

TOWN OF HIGHLAND  
Business License Application

3333 Ridge Road, Highland, Indiana 46322  
219-838-1080

Official Name of Business \_\_\_\_\_

Address: \_\_\_\_\_

Phone No: \_\_\_\_\_ Email: \_\_\_\_\_

Hours of operation: \_\_\_\_\_

Operator (s): \_\_\_\_\_

Address/Phone/Email: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Property Owner: (s) \_\_\_\_\_

Address/Phone/Email \_\_\_\_\_

( ) Please check if this is a home occupation (Please supply us with a written description of what the home occupation consists of).  
( ) Check if you have an Alarm System.

Principle contacts to be called in case of an emergency or business irregularity after closing hours. List them in order of preference in which you wish them to be contacted. At least one key holder must be listed.

Name Address Phone No. Key holder Y/N Over the age of 18? Y/N

1. \_\_\_\_\_

2. \_\_\_\_\_

Are there any hazardous product(s) that may be harmful to life or safety on the premises? YES \_\_\_\_\_ NO \_\_\_\_\_

The normal location in the building: \_\_\_\_\_

If yes, attach Material Safety Data Sheets (MSDS Forms). These will be forwarded to the Fire Department.

Any FOREIGN CORPORATION must submit Certificate of Authority from Indiana Secretary of State.

Describe how the solid waste will be managed, including reduction, reuse and recycle steps. If a business has no convenient way to recycle, a statement to that effect shall be sufficient in the application. \_\_\_\_\_

Nature of this business: (See back of page for codes.) \_\_\_\_\_

Signature of Applicant

License fee before March 1st \$30.00 License fee on or after March 1st: \$50.00

OFFICE USE ONLY

Fee: \_\_\_\_\_ Receipt No: \_\_\_\_\_  
Received by: \_\_\_\_\_ Date: \_\_\_\_\_

Form approved by the Office of the Clerk Treasurer pursuant to Section §110.03 (Nov. 2011). Business license authority. Sections 110.01-110.16 of the Highland Municipal Code and IC 36-8-2-10.

BUSINESS LICENSE CLASSIFICATION (November 1, 2011)

1. Construction and building trades and services (general contractors, HVAC, masonry, metal work, concrete, carpentry, electrical, excavating, landscaping, etc.)
2. Eating and drinking establishments (restaurants, bars, and taverns)
3. Arts, entertainment and leisure (bowling, movie theaters, fun centers, etc.)
4. Financial, administrative, and professional services (banks, stock and bond brokerage, mortgage bankers, lawyers, accountants, insurance sales, engineers, real estate, etc.)
5. Health services (doctors, clinics, physical therapists, etc.)
6. Hotels and motels
7. Manufacturing
8. Passenger transportation and travel
9. Personal services (beauty salons, barber spas, tanning salons, etc.)
10. Public, educational, and social services (VFW, schools, library, churches, etc.)
11. Repair and maintenance services
12. Retail, apparel
13. Retail, auto
14. Retail, building, lumber, and hardware
15. Retail, clothing
16. Retail, food
17. Retail, furniture
18. Retail, general merchandise
19. Retail, other
20. Trucking, shipping and freight storage and transit
21. Wholesale Trade (merchant wholesalers, durable and nondurable goods)
22. Other services \_\_\_\_\_
23. Miscellaneous \_\_\_\_\_
24. Landlord (Multiple addresses, please attach list).