department particularly involving an auto accident.

- **Councilor Mark Herak:** • *Budget and Finance Chair* • *Liaison to the Advisory Board of Zoning Appeals* • *Town Board of Metropolitan Police Commissioners, Liaison.*

Councilor Herak acknowledged the Public Works Director, who reported on fall clean-up day, October 13, and offered a survey of activities of the department (agency). There was a brief report on the frequency of water testing conducted by the waterworks.

Councilor Herak acknowledged the Building Commissioner, who reported on matters pending before the Advisory Board of Zoning Appeals.

Councilor Herak acknowledged the Police Chief, who thanked the Town Council for its favorable action for Officer John Swisher and for the anticipated wage and salary increases as mentioned earlier during the budget hearing.

- **Councilor Tom Black:** *Liaison to the Board of Sanitary Commissioners* • *Liaison to the Board of Waterworks Directors.*

Councilor Black acknowledged the IT Consultant who reported on the status of the newly acquired iPads electronic tablets. He was installing sims chips into the three iPads that are equipped for cellular use too.

Councilor Black also acknowledged the Parks and Recreation Superintendent, who reported on parks and recreation programs. It was noted that the Lake County Health Department approved the Pumpkin Plod, pursuant to the requirements of the Governor's order and the current COVID 19 public health requirements associated with public gatherings.

- **Councilor Roger Sheeman:** *Chamber of Commerce Liaison* • *Liaison to the Community Events Commission* • *Information Technology Liaison* • *and Redevelopment Commission Liaison.*

Councilor Sheeman reported on "Trunk of Treat" being conducted by the Community Events Commission.

Councilor Sheeman acknowledged the Recreation Director, who thanked all the participants in the recent "restaurant crawl". She reported that a new one was slated for October 27. The Redevelopment Director also reported on the status of the downtown parking lot redevelopment project.

- **Councilor President Mark Schocke:** *Town Executive* • *Chair of the Board of Police Pension Trustees* • *Park and Recreation Liaison.*

The Town Council President expressed appreciation for Officer John Swisher.

Town Council President Schocke further reported that the Park and Recreation Board was conducting a public hearing on Thursday, October 15 at 7:00 p.m. at the Highland Municipal Building.

Comments from Visitors or Residents: (In person and electronically)

1. Larry Kondrat, Highland, commended the Town Council for passing the enactment that allowed one more year of premium free group health insurance for Officer Swisher.

Mr. Kondrat further inquired whether the legal notice for the public hearing before the plan commission used by the developer of the proposed senior housing facility was impaired and if so, what this would mean for the recent rezoning.

It was noted by the Town Attorney that this matter was to be discussed by the Town Council in an executive session. Until that meeting, it was prudent not to offer comment.

2. Linda Guarantano, Highland, expressed support for the Scheeringa family and the farm.
3. Janelle Scheeringa, Highland, (electronically) asked when there would be answers regarding the possible issue with the legal notice used by the developer for its plan commission map amendment to the zoning map. Ms. Scheeringa expressed her hope that the developer would cease pursuing the rezoning.
4. Linda _____, unidentified participating electronically via a cell phone, commented favorably on the Town Council meeting being calmer than the previous one.
5. Janine Scheeringa Kalvaitis, _____, encouraged the Town Council to consider the situation further and affirmed the remarks from Ms. Janelle Scheeringa.
6. Elijah Aurand, Highland, asked about status of the site of the former Town Theater. The redevelopment director indicated that she has had some communications with a prospective developer but there was nothing more to report.

Mr. Aurand further inquired about the status of the site of the proposed Wine tasting venture on Highway Avenue adjacent to Porters Corporate Thread. There was no status to report.

Payment of Accounts Payable Vouchers. There being no further comments from the public, Councilor Zemen moved to allow the vendors accounts payable vouchers as filed on the pending accounts payable docket, covering the period September 29, 2020 through October 12, 2020 as well as to ratify the payroll docket for the payday of September 25, 2020. Councilor Black seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The accounts payable vouchers for the vendor docket were allowed, payroll dockets and other payments allowed in advance were ratified, and for all remaining invoices, the Clerk-Treasurer was authorized to make payment.

Vendors Accounts Payable Docket:

General Fund, \$324,729.35; Motor Vehicle Highway and Street (MVH) Fund, \$23,169.33; Local Road and Streets Fund, \$2,503.22; Law Enforcement Continuing Education and Training and Supply Fund, \$624.84; Flexible Spending Accounts Agency Fund, \$619.20;

Insurance Premium Agency Fund, \$201,459.05; Information Communications Technology Fund, \$16,782.08; Special Events Non Reverting Fund, \$200.00; Municipal Cumulative Capital Development Fund, \$410.50; Traffic Violations and Law Enforcement Agency Fund, \$5,000.00; Public Safety Local Income Tax Fund, \$52,165.96; Total: \$627,663.53.

Payroll Docket for payday of September 25, 2020:

Council, Boards and Commissions, \$10,630.06; Office of Clerk-Treasurer, \$15,755.33; Building and Inspection Department, \$8,749.01; Metropolitan Police Department, \$132,302.42; Fire Department, \$3,887.26; Public Works Department (Agency), \$61,829.13 and 1925 Police Pension Plan Pension Fund, \$69,121.85; Total Payroll: \$302,275.06.

Adjournment of Plenary Meeting. Councilor Black moved that the plenary meeting electronically convened be adjourned. Councilor Sheeman seconded. Upon a roll call vote, there were five affirmatives, and no negatives. The regular plenary meeting, convened electronically, of the Town Council for Monday, October 12, 2020 was adjourned at 8:42 O'clock p.m.

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer

Approved by the Town Council at its meeting of _____, 2020.

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer