

HIGHLAND POLICE DEPARTMENT

Attach photo

(Short form-Current Certified Officer)

(2x3)

Application for Certified Probationary Police Officer

Name in Full: \_\_\_\_\_  
(last) (first) (middle)

Home address: \_\_\_\_\_  
(street) (city/town) (state & zip)

Home phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Place of birth: \_\_\_\_\_

Social Security number: \_\_\_\_\_

Marital status: Married: \_\_\_\_\_ Single: \_\_\_\_\_ Divorced: \_\_\_\_\_ Separated: \_\_\_\_\_

Number of dependants: \_\_\_\_\_ Ages: \_\_\_\_\_

Current place of employment: \_\_\_\_\_

Year of Law Enforcement experience: \_\_\_\_\_

Date & location of Academy attended: \_\_\_\_\_

Special Certifications: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

We are proud to be an equal opportunity employer. It is our policy to provide equal employment opportunities to all qualified employees and applicants for employment without regard to race, religion, color, sex, age, mental or physical disability unrelated to ability, national origin, marital status, veteran status, or any other projected status consistent with applicable law. Our intent is to recruit and retain qualified employees through objectives measures and qualifications, educations, training and performance.

NOTICE TO POLICE DEPARTMENT APPLICANTS  
(INSTRUCTIONS)

Fill out the short-form application completely and accurately whether it is a Certified or Non-Certified application for a Probationary Police Officer.

Non-Certified applicants will be charged at \$25.00 upon returning the application to the department.

Please type or print neatly.

All releases must be signed and dated and returned with your application if applicable.

Photo must be attached. Photo should be a recent head and shoulders type only approximately 2 x 3 in size.

Please note that if you successfully pass the agility and written examination you will be required to provide the following items in relatively short notice:

High School Transcript

College Transcript (if applicable)

DD214 (if in Military)

Law Enforcement Certifications (if applicable)

Employee references (2) - names, addresses, telephone contact numbers, years of employment service

Non-relative references (5) - (no former employers) - names, addresses, telephone contact numbers, years known.

Please see the Town of Highland website and the links within showing the agility requirements/demonstrating the tests involved. We will be utilizing Academy EXIT standards NOT entrance standards in our testing. If you have not already done so-prepare yourself both physically and mentally.

Note: If you are currently certified thru the Indiana Law Enforcement Academy (ILEA) or a Law Enforcement Agency recognized by the Highland Police Department and the State of Indiana you will NOT be required to participate in either the agility testing or written testing.

Submit your application as soon as possible in case it is incomplete and we may contact you.

Any questions do not hesitate to call 219-838-3184, Monday- Friday 8:00A.M.- 4:00P.M. Identifying yourself as an applicant, and request to speak with someone in Administration.

**ALL SHORT FORM APPLICATIONS MUST BE RETURNED TO THE CHIEF'S OFFICE OF THE HIGHLAND POLICE DEPARTMENT BY MIDNIGHT AUGUST 20<sup>TH</sup> 2015.**