

**HIGHLAND REDEVELOPMENT COMMISSION  
STUDY SESSION MINUTES  
MONDAY, August 7, 2017**

Members of the Highland Redevelopment Commission (“RC”, “Commission”) met on Monday, August 7, 2017 at 7:31 PM in the Council Chambers within the Municipal Building at 3333 Ridge Road, Highland, Indiana. President Bernie Zemen called the meeting to order. Minutes were prepared by Lance Ryskamp, Redevelopment Commission Assistant.

**ROLL CALL:** Commissioners present included Bernie Zemen, Steve Wagner, Mark Herak, Dan Vassar, and Redevelopment Assistant Lance Ryskamp. Michael Griffin was absent with notice. A quorum was present. Also, in attendance was Redevelopment Commission Attorney, Rhett Tauber. In the audience was The Times reporter, Chuck Haber.

**General Substance of the Discussion**

**Agenda for Public Meeting**

President Zemen reviewed the meeting agenda with the Commission. It was noted that all items pertaining to the Cardinal Campus project would not be heard at the special public meeting. The Commission Assistant reported that there were no minutes or claims prepared for the special public meeting and the only agenda item that would be before the Commission would be a resolution to establish and approve booth fees for the 2017 Festival of the Trail

**Main Street Update**

The Commission Assistant reported that the Highland Poet Laureate was going to be holding a Ride and Read event on Saturday, September 16<sup>th</sup> from 10am to noon, along a section of the bike trail between Jewett Street and 41<sup>st</sup> Street. He also reported that at the next meeting a proposal will be brought before the Commission for the expenses of the third mural on Jewett Street. There was some discussion about the desire by members of the commission to have a mural depicting the Town of Highland’s history painted. The Commission Assistant indicated that Highland Main Street was looking into that possibility.

Finally, the Commission Assistant reported that the 2017 Festival of the Trail would be held on Saturday, October 14<sup>th</sup> from 11am to 3pm on Jewett Street, which would be blocked off between Kennedy and 4<sup>th</sup> Street. He reported that he was asking the Commission to take up the booth fee resolution in the special public meeting, to allow applications to go out that week.

**FIG Reimbursement- The Hydrant-8630 Kennedy**

The Commission Assistant stated that the owners of 8630 Kennedy had submitted a request for Façade Improvement Grant reimbursement. He stated there was still some cancelled check documentation that needed to be provided. The Commission Assistant further stated that the request for reimbursement exceeded what was approved by the Commission at the time of the preliminary resolution, which established a “not to exceed” number of \$22,330.02. He said he would have a comparison of the two sets of figures for the public meeting.

Study Session ended at 7:44 PM for the Special Public Meeting.

**HIGHLAND REDEVELOPMENT COMMISSION  
SPECIAL PUBLIC MEETING  
MONDAY, August 7, 2017**

The Highland Redevelopment Commission (“Commission”, “RC”) met in a Special Public Meeting on August 7, 2017 at 7:45 PM in the Council Chambers within the Municipal Building at 3333 Ridge Road, Highland, Indiana. President Zemen called the meeting to order. Taking minutes for the meeting was Commission Assistant Ryskamp.

**ROLL CALL:**

Present on roll call included Redevelopment Commissioners Bernie Zemen, Steve Wagner, Mark Herak, Dan Vassar, and Redevelopment Assistant Lance Ryskamp. Commissioner Michael Griffin was absent with notice. A quorum was present. Commission Attorney Rhett Tauber was present. In the audience was The Times reporter, Chuck Haber.

**PUBLIC COMMENTS:** Larry Kondrat asked what would be the benefit to the community if the Cardinal Campus project would receive TIF funding. A discussion ensued among various Commissioners and the Commission attorney that monies generated through TIF remain in the district for infrastructure, and the benefits of the development overall benefited the community.

**SPECIAL ORDERS:** None

**COMMUNICATIONS:** None

**UNFINISHED BUSINESS AND GENERAL ORDERS:** None

**NEW BUSINESS:**

As noted in the study session, all items pertaining to the Cardinal Campus project were not being heard.

