

**Enrolled Minutes of the Eighty-Eighth Regular or Special Meeting
For the Twenty-Seventh Highland Town Council
Regular (Rescheduled) Meeting
Monday, June 01, 2015**

Study Session. The Twenty-Seventh Town Council of the Town of Highland, Lake County, Indiana met in a study session preceding the regular meeting on Monday, June 01, 2015 at 6:45 O'clock P.M. in the regular place, the meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

Silent Roll Call: Councilors Bernie Zemen, Mark Herak, Dan Vassar, Steve Wagner, and Konnie Kuiper were present. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

General Substance of Matters Discussed.

1. The Town Council discussed the agenda of the imminent regular meeting.
2. The Fire Chief discussed with the Town Council an explosion that occurred at a residence on Henry Street. He noted that the State Fire Marshal was investigating to determine cause.
3. The Town Council discussed with the Building Commissioner the status of a follow-up and enforcement raised by a resident living on Spring Street about a neighbor bordering her property but located on Hart Road regarding excessive storage that may rise to the status of nuisance.

The study session ended at 6:59 O'clock p.m.

Regular meeting. The Twenty Seventh Town Council of the Town of Highland, Lake County, Indiana met in its regular session on Monday, June 01, 2015 at 7:00 O'clock P.M. in the regular place, the plenary meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

The Town Council President, Mark A. Herak, presided and the Town Clerk-Treasurer, Michael W. Griffin, was present to memorialize the proceedings. The meeting was opened with Councilor Konnie Kuiper reciting the Pledge of Allegiance to the Flag of the United States of America and offering a prayer.

Roll Call: Present on roll call were Councilors Bernie Zemen, Mark Herak, Dan Vassar, Steve Wagner, and Konnie Kuiper. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

Additional Officials Present: Rhett L. Tauber, Town Attorney; Peter Hojnicky, Metropolitan Police Chief; Kenneth Mika, Building Commissioner; William R. Timmer, Jr., CFOD, Fire Chief; Alex M. Brown, CPRP, Superintendent of Parks and Recreation; and Cecile Petro, Redevelopment Director were present.

Also present: Steve Mileusnich and Susan Murovic of the Advisory Board of Zoning Appeals; Ed Dabrowski IT Director (Contract); and Randy Bowman, Assistant Inspector for Electrical were also present.

Minutes of the Previous Meetings:

The minutes of the regular meeting of May 11, 2015 were approved by general consent.

Staff Reports: It was noted that owing to the early date in consequence of the rescheduling, these reports could be expected next plenary business meeting.

With leave from the Town Council, the Town Council President noted the sudden death of Patrol Officer Shawn Smith and expressed sympathy to the family.

Unfinished Business and General Orders:

1. **Resolution No. 2015-23:** A Resolution Authorizing the Town of Highland, Indiana to Enter into an Agreement with the County of Lake, Indiana in Undertaking Community Development Activities for Fiscal Years 2016, 2017 and 2018.

Councilor Zemen moved, seconded by Councilor Wagner the passage and adoption of Resolution No. 2015-23. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The resolution was adopted.

**Town of Highland
TOWN COUNCIL RESOLUTION NO. 2015-23**

A RESOLUTION AUTHORIZING the TOWN of HIGHLAND, INDIANA to ENTER INTO an AGREEMENT with the COUNTY of LAKE, INDIANA in UNDERTAKING COMMUNITY DEVELOPMENT ACTIVITIES

Whereas, The Town of Highland, Indiana is interested in a program of Community Development; and

Whereas, It is necessary for the Town of Highland, to obtain funds to achieve such goals and objectives as provided by the Housing and Community Development Act of 1974 as amended; and

Whereas, Said Act encourages municipalities to enter into Cooperation Agreements with the County regarding said Act; and

Whereas, The County of Lake has expressed its desire to qualify as an Urban County under the provisions of the aforesaid Act,

NOW, THEREFORE IT IS HEREBY RESOLVED by the Town Council of the Town of Highland, County of Lake, Indiana as follows:

Section 1. That the cooperation agreement for the purpose of undertaking essential community development activities as a participating unit of general local government for a term of three (3) years covering the **Federal fiscal years 2016, 2017 and 2018**, by and between the County of Lake, State of Indiana through its Board of Commissioners and the Town of Highland, by its Town Council is hereby approved in each and every respect;

Section 2. That the President of the Town Council is hereby authorized and directed to evidence this approval by entering into the agreement with the County of Lake, State of Indiana, for the purpose of undertaking essential community development activities as a participating unit of general local government, a copy of which Agreement is attached hereto, incorporated herein by reference and identified as "*FY 2016-2018 Cooperation Agreement.*"

Passed and Duly Adopted by the Town Council, Lake County, Indiana this 1st day of June 2015. Having been approved by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

Mark A. Herak, President (IC 36-5-2-10)

Attest:

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Clerk-Treasurer (IC 33-16-4-1;IC 36-5-6-5)

**FY 2016-2018
COOPERATION AGREEMENT**

This Agreement, entered into this 1st day of June, 2015, by and between the County of Lake, Indiana, hereinafter referred to as the "County", and the Town of Highland hereinafter called "Municipality".

WITNESSETH:

WHEREAS, The Congress of the United States has enacted the Housing and Community Development Act of 1974, as amended to date (hereinafter referred to as the "Act"). This creates the Community Development Block Grant (CDBG) Program which has as its primary goals the funding of activities which benefit low and moderate income households or, prevent or eliminate slums or blight or, meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health and welfare of the community where other financial resources are not available to meet such needs; and

WHEREAS, Both the Municipality and the County are desirous of entering into community development activities within the County of Lake which are directed toward said goals and are desirous of seeking such Federal funding as may be available to them, pursuant to the Act, and

WHEREAS, Municipalities and counties in Indiana have authority to enter agreements whereby a County may undertake, and is authorized by a Municipality, to exercise any power, perform any function, or render any service on behalf of a Municipality, which such Municipality may exercise, perform or render; and

WHEREAS, The Municipality and the County each have authority to carry out the kinds of activities which are the objectives of the Act pursuant to statutes of the Indiana Revised Code; and

WHEREAS, The Municipality and the County have agreed that it is in the best interest of their constituents that the objectives and goals of the Act be carried out within the County of Lake and that the Municipality and the County should join together in community development activities;

NOW THEREFORE IN CONSIDERATION of the provisions hereinbefore and herein after contained, it is mutually agreed as follows:

1. The term of this agreement shall commence September 1, 2016 (the County's FY 2016 CDBG funding year), terminating upon completion of the County's FY 2018 funding year. This Agreement shall include such additional time as may be required for the expenditure of CDBG and Home Investment Partnership Program (HOME) funds and program income, if any, granted to the participating unit of local government during the three year qualification period under this agreement are expended and the funded activities completed, subject to the limitations of ITEM 16 of this Agreement.

Neither the County nor the participating unit of general local government may terminate or withdraw from the agreement while the agreement remains in effect. This Agreement may only be terminated by either party to the Agreement if the U.S. Department of Housing and Urban Development fails to provide Community Development funds to Lake County, Indiana under the Urban County provisions of the Housing and Community Development Act of 1974, as amended, for Federal fiscal years 2016, 2017 and 2018.

2. The Municipality and the County shall cooperate in undertaking, or assisting in undertaking, essential community development and housing assistance activities, specifically, those activities authorized by the Indiana Revised Code 36-7.

3. The Municipality hereby authorizes the County to undertake and assist the Municipality in carrying out all of the essential activities and objectives of the Act as set forth in the Federal Register, Volume 30, Number 220, Part III, dated November 13, 1974, and its subsequent revisions, incorporated herein by reference, and all applicable State and Local laws. All activities carried out under this agreement are under the jurisdiction of the Lake County Community Economic Development Department as administered by the Lake County Redevelopment Commission.

4. The County shall prepare and submit applications to the Secretary of Housing and Urban Development for grants under the terms of the Housing and Community Development Act of 1974, and the National Affordable Housing Act of 1990, as amended to date. These applications shall set forth a three-year Statement of Community Development Objectives, Projected use of Funds and the Consolidated Plan shall hereinafter together be called the "Plan".

5. The Municipality may prepare recommended community development projects and activities within its boundaries. These projects and activities must be in accordance with the goals and objectives of the Act, and must be eligible for funding under the Act. It is understood between the parties that the County is required to administer the program, and it is further understood that the County shall have the responsibility for making the final decisions regarding the distribution of funds and

the selection of activities. It is the stated intent of the County that any CDBG Entitlement funds provided under the Urban County Program are to be distributed fairly and on an equitable basis amongst all of the non-entitlement cities and towns, which are participating in the Urban County Program. It is the further intent of Lake County that each Municipality participating in Urban County Community Development Program shall receive funding for some project, or activity, which is eligible under the Act, and meets the goals of the Act. It is also further understood that the Act places emphasis on urban areas in providing for the distribution of Urban County formula projects.

6. If projects or activities within the Municipality are approved and funded, pursuant to the application, the County may permit the Municipality to implement those portions of the plans, which are to take place within its boundaries, or the County may implement all portions of the Plan. The parties acknowledge that, the County will have the responsibility and authority for the overall implementation of the program, and for the proper use of the Urban County formula in accordance with the requirements of the Act.

7. The County shall develop a uniform administration procedure for the development of the application and the distribution of Community Development funds. These procedures will of necessity reflect the requirements of the Secretary of Housing and Urban Development and the regulations, which the Secretary may develop for the distribution, and expenditure of Urban County formula funds.

8. The Municipality authorizes the County to do on behalf of the Municipality in accordance with the conditions of this agreement, all things which the Municipality could do for itself in the making of the application for, and the expenditure of, Urban County funds.

9. The Municipality and the County have adopted, and are enforcing, a policy prohibiting the use of excessive force by law enforcement agencies within their jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and a policy of enforcing applicable State and local laws against physically barring entrance to, or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within jurisdictions.

10. The County and the Municipality agree to cooperate to undertake, or assist in undertaking, community renewal and lower-income housing assistance activities pursuant to this Agreement. The Parties further agree that they will take all necessary actions to assure compliance with the urban county's certification under Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended to date, including Title VI of the Civil Rights Act of 1964, the Fair Housing Act to affirmatively further fair housing, Title VII of the Civil Rights Act of 1968, Section 109 of Title I of the Housing and Community Development Act of 1974, as amended to date which incorporates Section 504 of the Rehabilitation Development Act of 1973 and the Age Discrimination Act of 1975, and other applicable laws, which may apply. The parties further agree that the county shall not fund any activity which is in, or in support of, any cooperating unit of general local government that does not affirmatively further fair housing within the jurisdiction of its local government, or that impedes the County's actions to comply with its fair housing certification.

11. The Municipality agrees to comply with all applicable regulations, laws, notices and other requirements of HUD now, or hereafter in effect, pertaining to the CDBG Entitlement Program and the HOME Program. The Municipality further understands that noncompliance by the municipality can provide cause for funding sanctions or other remedial actions by the County, and or, the U.S. Department of Housing and Urban Development.

12. Pursuant to the Consolidated and Further Continuing Appropriations Act, 2015, Pub. L. 113-235, a unit of general local government may not sell, trade, or otherwise transfer all or any portion of such funds to a metropolitan city, urban county, unit of general local government, or Indiana tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits, or non-Federal considerations, but must use such funds for activities eligible under Title I of the Housing and Community Development Act of 1974, as amended.

13. The County and Municipality agree that any municipality who has control over CDBG funds, including program income, shall adhere to all regulations applicable to subrecipient under 570.501(b) including the requirements of a written agreement set forth in 570.503 regarding;

1. Statement of Work
2. Records and Reports
3. Program Income
4. Uniform Administrative Requirements
5. Other Program Requirements
6. Conditions for Religious Organizations
7. Suspension and Termination
8. Reversion of Assets

It is further understood that the Municipality is not a Subrecipient under the existing Cooperation Agreement.

14. The Municipality understands that it may not apply for grants under the Small Cities or State CDBG Programs from appropriations for fiscal years during the period in which it is participating in the Urban County's CDBG Program; and may not participate in a HOME consortium except through the Urban County, regardless of whether the Urban County receives a HOME formula allocation.

15. The terms of this Agreement covers both the CDBG Entitlement Program and the Home Investment Partnership Program.

16. FY 2016 Program Funds shall be expended by June 9, 2017
FY 2017 Program Funds shall be expended by June 8, 2018
FY 2018 Program Funds shall be expended by June 7, 2019

IF CDBG FUNDS ARE NOT EXPENDED BY THE ABOVE DATES, THOSE FUNDS SHALL BE RE-CAPTURED BY THE COUNTY.

IN WITNESS WHERE OF the parties have hereunto set their hand this _____ day of _____, 2015.

EXECUTION OF AGREEMENT

**TOWN of HIGHLAND
By ITS TOWN COUNCIL**

Mark A. Herak, President

Attest:

Michael W. Griffin, Clerk-Treasurer

**BOARD OF COMMISSIONERS
COUNTY of LAKE**

Roosevelt Allen, Jr.

Gerry J. Scheub

Michael C. Repay

Attest:

John E. Petalas, Auditor

2. **Resolution No. 2015-24:** A Resolution Authorizing Execution of an Employment Agreement with Jerry D. Koedyker for the Position of Systems Administrator/Training Officer/IT.

Councilor Kuiper moved the passage and adoption of Resolution No. 2015-24. Councilor Vassar seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The resolution was adopted.

**TOWN OF HIGHLAND, INDIANA
RESOLUTION NO. 2015-24**

A RESOLUTION AUTHORIZING EXECUTION OF AN EMPLOYMENT AGREEMENT WITH Jerry D. Koedyker FOR THE POSITION OF SYSTEMS ADMINISTRATOR/TRAINING OFFICER/I T

Whereas, Jerry D. Koedyker has qualifications and experience required for the Highland Police Department's Systems Administrator/Training Officer/ I T position as prescribed in a job description recommended by the Metropolitan Police Commission and approved by the Town Council at a regular meeting held June 1, 2015; and

Whereas, Jerry D. Koedyker has indicated his intention to serve as the Highland Police Department's Systems Administrator/Training Officer/ I T; and,

Whereas, The Metropolitan Police Commission and the Town Council desire to receive the benefit of Jerry D. Koedyker's knowledge, training, experience and certifications by engaging his employment as Systems Administrator/Training Officer/ IT of the Highland Police Department, and to fix his form of compensation, benefits and other terms of employment as set forth hereinafter,

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF HIGHLAND, LAKE COUNTY, INDIANA as follows:

Section 1. That an employment agreement between the Town of Highland and Jerry D. Koedyker, a copy of which is attached and incorporated in this resolution, is hereby authorized and approved in all respects;

Section 2. That the that the Town Council President and Clerk-Treasurer are hereby authorized to sign an employment agreement with Jerry D. Koedyker, a copy of which is attached and incorporated in this resolution.

DULY RESOLVED and ADOPTED this 1st Day of June 2015 by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

Mark A. Herak, President(IC 36-5-2-10)

ATTEST:

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Clerk-Treasurer(IC 33-16-4-1; IC 36-5-6-5)

EMPLOYMENT AGREEMENT

THIS AGREEMENT made and entered into this 1st day of June, 2015, to be effective June 7, 2015, by and between the TOWN OF HIGHLAND, LAKE COUNTY, INDIANA, a municipal corporation (hereinafter referred to as "TOWN"), and **JERRY D. KOEDYKER** (hereinafter referred to as "KOEDYKER"), to witness the following:

WHEREAS, KOEDYKER has qualifications and experience required for the Highland Police Department's Systems Administrator/Training Officer/ I T position as prescribed in a job description recommended by the Metropolitan Police Commission and approved by the Town Council at a regular meeting held June 1, 2015; and,

WHEREAS, KOEDYKER has indicated his intention to serve as the Highland Police Department's Systems Administrator/Training Officer/ IT; and,

WHEREAS, The Metropolitan Police Commission desires to receive the benefit of KOEDYKER's knowledge, training, experience, and certifications by engaging his employment as Systems Administrator/Training Officer/ I T of the Highland Police Department, and to fix his form of compensation, benefits and other terms of employment as set forth hereinafter,

NOW, THEREFORE, for valuable consideration including the mutual promises of the parties, it is agreed as follows:

1. COMPENSATION

The TOWN employs KOEDYKER as Systems Administrator/Training Officer/ I T of the Highland Police Department of the Town of Highland, Indiana at compensation in accordance with Exhibit 1 of this agreement. KOEDYKER agrees that the TOWN has the right and obligation to withhold federal, state, and other taxes from each payment in accordance with laws generally applicable to management personnel. In addition, Employer shall pay KOEDYKER and KOEDYKER shall accept from Employer compensation, which shall be governed by the Wage and Salary Ordinance to be adopted each year by the Employer.

2. TERM

KOEDYKER shall serve at the pleasure of the Police Chief and the Metropolitan Police Commission of the TOWN, subject to the provisions of termination as provided hereinafter, and further to the limitations of applicable state law. This agreement shall remain in full force and effect from June 7, 2015 for an indefinite term unless amended or terminated as provided hereinafter.

3. DUTIES

KOEDYKER accepts employment as Systems Administrator/Training Officer/ I T of the Highland Police Department, and agrees to be responsible to the Police Chief and the Metropolitan Police Commission of the TOWN. The duties of the Systems Administrator/Training Officer/ I T are set forth and described in a job description, which is herein incorporated by reference and made a part hereof.

4. NO CONFLICT OF INTEREST

KOEDYKER shall not undertake any activity which would be in conflict with this full-time employment or inimical to the best interests of the TOWN.

5. HOURS OF WORK

It is recognized that the KOEDYKER is a salaried employee and must devote time outside the normal office hours on business for the TOWN, and to that end, KOEDYKER shall be allowed to establish an appropriate work schedule to satisfy the responsibilities of his position. KOEDYKER will be an "exempt confidential employee" as that term is defined by the Fair Labor Standards Act, exempt from overtime compensation standards. KOEDYKER shall submit a time report of a form acceptable to the State Board of Accounts accounting for at least 80 hours per pay period.

6. TRANSPORTATION

KOEDYKER will provide his own transportation during normal business hours.

7. COMMUNICATIONS & COMPUTER TECHNOLOGY

The TOWN will furnish KOEDYKER a cellular phone for Town business. The Town will provide KOEDYKER access to a computer with a connection to the Internet for KOEDYKER to perform the job and to maintain communication with the Police Department. It is understood by both parties that KOEDYKER may use the computer equipment for reasonable incidental non-business related activities. It is the responsibility of KOEDYKER to pay for additional expenses that may be incurred as a result of such non-business related use of equipment owned by the Town.

8. HEALTH INSURANCE

The TOWN will not provide medical, dental or vision insurance to KOEDYKER or his dependents.

9. OTHER INSURANCE

KOEDYKER shall receive workmen's compensation, law enforcement and public official's liability insurance with coverage and to limits equivalent to all other employees of the TOWN who have Police Department managerial responsibilities.

10. RETIREMENT/LIFE INSURANCE

It is mutually understood between the parties that the Employer will not provide a retirement or life insurance benefit for KOEDYKER as a term of this Employment Agreement.

11. VACATION

The vacation leave benefit granted by the TOWN to KOEDYKER shall be three (3) weeks per calendar year. The initial year's vacation time granted shall be prorated based upon the period June 7, 2015 through December 31, 2015. KOEDYKER shall notify the Chief of Police, with approval, of his scheduled vacation as far in advance as possible. One week of vacation will be allowed as carry forward to be taken the following year.

12. LEAVE GENERALLY

KOEDYKER shall receive the leave benefits granted by the TOWN to its employees under the Town of Highland Employees Handbook, which are then applicable to employees who have managerial responsibilities.

Notwithstanding anything herein to the contrary, the TOWN may terminate this Agreement at any time after KOEDYKER shall be absent from his employment, for whatever cause, for a substantially continuous period of more than six (6) months, and all obligations of the TOWN hereunder shall cease upon any such termination.

13. TERMINATION

TERMINATION BY THE TOWN

- A. KOEDYKER shall serve at the pleasure of the Police Chief and the Metropolitan Police Commission, and the Metropolitan Police Commission may terminate this Agreement and KOEDYKER's employment at any time, for any reason or for no reason. During the Term of this Agreement, as set forth above, if the Metropolitan Police Commission terminates this Agreement and KOEDYKER's employment at a time when KOEDYKER is willing and able to perform the duties of the Systems Administration/Training Officer/ I T, then the provision of Subparagraphs B,C, and D below shall apply.
- B. All salary payable to KOEDYKER under this Agreement shall immediately cease, except that the Town shall pay to KOEDYKER all salary and benefits earned but not paid as of the date of termination. In addition, TOWN shall pay to KOEDYKER all amounts due and owing for vacation and separation leave. TOWN shall make such payments not later than the next regularly scheduled pay period after the date of termination.
- C. If the TOWN terminates this Agreement as provided in subparagraph A then the damages suffered by KOEDYKER will be difficult to ascertain and measure with certainty, taking into account any alleged injury to KOEDYKER's future employment prospects and/or reputation. Accordingly, the parties desire to establish an amount of liquidated damages, which will resolve and settle any future disputes between them regarding such termination. Therefore, if the Metropolitan Police Commission terminates this Agreement, then not later than fourteen (14) days after the date of termination, the TOWN shall pay to KOEDYKER liquidated damages in a lump sum equal to two (2) months' salary. KOEDYKER agrees to accept such liquidated damages as full and complete settlement of all claims and causes of actions, which he may have against the TOWN or any of its officials, officers, agents, and employees arising out of such termination. KOEDYKER agrees to execute and deliver to the TOWN, at the time of payment of the liquidated damages, a document releasing the TOWN, its officials, officers, agents and employees from all liability for damages, litigation expenses, court costs, and attorney fees arising out of such termination.
- D. If the Metropolitan Police Commission terminates this Agreement as provided in subparagraph A because the Systems Administrator/Training Officer/I T has committed an act or omission which constitutes illegal or immoral conduct or misfeasance or malfeasance in office or other just cause for termination, then subparagraph C shall not apply.

TERMINATION BY THE EMPLOYEE

- A. KOEDYKER may terminate this Agreement at any time, for any reason or for no reason, by delivering to the Town Council a written notice of termination not later than 60 days prior to the effective date of termination. If KOEDYKER terminates this Agreement, then the provisions of subparagraph B, C, and D below shall apply.
- B. On the date of termination, all salary payable to the KOEDYKER under this Agreement shall cease, except that the TOWN shall pay to KOEDYKER all salary and benefits earned but not paid as of the date of termination. In addition, the TOWN shall pay to KOEDYKER all amounts due and owing for vacation leave and separation leave. The TOWN shall make such payments not later than the next regularly scheduled pay period payday after the date of termination. The established part time hourly rate for the IT position will apply for hours worked.
- C. The TOWN shall not pay liquidated damages to KOEDYKER and he shall not sign a release in favor of the TOWN.
- D. For a period of three (3) months following the effective date of termination, KOEDYKER shall make himself available to the Police Department at reasonably convenient times and places for the purpose of consulting with and assisting the TOWN in making the transition to a new Systems Administrator/Training Officer/ I T. Such consultation and assistance shall not materially impair the Systems Administrator/Training Officer/ I T's ability to seek or perform other employment.

14. DEATH DURING EMPLOYMENT

If KOEDYKER dies during the term of this Agreement, the TOWN shall pay to the widow of KOEDYKER, or if he is not then survived by a wife, to the surviving child or children of KOEDYKER, all compensation, and any accrued benefits, which would otherwise be payable to KOEDYKER up to the end of the month in which his death occurs; provided, however, that in the event KOEDYKER is not survived by his spouse or child or children, the amount shall be payable to his estate.

15. EVALUATION

A written evaluation of KOEDYKER's performance shall be conducted by the Support Services Commander on an annual basis on forms that generally apply to the Town's management staff.

16. GENERAL PROVISIONS

- A. This instrument contains the entire Agreement of the parties. It shall continue in force until it is changed or modified by an instrument in writing executed with the same formality or until such time KOEDYKER is terminated or resigns as provided herein.
- B. This Agreement may not be assigned by either party without the written consent of the other party.
- C. If any provision, or any portion thereof, contained in this Agreement is held to be unconstitutional, invalid, or unenforceable the remainder of this Agreement, or portions thereof, shall be deemed severable, shall not be affected and shall remain in full force and effect.
- D. This Agreement may be amended only with the written consent of both parties.
- E. This Agreement shall be governed by the laws of the State of Indiana.

Approved this ____ day of _____, 2015.

Jerry D. Koedyker

Mark A. Herak, Council President

Attest:

Michael W. Griffin, Clerk-Treasurer

EXHIBIT 1

Salary

June 7, 2015 – December 31, 2015
Bi-weekly- \$2230.77

Clothing Allowance

\$150.00 per quarter

Holidays

Holidays will be given as they are commencing January 1, 2016.

Effective June 7, 2015 Holidays have been pro-rated thru the remainder of the calendar year to six days (6).

Personal Business Days

Six personal days will be allotted commencing January 1, 2016

There will be no personal days given for remainder of 2015

Vacation

Three weeks' vacation time will be given commencing January 1, 2016.

Thru the remainder of calendar year 2015, 8.75 days will be allotted for vacation time.

- 3. Commendation Letter for Day Off and Signature Authorization.** Action to approve Letters of Commendation for exemplary public service leading to the award of a single paid day off for several workers in the metropolitan police department (agency). Pursuant to Section 4.13 of the Compensation and Benefits Ordinance, for the day off to be effective requires the approval of the board of jurisdiction and the Town Council. The Town Board of Metropolitan Police Commissioners has granted preliminary approval to several letters of commendation commending Deputy Commander John Banasiak, Sergeant Randall Stewart, Corporal Shawn Anderson, Corporal Erich Swisher, Officer Brandon Norris, and Officer Brian Stanley for their work in the Field Training Program for Officer Nicholas Vanni. Action should include approval for the members of the Town Council to sign the letters of commendation.

Councilor Kuiper moved to approve the letters of commendation for the officers named above and further to authorize the members of the Town Council individually to sign the letter of commendation as well. Councilor Zemen seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The letters were approved and the signatures authorized.

- 4. Works Board Order No. 2015-15:** An Order Finding and Determining Certain Personal Property of the Municipality as No longer Needed for the Purposes for which Originally acquired and Further Authorizing and Approving Disposal or Transfer of said property. *There are fifty-seven bicycles in the custody of the Town Metropolitan Police Department that have been unclaimed for a year or more.*

Councilor Wagner moved the passage and adoption of the Works Board Order No. 2015-15. Councilor Vassar seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The works board order was adopted.

THE TOWN of HIGHLAND
BOARD of WORKS ORDER NO. 2015-15

AN ORDER FINDING and DETERMINING CERTAIN PERSONAL PROPERTY of the MUNICIPALITY as NO LONGER NEEDED for the PURPOSES for WHICH ORIGINALLY ACQUIRED and FURTHER AUTHORIZING and APPROVING DISPOSAL OR TRANSFER of said PROPERTY

WHEREAS, The Town Council for the Town of Highland is the Works Board of the Municipality pursuant to IC 36-1-2-24(3) and

WHEREAS, The Town Council has been advised by the Metropolitan Police Department that several items of personal property particularly, several computers whose warranties have expired, all owned by the municipality are no longer needed for the purposes for which it was originally acquired, pursuant to IC 5-22-22; and

WHEREAS, The Metropolitan Police Chief has recommended that disposal of the personal property be authorized, all pursuant to the provisions of IC 5-22-22 et seq.;

WHEREAS, The Metropolitan Police Chief has further recommended that disposal of the personal property be executed by using an internet site, all pursuant to the provisions of IC 5-22-22-4.5; and

WHEREAS The Town Council now desires to favor the recommendation and take those steps necessary to authorize and approve a disposal of personal property of the municipality pursuant to the applicable law,

NOW, THEREFORE, BE IT ORDERED by the Town Council of the Town of Highland, Lake County, Indiana:

Section 1. That the Town Council of the Town of Highland acting as the works board, hereby finds and determines the following:

(A) That there are certain articles of personal property that has been left in the custody of an officer or employee of the municipality for more than one year, pursuant to IC 5-22-22-3(1);

(B) That they these items of personal property are more particularly described in **an exhibit** attached to and incorporated in this works board order;

(C) That the value of any single item of personal property is less than one thousand dollars (\$1,000), **and** that all the items of personal property together are less than \$5,000, all pursuant to IC 5-22-22;

Section 2. That the Metropolitan Police Chief is hereby authorized and instructed to cause a lawful disposal or transfer of the personal property identified in this Works Board Order by lawful method, with or without advertising, pursuant to IC 5-22-22-6, all pursuant to the provisions of IC 5-22-22 et seq.

Section 3. That if the proper officer so desires to employ internet sale, the proper officer is hereby authorized and instructed to cause a lawful disposal or transfer of the personal property identified in this Works Board Order by internet sale pursuant to IC 5-22-22-4.5 including the following:

(A) **The internet site used is approved by the office of technology established by IC 4-13.1-2-1; and**

(B) **The internet site used is linked to the electronic gateway administered under IC 4-13.1-2-2(a)(5) by the office of technology; and**

(C) **There be included a detailed description of the surplus property to be sold;**

Section 4. That any and all proceeds yielded from the lawful disposal or transfer authorized by this order shall be deposited with the Office of the Clerk-Treasurer, where such proceeds shall be deposited to the credit of the proper fund.

BE IT SO ORDERED.

DULY ADOPTED and ORDERED BY the Town Council of the Town of Highland, Lake County, Indiana, acting as the Board of Works, this 1st day of June 2015 having passed by a vote of 5 in favor and 0 opposed.

TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA

Mark A. Herak, President (IC 36-5-2-10)

Attest:

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Clerk-Treasurer (IC 33-16-4-1;IC 36-5-6-5)

EXHIBIT to FOLLOW

	Description of Item	Estimated Value of Item	Direction for Deposit of Proceeds			
			Police Pension Fund	Corporation General Fund	Federal Forfeiture and Seized Assets Fund	Local Forfeiture and Seized Assets Fund
1	DENALLI Bicycle Evidence Reference: 12HI06316		X			
2	CANNONDALE Bicycle Evidence Reference: 12HI10868		X			
3	SCHWINN Bicycle Evidence Reference: 13HI00534		X			
4	GRIND Bicycle Evidence Reference: 11HI00534		X			
5	DIAMOND BACK Bicycle Evidence Reference: 13HI04478		X			
6	OUTPOST TRAIL Bicycle Evidence Reference: 11HI06852		X			
7	SCHWINN Bicycle Evidence Reference: 13HI04208		X			
8	CASINO Bicycle Evidence Reference: 13HI04478		X			
9	KID'S PINK Bicycle Evidence Reference: 11HI07634		X			
10	MONGOOSE Bicycle Evidence Reference: 11HI10356		X			
11	NEXT Bicycle Evidence Reference: 12HI05231		X			
12	MAGNA Bicycle Evidence Reference: 12HI05231		X			
13	SCHWINN Bicycle Evidence Reference: 12HI10057		X			
14	MONGOOSE Bicycle Evidence Reference: No CS		X			
15	WHITE PAINTED Bicycle Evidence Reference:12HI03929		X			

16	HUFFY Bicycle Evidence Reference:12HI07959	X			
17	THRUSTER Bicycle Evidence Reference:13HI03805	X			
18	MONGOOSE Bicycle Evidence Reference:13HI02060	X			
19	NEXT Bicycle Evidence Reference: 12HI06316	X			
20	ENFORCER Bicycle Evidence Reference: 14HI07221	X			
21	DIAMONDBACK Bicycle Evidence Reference: 11HI07164	X			
22	HUFFY Bicycle Evidence Reference:11HI06113	X			
23	SCHWINN Bicycle Evidence Reference: 11HI07591	X			
24	HUFFY Bicycle Evidence Reference:11HI08464	X			
25	DIAMONDBACK Bicycle Evidence Reference: 11HI08949	X			
26	MONGOOSE Bicycle Evidence Reference:12HI03912	X			
27	MURRAY Bicycle Evidence Reference:12HI03154	X			
28	PEUGEOT Bicycle Evidence Reference:11HI011214	X			
29	IRON HORSE Bicycle Evidence Reference:13HI06522	X			
30	SCHWINN Bicycle Evidence Reference: 13HI03072	X			
31	SCHWINN Bicycle Evidence Reference: 13HI02084	X			
32	MONGOOSE Bicycle Evidence Reference: CS ?	X			

33	MAGNA Bicycle Evidence Reference: 13HI02084	X			
34	HUFFY Bicycle Evidence Reference: 14HI07422	X			
35	MONGOOSE Bicycle Evidence Reference:13HI10565	X			
36	KENT Bicycle Evidence Reference:14HI09953	X			
37	CHAOS Bicycle Evidence Reference:14HI09533	X			
38	MONGOOSE Bicycle Evidence Reference:14HI09122	X			
39	JOLT Bicycle Evidence Reference:14HI07814	X			
40	MAGNA Bicycle Evidence Reference: 12HI08796	X			
41	MAGNA Bicycle Evidence Reference: 13HI05174	X			
42	HUFFY Bicycle Evidence Reference: 13HI04162	X			
43	KENT Bicycle Evidence Reference:12HI09012	X			
44	RALEIGH Bicycle Evidence Reference:13HI01268	X			
45	HUFFY Bicycle Evidence Reference: 14HI08340	X			
46	KENT Bicycle Evidence Reference:14HI07871	X			
47	EXPEDITION Bicycle Evidence Reference:14HI03220	X			
48	POWER Bicycle Evidence Reference:12HI09807	X			
49	ROADMASTER Bicycle Evidence Reference:12HI05667	X			

50	HUFFY Bicycle Evidence Reference: 11HI07818		X		
51	MAGNA Bicycle Evidence Reference: No Tag		X		
52	HUFFY Bicycle Evidence Reference: No Tag		X		
53	HUFFY Bicycle Evidence Reference: 12HI05842		X		
54	HUFFY Bicycle Evidence Reference: 12HI04436		X		
55	ROADMASTER Bicycle Evidence Reference:12HI00037		X		
56	MAGNA Bicycle Evidence Reference: 13HI08445		X		
57	ROADMASTER Bicycle Evidence Reference:13HI03388		X		

5. **Resolution No. 2015-25:** A Resolution Regarding The Transfer Of The Dormant Fund Balance In The Redevelopment District Exempt Bond And Interest Fund And The Disposition Of That Fund Following Transfer.

Councilor Vassar moved the passage and adoption of Resolution No. 2015-25. Councilor Kuiper seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The resolution was adopted.

**TOWN of HIGHLAND
RESOLUTION NO. 2015-25**

A RESOLUTION REGARDING THE TRANSFER OF THE DORMANT FUND BALANCE IN THE REDEVELOPMENT DISTRICT EXEMPT BOND AND INTEREST FUND AND THE DISPOSITION OF THAT FUND FOLLOWING TRANSFER

Whereas, Indiana Code 36-1-8-5 provides that whenever funds of the unit are raised by a general or special tax levy and the purposes of the tax levy have been fulfilled, and an unused, unencumbered balance remains in the fund, the fiscal body of the political subdivision shall order the balance of the fund to be transferred to the general fund of the municipality, unless a statute provides that it be transferred otherwise;

Whereas, The Redevelopment Department has a special taxing district acting as a political subdivision, styled as the Redevelopment District of the Town of Highland;

Whereas, The Town Council did pass and adopt Resolution No. 2015-19, found and determined that the purpose for which a special levy was raised in the Redevelopment District Exempt Bond and Interest Fund had been fulfilled and then transferred a balance **\$5,916.80**, which had not been updated to reflect an interest posting

Whereas, After posting the added interest, there remains an unused, unencumbered balance in the fund in the amount of eighty-seven (**\$.87**);

NOW, THEREFORE BE IT HEREBY RESOLVED by the Town Council of the Town of Highland, Lake County, Indiana as follows:

