

ENROLLED MINUTES OF THE
HIGHLAND WATERWORKS BOARD OF DIRECTORS
THURSDAY, AUGUST 23, 2018

Study Session. The Highland Water Works Board of Directors convened in study session immediately before the Regular Meeting at 6:30 p.m. on Thursday, August 23, 2018 in the upper meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland Indiana, in order to discuss the final agenda of the regular meeting.

ROLL CALL: Present on silent roll call were Directors George Georgeff, George A. Smith, Ed Dabrowski, and Larry Kondrat. Director Curt Schroeder was absent with prior notice given. Also present were Derek Snyder, NIES Engineering, Inc.; John Bach, Public Works Director; Mark Knesek, Operations Director; Rhett Tauber, Board Attorney; Bernie Zemen, Highland Town Council; Mike Pipta, Fire Department; Michael Griffin, Clerk Treasurer; and Kim Webb, Recording Secretary.

1. The Board discussed the Financial Statement with Michael Griffin, Clerk Treasurer. Mr. Griffin praised Mr. Knesek, Mr. Bach and the Public Works Staff on the initiation of the strict enforcement policy for utility billing arrears. There has been a significant decrease in the shut-off list.
2. Mr. Snyder updated the Board on the 5th St. Water Main Project. The water main portion is complete including all the services and tie-ins. The concrete work is scheduled to begin tomorrow, weather permitting. The project completion deadline is August 31, 2018.
3. Mr. Snyder updated the Board on the Wicker Park Manor Project. The water main portion is complete with the exception of one tie-in which is scheduled to be completed tomorrow. The restoration of the road, curbs, and drive-way aprons will begin next week. The project completion deadline is September 12, 2018.
4. Mr. Snyder updated the Board on the 45th St. Project. The project is complete with the exception of the repaving of the water main trench which will be done by Gough's subcontractor Walsh & Kelly.
5. Attorney Rhett Tauber informed the Board that the lawsuit against the property owner on Martha St., in reference to Resolution 2018-10, will be filed next week. The lawsuit will be served by the Sheriff.

Regular Meeting. The Highland Water Works Board of Directors met in its Regular Session on Thursday, August 23, 2018 at 7:00 p.m. in the upper meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland Indiana. President Georgeff opened the

meeting. The minutes were recorded by Kim Webb, Recording Secretary. The session was opened with the Pledge of Allegiance.

ROLL CALL: Present on silent roll call were Directors George Georgeff, George A. Smith, Ed Dabrowski, and Larry Kondrat. Director Curt Schroeder was absent with prior notice given. A quorum was attained. Also present were Derek Snyder, NIES Engineering, Inc.; John Bach, Public Works Director; Mark Knesek, Operations Director; Rhett Tauber, Board Attorney; Bernie Zemen, Highland Town Council; Mike Pipta, Fire Department; Michael Griffin, Clerk Treasurer; and Kim Webb, Recording Secretary.

MINUTES: President Georgeff asked if there were any corrections to the Minutes of the Regular Meeting of July 26, 2018 as prepared and posted. Director Dabrowski moved to approve the minutes of the Regular Meeting on July 26, 2018. Director Smith seconded. On a vote *viva voce*, the motion passed.

Special Orders: None

Communications: None

Unfinished Business and General Orders:

1. An Action to Approve Pay Request No. 3 for the Wicker Park Manor Water Main Replacement and Street Improvement Project in the amount of \$40,459.50 (\$44,955.00 less \$4,495.50 retainage) to Rex Construction. Director Dabrowski moved to approve the action. Director Smith seconded. Upon a vote *viva voce*, the motion passed.
2. An Action to approve the Proposal for a Water Distribution System Pro-Maps Atlas Update Program from M.E. Simpson Co., Inc. Director Dabrowski moved to approve the action. Director Smith moved to amend the motion as follows: The charges for 2018 will be paid in 2018 and the charges for 2019 will be paid in 2019. Director Kondrat seconded. On a vote *viva voce*, the motion passed.

New Business: None

Reports:

1. Waterworks Superintendent – No Report
2. Waterworks Attorney – No Report
3. Waterworks Engineer – No Report
4. Fire Department – No Report.

Business from the Floor: NONE

Claims:

Per the docket in the amount of:

| | | |
|-------|----------------------|--------------|
| 061 | Water Works District | \$79,568.00 |
| 062 | Consumer Deposits | \$164.87 |
| 064 | Waterworks Operating | \$200,600.36 |
| 066 | Water Improvements | \$89,274.60 |
| 068 | Water Capital | \$0.00 |
| <hr/> | | |
| Total | | \$369,607.83 |

Director Smith moved to approve the claims per the August 23, 2018 docket in the amount of \$369,607.83. Director Kondrat seconded. On a vote *viva voce*, the motion passed.

Next Meeting:

The next Public Meeting will be held on Thursday, September 27, 2018 at 7:00 p.m. following a regular study session at 6:30 p.m. at the Town Hall.

ADJOURNMENT: With no other business to come before the Board of Waterworks Directors, Director Kondrat moved to adjourn. Director Smith seconded. On a vote *viva voce*, the motion passed.

Meeting Adjourned at 7:21 p.m.

Respectfully Submitted,



Kim Webb, Recording Secretary