The Commission Assistant asked the Commission for consideration of Resolution 2017-24: A Resolution of the Highland Redevelopment Commission to Establish Fees Related to the 2017 Highland Main Street Festival of the Trail. The Commission Assistant stated that the Main Street Bureau was seeking to set the booth fee for the Festival at \$25.00. He stated that applications were ready to go out, pending Commission approval of the resolution. Commissioner Vassar made a motion to approve Resolution 2017-24. Commissioner Herak seconded the motion. **Upon a roll call vote, there were four affirmatives and no negatives. The motion passed.**

**BUSINESS FROM THE COMMISSIONERS:** None

**NEXT MEETING:**

The next Public Meeting will be held on August 21, 2017, at 8:00 PM. A Study Session will precede the meeting at 7:30 PM and may reconvene following the Public Meeting. The next full Study Session will be held on September 4, 2017 at 7:30 PM. The next Highland Main Street meeting will be held on Thursday, September 7, 2017 at 6:30 PM. All meetings will take place in the town hall.

**ADJOURNMENT:** Commissioner Vassar made a motion to adjourn the meeting. Commissioner Herak seconded the motion. **Upon a voice vote, the motion passed. The meeting adjourned 7:53 PM.**

**Resolution No. 2017-24**

**A RESOLUTION OF THE HIGHLAND REDEVELOPMENT  
COMMISSION TO ESTABLISH FEES RELATED TO THE 2017  
HIGHLAND MAIN STREET FESTIVAL OF THE TRAIL**

WHEREAS, the Town Council of the Town of Highland, through Ordinance #1489, created the Highland Main Street Bureau as a subdivision of the redevelopment department of the Town of Highland; and

WHEREAS, under Chapter 14.15.090 (D) (3) of the municipal code, the Highland Main Street Bureau may "...Employ promotion by marketing the commercial district's assets to customers, potential investors, businesses, local citizens and visitors..."; and

WHEREAS, in furtherance of this goal, the Highland Main Street Bureau will be hosting the 2017 Festival of the Trail on October 14, 2017; and

WHEREAS, as part of the festival, Highland Main Street Bureau wishes to provide booth space for artists and vendors, and collecting a booth fee for that space; and

WHEREAS, the Highland Main Street Bureau is seeking approval from the Highland redevelopment commission to establish a booth fee for the 2017 Festival of the Trail;

NOW, THEREFORE, BE IT RESOLVED by the Highland Redevelopment Commission as follows:

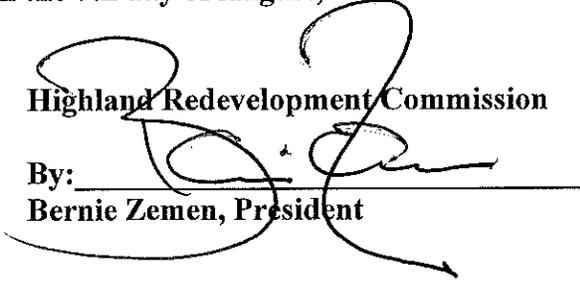
1. That the Commission finds and determines that it will be of public utility and benefit to establish a booth fee for the 2017 Festival of the Trail.
2. That the Commission hereby establishes a BOOTH FEE for both artists and vendors of TWENTY-FIVE Dollars (\$25.00) for the 2017 Festival of the Trail.
3. That this Resolution shall be in full force and effect after its adoption by the Commission.
4. Money procured from fees and charges identified in this subchapter shall be deposited at least weekly, and more frequently when possible, with the Clerk-Treasurer.

5. The Clerk-Treasurer shall deposit the fees and receipt to the credit of the Redevelopment bond Fund as described in Section §345.220 of the municipal code.

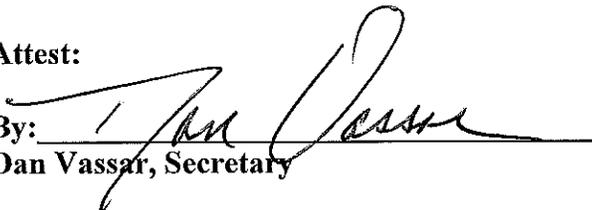
6. The Clerk-Treasurer shall keep such accounts and perform such other tasks and duties as outlined under IC 5-13-5 and IC 36-5-6.

**ADOPTED AND APPROVED at a Meeting of the Highland Redevelopment Commission held on the 7th day of August, 2017.**

**Highland Redevelopment Commission**

By:   
**Bernie Zemen, President**

**Attest:**

By:   
**Dan Vassar, Secretary**