Section 1. That the Town Council of the Town of Highland, as the fiscal body of the municipality now finds and determines the following:

(A) That the purposes for which the special tax levy in the Redevelopment District Exempt Bond and Interest Fund, a fund of the political subdivision, have been fulfilled; and

(B) That there exists an additional unencumbered, unused, unreserved unassigned balance in the fund in the amount of eighty-seven cents (\$.87);

Section 2. That owing to the foregoing finding and determination, the unused, unencumbered balance on deposit to the credit of the Redevelopment District Exempt Bond and Interest Fund, a fund of the political subdivision, in the amount eighty-seven cents (\$.87) be transferred to the **Redevelopment General Fund, pursuant to IC 36-1-8-5(b)(4)**;

Section 3. That the Redevelopment District Exempt Bond and Interest Fund be defeased and abolished immediately following the transfer of the dormant fund but not before an audit is performed by the Indiana State Board of Accounts for the year ended December 31, 2015;

DULY RESOLVED and ADOPTED this 1st Day of June 2015 by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

Mark A. Herak, President (IC 36-5-2-10)

Attest:

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Clerk-Treasurer (IC 33-16-4-1;IC 36-5-6-5;IC 36-5-2-10.2)

6. **Proposed Ordinance No. 1594:** An Ordinance Transferring a Remaining Dormant Fund Balance Not raised by Either a General or Special Taxing Levy, and Reaffirming the Several Funds' Defeasance and Abolition, Previously Authorized, Pursuant to IC 36-1-3 et Sequitur.

Councilor Kuiper introduced and moved the consideration of Ordinance No. 1594 at the same meeting of its introduction. Councilor Zemen seconded. Upon a roll call vote, a unanimous vote being necessary, there were five affirmatives and no negatives. The motion passed. The ordinance could be considered at the same meeting of its introduction.

Councilor Zemen moved the passage and adoption of Ordinance No. 1594 at the same meeting of its introduction. Councilor Vassar seconded. Upon a roll call vote, a two-thirds vote being necessary, there were five affirmatives and no negatives. The motion passed. The ordinance was passed at adopted at the same meeting of its introduction.

**ORDINANCE No. 1594
of the
TOWN of HIGHLAND, INDIANA**

AN ORDINANCE TRANSFERRING A REMAINING DORMANT FUND BALANCE NOT RAISED BY EITHER A GENERAL OR SPECIAL TAXING LEVY, AND REAFFIRMING THE SEVERAL FUNDS' DEFEASANCE AND ABOLITION, PREVIOUSLY AUTHORIZED, PURSUANT TO IC 36-1-3 ET SEQUITUR.

WHEREAS, The Town of Highland is a local unit of general government governed by a Town Council which is both the fiscal and legislative body of the Town;

WHEREAS, IC 36-1-3-2 confers upon all local units the powers that they need for the effective operation of government as to local affairs;

WHEREAS, IC 36-1-3-6 (b)(1) prescribes that any such exercise of power shall be authorized through enactment of an ordinance passed by the legislative body;

WHEREAS, I.C. 36-1-8-5 provides expressly for the transfer of dormant fund balances existing in funds of the municipality which raised funds through either a general or special tax levy but is silent for those funds whose balances were not raised from any general or special tax levy;

WHEREAS, The Town Council had been further advised of some dormant funds of the unit, which balance is currently on account to the municipality *but which was not raised by any general or special tax levy on the unit*;

WHEREAS, The Highland Town Council did pass and adopt Ordinance No. 1589, which previously found certain funds with dormant fund balances for which the purposes for the funds had been fulfilled, among them the *Highland Building Acquisition Fund*, holding a balance of four thousand, nine hundred dollars (\$4,900), that has been transferred;

Whereas, After posting the added interest, there remains an unused, unencumbered balance in the fund in the amount of sixty cents (\$.60);

WHEREAS, The Town Council has been still further advised that since these funds were not raised by any general or special tax levy of the unit, the provisions of IC 36-1-8-5, which would ordinarily be relied upon to address these dormant balance, does not apply; and,

WHEREAS, The Town of Highland, through its Town Council now desires to dispose of the dormant fund balances, under its authority conferred by IC 36-1-3 et seq., as if these funds were governed by IC 36-1-8-5;

NOW, THEREFORE, BE IT HEREBY ORDAINED BY the Town Council of the Town of Highland, Lake County, Indiana, as follows:

Section 1. That the Town Council hereby finds and determines the following:

(A) That there is an additional amount of unused, unencumbered balance on deposit to the credit of the *Building Acquisition Project Fund*, a fund created by the Town Council to account for the proceeds of a revenue note, authorized by Ordinance No. 1401, to finance the acquisition of the residence at 3315 Ridge Road, Highland, Indiana;

(B) That the additional unused, unencumbered balance on deposit to the credit of the Building Acquisition Project Fund, after the posting of interest is sixty cents (\$.60); and,

(C) That the purposes for which the Building Acquisition Project Fund was established have been fulfilled;

Section 2. That owing to the foregoing findings and determinations, the unused, unencumbered balance on deposit to the credit of the Building Acquisition Project Fund in the amount sixty cents (\$.60) be transferred to the **Rainy Day Fund of the Corporation**;

Section 3. That the following provisions regarding the defeasance, and abolition of the several funds described in Ordinance No. 1589 remain in effect and are hereby affirmed:

(A) That the *Building Acquisition Project Fund* be hereby defeased and abolished, provided such defeasance and abolition not be executed before an external audit of the State Board of Accounts has been conducted;

(B) That the *Sanitary District Judgement Bond Fund* be hereby defeased and abolished, provided such defeasance and abolition not be executed before an external audit of the State Board of Accounts has been conducted;

(C) That provided the Clerk-Treasurer has exercised his authority to defease and abolish the fund pursuant to Section 12.15.200(B) of the municipal code, Sections 12.15.160, 12.15.170, 12.15.180, 12.15.190, and 12.15.200 are hereby repealed and the Clerk-Treasurer is authorized cause the code to be amended to reflect this repeal;

Section 3. That the clerk-treasurer as municipal fiscal officer, is hereby directed and authorized to perform such duties and keep such accounts as to fulfill the purpose of the fund and to carry-out the provisions of this ordinance;

Section 4. Whereas an emergency exists for the immediate taking effect of this ordinance, it shall become and be in full force and effect from and after the date of its passage and adopted upon its signature by the executive in the manner prescribed by IC 36-5-2-10(a).

