

HCCE MEETING | AGENDA

Meeting date | time 2-11-21 | 7:07pm | **Meeting location** online, Zoom

Type of Meeting Regular Session
President Dean Smith, present
Vice President Mike Blejski, absent
Treasurer Liz Breslin, present
Secretary Jacqui Herrera, present

Members Present: John Breslin, Christine Gonzalez, Kristen Smith

Liaisons Present: Alex Brown (Parks & Rec), Roger Sheeman (TC Liaison)

Additional Attendees: Ed Dabrowski (IT)

Minutes Review Liz motioned to approve, Kristen seconded, all in favor

Financial Report No report to present at this time

Liaison Reports Alex curious about festival dates; are we still considering June 30th-4th Roger had nothing to report from the Town Council. He mentioned he's thinking there will be 2-3 more people joining based on the applications they've received and upcoming interviews.

Committee Reports

- ~**Memorial Day**- Kristen has already began reaching out to groups and notifying people that we are anticipating doing a live ceremony with online being backup; Alex said we should probably be ok to not need to file a plan to county as the event is usually under 100 people; talked about looking into flags/pins/fans to hand out.
- ~**Highland Yard Sale**- lengthy discussion of possible dates that would not interfere with Lincoln Center indoor sale or market/festival days for neighboring towns. Settled upon the weekend before Memorial Day weekend, May 22-23rd. Flyers would go out for sign-up with a choice of Saturday & Sunday selling OR only Saturday selling. Fall date still to be determined but thinking late August, early September.
- ~**4th of July Festival**
 - *Arts & Crafts- Liz said she will hit up some craft sales and Christine will also; Liz will have some cards made up for us to have to hand for marketing/promotions; Liz asked if we should have vendors all 5 days or just Wed-Sun, discussion to continue next time.
 - *Fireworks- signed contract already and good to go
 - *Kiddie Parade- tabled until later
 - *Twilight Parade- tabled until later
 - *Entertainment- Tom was not present; he was supposed to get contracts out last week; Roger would like to see some more prominent bands presented, possibly with assistance of the CN money (maybe \$5k additional)
 - *Foods-Liz B- tabled until we get layout secured
 - *Publicity- tabled until dates secured
 - *Security – tabled until later
 - *Grounds- permit needs to get in soon; Dean will do all at same time
 - *Beer Garden- discussed having them in charge of permit; need to determine how much do we want to charge them to participate in festival; look into vendors, possibly the new Fuzzyline Brewery
- ~**Fall Festival**- lengthy discussion ensued about dates that would not interfere with other events and that were not too late in year that rain could be an issue as before; settled upon

Sept 17th-18th; Kristen mentioned we should all try to think up a catchy name to present at next meeting

*Entertainment- tabled

*Foods- tabled

*Publicity- tabled

*Security - tabled

*Grounds- permit will be secured with 4th of July permit

*Beer Garden- same discussion as with 4th of July

~**Trunk or Treat** settled on date of Oct 23 with rain date of Oct 24; moved to 12-3pm; further discussion will take place later to determine if we will move locations

~**Santa Parade** (Sat Nov 27) John will talk to his "Santa" guy to gauge interest

Old Business

Membership: Stan will be coming back, as well as possibly a volunteer from his church, but he's not able to be on Zoom

Alex mentioned that we can have meetings at Lincoln Center if we want. Dean to look into for next meeting.

New Business

We will be getting shirt sizes soon.

Next Meeting: March 11th, possibly at Lincoln Center, 7pm

Kristen motioned for us to adjourn and Liz B. seconded at 8:16pm, all agreed.