

**ENROLLED MINUTES OF THE
HIGHLAND WATERWORKS BOARD OF DIRECTORS
THURSDAY, FEBRUARY 28, 2019**

Study Session. The Highland Water Works Board of Directors convened in study session immediately before the Regular Meeting at 6:30 p.m. on Thursday, February 28, 2019 in the upper meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland Indiana, in order to discuss the final agenda of the regular meeting.

ROLL CALL: Present on silent roll call were Directors Ed Dabrowski, George Georgeff, George A. Smith, Larry Kondrat, and Curt Schroeder. Also present were Mark Knesek, Operations Director; Rhett Tauber, Board Attorney; Michael Griffin, Clerk Treasurer; and John Bach, serving as Recording Secretary *pro tempore*. Kim Webb, Recording Secretary, was absent with prior notice given.

1. The Board discussed Budget Resolution No. 2019-04, a resolution establishing the 2019 Capital Project Budget of the Waterworks to be paid from its Waterworks Improvement Fund.
2. The Board discussed the payoff of the Water Works Board loan to the Sanitary District.
3. The Board discussed the Financial Statement with Michael Griffin, Clerk Treasurer.
4. Rhett Tauber, Board Attorney, discussed the E. Marks Matter with the Board.

Regular Meeting: The Highland Water Works Board of Directors met in its Regular Session on Thursday, January 24, 2019 at 7:00 p.m. in the upper meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland Indiana. President Dabrowski opened the meeting. The minutes were recorded by John Bach, serving as Recording Secretary *pro tempore*. Kim Webb, Recording Secretary, was absent with prior notice given. The session was opened with the Pledge of Allegiance.

ROLL CALL: Present on roll call were Directors Ed Dabrowski, George Georgeff, George A. Smith, Larry Kondrat, and Curt Schroeder. A quorum was attained. Also present were Mark Knesek, Operations Director; Rhett Tauber, Board Attorney; Michael Griffin, Clerk Treasurer; and John Bach, serving as Recording Secretary *pro tempore*.

MINUTES: President Dabrowski asked if there were any corrections to the Minutes of the Regular Meeting of January 24, 2019 as prepared and posted. Director Kondrat moved to approve the minutes of the Regular Meeting on January 24, 2019. Director Smith seconded. On a vote *viva voce*, the motion passed.

Special Orders:

Communications: None.

Unfinished Business and General Orders:

1. Highland Waterworks
Board of Directors
Resolution No. 2019-04

A Resolution establishing the 2019 Capital Project Budget of the Waterworks to be paid from its Waterworks Improvement Fund. Director Georgeff moved to approve Resolution 2019-04. Director Kondrat seconded. Upon a roll call vote, there were (5) affirmations and no negatives. The motion passed.

**Water Works District of Highland
Board of Directors
Capital Budget Resolution No. 2019-04**

**A RESOLUTION ESTABLISHING THE 2019 CAPITAL PROJECT BUDGET OF THE WATERWORKS TO BE PAID
FROM ITS WATERWORKS IMPROVEMENT FUND**

Whereas, The Highland Waterworks is governed by its Board of Directors, pursuant to the provisions of IC 8-1.5-4 et seq.; and

Whereas, IC 8-1.5-4-4 specifically provides that the Board of Directors shall manage and control all works of the waterworks and may purchase, acquire, construct, reconstruct, operate, repair and maintain all water works; and

Whereas, The Board of Directors in performing its duties, may adopt resolutions, rules and by-laws that are necessary to carry out the provisions of IC 8-1.5-4 et seq. including repealing or amending them consistent with the Waterworks Law; and

Whereas, The Board of Directors in performing its duties, now determines that passage and adoption of a Capital Budget Resolution establishing a Capital Budget to be paid from funds of the Waterworks to be necessary for the sound management and control of the waterworks and performing its duty to construct, reconstruct, repair, and maintain all water works.

Now, Therefore Be it Resolved by the Board of Directors of the Highland Waterworks, Lake County, Indiana, as follows:

Section 1. That for the Capital expenses as hereinafter identified of said Waterworks, the following allowances for the identified sums of money are hereby fixed and ordered set apart for the purposes herein specified to be paid from Waterworks Improvement Fund:

5 th Street Water Main Project Phase II (PE)	\$34,000.00
81 st Street Water Main Project (PE)	\$32,000.00
Hydrants	\$55,000.00
<u>Water Meters</u>	<u>\$110,000.00</u>
Total	\$231,000.00

Section 2. That the Municipal Fiscal Officer is instructed and authorized to assign such accounts and establish such financial reporting methodology as to permit the regular review of the Capital expenses herein identified as compared to the budgeted amounts and to otherwise carry out the objects and purposes of this resolution;

Section 3. That the Superintendent of the Waterworks is instructed and authorized to prepare accounts payable for projects identified herein in such a manner as to support and permit the regular review of the Capital expenses herein identified as compared to the budgeted amounts and to otherwise carry out the objects and purposes of this resolution;

Section 4. That there shall be no capital expenditure for the identified projects in excess of the amounts fixed by this resolution without express action by the Board of Directors, revising the amount fixed and authorizing the additional allowance amount;

Section 5. That this Resolution shall be effective immediately upon its passage and adoption by the Board of Directors and may be amended or repealed by subsequent resolution duly passed and adopted.

Duly Adopted, Resolved and Ordered by the Waterworks Board of Directors of Highland, Lake County, Indiana, this 28th day of February 2019. Having been passed by a vote of 5 in favor and 0 opposed.

HIGHLAND WATERWORKS
BY ITS BOARD OF DIRECTORS:

/s/Ed Dabrowski, President

Attest:

/s/George A. Smith, Secretary

New Business: None.

Reports:

1. Waterworks Superintendent – No Report.
2. Waterworks Attorney – No Report.
3. Waterworks Engineer –No Report
4. Fire Department – No Report.

Business from the Floor: None.

Claims:

Per the docket in the amount of:

061	Water Works District	\$0.00
062	Consumer Deposits	\$127.92
064	Waterworks Operating	\$254,892.15
066	Water Improvements	\$265.00
068	Water Capital	\$0.00

Total \$255,285.07

Director Smith moved to approve the claims per the February 28, 2019 docket in the amount of \$255,285.07. Director Kondrat seconded. On a vote *viva voce*, the motion passed.

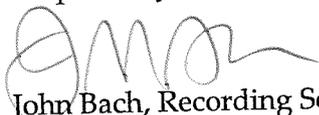
Next Meeting:

The next Public Meeting will be held on Thursday, March 28, 2019 at 7:00 p.m. following a regular study session at 6:30 p.m. at the Town Hall.

ADJOURNMENT: With no other business to come before the Board of Waterworks Directors, Director Georgeff moved to adjourn.

Meeting Adjourned at 7:05 p.m.

Respectfully Submitted,



John Bach, Recording Secretary *pro tempore*