Introduced and Filed on the 1st day of June 1, 2015. Consideration on First Reading Sustained a vote of 5 in Favor and 0 opposed, pursuant to IC 36-5-2-9.8.

DULY ORDAINED and ADOPTED this 1st Day of June 2015, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

Mark A. Herak, President (IC 36-5-2-10)

Attest:

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Clerk-Treasurer (IC 33-16-4-1;IC 36-5-6-5;IC 36-5-2-10.2)

Comments or Remarks from the Town Council:

(For the Good of the Order)

- **Councilor Bernie Zemen:** *Chamber of Commerce Co-Liaison • Liaison to the Board of Waterworks Directors; Liaison to the Park and Recreation Board; Town Board of Metropolitan Police Commissioners, Liaison.*

Councilor Zemen Acknowledged the Parks and Recreation Superintendent who reported on the start of several summer programs. He noted the beginning of the Thursday night concert series with the Community Band Concert for June 4; he further noted that the department was hosting the Serbian National Federation Basketball Tournament.

Councilor Zemen further expressed condolences to the family of Patrol Officer Shawn Smith.

Councilor Zemen acknowledged the Metropolitan Police Chief who reported that the Lake County Sheriff's department assisted with the patrol coverage while the shifts were offering assistance to the Smith family.

- **Councilor Dan Vassar:** *•Redevelopment Commission Liaison.*

Councilor Vassar also expressed his sorrow and condolences to the family of Shawn Smith.

Councilor Vassar acknowledged the Redevelopment Director who reported on the Main Street Car Cruise requiring a rescheduling owing to inclement weather both days in May, and the start of the Main Street musicians for the Farmers Markets.

Councilor Vassar also acknowledged Rudy Sprenne and Marty Sprenne, who were with their Dad Erik Sprenne and were there to learn about local government.

- **Councilor Steve Wagner:** *• Advisory Board of Zoning Appeals Liaison; Information Technology Liaison.*

Councilor Wagner also expressed his sorrow and condolences to the family of Shawn Smith.

Councilor Wagner acknowledged the Building Commissioner who offered a cursory overview of activities associated with the Advisory Board of Zoning Appeals.

- **Councilor Konnie Kuiper:** *• Fire Department, Liaison • Chamber of Commerce Co-Liaison.*

Councilor Kuiper acknowledged the Fire Chief who offered a more descriptive report on the explosion that occurred at a residence on Henry Street.

Councilor Kuiper also expressed his sorrow and condolences to the family of Shawn Smith.

- With leave from the Town Council President, the Clerk-Treasurer also offered his sympathy to the family of Shawn Smith.

- **Council President Mark Herak:** *Municipal Executive • Budget and Finance Chair • Liaison to the Board of Sanitary Commissioners • Liaison to the Community Events Commission • Liaison to the Board of Waterworks Directors.*

Council President Herak also offered additional words of affirmation and sympathy to the family of Shawn Smith.

Council President Herak acknowledged the Public Works Director, who reported on the status of several water, street and sanitary district matters. The Public Works Director also noted that the Town Council, Clerk-Treasurer and he should discuss the financing of the approved paving program.

Comments from Visitors or Residents:

1. Mr. Erik Sprenne, 3118 Wirth Road, Highland, noted he was a member of the Northwest Indiana Paddling Association, reported on the recent Association sponsored paddling event on the Little Calumet River, launching from its west edge, from Fifth street to Grant Street. He noted that the launch site was the same but the exit site had to be changed from Grant Street. He spoke in favor of urging additional public access points to the Little Calumet River.
2. Carol Kerr, 2185 Timber Ridge Lane, Highland, asked whether the Town provided for vaccinations for certain workers and whether the Fire Department had the special tool to shut off fire suppression sprinklers in homes and commercial buildings.

Payment of Accounts Payable Vouchers. There being no further comments from the public, Councilor Vassar moved to allow the vendors accounts payable vouchers as filed on the pending accounts payable docket, covering the period May 12, 2015 through June 01, 2015 as well as the payroll docket for the payday of May 1, 2015. Councilor Wagner seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The accounts payable vouchers for vendors and payroll dockets were allowed, payments allowed in advance were ratified, and for all remaining invoices, the Clerk-Treasurer was authorized to make payment.

Vendors Accounts Payable Docket:

General Fund, \$316,164.71; Motor Vehicle Highway and Street (MVH) Fund, \$44,082.37; Law Enforcement Training and Supply Fund, \$343.44; Information and Communications Technology Fund, \$15,223.60; Civil Donation Fund, \$100.00; Police Pension Trust Fund, \$63,577.86; Municipal Cumulative Capital Development Fund, \$18,286.48; Traffic Violations and Law Enforcement Agency Fund, \$10,143.00; Gaming Revenue Sharing Fund, \$15,794.44; Corporation Capital Fund, \$324,440.77; Total: \$808,156.67.

Payroll Docket for payday of May 1, 2015:

Council, Boards and Commissions, \$0.00; Office of Clerk-Treasurer, \$12,694.48; Building and Inspection Department, \$7,075.51; Metropolitan Police Department, \$100,657.53; Fire Department, \$3,221.36; Public Works Department (Agency), \$55,569.94 and 1925 Police Pension Plan Pension Fund, \$0.00; Total Payroll: \$180,218.82.

The Town Council President reminded all of the rescheduled meetings for the Month of June.

Monday, June 8:

NO MEETING

Monday, June 15: PLENARY BUSINESS MEETING

Monday, June 22: Study Session

Adjournment. Councilor Vassar moved that the plenary meeting be adjourned. Councilor Wagner seconded. Upon a vote *viva voce*, the motion passed. The regular plenary meeting of the Town Council of Monday, June 01, 2015 was adjourned at 7:35 O'clock p.m. No study session followed the plenary meeting.

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Clerk-Treasurer